

2023 NAWIC Excellence Awards, partnered with Naylor Love

On Friday 21 July 2023, we will celebrate the 2023 National Association of Women in Construction Excellence Awards, partnered with Naylor Love.

The awards programme aims to annually celebrate and honour the achievements of women working in construction and affiliated industries, as well as recognising those organisations active in redressing the gender imbalance in the industry. Each nominee may enter one category only, and in selected categories must select either site based, or office based depending on your primary or predominant place of work.

The 2023 Excellence Awards categories are:

- Helen Tippet Award
- Tradeswoman of the Year
- Outstanding Leader of the Year - Site or Office Based
- Rising Star - Site or Office Based
- Excellence in Construction Administration - Site or Office Based
- Health, Safety, Wellbeing, and Environment (HSWE) Award
- Student Excellence Award
- Apprentice Excellence Award

Further information on each award category follows, including the judges selection criteria. Please read this carefully to ensure your entry includes all the necessary information.

Online entry form completes step 1 of the entry process:

Accessible from any email address, on any device. We require all submissions to be emailed separately with other required documents this year.

Supporting documents:

All supporting documents including your submission and final comment, CV or bio must be emailed separately to awards@nawic.org.nz When sending in separate documents please clearly state in the email body the full name and category of the nominee. e.g. Sarah Smith for Rising Star.

Entry Fee:

Free - All categories for current members of NAWIC.

\$110 (incl GST) - All categories (except Student and Apprentice Award) for non-members of NAWIC.

\$55 (incl GST) - Student and Apprentice Excellence award categories for non-members of NAWIC.

Note: All non-members paying an entry fee to enter the 2023 NAWIC Excellence Awards will be registered for 12 months free membership to the closest NAWIC chapter. For your entry to be valid, payment must be made via bank transfer to 03-0510-0032205-000 no later than 17 March 2023. Please ensure your name and 2023 Awards are referenced in your payment. Invoice/receipts can be issued if requested.

Tickets to attend the event: Tickets go on sale after the finalists are announced in 2023.

Terms and Conditions:

Refer also to Submission Requirements and Conditions of Entry at the end of this document.

If category entry numbers exceed 100, a pre-selection process will be initiated. This will be determined by the Awards Director and NAWIC President. A Judging pre-selection process will be made based on the information contained within the nomination forms received. This process will select a group based on the information contained within the nomination forms received. The Judging pre-selection will be carried out by at least 2 senior construction professionals.

For assistance or clarification on any aspect of the NAWIC Excellence Awards, partnered with Naylor Love Construction please contact us at awards@nawic.org.nz

Important Dates:

14 December 2022	Entries open
10 March 2023	Entries close at 9:00pm. Late entries will not be accepted
19 &/or 27 April 2023	Judging Days, phone interview
2 June 2023	Notification of Finalists
21 July 2023	Awards Presentation - Te Pae Convention Centre, Christchurch

Please complete the **two-step** entry process. (Complete and submit your online entry, then email your supporting documents)

Step 1. [Enter here using our digital form](#)

Step 2. Email your supporting documents to awards@nawic.org.nz

ENTRIES CLOSE: Friday, 10 March 2023 at 9:00pm

Helen Tippett Award

This category celebrates achievements in advancing and furthering the interests of women in the construction industry – those who actively promote the participation of women in the construction industry and encourage their progression. It is open to any organisation, company, partnership, firm, or individual operating in New Zealand.

Each entry shall include a written submission identifying how the nominee has demonstrated an ongoing and significant commitment to advancing and furthering the interests of women in the construction industry.

[Note: This category is NOT about an individual's career progression or contribution to a project – it is about making a difference and furthering the interests of women in the construction industry. Discuss as if you were giving a newspaper interview rather than writing a job application.]

Helen Tippett was a professor at the Victoria University of Wellington's School of Architecture. She was widely regarded as the grandmother of the industry, and it was at her behest that NAWIC was established in New Zealand.

