

ST. PIUS X

FAMILY HANDBOOK

2023 - 2024

St. PIUS



St. Pius X School | Diocese of Columbus
1061 Waggoner Road Reynoldsburg, Ohio 43068
(614) 866-6050



Table of Contents

[Table of Contents](#)

[Welcome to St. Pius X School](#)

[Parent/Guardian and Student Agreement to Comply with School Policies](#)

[Our School](#)

[Our Philosophy](#)

[Right to a Catholic Education \(Diocesan Policy 5000\)](#)

[Accreditation Process](#)

[St. Pius X Mission Statement](#)

[Beliefs](#)

[Goals for School Improvement](#)

[Admission Policies & Procedures](#)

[Admission Guidelines](#)

[Admission Priorities for Kindergarten](#)

[Admission for Grades 1 - 8](#)

[The Establishment of a Waitlist](#)

[Transfers/Withdrawals](#)

[Admission of Transfer Students for Grades 1-8](#)

[Class Placements](#)

[Finances](#)

[Enrollment Deposit](#)

[Tuition](#)

[Determination of Participating Membership in a Parish](#)

[Universal EdChoice Scholarship](#)

[Financial Assistance](#)

[Attendance Regulations](#)

[Student Absences](#)

[Absentee Assignments](#)

[Tardiness](#)

[Early Dismissal](#)

[Excused Absences](#)

[Unexcused Absences](#)

[Reporting Absences](#)

[Illness](#)

[Academics](#)

[Educational Programs](#)

[School Supplies](#)



[Homework](#)

[Teacher Responsibility](#)

[Plagiarism and Cheating Policy](#)

[Reporting Pupil Progress to Parents/Guardians](#)

[Gradebooks](#)

[Academic Report Card](#)

[The Progress Codes for the Diocesan Academic Report Card for K- 8 are:](#)

[Right to Review Student Records](#)

[Conferences – Parent/Teacher](#)

[Religious Education](#)

[Sacramental Preparation](#)

[Technology](#)

[Technology Fee](#)

[Diocese of Columbus Acceptable Use Policy for Technology](#)

[Terms and Conditions for Internet Access and Use](#)

[Social Media](#)

[Media Center/Library](#)

[Physical Education](#)

[Extracurricular, Service, and Club Opportunities](#)

[Standardized Testing \(Star\)](#)

[General Information](#)

[Emergency and Family Information](#)

[Publishing Student Information](#)

[School Day](#)

[Weather Cancellations](#)

[School Safety](#)

[Emergency Drills](#)

[Crisis Plan: Lockdown Situation](#)

[Crisis Plan: Evacuation Situation](#)

[School Visitors](#)

[Family Vacation](#)

[Party Invitations and Birthday Treats](#)

[Lunch Deliveries](#)

[Drinks](#)

[Cafeteria Procedures](#)

[Intervention Services](#)

[Safety Plan: Child Abuse, Neglect Policy, and Child Custody](#)

[Transportation](#)



[Parking](#)

[Morning Drop-Off](#)

[Dismissal](#)

[Bus Conduct](#)

[Recess / Lunch Periods](#)

[General Playground Rules](#)

[UNIFORM CODE](#)

[Personal Belongings/Lost and Found](#)

[St. Pius X School Code of Conduct](#)

[Grounds for Discipline](#)

[Diocese of Columbus Suspension and Expulsion Policy \(Diocese of Columbus Policy 5406 & 5407\)](#)

[Parental Behavior \(Diocese of Columbus Policy 5408\)](#)

[Bullying \(Diocese of Columbus Policy 5411\)](#)

[Narcotics, Alcoholic Beverages, Drugs, Tobacco Policy \(Diocese of Columbus Policy 5414\)](#)

[Diocese of Columbus Minors Harassment Policy \(Diocese of Columbus Policy 5412\)](#)

[Health Requirements](#)

[Physical Examination](#)

[Vision and Hearing Screening](#)

[COVID-19](#)

[General Information about the School Nursing Service](#)

[Communicable Disease](#)

[Wellness Policy](#)

[St. Pius X School Associations](#)

[St. Pius X School Board](#)

[St. Pius X Home and School](#)

[St. Pius X Athletics](#)

[Athletic Association](#)

[Parent/Guardian Volunteers-New Policy Coming Soon!](#)

[Volunteer Requirements](#)

[Volunteer Code of Conduct](#)

[Use of Facilities](#)

[FAMILY TRIP NOTIFICATION](#)

[Acknowledgement of Risks and Pledge to Follow Health & Safety Guidelines](#)

[Uniform Guide Picture](#)

[Addendum 1/2024](#)



**“Be it known to all who enter here
that Christ is the reason for this school.
The unseen but ever present Teacher in its classes.
The Model of its faculty,
The Inspiration of its students.”**

Welcome to St. Pius X School

The families, students, staff, administration, and parish of St. Pius X wish to welcome you to our school. We invite you to feel at home and encourage you to participate in the many programs and activities at St. Pius X School. This reference guide provides a concise summary of St. Pius X curricula, activities, and general guidelines for day-to-day operations. You may use the reference guide as a resource throughout the year to answer questions you may have, ask questions on issues that are not clear, and always feel free to suggest ways for improvements. We are all dedicated to providing an excellent Catholic education for our children and rely on our parish and school families' enthusiasm and cooperation to strive toward that goal. Christ is the reason for our school. May He continue to guide us through the wisdom of His Spirit in carrying out our mission and may His peace dwell in our hearts, among our families, and within our community.

“Let the little children come to Me, and do not forbid them; for of such is the kingdom of heaven.” Matthew 19:14

Parent/Guardian and Student Agreement to Comply with School Policies

A student is required to know all of the information, policies, and regulations. Being uninformed is never accepted as an excuse for a violation. This reference guide is available to both students and parents/guardians on the St. Pius X School website. Acceptance of admission/enrollment to St. Pius X School entails an agreement to comply with all school rules, policies, and regulations as published or enacted during the school year by the administration of the school, parish, or diocese. Statements in this handbook are subject to amendment with or without notice. The school principal will attempt to keep the school families informed of all changes as soon as practical. Some changes might have to be made immediately due to unforeseen circumstances. (Diocesan Policy 1120)

The Catholic Church and St. Pius X School recognize parents/guardians as the primary educators of their children. The education of students at our school is a partnership between parents/guardians and the school. Recognizing the importance of an academic and safe environment, families may not object to teachers/administrators conferencing with students as needed. If, in the opinion of the administration, the partnership is irretrievably broken, the school reserves the right to require the parents/guardians to withdraw his or her child.

A statement indicating agreement by students and family to be governed by this reference guide is to be signed through FACTS by the start of each school year.



Our School

St. Pius X School is a state chartered, Catholic elementary school of the Diocese of Columbus. We exist to further the Church's teaching mission. By striving to foster the human dignity of our students, we help them to widen their spiritual and intellectual vision, and challenge them to personal growth and responsibility. Our school serves the families within St. Pius X and Seton Parishes. Based on space, we also serve other Catholic and non-Catholic families.

Our Philosophy

In an atmosphere that strongly emphasizes Christian ideals, St. Pius X School exists for the purpose of providing our parish and community with a Catholic education. We endeavor to teach Catholic doctrine and to nurture the development and personal practice of Christian values. Ultimately, we strive to provide an educational setting where academic standards persevere.

St. Pius X School strives to:

- Challenge students to be responsible Catholic citizens.
- Encourage students to become self-confident, knowledgeable, and competent to use their unique talents and gifts.
- Sensitize students to issues of social justice and global awareness, and enable students to see themselves as positive agents of change.
- Integrate the Catholic message into an educational curriculum that nurtures the gift of faith and promotes self-discipline and responsibility to self and others. The entire school community at St. Pius X – the students, parents/guardians, faculty, staff, and priests must cooperate in order to create a school environment that fosters respect, cooperation, and mutual support. Our school must include a reverence for God, respect for others and the environment, dedication to truth, and active compassion for human needs and weaknesses in order to prepare each child to be a responsible Catholic citizen.

Right to a Catholic Education (Diocesan Policy 5000)

- Catholic schools exist to collaborate with parent(s)/guardian(s) to foster spiritual growth and the educational development of each child. Catholic schools also serve the community, particularly the Catholic community of the Diocese.
- Catholic schools of the Diocese of Columbus shall be open to children of parent(s) or guardian(s) who seek the religiously oriented education, which Catholic schools can provide.
- Schools recruit and admit students of any race, color, gender (except those schools supporting a single gender according to their mission) or ethnicity to all its rights, privileges, programs, and activities. In addition, the school will not discriminate on the basis of gender, race, ethnicity, religion affiliation, English proficiency or disability (medical or academic) in the administration of its educational programs and extracurricular activities.



- Preference shall be given to members of Catholic parishes. Others shall be welcomed on the basis of availability of space at the discretion of the pastor and/or principal.
- Pastors and principals must exercise discretion in judging admission of pupils. Pastors and principals must refuse admittance to anyone who, in their opinion, seeks to enroll for the purpose of circumventing the law.
- Catholic schools are schools of choice. Any parent/guardian who wishes to have a Catholic education for his/her child agrees that the parent/guardian and child will abide by the policies and regulations of the school and parish. If policies and/or regulations are not adhered to, or if the school determines that attendance by a student will not be continued, the child may be asked to leave the school by the principal and/or pastor at the elementary level.

