

Phase 2 Kickoff Meeting Agenda

April 22, 2026

Community Name: Bull Shoals, AR

EPA Region: 6

I. Attendees Invited

Role	Name	Email	Phone Number	In Attendance?
EPA COR/ Technical Project Lead	Laura Doody	doody.laura@epa.gov	202-938-4467	
EPA Regional TA Coordinator/Project Officer	Jessica Fry	fry.jessica.l@epa.gov	214-665-8308	
Contractor's Project Managers	Kevin Schmidt, P.E. (ERG)	kevin.schmidt@erg.com	760-213-2074	
	Kevin Stockton (ERG)	kevin.stockton@erg.com	720-789-8050	
	Jenny Dodd (ERG)	jenny.dodd@erg.com		
	Joslyn Townsend (AECOM)	joslyn.townsend@aecom.com	417-766-8579	
Contractor's Technical Leads	Scott Belz (AECOM)	scott.belz@aecom.com	216-404-8079	
	Esther Kaufman (AECOM)	esther.kaufman@aecom.com		
	Katrina Galloway (AECOM)	katrina.galloway@aecom.com		
Community Points of Contact	Michael Salentine	maswastewater@gmail.com	870-421-0842	
	Bill Stahlman	bstahlman@cityofbullshoals.org	870-321-4087	
	Susan Walling	swalling@cityofbullshoals.org	870-445-4775 (city office)	
	Ed Martin	edmartin712@gmail.com	870-421-9943	
Additional Community Contacts [Arkansas Division of Environmental Quality]	Sarah Pierce	sarah.pierce@arkansas.gov	501-682-0664	
	Tiana Toups, Enforcement Analyst	tiana.toups@arkansas.gov	501-682-0699	
Funding Agency Contact [Arkansas Department of Agriculture]	Debby Dickson	debra.dickson@arkansas.gov	501-682-0548	
TA Provider: Southwest Environmental Finance Center (SWEFC)	A.J. Barney	ajbarney1@unm.edu	--	
	Dawn Nall	dnall@unm.edu		
	Tammy Huynh	thhuynh@unm.edu		

II. Phase 2 Project Overview and Objectives

- **Brief Project Overview:**
 - Bull Shoals, AR is facing challenges with its collection system.
 - The city's wastewater pipes are 50+ years old and need replacing
 - 30+ miles of pipes, mountainous area
 - Large infiltration/inflow (I&I) issues
- **TA Provider:** Southwest Environmental Finance Center (SWEFC)
- **RealWaterTA Engineering Support Technical Assistance:**
 - The project entails phase two evaluations of the existing collection system and preparation of a preliminary engineering report (PER).
- **RealWaterTA Engineering Support Team Scope of Work:**
 - Task 1: Smoke Testing Assistance
 - AECOM and City of Bull Shoals (City) staff will work together to perform smoke testing of the sanitary collection system. The City recently purchased smoke testing equipment and will perform testing on areas identified in the Flow Monitoring Study Report.
 - AECOM will assist Bull Shoals by developing a smoke testing plan that will include areas to smoke, methods and for testing, and documentation procedures.
 - City staff will perform all field work associated with smoke testing. AECOM will review the results of smoke testing and provide a summary and analysis of the field work.
 - Task 2: Field Investigations
 - Based on the Task 1 work, the data will be prioritized for any additional field investigations. This may include proposed Pole Camera Inspection, Closed-Circuit Television (CCTV) Inspection, Sewer Cleaning, and/or Dye Testing. Included in the scope is CCTV and dye testing for five thousand (5000) linear feet of sanitary sewer and five thousand (5000) linear feet of storm sewer, and ten (10) dye test points. If pole camera or sewer cleaning are recommended, they will be addressed via a change order.
 - AECOM will develop a detailed plan for field investigations with cost estimates for each task based on the Task 1 findings. All work will be approved by ERG/City of Bull Shoals prior to executing field work.
 - AECOM will prepare a report to document the field investigation performed. The report will include a summary including a map of inspections, table of findings, and recommendations for next steps that will include developing recommendations for improvements to the sewer system.
 - Task 3: Preliminary Engineering Report (PER)
 - AECOM will provide a draft PER report within 30 days of the completion of the field inspections and submit a final report within 10 days after the client reviews the comments.

III. Workplan and Timeline:

Below is the anticipated timeline for the main project tasks/deliverables:

Task / Deliverable	Lead TA Provider	Anticipated Completion Date	Completion Date
1. Kick-Off Meeting	ERG Team	April 2026	April 22, 2026
2. Smoke Testing Plan	ERG Team	May 2026	
3. Smoke Testing and Field Work Summary/Analysis	ERG Team	May 2026	
4. Field Investigations Plan	ERG Team	May 2026	
5. Pre-site visit meeting	ERG Team	May 2026	
6. Site Visit	ERG Team	June 2026	
7. Field Investigations Report	ERG Team	June 2026	
8. Draft PER	ERG Team	July 2026	
9. Final PER	ERG Team	August 2026	

IV. Smoke Testing

- Bull Shoals has completed some smoke testing
 - Bull Shoals can provide GPS locations of smoke testing and circle locations on a map for AECOM review
 - Bull Shoals also can provide examples of how they are recording data for AECOM to review.

V. Field Investigations

- Field Inspection by AECOM – CCTV and dye testing for five thousand (5000) linear feet of sanitary sewer and five thousand (5000) linear feet of storm sewer, and ten (10) dye test points.
 - Does not include pole camera or sewer cleaning at this time, but can be added by change order if needed.
- Timeline for site visit:

VI. Preliminary Engineering Report

- Will be provided following completion of field investigations.

VII. Open Discussion

- Bull Shoals CIP cost estimate
- Project schedule (see anticipated completion dates, above)

Next Steps

- Bull Shoals perform smoke testing and share results with ERG / AECOM
- AECOM review smoke testing and provide recommendations for documentation
- Develop Project Meeting Schedule