

**All Councillors are hereby summoned to attend an Ordinary Meeting of Yarnton Parish Council  
on Wednesday 9th July 2025 at 6.30pm in Yarnton Village Hall.**

The meeting will be held in order to conduct the following business listed on the agenda below.

Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Agenda	
1	<b>Apologies</b>
2	<b>Co-options to the Parish Council</b>
3	<b>Declaration of interests*</b>
4	<b>Minutes of the monthly meeting of the 11th June 2025</b>
5	<b>Matters arising from the minutes without decision</b>
6	<b>Public participation and questions</b>
7	<b>Police Liaison Report</b>
8	<b>William Fletcher School</b> 1. Council to consider parking issues at WFS. School representative to attend the meeting.
9	<b>a) Planning applications to consider:</b> <ul style="list-style-type: none"> <li>Application No.: 25/01403/F Proposal: RETROSPECTIVE - Single storey extension to the rear. Location: 139 Woodstock Road, Yarnton, Kidlington, OX5 1PT</li> <li>Application No.: 24/00539/F Proposal: Erection of a stadium (Use Class F2) with flexible commercial and community facilities and uses including for conferences, exhibitions, education, and other events, club shop, public restaurant, bar, health and wellbeing facility/clinic, and gym (Use Class E/Sui Generis), hotel (Use Class C1), external concourse/fan-zone, car and cycle parking, access and highway works, utilities, public realm, landscaping and all associated and ancillary works and structures Location: Land To The East Of Stratfield Brake And West Of Oxford Parkway Railway Station, Oxford Road, Kidlington. Details of amendment Further information has been received in relation to the environmental statement, comprising an updated lighting assessment and ecology statement. Additional information has also been received in relation to financial sustainability - June 2025</li> </ul> <b>b) Planning decisions to note:</b> <ul style="list-style-type: none"> <li>25/00417/F - 49 The Garth Yarnton Kidlington OX5 1NA. Application Permitted</li> <li>24/02872/F - Oxford South Depot 1 Woodstock Road Yarnton OX5 1NY. Application Permitted</li> <li>25/01464/CM Agrivert Ltd Cassington AD Plant Unnamed Single Carriageway 6811439 Yarnton Kidlington OX29 4FL Planning Application for the proposed erection of lightning protection equipment, including sixteen large modified HVI masts and four telescopic air rods mounted on existing structures, as well as reuse and minor modification to the existing mast at the anaerobic digestion facility - MW.0048/2. No objections</li> </ul> 1. Update from DW re planning enforcement issues at Woodstock Road, Merton Way and Cassington Road
10	<b>Emergency Management</b> 1. Council to review and minute the effectiveness of internal controls (including risk assessment) for the following areas: Playing Fields. 2. Council to consider safe spaces

