



NT MUSIC SCHOOL ENROLMENT POLICY – HOME SCHOOLED STUDENTS

Responsibility of: Northern Territory Music School Principal, Assistant Principal
Effective date: August 2025
Next review date: Term 3, 2026

1. RATIONALE

The Northern Territory Music School receives a small number of enrolment applications for home schooled students each year. The Northern Territory Music School mission is to provide instrumental, ensemble & choral tuition, music education services, support, events and programs to government schools in all regions of the Northern Territory. Although government school students are our core stakeholders, access to programs by home schooled students is made possible where it does not diminish services to core stakeholders.

2. POLICY

This policy outlines the process to be followed by Northern Territory Music School staff when considering applications for enrolment by home schooled students, and where home-schooled students are included in Northern Territory Music School programs.

- 2.1 Home schooled students are to be considered for enrolment in line with the NT Music School Enrolment Policy for Instrumental or Choral & Voice students
- 2.2 Individual lessons will not be approved for home school students
- 2.3 When a school guitar program is capped out no further spots are offered to home school students at that location
- 2.4 In consultation with the Assistant Principal and parent, a suitable school for lessons and ensemble participation is to be selected, taking into consideration the age of the student, geographical location, or the most suitable NT Music School teacher to match the students' current abilities
- 2.5 Once a school site is selected the Assistant Principal will contact the host school Principal to negotiate potential placement of a home school student on site at their school, and as part of their school ensemble (if applicable)
- 2.6 Students are to be accompanied to the school site and signed in as required by a parent or other suitable guardian
- 2.7 Parents/Guardians are to remain in the front office or another designated area different to the teaching space during lessons
- 2.8 Students are to arrive and depart within 5 minutes of the commencement and conclusion of the lesson

- 2.9 NT Music School administration, where possible, will contact parents of home school students when lessons are cancelled due to illness or an NT Music School event
- 2.10 Home schooled students will be administered and taught in line with all other school students regarding attendance, equipment hire and purchases
- 2.11 NT Music School programs are school ensemble programs and where an ensemble exists in a host school, home school students will be encouraged to attend ensemble rehearsals and performances at the host school

3. BUSINESS NEED

Clear processes will ensure consistency with including home school students in the instrumental or choral program and accurate data management of student enrolment in ensemble lessons

4. RESPONSIBILITIES

Compliance with this policy at the Northern Territory Music School is the responsibility of the parent and the Assistant Principal. It is the Principal's responsibility to ensure that home school students comply with this policy.

The NT Music School Principal reserves the right to discretionary waiver under special circumstances that may be negotiated by client school principals.

5. DEFINITIONS

Home Schooled Student: A student who does not attend school and is enrolled with the NT Government as a home schooled student.

Parent/Guardian: an adult who accompanies the student to the designated school for lessons and is responsible for ensuring the student is dropped off and picked up within agreed time frames

6. POLICY FRAMEWORK

Additional policy references;

- NT Music School Enrolment Policy – Instrumental
- NT Music School Enrolment Policy – Choral & Voice
- Attendance Policy

7. REVIEW

This policy will be reviewed annually by the Northern Territory Music School Leadership Team.