Accreditation Process

St. Pius X School is fully accredited through the Ohio Catholic School Accrediting Association. Current accreditation runs through May 2027. St. Pius X School faculty and administration have begun the next phase in the accreditation process.

St. Pius X Mission Statement

St. Pius X Catholic School is a Christ-centered learning community that cultivates well-rounded citizens through academic excellence and service to others.

Beliefs

1. Catholic faith formation is the first priority of our school.
2. We recognize each student's individual and unique spiritual, intellectual, emotional, social and physical needs.
3. Students are actively engaged in a challenging, flexible, and developmentally appropriate curriculum tailored to their individual needs.
4. Parents/guardians, families, and school staff form a partnership that encourages students to become nurturing, confident, faith-filled learners.
5. Our school provides a safe and orderly environment for learning.



Goals for School Improvement

- Goal 1: Academic Performance Goal - Through the development of authentic learning, students will demonstrate an understanding of how to make real world connections to the curriculum.
- Goal 2: Catholic Identity Goal - Students will incorporate and demonstrate service to communities using the lives of the saints as role models.

Admission Policies & Procedures

Admission Guidelines

No child is eligible to be admitted to kindergarten unless he/she is at least 5 years of age on or before the 30th day of September. All health records and immunizations must be current as stated by Ohio Revised Code. No child is eligible to be admitted to the first grade unless he/she is at least 6 years of age on or before the 30th day of September of the school year. All health records and immunizations must be current as stated by Ohio Revised Code.

Admission Priorities for Kindergarten

1. First priority will be given to children of active, participating St. Pius X and Seton parishioners who, although they have successfully completed the Kindergarten Screening and had been accepted into St. Pius X Kindergarten, accepted the advice of the Kindergarten Screening Committee and delayed starting the child in kindergarten at St. Pius X for one year. Registration must be received in the school office by the deadline set by the principal. If the registration is received after this deadline, the child will not be entitled to receive this priority.
2. Second priority will be given to any child who currently has a sibling attending St. Pius X School or who has had a sibling graduate from St. Pius X School, as long as the kindergarten registration has been received in the school office by the registration deadline set by the principal. If the registration is received after this deadline, the child will not be entitled to receive this priority.
3. Third priority will be given to active, participating parishioners of St. Pius X and Seton Parishes. They will be prioritized based on their length of time as registered parishioners of the parish.
4. Fourth priority will be given to children of Catholic families who are active, participating members of a parish, other than St. Pius X or Seton, that does not operate a school. Those registering will be prioritized by the date that the paid registration is received.



5. Fifth priority will be given to any current St. Pius X Preschool student, followed by any current Seton Preschool student, who did not meet one of the criteria listed in numbers 1-5 above. Those registering will be prioritized by the date that the paid registration is received.
6. Sixth priority will be given to non-participating Catholics or any non-Catholic child. They are considered non-parishioners and will fill any available seats. Priority will be based on the date that the paid registration is received.

Admission for Grades 1 - 8

1. First priority for students entering grade 1 will be given to children currently enrolled in St. Pius X Kindergarten.
2. Admission priorities outlined in the above listed Kindergarten Guidelines will be followed for grades 1 - 8, with the exception that the date of the school registration will take precedence over the length of time in the parish.

The Establishment of a Waitlist

A waitlist will be established per grade level when the available seats (66-70 per grade) have been filled. Every attempt is made to place families; therefore, a prospective student may be bumped from the top of the waitlist in order to secure a seat for the sibling of another student on the waitlist whose grade level had an opening.

Transfers/Withdrawals

If a student is to transfer/withdraw from St. Pius X School, the parent(s) or guardian(s) must notify the school administrator and complete the necessary paperwork. Upon notification and receipt of transfer of records request, the St. Pius X School office will forward cumulative record information to the receiving school, providing that tuition and student fees are paid to date.

Admission of Transfer Students for Grades 1-8

1. The parent or guardian must provide the principal with the following documentation:
 - a. Current grades and standardized test scores
 - b. A completed recommendation form from the pastor, principal, or teacher of the child's last school <https://forms.gle/6dk5brzgWKnRnDBg7>
 - c. The Educational Service Plan (if applicable)
 - d. Record of child's attendance in good standing
 - e. If transferring from another private school, verification that financial and all other commitments have been met
2. If necessary, the principal may request a conference with the parent/guardian and/or the student. A conference is required with the principal (or a designee) for any student applying for grades 6, 7 or 8.



3. Admissions are probationary for the first full grading period.

Class Placements

As a general note, class lists are made based on the recommendation of the homeroom teacher, the academic needs of the students, and other factors. Ultimately, class placement is the decision of the administration and parent requests cannot be honored.

Finances

Enrollment Deposit

Enrollment and Re-Enrollment Deposit – Current and New St. Pius X Students:

St. Pius X Catholic School requires a non-refundable \$100.00 deposit per family, which will be applied to your total tuition.

Tuition

The funds to operate St. Pius X School come from a combination of tuition and subsidy from each family's home parish. In no case, (except that of non-participating) is the tuition amount paid by parents/guardians sufficient by itself to meet the cost of educating a child. In addition to St. Pius X and Seton Parishes, we have several other parishes who subsidize their parishioners' children in our school. In order to be accepted for subsidy and qualify for the parishioner tuition rate, each family must fill out a "Subsidy Agreement between Parent/Guardian(s) and Parish" form and meet the following guidelines for determining participating membership in a parish:

Determination of Participating Membership in a Parish

In order for a family to be acknowledged by the parish as a "participating member," it is necessary that they:

- Are registered in the parish
- Are recognized by the pastor as a family participating in the sacramental life of the parish
- Contribute time and talent to the ministries of the parish
- In agreement with the pastor and business manager, they regularly contribute an appropriate portion of their annual income to the financial support of the parish.

It is Diocesan policy that families are required to meet all four of the above listed criteria to be considered for the subsidy. Participating membership is determined by your parish and not the school office. In addition, St. Pius X requires new families to be registered, participating parishioners in good standing for one year before receiving subsidy, unless a family provides a letter of good standing from their former pastor. The letter should acknowledge that you were an active, participating member who would have received subsidy at your former parish prior to transferring.



The tuition rate for the school is set yearly by the St. Pius X pastor, principal, and business manager with the approval of the St. Pius X Parish Finance Committee. The school reserves the right to refuse attendance to a student whose tuition payment is overdue and whose parents/guardians have not made satisfactory arrangements with the principal and the pastor of St. Pius X Church. The school also reserves the right to withhold a student's permanent records (cumulative, psychological, etc.) and a student's report card, per Ohio law, until all financial arrangements have been settled with the school. Students transferring from other schools in the Diocese will be accepted only if tuition is current at the sending school.

Tuition is managed through FACTS Management Company. Tuition payment options are: In Full by June 30th (a 2% discount is applied), Semi Annually: July and January, and Monthly: July - April. The tuition books are audited monthly. Tuition payments should be kept current or parents/guardians should contact the school with any issues or concerns. The consequences of non-payment will result in the notification of the pending removal date of their child(ren). July and August payments are due before school starts. If we have not received your tuition payments, your child's seat will automatically be assigned to the next student on our waiting list. Tuition payments made for students who withdraw after August 15 will not be refunded. Any requested exemptions to the tuition policy must be submitted in writing to the principal. Exemptions are discretionary on the part of the administration, and will only be made in extreme circumstances.

Universal EdChoice Scholarship

In July 2023, House Bill #33 was passed which made the EdChoice Scholarship available to every Ohio family. After the announcement, St. Pius X School became an EdChoice Provider to help make Catholic education more affordable for all of our families. We encourage all of our families, except those who are already receiving the Jon Peterson Special Needs Scholarship, to apply for EdChoice.

Please click this link for more information: [EdChoice Fact Sheet](#)

Financial Assistance

The Diocese of Columbus makes financial aid available to Catholic school families through a program of tuition grants. Applications for the FACTS Grant and Aid program are available in February. The deadline to apply is March 15. In addition to this aid, St. Pius X Parish may use parish endowment funds or monies from a special envelope collection at Mass. *These funds are used strictly to help needy families.* To be eligible for this assistance, families must have applied for the FACTS Grant and Aid Assessment.

The EdChoice Scholarships will impact the 2023-2024 awards. Awards may be redistributed to families who are unable to apply for EdChoice scholarships due to receiving another Ohio School Choice Scholarship.



Attendance Regulations

The school day for grades K-8 starts at 8:00 AM and dismisses at 2:30 PM. Please have students in the building prior to the 8:00 AM start bell. Doors open at 7:30 AM.