Judge's selection criteria:

- Achieved a senior position with authority enabling them to influence and/or make policy decisions beneficial to women in the construction industry.
- Encouraged and empowered women in construction through education, initiating organisational structure, enacting legislation, establishing company policy and actively promoted the inclusion of women in the construction industry.
- Shown leadership in taking initiatives and implementing them on behalf of women in construction.
- Acted as a role model and/or mentor for women in the industry; and
- Other criteria the nominee and / or nominator considers relevant (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	

Refer also to Submission Requirements and Conditions of Entry at the end of this document.

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Tradeswoman of the Year

This award category celebrates the contributions made by tradeswomen working in the construction industry. It is open to all tradeswomen (e.g. carpenter, electrician, plumber, painter, plasterer etc. – if you work on a site this is you) working in the construction industry in New Zealand.

Each entry shall include a written submission describing the entrant's personal journey in the construction industry and how it has shaped them as a person and as a professional, as well as detailing their involvement in their trade.

[Note: We are seeking to get a sense of who you are as a person. Discuss as if you were giving a newspaper interview rather than writing a CV or job application.]

Judge's selection criteria:

- Demonstrated contribution to the construction industry (providing examples).
- Demonstrated a high skill level within a chosen trade.
- Demonstrated commitment and future aspirations within the construction industry.
- Other criteria the nominee and / or nominator considers relevant (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	

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Outstanding Leader of the Year - Site or Office Based

This category celebrates women who have made a significant leadership contribution to the construction industry in their chosen profession or field.

This category is open to women who have contributed to outstanding leadership in a management or supervisory role or who own and run their own business in the industry. Areas of contribution include but are not limited to cost management, legal, planning, project management, development management, education, design, architecture, landscape, engineering, quantity surveying, urban design, site management, and business development.

This category is awarded in two divisions – site or office based.

Each entry shall include a written submission which describes the entrant's personal journey in the construction industry and how it has shaped them as a person and a leader.

[Note: We are seeking to get a sense of who the nominee is as a person and what it is that makes them stand out from the rest as a professional. Discuss as if it were a newspaper interview rather than a CV or job application].

Judge's selection criteria:

- Demonstration of an outstanding contribution to leadership in the construction industry.
- Demonstration of professional expertise.
- Demonstration of being a role model to others
- Demonstration of the ability to inspire, motivate and mentor others
- Demonstrate commitment to and future aspirations in the construction industry.
- Other criteria the nominee and / or nominator considers relevant (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	

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Rising Star - Site or Office Based

This category celebrates women who demonstrate potential within the construction industry.

This category is open to all women who have worked within the construction industry for **no more than 7 years**. This includes work performed in all disciplines of the construction industry.

This category is awarded in two divisions – site or office based.

Each entry shall include a written submission describing the nominee's role and influence within the construction industry; how it has shaped them as a person; and what it means to be a future leader and how they have demonstrated this ability.

[Note: We are seeking to get a sense of who the nominee is as a person and what it is that makes them stand out from the rest. Discuss as if it were a newspaper interview rather than a CV or job application].

Judge's selection criteria:

- Proven ability to overcome challenges, demonstrate initiative and work as a team showing potential to make a significant contribution to the construction industry.
- Demonstration of skills necessary to be successful in the construction industry in the nominee's chosen field.
- Demonstration of commitment to the construction industry.
- Potential to inspire, motivate and be a role model for those following her.
- Other criteria the nominee and / or nominator considers relevant This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	

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Excellence in Construction Administration - Site or Office Based

This category celebrates the contributions of the women in an administrative, sales/marketing, or operational role within the construction industry and do not fit within other categories.

This category is open to all women who have worked in an administrative, sales/marketing, or operational role within the construction industry. Areas of contribution include, but are not limited to, finance, payroll, contract administration, sales/marketing, human resources, office management and general administration.

This category is awarded in two divisions – site or office based.

Each entry shall include a written submission describing their role and influence within the construction industry and how their support impacts on the operations and achievements of their company.

