RESOLUTION NO 2026-R-02

A RESOLUTION ADOPTING AN ARTIFICIAL IN TELLIGENCE POLICY FOR THE CITY OF BULL SHOALS, MARION COUNTY, ARKANSAS IN COMPLIANCE WITH ACT 848 OF 2025; AND FOR OTHER PURPOSES.

WHEREAS, Act 848 of 2025, enacted by the Arkansas General Assembly and codified at Ark. Code Ann, S 25-1-128 et seq, requires all public entities, including municipalities, to adopt a policy concerning the authorized use of artificial intelligence (AI) and automated decision tools; and

WHEREAS, the Act defines AI as a machine-based system that can, based on a given set of human-defined objectives, make predictions, recommendations, or decisions influencing real or virtual environments and it defines Automated Decision Tool as a system or service that uses AI and has been specifically developed and marketed, or specifically modified, to make or to be a controlling factor in making consequential decisions; and

WHEREAS, the Act mandates that final decisions involving AI must be made by a human employee; and

WHEREAS, Section (d) of Act 848 specifically prohibits the use of AI and automated decision tools by public employees as defined in Section 3 of this Resolution; and

WHEREAS, the Act further requires municipalities to provide employee training on the AI policy and to establish disciplinary procedures for violations of the policy; and

WHEREAS, the Arkansas Municipal League has made training resources available to assist municipalities in complying with Act 848;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BULL SHOALS, MARION COUNTY, ARKANSAS:

Section 1. The City hereby adopts the attached Artificial Intelligence Policy, which defines the authorized use of AI and automated decision tools by city employees.

Section 2. The policy requires that all consequential decisions involving AI tools must be reviewed and finalized by a human employee or authorized designee.

Section 3. The policy includes a prohibition on the use of AI and automated decision tools for the following purposes, as required by Section (d) of Act 848 of 2025:

- Expressing a personal political opinion to an elected official unless the opinion is within the scope of the employee's regular job duties; or requested by an elected official or public entity; or
- Engaging in lobbying an elected official on a personal opinion if the employee is not a registered lobbyist for the city;
- Engaging in illegal activities or activities otherwise prohibited by federal law or state law;
- Intentionally overriding or avoiding the cybersecurity or system integrity procedures of the City.

Section 4. All City employees shall complete training on the AI policy, as provided by the Arkansas Municipal League or other approved sources prior to using AI on city business or city equipment.

Section 5. The City hereby adopts a disciplinary procedure for violations of the AI policy, which shall be incorporated into the City's employee handbook and enforced accordingly named Policy No: 2026-P-01 attached as Exhibit A.

THIS RESOLUTION PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BULL SHOALS, MARION COUNTY, ARKANSAS THIS _26_ DAY OF _February_, 2026

APPROVED: _____
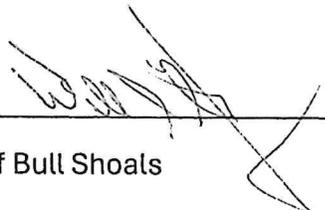
Mayor City of Bull Shoals

Bill Stahlman

COUNCIL VOTE __6__ YEAS __0__ NAYS

ATTESTED: _____

Recorder City of Bull Shoals

Paula Reynolds

1. Purpose

This policy establishes guidelines for the authorized and prohibited use of artificial intelligence (AI) and automated decision tools by employees and contractors of the City of BULL SHOALS, in compliance with Act 848 of 2025, the same being Ark. Code Ann. S 21-1-128.

2. Definitions

- *Artificial Intelligence (AI):* A machine-based system that, based on human-defined objectives, can make predictions, recommendations, or decisions influencing real or virtual environments.

- *Automated Decision Tool:* A system or service that uses AI and has been specifically developed and marketed, or specifically modified, to make or to be a controlling factor in making consequential decisions.

- *Employee:* Any person employed by the city.

3. Authorized Use

- AI and automated decision tools may be used to enhance efficiency, accuracy, and service delivery in city operations.

- All consequential decisions involving AI tools must be reviewed and finalized by a human employee or authorized designee.

- AI tools must not be used to make autonomous decisions without human oversight.

4. Prohibited Use

In accordance with Section (d) of Act 848 of 2025, AI and automated decision tools shall not be used by city employees to:

- Express personal political opinions to elected officials unless within the scope of the employee's job duties or upon request by an elected official or public entity.

- Engage in lobbying an elected official on a personal opinion if the employee is not a

- registered lobbyist for the city.

- Engage in illegal activities or activities otherwise prohibited by federal or state law.

- Intentionally override or avoid the security and system integrity procedures of the city.

5. Protecting Personal Information

Employees must never input Personally Identifiable Information (PII) into AI tools. This includes, but is not limited to:

- Full names of individuals

- Social Security numbers

- Driver's license or ID numbers

- Home addresses or phone numbers

- Email addresses

- Medical or financial records

- Employee or student ID numbers

- Photos of individuals without consent

6. Training

- All employees are strongly encouraged to complete training on Act 848 and the proper use of AI prior to using AI on city business or equipment.
- Training shall be provided through the Arkansas Municipal League's ACE HUB's AI Training or other approved sources.

7. Disciplinary Action

- Violations of this policy may result in disciplinary action, up to and including termination, in accordance with the City's personnel policies and procedures.

8. Acknowledgment

I acknowledge that I have read and understood the Artificial Intelligence Policy. I agree to follow all rules, responsibilities, and guidelines outlined in the policy, including the appropriate and ethical use of artificial intelligence tools. I understand that violations of this policy and/or failure to comply with this policy may result in disciplinary action, up to and including termination.

_____   _____

EMPLOYEE SIGNATURE   **DATE**