Student Absences

****Students who have more than 20 unexcused absences in a school year will forfeit their EdChoice Scholarship. Please see this link for the policy: [edchoice attendance.pdf](#)**

1. Attendance in class is a basic requirement for academic success. The academic progress of each student depends greatly upon the punctuality and regularity of attendance.
2. The State of Ohio requires a specific amount of hours. Compulsory student attendance is mandatory.
 - a. On this basis, a school is justified in refusing credit to any student who misses 28 days, prorated per marking period (7 days per quarter), whether the absences are excused or unexcused. Students will receive written truancy notification when a student accrues seven absences. After the tenth absence, parents/guardians will be required to attend a meeting with administration and the teacher to discuss future steps.
 - b. An exception to the above would be the case of the student who was hospitalized or suffered from an extended illness or injury and was able to make up the work through tutoring or some other type of aid approved by the principal. (Diocesan Policy #5200)
3. Students who miss classes regularly or take extended vacations on school time cannot demand and will not be granted the privilege of earning credits by special, individual assistance from faculty members, “make-up” work, or special examinations.
4. A student who is absent is required by Ohio Law to present a note containing the reason for the absence, the date or dates of absence and the signature of the parent, guardian, or other person in charge of the student upon return to school. Teachers are to keep on file notes of excuses for the duration of the school year.
5. Work that was missed during an extended absence must be made up before a grade other than “INC” (incomplete) may be given on the report card. Students may take the same number of days they missed to complete daily assignments and make-up tests, up to a maximum of one week.
6. All absences shall be recorded in FACTS, in the EdChoice portal, and on report cards. The only non-recorded absences will be school-initiated educational activities outside the school environment.
7. An excused absence is defined in the EdChoice document linked above. All absences, however, are recorded on report cards and permanent records.
8. In case of an emergency, the principal or school nurse may send a child home after the parents/guardians have been notified. A child will never be sent home alone.
9. Any student missing in excess of 90 minutes will be considered absent ½ day. Any student missing in excess of 180 minutes will be considered absent 1 day.



10. A student may not return to school unless he/she is symptom free without aid of pain reliever for fever reducer (fever, vomiting, etc.) for at least 24 hours.

Absentee Assignments

If parents/guardians want homework and make-up work for any student, the parent/guardian must request it when the parent calls school to report the absence before 8:00 am at 614-866-6050, option 1. The work may be picked up at the school office between 1:00-3:00 pm, left in a tub outside Door C for your convenience, or it may be sent home with another student. Students may take the same number of days they missed to complete daily assignments up to a maximum of one week. It is the responsibility of the teacher to make sure the student's assignments are in the office at the end of the day, or delivered to the designated student. The office staff will give the teacher a list of the requested assignments at the beginning of the day. It is the responsibility of the student and parent/guardian to make sure assignments are completed.

Tardiness

The purpose of education is to develop habits and patterns of behavior for life. With this in mind, St. Pius X strives to teach children that time is valuable. We can do this by stressing the importance of being on time and prepared. When a student arrives late to class, it becomes a disruption to the morning routine of the teacher, your child, and their classmates. Being on time is essential to the overall success of the classroom routine.

1. A child who arrives after the 8:00 AM bell is tardy and must obtain a late slip from the Welcome Center before going to class. Students who arrive late on a school bus are not considered tardy, but must report to the Welcome Center.
2. When we are aware of a major traffic backup or weather conditions that impact traffic, we will delay issuing tardies on those days.
3. Five tardies in a quarter will result in a lunch detention. Habitual tardiness beyond 5 per quarter will be discussed with the parents/guardians and appropriate measures will be taken.

Early Dismissal

Requests for early dismissal must be in writing and signed by the parent/guardian or sent via email to the teacher and copied to Laurie Louiso, Receptionist, llouiso@spxelementary.com. Requests should contain the following information: name, date, time to be excused, and reason for leaving.

1. The student is to present the written request to the teacher at the beginning of the day the early dismissal is requested. The teacher will relay written notes to the office.
2. The parent/guardian ***must report to the Welcome Center*** to pick up and sign out his/her child. The person picking up the child will be asked to show a driver's license as a form of identification. (This is done as a precaution to ensure that the child has been picked up by the parent or guardian.)
3. If the school determines that it is difficult to manage early dismissal for a number of students following an afternoon school program, students will not be released to parents/guardians early on that day.



4. For safety during school bus pickup time, early dismissal students should be picked up before 2:15 PM.

Excused Absences

Excused absences are those that are included as reasons for absence according to the Ohio Revised Code. These reasons are listed in the following pdf: [edchoice attendance.pdf](#)

All absences are recorded on report cards and permanent records. A student who is invited to participate in a small-group field experience during the school day, or who is allowed to visit a prospective high school of attendance, may have up to three excused absences.

Unexcused Absences

An unexcused absence, whether resulting from truancy, lack of communication regarding the absence, or other unacceptable reasons, eliminates the opportunity to earn credits for work missed. Disciplinary action may result from unexcused absences.

Reporting Absences

When a student is absent, a parent/guardian is required to contact the school via phone or email no later than 9:00 am with an explanation of why the student is absent **each day of the absence**. A detailed voicemail message or email may be left; however, it must include the reason for the absence.

- For voicemail, please call 614-866-6050, option 1
- For email, please email the school nurse, Angela Silone, at asilone@spxelementary.com AND your child's homeroom teacher

Illness

Students who become ill must obtain permission from the classroom teacher to go to the nurse's office. A student may remain in the nurse's office until a decision is reached as to whether the student should return to class or be excused from school. If the student is to be excused, the parent/guardian will be contacted to pick up the student and sign him/her out at the Welcome Center. A child will never be sent home alone.



Academics

Educational Programs

St. Pius X School adheres to the Diocese of Columbus' Kindergarten through Eighth Grade Graded Courses of Study, which have been approved by the Ohio Department of Education. Our dedication to the application of sound educational policies and procedures by a well-qualified staff, and our adherence to a competency-based educational program promote academic excellence.

School Supplies

School supply lists will be posted on our school website. Parents/guardians are responsible for purchasing all school supplies, backpacks, and lunchboxes. All supplies should be labeled and available on the child's Phase-In Day. Supplies should be replaced on an as needed basis. Specific grade levels will be charged through FACTS incidental billing for supplies required and supplied by the school. *The Home and School Association may offer school supply kits which may be ordered by the end of June.*

Homework

Rationale

Homework is designed to provide the necessary reinforcement of skills taught in the classroom since it is through continued practice and review that students master the subject matter and concepts presented. Homework should also expand the student's learning process by encouraging research of subject matter beyond the material presented in the classroom.

Purpose

The purpose of these homework guidelines is to present a clear understanding of the responsibilities of the student, teacher, and parent/guardian regarding homework.

Goal

Our goal is to help each student establish good learning habits to achieve their full learning potential.

Parent/Guardian Responsibility

Parents/guardians are responsible for providing an atmosphere in the home conducive to completing homework. In addition to stressing to the student the value and importance of doing homework and turning it in on time, this responsibility includes encouraging good study habits (i.e. following a daily study schedule with periodic breaks and setting aside a place to study free from distractions and with all the necessary tools at hand). Some teachers may require nightly signatures from parents in assignment journals. A note from parents/guardians will be accepted on the occasion that extenuating circumstances prevent homework completion. It is only at the teacher's discretion that an extension may be given.



Student Responsibility

All student work (projects, papers, reports, etc.) is due on the due date. After the first warning each quarter, students with missing assignments in grades 4-8 will be expected to attend the Homework Lab during their recess time until incomplete/missing assignments are completed. Students who are chronically missing assignments will be given an after school detention. There will be a mandatory parent/guardian and student meeting after a student has been assigned two after school detentions in a quarter.

Some practical suggestions to assist students in fulfilling these responsibilities are:

1. Study at a regular time each day. In this way, the student knows that there is a certain schedule to follow.
2. Study in a place free from as many distractions as possible, i.e. T.V, cell phone, iPad, etc.
3. Start studying only when all the necessary materials, such as: pencils, erasers, paper, books, etc. are at hand and within easy reach to use.
4. Study in a place where there is proper lighting.
5. Work on the harder or least liked subject first.
6. After working for 45 to 60 minutes, take a 5 or 10-minute break. For primary children, take more frequent breaks.

Teacher Responsibility

Each teacher will establish specific procedures concerning homework and make-up work following absences. Such procedures might include: phone contact with the parents/guardians, written reports to parents/guardians, and/or conferences involving the parent/guardian, teacher, and student. Each teacher will share these rules with the students at the beginning of school.

Other teacher responsibilities will be to:

1. Check and record assignments.
2. Make assignments pertinent to class work.
3. Be cognizant of assignments given to the student by other teachers whenever possible.
4. Require the use of an assignment notebook, as he/she feels appropriate.

Plagiarism and Cheating Policy

Plagiarism is the use of another person's ideas, words or thoughts as if they were one's own. It is, by its very nature, a form of cheating and violates our value of honesty.

Plagiarism from a Written Source - Plagiarism from a written source occurs when a student uses the exact words, a close paraphrase, or a unique idea from a critical source or from any printed source. Within research papers, this type of plagiarism is avoided by end-noting sources. In general, the rule is simple: if in doubt, cite the source.



Tutorial Plagiarism - Tutorial plagiarism occurs when a student has received so much outside help that the final product is not the work of the student. Judgment is made based on the diction, style, sentence structure, organization, and mechanics of the essay or project in question compared with those same elements from other examples of the student's work.