[Note: We are seeking to get a sense of who the nominee is as a person and what it is that makes them stand out – discuss as if it were a newspaper interview rather than a CV or job application. Quantity surveyors should enter the Outstanding Leadership category].

Judge's selection criteria:

- Demonstration of contribution to the construction industry.
- Demonstration of innovation and creativity in construction administration/ management systems.
- Demonstration of commitment to the construction industry.
- Demonstration of working collaboratively with others
- Demonstration of providing excellent service to others
- Other criteria the nominee and / or nominator considers relevant (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	

Refer also to Submission Requirements and Conditions of Entry at the end of this document.

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Health, Safety, Wellbeing, and Environment (HSWE) Award

This award recognises a woman who actively promotes the inclusion of health, safety, wellbeing, and environmental risk management practices, initiatives, or innovations on a project or across an organisation operating in the construction industry.

The award is assessed on demonstrating outstanding contribution to health, safety, and wellbeing leadership with the ability to solve complex problems on a specific project or the implementation of effective risk management practices promoting health, safety and wellbeing, environmental principles within the construction industry.

We want to hear from an individual who is passionate about inspiring positive change and action by encouraging and supporting others in the construction industry to be healthy and safe.

Each entry shall include a written submission describing the entrant's contribution to health, safety, and wellbeing in their workplace and how it has shaped them and the impact these positive changes has made to others.

Judge's selection criteria:

- Describe your role on a project or within an organisation, and the challenges, risks and improvements made, and any specific background or history to give context?
- What was your contribution for promotion of health, safety and wellbeing, challenges overcome, or new initiatives or innovations developed?
- Demonstrate the actions or initiative taken to deliver positive health, safety and wellbeing to your workplace or organisation; and how this benefits / impacts your key stakeholders, people, and communities.
- What makes this action / initiative standout?
- Other criteria or relevant details (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	

Refer also to Submission Requirements and Conditions of Entry at the end of this document.

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Student Excellence Award

This category celebrates female students who demonstrate a high level of potential and commitment within the construction industry.

This category is open to all women who, at the time of entering, are engaged in full time study related to the construction industry in an undergraduate course. This includes studies such as a professional or in an administrative or operational role.

Each entry contains a written submission describing the nominee's role and influence within the construction industry; how it has shaped the nominee as a person; and what it means to be a future leader and how the nominee has demonstrated this ability.

Judge's selection criteria:

- Proven ability to overcome challenges, demonstrate initiative and showing potential to make a significant contribution to the construction industry.
- Demonstration of skills necessary to be successful in the construction industry in the nominee's chosen field.
- Demonstration of commitment to the construction industry.
- Potential to inspire, motivate and be a role model for those following her.
- Other criteria the nominee and / or nominator considers relevant (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	
4	Evidence of current full-time enrolment at a NZ tertiary institution Email to awards@nawic.org.nz	

Refer also to Submission Requirements and Conditions of Entry at the end of this document.

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Apprentice Excellence Award

This category celebrates female apprentices who demonstrate a high level of potential and commitment within the construction industry.

This category is open to all women who, at the time of entering, are completing an apprenticeship programme with an accredited provider related to the construction industry.

Each entry contains a written submission describing the nominee's role and influence within the construction industry; how it has shaped the nominee as a person; and what it means to be a future leader and how the nominee has demonstrated this ability.

Judge's selection criteria:

- Proven ability to overcome challenges, demonstrate initiative and work as a team showing potential to make a significant contribution to the construction industry.
- Demonstration of skills necessary to be successful in the construction industry in the nominee's chosen field.
- Demonstration of commitment to the construction industry.
- Potential to inspire, motivate and be a role model for those following her.
- Other criteria the nominee and / or nominator considers relevant (This could be voluntary work in the community in any sector)

Submission checklist:

#	Documents required	Included in submission?
1	1 x entry form including referee details filled in online through the digital form	
2	1 x biography or CV summary page (maximum 1 page, 11pt Arial) Email to awards@nawic.org.nz	
3	1 x written submission and response to selection criteria Email to awards@nawic.org.nz	
4	Evidence of apprenticeship programme with an accredited provider related to the construction industry Email to awards@nawic.org.nz	

Refer also to Submission Requirements and Conditions of Entry at the end of this document.

