

St. Matthew Parish

2023/2024

Annual Report



July 1, 2023 thru June 30, 2024



St. Matthew Catholic Community Contact Information
130 St Matthew St.
Green Bay, WI 54301
920-435-6811

PASTORAL TEAM

Pastor:

Fr. Bob Kabat ext. 318

Bkabat4452@hotmail.com

Deacon:

Bob Hornacek

Deaconbobhornacek@gmail.com

Director of Pastoral Care, Liturgy & Worship:

Anissa Willkom ext. 310

anissa@stmattsgb.org

PARISH STAFF

Director of Religious Education and Social Outreach:

Michael Westenberg ext. 306

mwestenberg@stmattsgb.org

Business Administrator:

Stacy Smits ext. 309

stacysmits.stmatts@gmail.com

Administrative Assistant:

Ann Dabeck ext. 304

Anndabeck2232@gmail.com

Financial Reports – attached

Income Statement

Annual Endowment Values

After School Care Program

Holy Name of Jesus House

Parish Diocesan Report – attached

Below is a list of parish councils, committees, and organizations. For information on any of these groups, please visit the St. Matthew website: stmattsgb.org.

St. Matthew Parish Council

St. Matthew Parish Finance Council

Justice & Human Concerns Committee

Evangelization & Catechesis Committee

Worship Committee

St. Matthew Men's Club

Faith Formation

Pastoral Ministry

St. Matthew Older Adults Club (OAKS)



Charities St. Matthew Parish Supported July 1, 2023 thru June 30, 2024

Hands and Hearts with Haiti (HHH)

Feed My Starving Children (FMSC)

St. Vincent de Paul (SVDP)

St. John's Ministries

Love Life

CP Center

Ecumenical Partnership for Housing (EPH)

Jack Washington Wonderful World Foundation (JWWWF)

Sleep In Heavenly Peace (SHP)

We All Rise for the All Seasons Transformation House



PARISH OPERATING INCOME STATEMENT

JULY 1, 2023 - JUNE 30, 2024

	<u>Actual Previous</u> <u>Year End June 30,</u> <u>2023</u>	<u>Current Year July</u> <u>1, 2023- June 30,</u> <u>2024</u>	<u>2023/2024</u> <u>BUDGET</u>	<u>2023/2024</u> <u>Actual vs.</u> <u>Budget</u>
<u>INCOME</u>				
Church Support/Collection	823,315	878,823	840,000	38,823
Building & Grounds (new to statement)		8,995	11,000	-2,005
Other Parish Income	38,938	48,377	58,090	-9,713
Grace Rent Credits	89,682	93,270	93,280	-10
Bequests/Donation	42,257	65,951	38,000	27,951
Religious Instruction	11,282	12,718	8,100	4,618
After School fees	49,020	32,989	41,000	-8,011
Fundraising (Kickoff, Raffle, SCRIP)	15,125	17,983	20,000	-2,017
Rental Income	26,580	26,680	24,500	2,180
<u>Total Revenue</u>	\$ 1,096,199	\$ 1,185,786	\$ 1,133,970	\$ 51,816
<u>PARISH EXPENSES</u>				
Salaries/Benefits	311,401	312,424	330,330	-17,906
Parish and Holy Name House Utilities	42,346	37,275	43,500	-6,225
Parish- B&G/Maint./Cleaning Services	80,926	79,735	78,900	835
Holy Name House- B&G/Maintenance	9,913	10,808	11,000	-192
Diocesan Assessment	27,067	29,443	30,110	-667
Admin/Operating/Insurance Expenses	52,454	63,839	60,810	3,029
Liturgical Supplies	16,163	18,880	14,900	3,980
Kickoff/Raffle Expenses	6,602	9,557	8,000	1,557
Parish Program/Ministry Expenses	9,162	11,378	11,950	-572
<u>Total Parish Expense</u>	\$ 556,034	\$ 573,340	\$ 589,500	\$ 16,160
<u>EDUCATION EXPENSES</u>				
High School Subsidy-NDA Support	29,140	25,733	29,140	-3,407
GRACE Assesment	222,723	219,382	222,723	-3,341
Salaries/Benefits- Janitors & Summer Help	77,562	84,045	80,182	3,863
Utilities	47,495	42,664	45,000	-2,336
Maintenance/Cleaning Services	56,440	62,467	64,000	-1,533
Admin/Operating/Insurance Expenses	20,221	21,370	18,100	3,270
<u>Total Education Expenses</u>	\$ 453,581	\$ 455,661	\$ 459,145	\$ 3,484
<u>RELIGIOUS ED EXPENSES</u>				
Salaries	76,318	77,696	77,213	483
Other Expenses- materials/food	7,649	7,499	8,000	-501
<u>Total Religious Ed Expenses</u>	\$ 83,967	\$ 85,195	\$ 85,213	\$ 18
<u>Total Expenses</u>	\$ 1,093,582	\$ 1,114,195	\$ 1,133,858	\$ 19,663
<u>NET OPERATING INCOME/(LOSS):</u>	\$ 2,617	\$ 71,591	\$ 112	\$ 71,479

	<u>Actual Previous</u> <u>Year End June 30,</u> <u>2023</u>	<u>Current Year July</u> <u>1, 2023- June 30,</u> <u>2024</u>
<u>Other Income</u>		
restricted parish donations		117,322
Employee Retention Credit (ERC)		24,179
Parish Center Flat Roofs		13,833
from SAC committee- door locks		10,000
from SAC committee- teachers lounge		10,568
from FACS- new doors		62,930
from school SAC- new fencing		5,000
Total Capital Outlay Income	<u>\$780,965</u>	<u>\$243,832</u>