ChatGPT and AI Sources - Using an AI language model such as ChatGPT is prohibited. Academic integrity is essential for maintaining the value and credibility of education and using AI models would undermine that integrity.

Cheating - A student shall not cheat on any academic activity or assignment. Each student is expected to submit his or her own work on homework and assignments. Students must acknowledge all sources of information on "research" type assignments. An immediate detention is in addition to the consequences in the classroom.

Reporting Pupil Progress to Parents/Guardians

PHILOSOPHY: to inform parents/guardians of student progress on the standards set forth by the Diocese of Columbus and the State of Ohio; grades will be based on academic performance and achievement in alignment with these standards; academic achievement will be based on development and mastery of skills over a period of time.

Reports of pupil progress should be based on evidence from multiple assessments which demonstrate student understanding of the different academic content standards. Reports may also include teacher observations and Behavior Reports when appropriate.

Behavior Reports through FACTS, are meant to be a means of communication between the classroom and home. Reports which indicate unacceptable behavior or deficient study skills, are sent as needed to alert parents/guardians to problems that are repetitive. This parent/guardian communication should initiate early intervention to resolve a problem before the academic subjects are impacted in a negative way.

Gradebooks

Parents/Guardians will have access to live gradebooks in grades K-8 through the FACTS Student Information System. Additionally, grades 6-8 will have access to grades through Google Classroom.

Academic Report Card

All students in grades K – 8 will receive the Catholic Diocese of Columbus Student Academic Report Card quarterly through the FACTS SIS. Additionally, a hard copy of your child's report card will be sent home quarterly. After reviewing your child's report card with him/her, please sign and return the report card envelope. The standards of each subject are listed on the Academic Report Card.



A student's effort and conduct directly impact their learning. Please pay special attention to the Work Habits portion of the report card and discuss areas of strengths and areas that need improvement with your child(ren). Students who earn all 3s and at least four 4s on the Work Habits sections will be recognized as a "Positive Panther" during our quarterly awards assembly.

The Progress Codes for the Diocesan Academic Report Card for K- 8 are:

- E Exceeding the Standard
- M Meeting the Standard
- W Working Toward Meeting the Standard
- N Not Meeting the Standard
- INC Insufficient Evidence to Assess the Standard

An empty box indicates the standard has not been evaluated at this time.

Additionally, grades 6 - 8 will use the following scale:

- A Outstanding Performance
- B Solid Performance
- C Average Performance
- D Minimal Performance
- F Failed to Show Adequate Performance

Parents/Guardians should contact the teacher first with any academic questions/issues, and if there are unresolved academic questions/issues, a parent/guardian may contact the principal or assistant principal.

Right to Review Student Records

Parents/Guardians have the legal right to review their child's confidential records or files as often as they wish. This can be achieved by contacting the principal and arranging a convenient time for both parties. If parents/guardians are not in agreement with any part of the confidential student record, a statement to that effect can be entered into the child's records.



Conferences – Parent/Teacher

Parent-Teacher Conferences are scheduled twice during the school year, typically in November and February. All parents/guardians are strongly encouraged to participate in the November conferences, as they will make you more aware of how your child is doing in school and give you an opportunity to talk with your child's teacher. The February conferences are designed more to discuss concerns parents/guardians and/or teachers may be having about the child. Additional conferences may be arranged as requested by the parent/guardian through a note or email. Parent-teacher conferences cannot take place while the students are in class.

Promotion and Retention

Certain issues concerning retention apply to all grades. Although the elementary school principal, with the input of the teacher, makes the ultimate decision about promotion or retention, below are essential procedures to follow when considering retention of a student:

- The student's lack of progress must be clearly documented and communicated to the parents/guardians early enough to provide time for intervention.
- All school personnel who have input about the student's need for retention should meet prior to the third quarter to make recommendations about the student. Another conference should be held at the end of the fourth quarter to evaluate the placement of the student for the following year.
- Parents/Guardians ***must be notified at the beginning of the third quarter*** if a student is in jeopardy of being retained.
- The student's teacher(s) should have documentary and anecdotal evidence that substantiate the need for retention.
- It is possible to receive intervention in the form of a certified summer school program to help the student attain skills necessary to be successful in the next grade (only with permission of the principal and teacher).
- If the student has made unsatisfactory progress in two core subject areas, summer school is an insufficient intervention to meet promotion criteria.
- If the student has attended summer school, the determination of whether to pass the student to the next grade will be made by the school following the completion and documentation of the program/intervention attended.

It is mandatory to consider various factors when making a retention determination. These factors focus on academic progress, possible learning disabilities, and social and emotional maturity. When reviewing academic progress, multiple indicators should be used including daily work, assessments, progress reports, and standardized testing.

Kindergarten through Third Grade

In the primary grades, a student who has not made satisfactory progress in meeting the standards in Language Arts and/or Math should be considered a possible candidate for retention. The skills in these two core curricular areas are prerequisites for future academic success. Additionally, the social and emotional maturity of the student is an important consideration in the primary grades.



Grades Four through Eight

In grades four through eight, the student needs to have made satisfactory progress in meeting the standards in the core subjects; Language Arts, Math, Religion, Social Studies, and Science. The determination for retention should focus on whether the student has skills and knowledge in the above core subject areas to be successful at the next grade level. Another important consideration is whether or not a second year in the same grade will enable the student to gain the skills and knowledge not learned the first year.

Graduation

A graduation ceremony is held for students completing the eighth grade at St. Pius X School. In order to receive a diploma, a child must be in good standing academically and must have satisfied the requirements for the completion of the eighth grade. Diplomas may be withheld when tuition and other fees are not paid in full. Graduation exercises are considered a privilege for students. Participation may be denied to students whose flagrant violation of the Code of Conduct is evident.

Religious Education

All students at St. Pius X School, regardless of religious affiliation, are required to participate in the daily religion classes since they are a part of the school's curriculum. One of the highlights of this curriculum is the school liturgy which is scheduled each Tuesday during the 8:30 AM parish liturgy. Parents/Guardians, relatives, and friends are encouraged and welcome to participate in this liturgy. The curriculum for all grades K-8 is guided by the Diocese of Columbus and spelled out in the Diocesan Graded Course of Study.

Sacramental Preparation

Students receive sacramental preparation in the 2nd Grade for First Communion, in 2nd through 8th Grades for Reconciliation, and in the 8th Grade for Confirmation. All sacramental preparation is parish and family centered, according to Diocesan guidelines. Parents/Guardians are expected to participate fully in the preparation with their children. Attendance at Sunday Mass is very much a part of the sacramental life of Catholics, and is therefore strongly encouraged as a part of the family's religious formation. If a student above the 2nd grade will be joining the Catholic Church, or is in need of preparation for First Communion, the parents/guardians are asked to notify the school office to ensure that they are given an opportunity to participate in the RCIA process for children.



Technology

Technology Fee

All students are assessed a \$50.00 non-refundable Technology Fee for Chromebook use, maintenance, and access. The fee is assessed to ensure our Chromebooks are updated and well maintained, and it also assists with the purchase of the multitude of digital products and additional technology used by students.

Diocese of Columbus Acceptable Use Policy for Technology

Schools within the Diocese of Columbus have implemented voice, data, and video electronic communication systems that will allow unprecedented educational opportunities for students and staff to communicate, learn, and publish information. These network resources provide students and staff access to electronic resources and are to be used for educational purposes. Communication over the diocesan network is not to be considered private. Network supervision and maintenance may require review and inspection of network activity.

Terms and Conditions for Internet Access and Use

The use of the Internet must be in support of education or research and adhere to the educational goals and objectives of the Diocese of Columbus Department of Education. While some materials accessible via the Internet may contain information that is inappropriate or inaccurate, the Department believes that the benefits to students exceed the disadvantages. Ultimately, parents/guardians of minors are responsible for setting and conveying the standards that their children should follow when using network resources.

Acceptable Use of the Internet:

Students are responsible for appropriate behavior when using the Internet just as they are in a classroom or hallway. Students are expected to abide by generally accepted rules of network etiquette:

- **DO NOT** view, send or access abusive, obscene, or harassing material. A good rule to follow is never view, send or access materials, which you would not want your teachers and parents to see. Should students encounter such material by accident, they should report it to their teacher immediately.
- **DO NOT** access or participate in chat rooms, or multi-user environments including but not limited to IM, MUDs or MOOs; download or play games; subscribe to or access listservs; download music files or check, send or receive email unless prior permission is granted by a teacher.
- **DO NOT** give out any personal information including names, addresses, phone numbers, passwords or credit card information pertaining to themselves or any other person without appropriate staff approval.
- **DO NOT** engage in any commercial, for-profit activities.
- **DO NOT** violate copyright laws. Material accessed through the Internet must be properly cited when referenced in a student research assignment.



- **DO NOT** download or install any commercial software, shareware, or freeware onto network drives or disks.
- **DO NOT** copy other people's work or intrude into other people's files.
- **DO NOT** waste school resources by printing excessively or consuming limited hard drive space or network space.
- **DO NOT** use the Internet in any way which disrupts the service or its operation for others.