<b>11</b>	<b>Highways</b> <ol style="list-style-type: none"> <li>1. Council to consider the lining scheme outside William Fletcher School</li> <li>2. Speedwatch – update from Parish Council concerning speedwatch activities</li> <li>3. Council to consider SIDS on Sandy lane</li> <li>4. Parish Council to discuss extension of property boundary in to an ordinary watercourse on Cassington Rd.</li> <li>5. Update from LM re refreshing the lining scheme around Budgens</li> <li>6. Council to consider 20mph signs – update from SaS</li> </ol>
<b>12</b>	<b>Village Hall</b> Council to consider Gardeners storage and water/power access
<b>13</b>	<b>Environmental matters including Airport and Orchard</b> <ol style="list-style-type: none"> <li>1. DM to provide an update on liaison with the Community Service Team</li> <li>2. Council to consider tree survey findings</li> <li>3. Council to consider tree work costs</li> <li>4. Council to consider trees adjacent to 37 Meadow Way</li> <li>5. Council to consider the Orchard lectern</li> <li>6. Council to agree people and dates for gully-pot inspection walk-around</li> <li>7. Council to consider litter at Shell Garage layby</li> <li>8. Narrowing of the watercourse adjacent to the A44 verge on Highways land</li> <li>9. Council to consider the Orchard Gardener's employment</li> </ol>
<b>14</b>	<b>Playing Fields</b> <ol style="list-style-type: none"> <li>1. Council to consider repairs to the play area embankments</li> <li>2. Council to consider PFC safeguarding policies</li> <li>3. Council to consider PFC hirer's safeguarding policies</li> <li>4. Council to consider H&amp;S requirements</li> <li>5. Council to consider play area inspection training</li> <li>6. Council to consider PFC insurance arrangements</li> </ol>
<b>15</b>	<b>Risk Assessment and Management</b> <ol style="list-style-type: none"> <li>1. Council to consider Health and Safety training for Orchard Gardener and Village Tidier</li> <li>2. SS to provide an update on the village risk assessments.</li> <li>3. Parish Council to consider updating the village risk assessment in light of recent flood events.</li> </ol>
<b>16</b>	<b>Burial ground/St Bartholomew's churchyard</b> <ol style="list-style-type: none"> <li>1. Council to consider bench ownership and memorial plaques</li> <li>2. Council to consider planting of flowers</li> <li>3. Council to consider the colour and style of cremated remains headstones</li> <li>4. Council to consider bench repairs</li> <li>5. Council to consider revisions to the burial ground policy</li> </ol>
<b>17</b>	<b>Recent Correspondence</b>
<b>18</b>	<b>Report of the District Councillors</b>
<b>19</b>	<b>Report of the County Councillor</b>
<b>20</b>	<b>Finance and General Purpose including monthly finance report</b> <ol style="list-style-type: none"> <li>1. Council to consider recurring payments for 2025/2026 (see attachment 1)</li> <li>2. Council to consider payments (see attachment 2 and shared finance file for pending invoices)</li> <li>3. Council to consider Local Government reforms</li> <li>4. Council to note EDF refund</li> <li>5. Council to consider 5 Parishes representation</li> <li>6. Council to consider reclaiming grant unspent funds</li> <li>7. Council to consider legal advice concerning property extension built on YPC land</li> <li>8. Council to consider paying the balance of the PFC EDF electricity account at Littlemarsh</li> <li>9. Council to consider ownership liabilities and VAT reclaims</li> <li>10. Council to consider asset valuation costs</li> </ol>

11. Council to consider the Clerk's additional hours
12. Council to consider virtual PA

\*Notes on declarations of interest:

Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

David Thornhill

**Parish Clerk**

3rd July 2025

Yarnton Parish Council

[www.yarnton-pc.org.uk](http://www.yarnton-pc.org.uk)

### Attachment 1

#### Recurring payments:

1. Scribe, direct debit
2. Nest pensions, direct debit
3. Clerk's salary
4. Village tidier's salary
5. Google

### Attachment 2

#### Payments (Inc-VAT) from 1/5/25 to 31/5/25:

Date	Description	Amount
12 Jun 2025	B/P to: M Rudge Trees	-1837.50
12 Jun 2025	B/P to: Deborah O'Brien	-500.00
12 Jun 2025	B/P to: ICCM	-105.00
12 Jun 2025	B/P to: Ricky Smith	-800.00
16 Jun 2025	Direct Debit (LLOYDS CORP CARD)	-220.68
16 Jun 2025	B/P to: HMRC Cumbernauld	-1436.28
20 Jun 2025	Direct Debit (EDF ENERGY)	-223.00
23 Jun 2025	B/P to: Castle Water	-253.96
27 Jun 2025	B/P to: Ian M Middleton (Members allowance)	-98.40
27 Jun 2025	B/P to: Fiona Mawson (Members allowance)	-121.00
30 Jun 2025	Bank Service Charge	-9.75

#### Receipts from 1/5/25 to 31/5/25:

Date	Description	Amount
03 Jun 2025	Funeral Partners	130.00
11 Jun 2025	Haven Memorials	130.00
13 Jun 2025	Central Eng Coop	130.00
19 Jun 2025	Carrier D M	50.00
23 Jun 2025	Banbury Memorials	85.00
27 Jun 2025	Banbury Memorials	120.00
30 Jun 2025	Credit Interest	1057.37