For assistance or clarification on any aspect of the NAWIC Excellence Awards, partnered with Naylor Love Construction please contact us at awards@nawic.org.nz

Submission Requirements

All entries shall comprise the documents referred to in the 'Submission checklist' section of the relevant category.

Entry Form: Each entry must be submitted online via our [digital entry form](#)

(If you have trouble with this link, please refer to our website awards page and click the link from there)

All nominations and entries must be completed as per the instructions on our digital form. The form is accessible to all email domains. When sending in separate documents please clearly state in the email body the full name and category of the nominee, e.g., Sarah Smith for Rising Star

Written Submission: All categories require a written submission (up to 650 words) and a Nominees Final Comment (up to 100 words), which shall be emailed to awards@nawic.org.nz by the closing date.

This submission should address the questions asked in the relevant award category. Applicants are encouraged to include details of any other criteria/additional achievements the nominee and / or nominator considers relevant or useful to bring to the judges' attention. It is suggested that you read through your submission to ensure you have reasonable coverage of the selection criteria. Bullet pointed submissions are encouraged. Applications are judged on content, not presentation.

Nominees Final Comment: Please submit a paragraph (up to 100 words) on what it would mean to you to become a NAWIC Awards finalist in the selected category.

Referees: All applications require the contact details of two referees to be submitted. This is required for the judging process. Please discuss your submission with your referee before including their details in the entry and include their full name and title, email address and best phone contact details. The referee should be someone who can attest to the nominee's role and contribution. Note that only one referee may be contacted on the judging day. It is the responsibility of the nominee to ensure that referees are available on judging day and know that they may or may not be contacted.

Professional head and shoulders image: Will be requested if you become a finalist. This will be used as part of the presentation at the awards. Please email to awards@nawic.org.nz no later than 16 June 2023.

Please complete the **two-step** entry process. (Complete and submit your online entry, then email your supporting documents

Step 1. [Enter here using our digital form](#)

Step 2. Email your supporting documents to awards@nawic.org.nz

ENTRIES CLOSE: Friday, 10 March 2023 at 9:00pm

Conditions of Entry

By submitting an entry to the NAWIC Excellence Awards 2023, partnered with Naylor Love Construction ("Awards"), you are agreeing to the following terms and conditions ("Terms and Conditions"):