Consequences for Inappropriate Use of Internet, Network, or Technology Equipment:

Users have the responsibility to use technology resources in an appropriate manner. Consequences of misuse or abuse of these resources, depending upon the severity of the situation may include one or more of the following:

- A warning followed by re-clarification of the acceptable use guidelines, a Behavior Report, or a detention.
- Loss of access to diocesan technology resources or a consequence determined by teacher/administrator.
- Notification of parents/guardians and administrators by phone or personal conference.
- Referral to proper authorities for disciplinary and/or legal action.
- Students who have lost technology privileges may not use personal equipment in lieu of diocesan or school equipment.

Terms and Conditions for Technology Network and Equipment Access and Use

- Schools within the Diocese of Columbus provide a variety of technology resources that will allow unprecedented educational opportunities for students and staff to communicate, learn, and publish information. These resources include computers, iPads, Chromebooks, SMART boards, software, scanners, printers, digital cameras, video cameras and much more. Students will be required to act appropriately when utilizing technology equipment and work areas.

Acceptable Use of Network and Technology Equipment

Students are responsible for appropriate behavior when using diocesan or school technology resources. Students are expected to abide by the following:

- **DO NOT** intentionally damage computers, iPads, Chromebooks, computer systems or computer networks. Students should take special care with the physical facilities, hardware, software, and furnishings. Students may not remove/move, unplug, alter or add equipment or software to the network without the approval of the network administrator.
- **DO NOT** create or willfully disseminate computer viruses. Students should be sensitive to the ease of spreading viruses and should take steps to ensure that disks and files are virus free.
- **DO NOT** attempt to gain unauthorized or illegal access to diocesan technology resources or any other technology resources.
- **DO NOT** attempt to gain access to the diocesan or any other computer system or go beyond your authorized access by entering another person's password or accessing another's files.



- **DO NOT** download, install or run any software without the express permission of your teacher or the network administrator.
- **Personal technology equipment** brought to school is subject to the procedures outlined in the Student Acceptable Use Policy.
- **DO NOT** alter the computers (or other technology) or change the settings or system configurations in any way.
- **DO NOT** alter, damage or vandalize diocesan technology equipment or software in any way.
- **DO NOT** use diocesan resources to create, manage or access personal web pages or personal servers without the express permission of your teacher or network manager.

Chromebook Care

Students are expected to follow classroom rules for proper care of Chromebooks. While we understand accidents happen, families will be responsible for repair or replacement costs if the damage is caused by horseplay or neglect.

Jr. High Chromebook Policy

SPX Junior High Students will be issued a Chromebook and charger to be used in and away from school. They will be issued the same device each year at St. Pius. Students are responsible for making sure their Chromebook is charged at home and ready for the next school day. The unit should be returned in equivalent condition at the end of each year. The Chromebook needs to be protected personally or via your own insurance coverage in case theft/loss or major damage occurs. Students may only use their school issued spxelementary.com account on this device.

All St. Pius X School rules and regulations outlined in the Acceptable Use Policy in the school handbook apply to this privilege including disciplinary action for inappropriate or unauthorized use.

The Jr. High teachers will communicate consequences for uncharged or forgotten devices.

Conclusion

School personnel will exercise reasonable oversight to ensure that the communication and technology resources of school and diocese are used in the appropriate manner. The Diocese of Columbus makes no guarantee that the functions or the service provided through the diocesan system will be error-free or without defect. The diocese will not be responsible for any damage you may suffer, including, but not limited to, loss of data or interruptions of service. The diocese is not responsible for the accuracy or quality of the information attained through or stored on the system. The diocese will not be responsible for financial obligations arising from unauthorized use of the system. (Diocesan Policy # 2600)

All students will have access to mobile devices throughout the school days, whether shared, or 1:1. Please remember use of school devices is a privilege and not a right; users have the responsibility to use resources in an appropriate manner and are monitored through GoGuardian at all times.



Social Media

Social media provides wonderful opportunities for St. Pius X families to network and develop relationships; however, it also has the potential to damage the partnership between the school and our community. Just as you would encourage your child to act appropriately online, we ask that you keep your posts about St. Pius X School positive and consistent with our Catholic mission, especially with regard to its students, parents/guardians, teachers, principals, and other staff members.

Parents/Guardians or any member of the St. Pius X community who post, whether in public or private groups, defamatory, threatening, or offensive statements will be asked to remove the offensive material immediately and/or withdraw his or her child from the school. This includes the use of social media for such purposes that may prove detrimental to the common good, threatening, harmful or offensive to other parents/guardians, students, staff and administration, or is of such a nature as to jeopardize the good name of the school. Should you have a complaint or inquiry about an issue at school, please speak directly to the school administration about the matter rather than discussing it in a public forum.

When students are involved in issues involving social media, texting, the internet, etc. which are concerning and occur with other students **outside of school**, we strongly encourage parents/guardians to handle the situation outside of school. We recommend contacting the parent/guardian(s) of the other student(s) involved to work out a solution.

Media Center/Library

General Information

Circulation

Students may check out books for one or two weeks, and may renew them, provided they are not on reserve. Fines are levied for all overdue materials unless absent due to illness. Faculty and staff may use books, CD's, and audiovisual items and equipment as long as required.

Overdue Items

Students are responsible for returning checked-out material by the due date. If, for any reason, a student cannot return items by the due date, he/she should return the material on the first day back at school and should not wait until the next scheduled visit to the Media Center. Any student who has overdue materials may not check out any additional materials until the overdue items have been returned and fines have been paid.

Lost Materials



A fine is levied on late/lost materials, not to exceed the replacement cost. If any lost item is found during the school year, the fine will be refunded. End-of-year report cards and/or cumulative records will be held until lost articles are paid for or returned.

Physical Education

Students in grades K-5 participate in physical education class twice each week and students in grades 6-8 participate in physical education class once each week. PE is taught by a certified teacher and is a mandatory part of the curriculum. Students needing to be excused from class must have a written note from the parent/guardian or a doctor stating the reason. This note needs to be presented to the physical education teacher at the start of class.

Extracurricular, Service, and Club Opportunities

St. Pius X students have the opportunity to participate in the following activities:

Student Council, National Jr. Beta Club, Choir, Drama Club, Power of the Pen, Newspaper Staff, Girls on the Run, Blaze, Chess Club, Math Counts, PE Helpers, Computer Lab Helpers, Altar Servers, Flag Crew, Intervention Tutors, Ski Club, Red Ribbon Week Ambassadors, Band, Musical, Panther Pals Game Club, Bible Study, and Athletics.

Standardized Testing (Star)

The diocese requires all schools to administer STAR Reading and Star Math. This online, standardized assessment is used to determine a student's overall reading and math levels as well as identify a student's individual strengths and weaknesses. The overall data provides information about class growth and the effectiveness of teaching and the curriculum. Results of these tests are shared with the parents/guardians twice a year.

The diocese uses Star Reading and Math as an alternative test to meet the EdChoice testing requirements. Students who do not participate in the mandatory testing will forfeit their scholarships.



General Information

Emergency and Family Information

INFORMATION WILL APPEAR IN THE ONLINE DIRECTORY UNLESS YOU HAVE INDICATED OTHERWISE ON THE SCHOOL DATABASE (FACTS SIS)

Each year, every family is required to update Family Information. This information is used in the event that a parent/guardian needs to be reached during the day or in the case of an emergency. It is very important that the information be kept as current as possible. Thus, if a phone number or address changes, we ask that you make the changes on the database as soon as possible. If you have an unlisted number, please make sure the school office is informed and we will honor your wishes and make sure it is kept confidential.

Publishing Student Information

A school, school employee, school organization, or diocese may publish student information in various formats including websites and social media under the following conditions:

If proper notice is given and the parents/guardians of the student do not object, directory information may be released. Directory information includes names of parents/guardians, students, grade level, and phone/address information. (Diocesan Policy #2800)

A consent form, signed and dated by the parent/guardian(s) of a student, must be obtained to release personally identifiable information. Personally identifiable information is information that makes the identity of a student more traceable. Personally identifiable information includes pictures with and without names, addresses, social security numbers, ID numbers, personal characteristics (height, weight, etc.), and educational records. (Diocesan Policy #2800)

School Day

The school day for grades K-8 begins at 8:00 AM and dismisses at 2:30 PM. Supervision of students is not provided before 7:30 AM. Car riders are not permitted to arrive in the morning before 7:30 AM. Dismissal begins at 2:30 PM and concludes by 2:45 PM. Students may not remain in the building after that time unless they are attending Latchkey, detention, or a pre-arranged and supervised study table. If you do not pick up your child by 2:45 (by the school clock), your child will be signed in to latchkey and you will be assessed a one time registration fee and a late fee per drop-in day. There is no option to have a student wait in the lobby as there is no adult present. Do not ask a teacher or staff member to assume responsibility for your child.



Weather Cancellations

Closing or delaying the start of school for inclement weather or other emergencies is not a decision that is taken lightly. The safety of our students, parents/guardians, and staff is of the utmost concern when making this decision. The decision to delay or close St. Pius X School is usually made before 6:00 AM. Information regarding our status will be posted on the school Facebook page, and a text message will be sent to all families as soon as the decision is made.

