

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 75

Minutes for the Meeting of September 8, 2025

1. **MEETING CALLED TO ORDER.** The meeting was called to order at 5:16 p.m. by Vice President Leslie McDonald at the Meadowlake Village HOA Clubhouse, 7410 Breda Drive, Baytown, Texas 77521. Commissioners of the Board present were Leslie McDonald, Ernest Nuckols, Brenda Marsh and Yvette Bazan. Also present was Regina Real, the District's Administrator.
2. **PUBLIC COMMENT.** The Board opened the floor for public comment. There was no public comment received.
3. **MINUTES OF PRIOR MEETINGS.** Motion was made by Brenda Marsh, seconded by Yvette Bazan to approve the minutes for the regular meeting held on August 4, 2025 and the special meeting held on August 18, 2025. The motion was approved by a vote of 4 to 0.
4. **FINANCIAL REPORT FROM DISTRICT BOOKKEEPER.** The Board reviewed the financial report prepared by Regina Real, the District's bookkeeper for the period of August 4, 2025 through September 8, 2025. Motion was made by Brenda Marsh, seconded by Yvette Bazan to accept the financial report as presented. The motion was approved by a vote of 4 to 0.
5. **PAY DISTRICT OPERATING BILLS.** Motion was made by Brenda Marsh, seconded by Yvette Bazan to pay the District Bills as presented. The motion was approved by a vote of 4 to 0.
6. **REVIEW AND TAKE ACTION ON DISTRICT DEPOSITORIES AND AUTHORIZE REVISED INVESTMENTS.** No action was required by the Board at this time.
7. **REVIEW AND TAKE ACTION ON UPDATES TO SIGNATORIES ON DISTRICT'S BANK ACCOUNTS.** Motion was made by Brenda Marsh, seconded by Yvette Bazan to approve the Resolution Authorizing Signatories at Stellar Bank and to remove prior commissioners and to add Commissioner Nuckols to the account. The motion was approved by a vote of 4 to 0.
8. **REVIEW AND DISCUSS CURB PAINTING PROJECT IN MEADOWLAKE VILLAGE SUBDIVISION, INCLUDING REVIEW OF PROPOSALS AND AWARDED CONTRACT FOR SAME.** The Board discussed repainting the curbs within the Meadowlake Village subdivision. The Board reviewed proposals from three (3) companies: Sharpline Curb; Cool Curb Painting; and Champions Curb Painting. After discussion, Motion was made by Brenda Marsh, seconded by Ernest Nuckols to approve the proposal from Champions Curb Painting for the curb painting project. The motion was approved by a vote of 4 to 0.
9. **REVIEW AND TAKE ACTION ON AMENDMENTS TO DISTRICT 2025 BUDGET.** The Board discussed amending the District's FY2025 Budget to add an expenditure related to the approved curb painting project. After discussion, Motion was made by Ernest Nuckols, seconded by Yvette Bazan to approve amending the FY2025 budget by the addition of \$10,000 for the curb painting project. The motion was approved by a vote of 4 to 0.

10. **REPORT FROM BAYTOWN FIRE DEPARTMENT.** The Board received and reviewed the August 2025 monthly reports from the Baytown Fire Department. The Department ran a total of 111 fire calls and 90 EMS calls for the month of August. The Department also advised that there were more fires than usual in the ESD for the month and reported on three (3) building fires within the District. Motion was made by Ernest Nuckols, seconded by Yvette Bazan, to accept the August 2025 monthly reports from the Baytown Fire Department. The motion was approved by a vote of 4 to 0.

11. **CLOSED SESSION TO CONSULT WITH LEGAL COUNSEL.** No closed session was required.

12. **SCHEDULE NEXT MONTHLY MEETING.** The Board's next regular meeting will be held on **October 6, 2025** at 5:15 p.m. at the Meadowlake Village HOA Clubhouse, 7410 Breda Drive, Baytown, TX 77521.

13. **ADJOURN.** Motion was made by Brenda Marsh, seconded by Yvette Bazan to adjourn the meeting. The motion was approved by a vote of 4 to 0. The meeting was adjourned at 5:26 p.m.

Board Secretary