1. Information on how to enter the Awards forms part of these Terms and Conditions.
2. The Awards are run by the National Association of Women in Construction (New Zealand) Incorporated ("NAWIC").
3. In these Terms and Conditions, references to the singular include the plural and references to "you" / "your" includes you in your personal capacity and/or as a representative of your organisation and/or your organisation.
4. Eligibility - The Awards recognise outstanding contributions of women in construction. The Awards will reward recipients in the following categories:
 - Helen Tippet Award
 - Tradeswomen of the Year
 - Outstanding Leader of the Year - Site or Office based
 - Excellence in Construction Administration - Site or Office based
 - Rising Star - Site or Office based
 - Health, Safety, Wellbeing, and Environment (HSWE) Award
 - Student Excellence Award
 - Apprentice Excellence Award
5. To be eligible to enter the Awards, a Nomination Form must be completed in accordance with these Terms and Conditions and submitted to NAWIC via the online entry form by 9:00pm on Friday 10 March 2023. All entries are deemed to be received at the time NAWIC receives the Nomination Form. No entries will be accepted after the closing time.
6. The individual or organisation in respect of whom a Nomination Form is submitted must meet the criteria set out in these Terms and Conditions to be eligible to enter the Awards and to be considered. Both self-nomination and third-party nominations are welcome. The nominee must agree to be nominated. The minimum requirements for a nominee are that they are:
 7. Residing (for individual) or operating (for organisation) in New Zealand.
 8. Have been working (for individual) or studying or operating (for organisation) in New Zealand for at least 24 months prior to 10 March 2023.
 9. The subject of a correctly completed and submitted Nomination Form in accordance with these Terms and Conditions.
 10. Available to attend the awards presentation on Friday 21 July 2023, or to have someone attend on their behalf. Entrants are responsible for their own travel costs.
 11. An individual is eligible to enter one category only. In the event that an individual is nominated twice, the appropriate category will be selected by the NAWIC Awards team.
 12. NAWIC reserves the right to disqualify entries in the event of non-compliance with these Terms and Conditions and, including but not limited to, any instance of illegality, fraud, or incomprehensibility.
 13. Current members of the NAWIC National Council are not eligible to enter.
 14. Entries are free for all current members of NAWIC only.
 15. A \$110 (incl GST) entry fee will be payable for all non-members of NAWIC. A \$55 (incl GST) entry fee will be payable for those entering the Student and Apprentice Excellence Award categories. For your entry to be accepted, payment must be made via bank transfer to 03-0510-0032205-000 no later than one week after entries close (17 March 2023).
 16. All non-members paying an entry fee to enter the 2023 NAWIC Excellence Awards will be registered for 12 months free membership to their nominated NAWIC chapter.
 17. JUDGING
 18. Pre-selection Process. If entry numbers exceed 100, the Pre-selection Process will be initiated. This will be determined by the Awards Director and the NAWIC President. A Judging pre-selection process will be made based on the information contained within the nomination forms received. This process will select a group based on the category criteria for the Judging day interviews. The Judging pre-selection will be carried out by at least 2 senior construction professionals.
 19. Each valid entry received by NAWIC or where numbers exceed 100 and having gained Pre-selection prior to the closing submission date will be submitted for judging by a panel of judges appointed by NAWIC.

20. The judges reserve the right to determine the eligibility or otherwise of each nomination. If another category is deemed more suitable, NAWIC and/or the judges reserve the right to transfer a nominee to that category. The judges reserve the right to make no award in any given category.
21. Entries will be judged individually on their merits. The judges' decision is final, and no correspondence will be entered into. As the Awards are a competition, it is not possible to provide feedback on individual submissions.
22. Winners of the Awards will be announced at a function in Christchurch on Friday 21 July 2023. Te Pae Convention Centre, Christchurch.
23. NAWIC, in consultation with Naylor Love in their capacity as Partnering Sponsor, may cancel the Awards at any time.
28. NAWIC is a voluntary organisation, committed to its obligations as a PCBU under the Health and Safety at Work Act 2015. Amongst other things, this requires NAWIC to take all practicable steps to eliminate, isolate or minimize hazards that our event attendees are exposed to. Health and safety is a shared responsibility.
29. Subject to statutory restrictions, NAWIC may amend these Terms and Conditions at its absolute discretion.

For assistance or clarification on any aspect of the NAWIC Awards please contact us at awards@nawic.org.nz

LIABILITY

24. Except for any liability that cannot by law be excluded, NAWIC or Naylor Love Construction excludes all liability for any loss (including any damage, claim, injury, cost or expense) which is suffered or incurred by any entrant (including a winner) in connection with the Awards, including, without limitation: (i) any indirect, economic consequential loss; (ii) any loss arising from the negligence of NAWIC or Naylor Love Construction; and (iii) any liability for personal injury or death. No responsibility will be taken by NAWIC or Naylor Love Construction for lost, ineligible, misdirected, or late entries due to technical reasons or any other reason. Entries that are not genuine or are incomplete, late or in any way fraudulent will be declared void.

PRIVACY

25. All entry submissions are the property of NAWIC. Personal information will be collected by NAWIC in Nomination Forms or in the administration of the Awards generally.
26. Entry into the Awards is consent by each entrant to allow the use of the entrant's name, image, voice and/or likeness by NAWIC for editorial, advertising, promotional, marketing and/or other purposes without compensation except where prohibited by law by way of photographs or video reels.

GOVERNING LAWS

27. The Awards and these terms and conditions shall be governed by and construed in accordance with the laws of New Zealand.