When the closing or delay is for inclement weather reasons, we will follow the decision of **Reynoldsburg City Schools**. A district transportation official surveys the roads in Reynoldsburg and then advises the principal of the conditions.

If St. Pius X School has a two-hour delay, the school building will not open until 9:30 AM. All feeder districts will be notified of this decision. We may have to close or delay school due to power outages or other emergencies on our campus. Reynoldsburg City Schools may also have to make a similar decision. In regards to closures, if SPX differs from Reynoldsburg City Schools for any reason, parents/guardians will be notified through FACTS, emails, and/or text messages. We will also post all school closures on our school Facebook page.

Students from seven school districts attend St. Pius X School. On occasion, these districts may delay or close. In the event of a delay, transportation will be late. Students who arrive late because of a delay in district transportation will not be marked tardy. In the event of a closing, transportation will not be provided. Taking safety into consideration, parents will be responsible for their child's transportation to and from school.

Please note, “Columbus Catholic Schools” does not include St. Pius X or any suburban Catholic Schools. We follow Reynoldsburg City Schools for school closings and delays.

School Safety

St. Pius X School takes your child's safety seriously. In addition to our secure entrance where all visitors are required to show identification, we employ a full-time resource officer who patrols our entire campus and assists with our safety plans.

Emergency Drills

Fire, tornado, school safety, and crisis situation drills are held regularly during the school year as required by state law. These drills are designed to give the students practice evacuating the area in the case of a real disaster. They are taken seriously and are handled as if they were a real emergency.



Crisis Plan: Lockdown Situation

In the event of a lockdown situation, school buildings will be secured and students will be kept at school until regular dismissal time unless otherwise advised by the Reynoldsburg Police Department. Parents/Guardians are asked to monitor local television and radio for the latest information and instructions (if the situation necessitates) and/or check the school website and/or check school alerts through email or text from our FACTS SIS. Students will be sent home by normal transportation means or released to parents/guardians pursuant to school policy.

Crisis Plan: Evacuation Situation

If an evacuation to another location is necessary, the student body and teachers would walk south along Waggoner Rd. to Messiah Lutheran Church, 1200 S. Waggoner Rd. Students would remain with the teacher with whom they left the building until arrival at Messiah Lutheran. At that time, homeroom teachers would locate their students. All students would remain with their homeroom teacher until released to their parents/guardians pursuant to school policy. Parents/guardians are asked to monitor local media for information and/or check the school website and/or check school alerts through email or text from our FACTS SIS.

School Visitors

In an effort to provide a safe environment for all students, anyone entering the school building for any reason must come in the North Doors (Door C) to sign in and receive a visitor's badge from the receptionist at the Welcome Center. All visitors will be asked to show a driver's license the first time they visit our building. This includes anyone entering the building other than teachers and students. The receptionist will direct visitors after they have completed sign-in procedures.

Parents/Guardians are welcome to visit classes for special presentations. Drop-in visits, however, tend to be disruptive. Please give advance notice to the teacher and administration. Students from other schools are not permitted to visit the school during the school day because it is disruptive to classroom procedures. Parents/Guardians visiting the building, dropping off lunches, picking up homework, meeting children for appointments, etc. should check in at the Welcome Center at Door C. For the protection of our students, anyone found in the building or on school property without authorization, will be asked to leave immediately.



Family Vacation

We realize that trips/vacations may be learning experiences; however, we urge that these trips are planned during the Thanksgiving, Christmas, Easter, spring or summer breaks. All of these dates are set by the end of the previous school year to help you in planning.

(Please note: Trips are considered unexcused absences in regards to EdChoice eligibility.)

If you are going to take your child/ren out of school, please fill out the FAMILY TRIP NOTIFICATION FORM found at the end of the Family Handbook.

If both parents/guardian will be out of town and the child/ren are in the care of other adults, the school office must be advised in writing of the person who is assuming parental responsibility.

Party Invitations and Birthday Treats

Personal party invitations are not permitted to be handed out in school unless an entire class is being invited. You may use the information provided in our online directory located in FACTS to send invitations via mail or email. Birthday treats cannot be sent into the classrooms to be distributed. Teachers need to be sensitive to allergies within the classroom. As participants in the NSLP, this policy also helps our Wellness Committee encourage healthy choices.

Lunch Deliveries

Parents are not permitted to have fast food lunches delivered to the school. If parents are dropping off late lunches, they should be placed on the table outside Door C. Please ring the doorbell to let our receptionist know to retrieve the lunch.

Drinks

Students are only permitted to have water in their classroom water bottles and may not bring coffee, tea, etc. to school. During lunch, students may pack flavored waters, fruit juices, or sports drinks; however, pop and energy drinks are not permitted.



Cafeteria Procedures

Lunch is available daily for \$3.75. The menu is located on the school website. Please use it as a reference for when your child/ren may want to buy. It is the student's responsibility to "sign-up" for lunch, if they are buying. This may be handled differently in each classroom, but will be explained at the beginning of the school year. It is very important to have an accurate lunch count so that the proper amount of food is prepared.

Our school continues to be part of an online service and Cafeteria POS system. This allows parents/guardians to monitor your children's lunch purchases, make deposits directly into their meal accounts, and have an email reminder sent to you when an account balance gets low. Student debit account deposits can be made through ACH payments or by credit card. In order to sign up for this service, go to www.myschoolaccount.com. We encourage you to pay online to avoid checks or cash from being lost. Payment for lunch must precede the purchase of lunches. Families may apply for free and reduced lunch through the National School Lunch Program. Information was provided on our school webpage and paper copies are available from Kim Laret, cafeteria manager, and may be sent home upon request.

We regret that parents/guardians/family members are not permitted to join students for lunch due to the Protecting God's Children policies. The only exceptions are made for situations where parents/guardians are serving in a volunteer capacity.

CAFETERIA PROCEDURES FOR STUDENTS

It is important that students sign up for lunch in their homeroom. The cafeteria plans the amount of food based on the number of students signed up.

All students come into the cafeteria:

- Packers go to seating area for their grade level
- Buyers stand in line for hot lunch then go to seating area for their grade level

Students must remain in seats and raise their hands for permission:

- To use the restroom (bathroom passes are used)
- Students may only purchase milk at the register, but need to be seated first.
- To go to the condiment table (if they did not stop on their way to their seat)
- To throw away trash (Trays are emptied and stacked or lunch bags go into trash.)

Cafeteria student behaviors expected during each lunch period:

- Use indoor voices
- Stay seated and raise hand for permission to leave seat
- Clean the area where student is seated (table, chair, floor)
- Remain silent when the lights are turned off and listen for directions
- Wait to be dismissed for recess (indoor or outdoor)



Intervention Services

Auxiliary Services

Through the State of Ohio's Auxiliary Services Program, St. Pius X students may receive special individual or small group support through the following programs:

- Reading Improvement
- Speech & Language Therapy
- Counseling Services
- Nursing Services

Students are referred for Auxiliary Service Programs by their classroom teacher. Written parental/guardian permission is necessary before any individual student is screened/tested or enrolled in any of the programs with the exception of Nursing Services.

If a student is suspected of having a disability (speech/language, or a specific learning disability) or a condition adversely interfering with learning (chronic illness, mood disorder, Attention Deficit Hyperactivity Disorder, etc.), St. Pius X personnel will follow procedures, guidelines, and criteria from the State of Ohio when planning appropriate services and interventions. During Intervention Assistance Team (IAT) Meetings, auxiliary staff, general staff, and parents/guardians meet together to determine appropriate services and interventions. Auxiliary personnel at St. Pius X are under the direct supervision of Reynoldsburg City Schools. For more information regarding any of these programs, please contact the student's classroom teacher, the principal, or any member of the Auxiliary Services staff.

Jon Peterson Special Needs Scholarship

As a provider of the Jon Peterson Scholarship, St. Pius X provides instruction in both general education (inclusion) and resource settings. We determine individual student services based on the strengths and needs of each student as specified in their ETR and IEP documents. Services are provided by intervention specialists and general education teachers, with the assistance of paraprofessionals.

Primarily, services are provided in an inclusive setting in the general education classroom. Individual and small group instruction (resource/pull-out) is provided, as mandated on each student's IEP. Specially designed instruction includes direct skill instruction with scaffolding, modeling, guided practice, individual practice with corrective feedback, conferencing, etc. in the areas of reading, writing and math.

The St. Pius X Intervention Team provides accommodations for assessments as documented by IEP Sections 7 and 12. Students receiving the Jon Peterson Scholarship are required to participate in all mandated state testing.

Because Jon Peterson and EdChoice are both Ohio School Choice Scholarships, recipients of the JPSN Scholarship may not apply for EdChoice. Because our intervention specialists are paid through JPSN Scholarship funds, students must apply for this scholarship to receive support services. These parents may complete a SPX EdChoice Grant Form to request tuition assistance up to the amount of their



allowable EdChoice award based on their AGI. While we are unable to guarantee each family will receive their full award, we will do our best to distribute financial aid based on need.