<u>Other Expenses (Capital Outlays)</u>		
Holy Name House bathroom remodel		47,652
Security Locks and New Doors		90,426
Parish Center Flat Roofs		46,450
New fencing		9,000
After School Care Room remodel		8,618
Teachers Lounge remodel		10,568
Total Capital Outlay Expenses	<u>\$756,021</u>	<u>\$212,713</u>

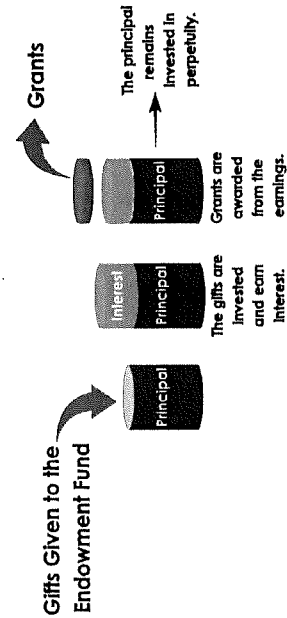
NET INCOME/(LOSS):	<u>\$ 27,561</u>	<u>\$ 102,710</u>
---------------------------	------------------	-------------------

St. Matthew Congregation Endowments

July 1, 2023 to June 30, 2024

Endowment	Beginning						Ending	
	Market Value	Additions	Income	Unrealized Gains/Losses	Fees	Realized Gains/Losses	Withdrawals	Market Value
Parish Endowment #5189	\$30,531	\$0	\$14	\$3,118	(\$250)	\$83	\$0	\$33,496
Outreach Endowment #5190	\$198,075	\$27,729	\$93	\$18,836	(\$1,696)	\$3,184	(\$10,700)	\$235,521
School Endowment #5191	\$226,898	\$1,000	\$101	\$19,893	(\$1,861)	\$3,965	(\$10,000)	\$239,996
Schumerth Endowment #5218	\$52,435	\$0	\$23	\$4,430	(\$429)	\$1,071	(\$2,758)	\$54,771
Anon. School Endowment #0135	\$30,754	\$0	\$271	\$2,139	(\$111)	\$580	\$0	\$33,633
Totals	\$ 538,693	\$ 28,729	\$ 502	\$ 48,415	\$ (4,348)	\$ 8,883	\$ (23,458)	\$ 597,417

How does the Endowment Fund work?



Outreach Endowment- for the last several years, St. Matthew Parish has donated our Holy Christmas Envelope collections to the principal of the Outreach Endowment. In addition, since 2023, 50% of our profits from the Summer Kickoff Party are donated to the principal of the Outreach Endowment. Each year, we accept the interest earned from this endowment as a withdrawal and in turn offer it in the form of grants to service others.

Parish Endow, School Endow's, & Schumerth Endow- St. Matthew Parish will often accept the interest earned from these endowments which were established to help upkeep our school facilities and parish buildings and grounds.



St Matthew Parish After School Care Program

YTD Income	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Fees Collected	\$48,642	\$38,451	\$24,552	\$51,576	\$49,020	\$32,989
Expenses						
Payroll	\$14,638	\$18,768	\$11,570	\$13,028	\$16,175	\$11,980
SS Expense	\$1,245	\$1,409	\$930	\$997	\$1,197	\$916
Supplies/Misc	\$1,525	\$2,120	\$732	\$3,715	\$4,378	\$3,687
Total Expense	\$17,407	\$22,297	\$13,232	\$17,740	\$21,750	\$16,583
Program Income/Loss	\$31,235	\$16,155	\$11,320	\$33,836	\$27,270	\$16,406

*attendance down and more part time attendance in 23/24



Holy Name of Jesus House

(Formerly Known As: The Nazareth House until Aug of 2019)

2018/2019

2019/2020

2020/2021

2021/2022

2022/2023

2023/2024

	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Income						
Rent Received	\$15,050	\$22,130	\$24,000	\$24,000	\$24,000	\$24,000
Expenses						
Utilities	\$9,480	\$11,351	\$8,881	\$9,900	\$11,225	\$8,734
Repairs and Maintenance:						
HVAC - Preventative Maint Contract	\$468	\$3,711	\$1,830	\$2,992	\$3,114	\$3,556
HVAC - Non-Contract repairs	\$0	\$0	\$0	\$4,186	\$0	\$0
Appliance repair	\$105	\$0	\$0	\$0	\$0	\$0
Plastering repairs	\$753	\$0	\$0	\$1,400	\$372	\$0
Plumbing repairs	\$340	\$2,367	\$0	\$1,708	\$2,273	\$1,516
Electrical	\$0	\$0	\$0	\$180	\$0	\$0
* Doors						\$4,766
Miscellaneous Items/Supplies	\$696	\$2,086	\$4,199	\$660	\$754	\$1,825
** Asbestos abatement/removal	\$0	\$4,325	\$0	\$0	\$3,400	\$0
Total Repairs & Maintenance	\$2,362	\$12,489	\$6,029	\$11,126	\$9,913	\$11,663
Total Expenses	\$11,842	\$23,840	\$14,910	\$21,026	\$21,138	\$20,397
Income/Loss	\$3,208	-\$1,710	\$9,090	\$2,974	\$2,862	\$3,603

* By order of Green Bay Fire Marshall, side stairwell door needed to be brought up to code

** Asbestos abatement- asbestos found under kitchen and dining room tile (Diocese renovated kitchen and dining room in 2022/2023)

