



## St. Matthew Parish Wedding Checklist

This checklist is to assist you in your planning for the wedding in our parish.

### Marriage Preparation

- \_\_\_\_\_ Attend the Diocese of Green Bay marriage class
- \_\_\_\_\_ Meet with the FOCCUS couple in the parish
- \_\_\_\_\_ Or other arrangement worked out with deacon/priest

### Wedding Ceremony/Paperwork

- \_\_\_\_\_ Finish the wedding liturgy planner in Together for Life
- \_\_\_\_\_ Meet with deacon/priest doing your marriage ceremony
- \_\_\_\_\_ Meet with Anissa Willkom to plan music for the wedding ceremony

### Other Items

- \_\_\_\_\_ Obtain Baptismal certificates
- \_\_\_\_\_ If not Catholic - obtain letter from relative for freedom to marry
- \_\_\_\_\_ If Catholic/Non-Catholic and you were married before: an annulment is needed or if spouse died a death certificate
- \_\_\_\_\_ \$100 given to St. Matthew Parish for parish members and \$250 for non-parishioners (a gift to deacon/priest is up to you) \$250 for Musician
- \_\_\_\_\_ Need a Marriage License from the State of Wisconsin (License will be mailed to Brown County Register of Deeds)
- \_\_\_\_\_ After ceremony have family and friends clean the church and bride's room (i.e. programs in pew, bows on pews, etc.)
- \_\_\_\_\_ No weddings Thursday, Friday, & Saturday of the first weekend in June due to parish picnic:
  - 2027 – June 4, 5, 6
  - 2028 – June 2, 3, 4
  - 2029 – June 1, 2, 3