



## Mid-Year Ministry Success Report Template

Leadership 2026 Mid-Year Virtual Meeting Date: April 30, 2026

Mid-Year Ministry Success Report Template

Reporting Period: January – April 2026

Due Date: *April 20, 2026*

Ministry Name: \_\_\_\_\_

Ministry Leader: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

### 1. Meeting & Attendance Overview

Category	Goal (if applicable)	Actual (Jan–April 2026)	Notes/Comments
Number of ministry meetings held			
Average meeting attendance			
Number of times meeting agenda/template used			
Percentage of meetings with notes submitted to leadership			

### 2. Event Summary

Event Name	Date(s)	Purpose	Approx. Attendance	Was Event Template Used? (Y/N)	Debrief Completed? (Y/N)

Total Number of Events Held: \_\_\_\_\_

Average Event Attendance: \_\_\_\_\_

### 3. Engagement & Spiritual Impact

Reflect on how your ministry has helped members and participants grow spiritually and stay connected to the church's mission.

- How has your ministry created opportunities for **spiritual growth** this year?

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- How has your ministry encouraged **active participation (not just attendance)**?

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- Share one **testimony or success story** from a member or event this year.

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### 4. Communication & Collaboration

Area	Yes	No	Notes/Comments
Ministry consistently submits meeting and event templates to leadership	<input type="checkbox"/>	<input type="checkbox"/>	
Ministry collaborates with other ministries or departments	<input type="checkbox"/>	<input type="checkbox"/>	
Ministry uses standard communication channels (email, calendar, group chat)	<input type="checkbox"/>	<input type="checkbox"/>	
Ministry keeps records of attendance, notes, and feedback	<input type="checkbox"/>	<input type="checkbox"/>	

### 5. Financial Overview

Category	Budgeted	Actual Spent	Notes/Comments
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Ministry supplies/materials

Event costs

Donations or funds raised

Were all budget requests and reimbursements submitted properly?  Yes  No

## 6. Areas of Strength & Growth

- What are your ministry's top 3 accomplishments so far this year?
  1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
- What challenges has your ministry faced?
  - \_\_\_\_\_
  - \_\_\_\_\_
- What support or resources would help strengthen your ministry in the next 6 months?
  - \_\_\_\_\_
  - \_\_\_\_\_

## 7. Leader Reflection

- How have you personally grown as a ministry leader this year?
  - \_\_\_\_\_
  - \_\_\_\_\_
- How can leadership better support your ministry?
  - \_\_\_\_\_
  - \_\_\_\_\_

## 8. Plans for the Remainder of 2026

Use this section to outline your vision, goals, and upcoming plans for May–December 2026.

What meetings or trainings are planned for the remainder of the year?

→ \_\_\_\_\_

What events or initiatives are upcoming? (Include dates if available.)

→ \_\_\_\_\_

How will your ministry build upon lessons learned from the first half of the year?

→ \_\_\_\_\_

What spiritual goals or focus areas will your ministry emphasize in the next six months?

→ \_\_\_\_\_

What additional resources, volunteers, or collaborations will be needed to achieve these goals?

→ \_\_\_\_\_

**9. Signatures**

Ministry Leader Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Ordained Pastor / Leadership Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit to assigned ordained minister first and then to [cpbbcmministries@gmail.com](mailto:cpbbcmministries@gmail.com) by April 20, 2026.

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