Safety Plan: Child Abuse, Neglect Policy, and Child Custody

St. Pius X School recognizes that child abuse occurs in all facets of our society today. While this is a sensitive issue, it is one that must be addressed. In order to protect our children from abuse or neglect, the administration of St. Pius X School has specifically identified a reporting mechanism for its employees to use. The administration expects its employees to comply with the law and report suspected or known cases of child abuse or neglect in a timely fashion.

Child Custody –The custodial parent is required to provide the principal or the person in charge of admission with the most current certified copy of any child custody order or decree pertaining to the student through the registration process or upon acceptance.

Any child custody order or decree changes pertaining to a student's enrollment must be provided to the school, in hard copy, within two weeks of a court's decision. It is the parent's responsibility to notify the school of any change in custody status and to provide documentation promptly. (Diocesan Policy 5106)

Abuse represents an action against a child. It is an act of commission and is generally of three kinds:

Physical Abuse.....	Injury or death inflicted other than by accidental means.
Sexual Abuse.....	Any act of a sexual nature upon or with a child. The act may be for the perpetrator or a third party, or for exploitation of the child.
Mental Injury.....	Any injury to the intellectual or psychological capacity of a child as evidenced by an observable and substantial impairment in his or her ability to function within his or her normal range of performance and behavior, with due disregard to his/her culture.



Transportation

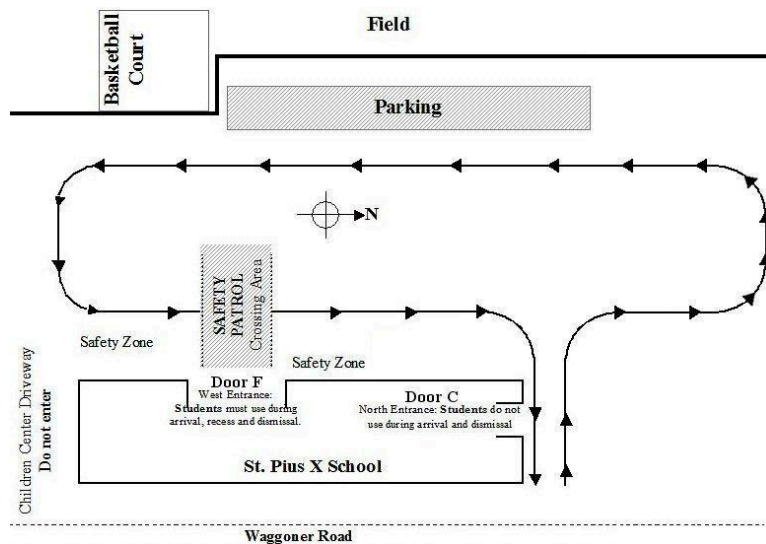
Parking

If you are visiting the school during the school day, please park near Hohman Hall, or in the area near the church side of the safety cones. In order to keep our line moving quickly, please say your goodbyes before you enter the safety zone and please continue pulling forward until the line comes to a stop.

Parents should not get out of their cars in the safety zone. Staff members will assist students who need additional help. Please have your younger children practice how to unbuckle and open car doors on their own. DO NOT park in the rectory parking lot, in the preschool parking lot, or in the areas blocked by safety cones and walk your child to the safety zone.

Morning Drop-Off

Due to the concern for safety in our parking lot, we are asking all drivers to follow the path designed for dropping students off at the rear (west) door F in the morning. Please have your child exit on the right side of the car into the “safety zone,” and walk directly into the school building. If you must come into the building, park on the west side of the lot, continue to the “safety zone,” and use the crossing guard section to walk along the building and enter through Door C.

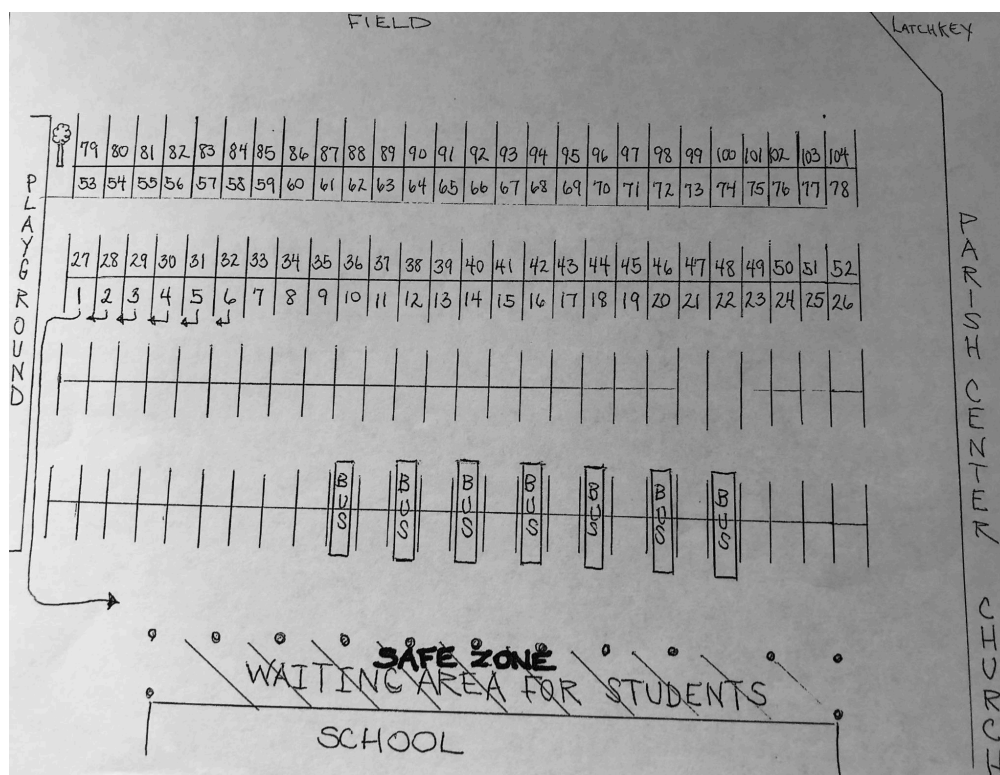


Dismissal

Safety is our priority during dismissal, so it is imperative that families follow the dismissal guidelines.

Parents/Guardians Picking Up ONLY 6th-8th Grade Students: Parents/Guardians who are picking up ONLY 6th, 7th, or 8th grade students should park along Hohman Hall and the Monsignor Funk Parish Center, in order to get as many cars in the lot as possible and avoid a backup on Waggoner Rd, please pull as close as possible to the car in front of you. There may also be a need for parents to park in between rows of parked cars. Students will be escorted across the driveway to be dismissed to parents/guardians. Depending on the situation each day, this will happen either right before, or immediately after, the buses leave the parking lot.

Parents/Guardians of Students in Grades K-5: Cars will enter the parking lot through the main entrance and park in an orderly manner indicated by the numbers listed on the map below. Empty spots should not be left between cars. **Parents/Guardians MUST display the family's last name in the passenger side window, and it should remain displayed until the child enters the car.** (Keeping the name displayed enables staff members to record names efficiently and it helps staff members know which children should be entering the car.) After all buses have arrived in the parking lot, a staff member will direct parents/guardians to pull forward to make room for additional cars. Students will be dismissed according to the parking spot the parent/guardian occupies.



As parents/guardians arrive, a staff member will radio the last names (according to the map) to the staff member who operates the PA system. As the buses are leaving the parking lot, the staff member inside will call 12-15 families to wait in the Safety Zone. Once the buses have left the parking lot, a staff member will direct the cars to make a line along the Safety Zone (similar to the line during morning drop-off). All students who have adults parked along the Safety Zone may enter vehicles at the same time. As those students are entering cars, the next group of students will be called to wait in the Safety Zone, in order to be ready to enter their vehicles when they arrive. This will continue until all cars are loaded.

If your child is late and is not waiting in the Safety Zone when you arrive, you will be asked to pull into a spot and a staff member will bring the child to your car. If you need to help your small child into the car to fasten his/her seatbelt, please have your child get in the car and pull into the closest parking spot. **Please do not get out of your car to fasten a child's seat belt when you are in the Safety Zone.** Once your child is safe, please feel free to join the traffic leaving the parking lot.

If your child is riding home with another family, it is the responsibility of the parents/guardians to coordinate and have both last names displayed in the window. While the child's teacher should be aware, the office will only call the last name displayed in the car window.

Changes in Dismissal

The school must be notified in writing either note or email (early in the day), or by phone by 1:00 PM of any changes in transportation or if a child is being released to someone other than his/her parent/guardian (i.e. grandparent, etc.). Unless there is an emergency, please make sure we have ample time to honor the request.

Bus Conduct

The following rules are to be observed at all times while riding the bus:

1. Do not eat food or chew gum while riding the bus.
2. Always sit on the seat facing the front of the bus with your feet on or toward the floor and remain in your seat.
3. Do not block the aisle with your feet at any time.
4. If the bus driver permits talking, do so quietly without disturbing others.
5. Do not throw or pass any item.
6. Remember that the school bus driver is in charge at all times, and the driver is to be treated with respect.

