

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 75

Minutes for the Meeting of May 4, 2026

1. **MEETING CALLED TO ORDER.** The meeting was called to order at 5:15 p.m. by President Robert Wagnon at the Meadowlake Village HOA Clubhouse, 7410 Breda Drive, Baytown, Texas 77521. Commissioners of the Board present were Robert Wagnon, Ernest Nuckols, and Yvette Bazan. Also present was Regina Real, the District's Administrator; Jon Durnell with McCall Gibson Swedlund Barfoot Ellis, PLLC, the District's Auditor; and Ms. Tonja Tolleson, a member of the public.
2. **PUBLIC COMMENT.** The Board opened the floor for public comment. There was no public comment received.
3. **APPOINTMENT ON DISTRICT BOARD VACANCY.** The Board received the signed resignation letter dated April 8, 2026 for Leslie McDonald. After discussion, Motion was made by Yvette Bazan, seconded by Ernest Nuckols to appoint Tonja Tolleson as a new commissioner to fill the vacancy due to Mr. McDonald's resignation on the Board. The motion was approved by a vote of 3 to 0.
4. **ADMINISTER OATH TO NEWLY APPOINTED DISTRICT COMMISSIONER.** The Board held on administering the oath to Ms. Tolleson until the June meeting.
5. **ELECT DISTRICT OFFICERS.** The Board held on electing District officers until the June meeting.
6. **MINUTES OF PRIOR MEETINGS.** Motion was made by Yvette Bazan, seconded by Ernest Nuckols to approve the minutes for the regular meeting held on April 6, 2026. The motion was approved by a vote of 3 to 0.
7. **APPROVE DISTRICT 2025 AUDIT.** The Board reviewed the draft 2025 audit prepared by McCall Gibson Swedlund Barfoot Ellis, PLLC, the District's Auditor. Mr. Durnell presented the audit to the Board. Motion was made by Yvette Bazan, seconded by Ernest Nuckols to approve the District 2025 audit as presented. The motion was approved by a vote of 3 to 0.
8. **FINANCIAL REPORT FROM DISTRICT BOOKKEEPER.** The Board reviewed the financial report prepared by Regina Real, the District's bookkeeper for the period of April 6, 2026 through May 4, 2026. The Board also discussed updating the District's bank account(s) and signatory cards to reflect the change in Board commissioners, including the removal of Leslie McDonald due to his resignation and the addition of Tonja Tolleson who filled the vacancy. Motion was made by Ernest Nuckols, seconded by Yvette Bazan to accept the financial report as presented. The motion was approved by a vote of 3 to 0.
9. **PAY DISTRICT OPERATING BILLS.** Motion was made by Ernest Nuckols, seconded by Yvette Bazan to pay the District Bills as presented. The motion was approved by a vote of 3 to 0.
10. **REVIEW AND TAKE ACTION ON DISTRICT DEPOSITORIES AND AUTHORIZE REVISED INVESTMENTS.** No action was required by the Board at this time.

11. **REVIEW AND TAKE ACTION ON RECORDS DISPOSITION LOGS.** No action was required by the Board at this time.

12. **REPORT FROM BAYTOWN FIRE DEPARTMENT.** The Board received and reviewed the March and April 2026 monthly reports from the Baytown Fire Department. The Department ran a total of 101 calls for the month of March and a total of 110 calls for the month of April. It was noted that there was one (1) structure fire in the District in the month of March and two (2) structure fires in the District in the month of April. Motion was made by Ernest Nuckols, seconded by Yvette Bazan, to accept the March and April monthly reports from the Baytown Fire Department. The motion was approved by a vote of 3 to 0.

13. **CLOSED SESSION TO CONSULT WITH LEGAL COUNSEL.** No closed session was required.

14. **SCHEDULE NEXT MONTHLY MEETING.** The Board's next regular meeting will be held on **June 1, 2026** at 5:15 p.m. at the Meadowlake Village HOA Clubhouse, 7410 Breda Drive, Baytown, TX 77521.

15. **ADJOURN.** Motion was made by Ernest Nuckols, seconded by Yvette Bazan to adjourn the meeting. The motion was approved by a vote of 3 to 0. The meeting was adjourned at 5:25 p.m.

Board Secretary