

**All Councillors are hereby summoned to attend an Ordinary Meeting of Yarnton Parish Council  
on Wednesday 11th March 2026 at 6.30pm in Yarnton Village Hall.**

The meeting will be held in order to conduct the following business listed on the agenda below.

Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

| <b>Agenda</b> |   |
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| <b>1</b>      | <b>Apologies</b>  |
| <b>2</b>      | <b>Co-options to the Parish Council</b>   |
| <b>3</b>      | <b>Declaration of interests*</b>  |
| <b>4</b>      | <b>Minutes of the meeting of the 11th February 2026</b>   |
| <b>5</b>      | <b>Matters arising from the minutes without decision</b>  |
| <b>6</b>      | <b>Public participation and questions</b>   |
| <b>7</b>      | <b>Recent Correspondence</b>  |
| <b>8</b>      | <b>Report of the District Councillors</b>   |
| <b>9</b>      | <b>Report of the County Councillor</b>  |
| <b>10</b>     | <p><b>Planning</b></p> <p><b>a) Planning applications to consider:</b></p> <ul style="list-style-type: none"> <li>● Application No.: 26/00267/CLUE. Proposal: Certificate of Lawfulness of Existing Development for creation of a pond. Location: Minnis Farm, Woodstock Road, Yarnton, OX5 1PQ</li> </ul> <p><b>b) Planning decisions to note:</b></p> <ul style="list-style-type: none"> <li>● None</li> <li>1. Update from DW re planning enforcement issues at Merton Way and Cassington Road</li> </ul>                                    |
| <b>11</b>     | <b>Police Liaison</b>   |
| <b>12</b>     | <b>William Fletcher School</b>  |
| <b>13</b>     | <p><b>Emergency Management</b></p> <ol style="list-style-type: none"> <li>1. Defibrillator check update from all responsible Cllrs</li> <li>2. Council to note Sanctuary's pending Main River clearance work on The Paddocks</li> </ol>   |
| <b>14</b>     | <p><b>Highways</b></p> <ol style="list-style-type: none"> <li>1. Speedwatch – update from Parish Council concerning speedwatch activities</li> <li>2. Council to consider SIDs post installation costs (update from IM/DT)</li> <li>3. Update from LM re refreshing the lining scheme around Budgens</li> <li>4. Council to consider A44 crossing at Rutten Lane/Sandy Lane</li> <li>5. Council to consider damage to the verges at Woodstock Rd/The Garth</li> <li>6. Council to consider potholes on Marsh Close and Cassington Rd</li> </ol> |
| <b>15</b>     | <p><b>Village Hall</b></p> <ol style="list-style-type: none"> <li>1. Council to consider trees to the rear of the Village Hall</li> <li>2. Council to note signature of the Occupational License by both parties</li> </ol>   |
| <b>16</b>     | <p><b>Environmental matters including Airport and Orchard</b></p> <ol style="list-style-type: none"> <li>1. Update from SS re Community Service Team</li> </ol>   |

|           |   |
|-----------|---|
|           | <ol style="list-style-type: none"> <li>2. Update from FM re Meadow Way green space project</li> <li>3. Council to consider Orchard Lectern artwork</li> <li>4. Council to consider the quantity and position of new litter bins</li> <li>5. Council to note the Meadow Way survey</li> </ol>  |
| <b>17</b> | <b>Playing Fields</b> <ol style="list-style-type: none"> <li>1. Council to consider PFC and hirers risk assessments</li> <li>2. Council to consider PFC and hirers safeguarding policies</li> <li>3. Update from IM/MG – Audit recommendation 7 concerning responsibilities and regulations (PFC)</li> </ol>  |
| <b>18</b> | <b>Burial ground/St Bartholomew's churchyard</b>  |
| <b>19</b> | <b>Finance and General Purpose including monthly finance report</b> <ol style="list-style-type: none"> <li>1. Council to consider recurring payments for 2025/2026 (see attachment 1)</li> <li>2. Council to consider payments (see attachment 2 and shared finance file for pending invoices)</li> <li>3. Council to note the precept confirmation from CDC</li> <li>4. Council to consider OALC membership</li> <li>5. Council to consider the LGR consultation and OALC response</li> <li>6. Council to consider grant requests</li> <li>7. Council to consider S.106 funding applications</li> <li>8. Update from MG – return of unspent grants</li> <li>9. Council to consider ownership liabilities and VAT reclaims</li> <li>10. Council to consider Clerk's additional hours</li> </ol> |

\*Notes on declarations of interest:

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

David Thornhill

**Parish Clerk**

5th March 2026

Yarnton Parish Council

[www.yarnton-pc.gov.uk](http://www.yarnton-pc.gov.uk)

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| <b>Attachment 1</b>  |
| <b>Recurring payments:</b> <ol style="list-style-type: none"> <li>1. Google, direct debit</li> <li>2. Scribe, direct debit</li> <li>3. Nest pensions, direct debit</li> <li>4. Clerk's salary</li> <li>5. Gardener's salary</li> <li>6. Village tidier's salary</li> </ol> |

**Attachment 2****Payments (Inc-VAT):****BACS payments**

| <b>Date</b> | <b>Description</b>  | <b>Amount</b> |
|-------------|---------------------|---------------|
| 12 Feb 2026 | Westcotec Ltd       | -21400.80     |
| 12 Feb 2026 | Thornhill & Co. LLP | -332.00       |
| 16 Feb 2026 | British Telecom     | -225.72       |
| 16 Feb 2026 | Post Office         | -4.99         |
| 16 Feb 2026 | GC Biodiversity     | -288.00       |
| 16 Feb 2026 | Winterling          | -401.50       |
| 16 Feb 2026 | Apcoa               | -4.50         |
| 28 Feb 2026 | Bank Service Charge | -9.00         |

**Multipay card payments & receipts**

| <b>Date</b> | <b>Description</b>  | <b>Amount</b> |
|-------------|---------------------|---------------|
| 02 Feb 2026 | SAINSBURYS S/MKTS   | -26.80 DR     |
| 09 Feb 2026 | SP START SAFETY UK  | -264.93 DR    |
| 17 Feb 2026 | WILLIAM SWINDELLS   | 80.98 CR      |
| 25 Feb 2026 | WWW.EASYSYSPACE.COM | -15.88 DR     |
| 02 Feb 2026 | MONTHLY FEE         | -3.00 DR      |

**BACS Receipts:**

| <b>Date</b> | <b>Description</b> | <b>Amount</b> |
|-------------|--------------------|---------------|
| 03 Feb 2026 | NEST PENSION       | 10.16         |
| 23 Feb 2026 | CARL BOSWELL LTD   | 175.00        |
| 27 Feb 2026 | OCC AP             | 25000.00      |