Remember that these rules are for the safety of all. Please do your best to behave on the bus. This is a privilege that can be revoked at any time by the administration or the bus superintendent of the district. Some districts allow students to occasionally ride another bus within their district while others will not. St. Pius X School is required to follow the regulations of the transportation department of each district.



For Additional Bus Information Call:

Reynoldsburg	614-501-1041
Pickerington	614-837-8525
Southwest-Licking	1-740-927-5901
Licking Heights	1-740-927-3340
Groveport	614-836-4962

Each family is responsible for registering with their home district for busing. Districts may offer reimbursement for parents who are eligible for busing but choose other transportation. Each family is responsible for requesting forms from their local district's bussing service.

Recess / Lunch Periods

Kindergarten

Lunch: 10:50-11:20

Recess: 11:20-11:50

Grades 1st-3rd

Lunch: 12:10-12:35

Recess: 12:35-12:55

Grades 4th-5th

Lunch: 11:35-12:00

Recess: 12:00-12:15

Grade 6th

Lunch: 11:30-11:55

Recess: 11:55-12:15

Grades 7th & 8th

Lunch: 11:00-11:20

Recess: 11:20-11:30

General Playground Rules

Outdoor recess will occur as often as possible. Please send students with appropriate outerwear.

1. Good sportsmanship is required at all times.
2. Fighting, tripping, wrestling, kicking, piling-on, pushing, pulling, etc. are not permitted ever! This includes "just playing" or "it was an accident."
3. The throwing or kicking of any object (including snowballs, rocks, hard balls, mulch, walnuts, sticks, etc) is not permitted.



4. Equipment brought from home (only approved items – nerf, etc.) or the classroom equipment, is shared with those in your grade. The student who takes out the classroom equipment is responsible for putting it away. Equipment must be used with the consideration of others.
5. Do not exclude people from play or tease anyone.
6. Do not go to recess before you are dismissed from the cafeteria.
7. No eating, drinking, and no chewing gum or anything else is permitted.
8. No stealing someone's personal items, such as hats, scarves, gloves, etc.
9. NO public displays of affection.
10. Above all, common sense must be used! **Always respect others and never do anything that might cause injury to another.**
11. **Always respect the teachers and playground monitors.** They have the authority to change or alter rules according to the situation
12. Stay within designated playground boundaries.
13. Playground equipment is to be used appropriately.

These rules were designed to maintain a safe environment.

UNIFORM CODE

Rationale for Dress Code

In a school that devotes itself to the intellectual, personal, and spiritual growth of children, it is appropriate to establish a dress code that promotes a business-like, non-distracting, and non-competitive atmosphere. It is in this way that the student uniform complements the goals and philosophy of St. Pius X School.

Students are to be in full uniform from arrival in the building through their dismissal on all days unless the principal has designated otherwise. The faculty and staff of St. Pius X will enforce the dress code throughout the school year, therefore, parent/guardian cooperation and support of this code is expected.

Shorts are permitted to be worn during the months of August, September, May, and June only. At the discretion of the administration, students will be notified if they may wear shorts during other months if weather conditions allow. In this case, alerts would also be sent to parents/guardians via e-communication.

Students will go outside for recess and PE provided that the weather conditions allow. Students should be appropriately dressed to be outside for recess at all times. Jackets, coats, hats, gloves or scarves may be worn to school but not during class. Girls may wear gym sweatpants to and from school and during recess under their jumper, but are not to wear them during class.

Students who are not in compliance with the school dress code will receive a Behavior Report through FACTS. Multiple written behavior reports may result in a detention or further consequences. In situations where discrepancies or disagreements exist as to whether or not attire is appropriate, the administration of St. Pius X School shall make the final decision.



General Uniform for Boys and Girls

- Pants (Permitted all school year)
 - Solid navy, uniform-style dress pants
 - Belt is required if pants have loops; elastic waistband accepted
 - Jeans or cargo style pants or pants with decorative trim are not permitted
- Shorts (August, September, May, June)
 - Navy uniform-style walking shorts, no more than 2" above or below the knee
 - Belt is required with belt loops; elastic waistband accepted
 - Jeans or cargo style shorts or decorative trim is not permitted
- Belt
 - Solid navy, brown, black in leather or cloth, visible at all times
- Sweaters
 - Cardigan, pullover, or vest without hood (no longer than 6" below waist)
 - Solid red, white, gray, or navy only
- Sweatshirt
 - St. Pius X School panther or X logo, crew style sweatshirt only: gray or royal blue
 - Hooded sweatshirts are not permitted
- Zip-Ups
 - Royal blue full-zip fleece jacket with St. Pius X School logo from School Days or Spiritwear Store
 - Royal blue full-zip athletic jacket with St. Pius X School logo from School Days or Spiritwear Store
- Shoes
 - Athletic shoes and dress shoes may be any color. Flashing or light-up shoes, wheeled shoes, glitter shoes, or any other type of distractive embellishments or patterns are not permitted. Both shoes (left and right foot) must match. No boots, slippers, moccasins, sandals, clogs, or Crocs are permitted. Dress shoes must be closed at heel and toes, and heels may not be higher than 1". If you are questioning whether a shoe is acceptable, please contact an administrator.

Athletic shoes must be worn on gym days.

Standard Boys (K-8) Uniform

- Oxford Shirt or Knit Polo
 - Solid light blue, no logo, decorations, or designs
 - Long or short sleeves
 - Shirts must be tucked in at all times during the school day.
 - All undershirts must be solid white in color and be tucked in at all times.
- Socks
 - Socks must be solid color in crew or visible low cut (must match).
 - Socks can be solid black, white, gray, or navy.
 - No trim or decorations are permitted; small logos are acceptable
- Hair
 - Must be cut above the collar, above the ear, and above the eyebrow
 - Fad (mohawks, ponytails, mullets, etc.) haircuts are not permitted.
 - Administration will decide on what is a fad.
 - Students in K-5 are not permitted to change their hair color in any way.
 - Students in 6-8 are permitted to have NATURAL colored highlights.



- No designs may be cut/shaved into the hair.
- Sideburns are not permitted. Young men should begin shaving as facial hair becomes heavier and darker.
- Accessories
 - Earrings are not permitted.
 - Because we are unable to determine which devices have internet access, watches and fitness trackers are NOT permitted.
 - Students may wear only one single necklace, bracelet, and ring (must be simple, appropriate, and not distract from the educational process).
 - Cologne or body spray is not permitted as it becomes distracting in the classroom and some students may have allergies to fragrances.

Standard Girls (K-8) Uniform

- Blouse or Knit Polo
 - Solid, white only with no logo, decorations or designs
 - Long or short sleeves; rounded or pointed collar and tucked in
 - All undershirts must be solid white in color and remain tucked in at all times.
- Plaid Jumpers
 - K-5 Shift Style/ 6-8 Vest Style
 - Hemline must be no more than 2" above the center of the knee
 - St. Pius X School emblem is optional
- Socks
 - Knee high, tights, crew length or low cut (must be visible) socks may be worn.
 - Socks can be solid black, white, gray, or navy.
 - No trim, logos, or decorations are permitted.
 - Leggings and footless tights may be worn in solid navy, black, or gray. Leggings and footless tights must be worn with socks. Socks may not be worn over leggings or footless tights.
- Hair
 - Students in K-5 are not permitted to change their hair color in any way.
 - Students in 6-8 are permitted to have NATURAL colored highlights.
 - Hair must be styled away from the eyes.
 - Only headbands or accessories that are flat, modest in size, and plain in color or which complement the school uniform are permitted.
- Accessories
 - Because we are unable to determine which devices have internet access, watches, and fitness trackers are NOT permitted.
 - Students may wear only one single necklace, bracelet, and ring only (must be simple, appropriate, and not distract from the educational process).
 - Dangling earrings are not permitted - earrings should not hang below the bottom of the earlobe.
 - Nail polish is not permitted in grades K-5; however, solid colored nail polish will be permitted for students 6-8. No artificial nails are permitted.
 - No makeup is permitted for any student. This includes, but is not limited to: eye makeup of any kind - including mascara, lipstick, glossy lip balm, rouge/blush, fake eyelashes, fake nails, body glitter, stickers, etc. Students found in violation will be sent to the office to remove makeup/nail polish and other consequences may follow.
 - Perfume or body spray is not permitted as it becomes distracting in the classroom and some students may have allergies to fragrances.



Physical Education Uniform, Boys and Girls, K-8

- Shirt
 - St. Pius X School Logo Gym T-Shirt: Royal Blue, Gray, or Gold, purchased through School Days or the Spiritwear Store.
 - 8th grade students may wear their class signature t-shirts
 - Non-hooded sweatshirt in royal blue or gray with SPX logo
 - Spirit Wear or Athletics shirts are not permitted as part of the Phys. Ed. Uniform
 - All undershirts must be solid white in color, should not be sloppy in nature, and remain tucked in at all times.
- Pants/Shorts
 - Solid sweatpants in royal blue or polyester track pants. NO Logos.
 - Royal blue athletic shorts, hemline to knee (August, September, May, June)
- Shoes
 - Follow the Athletic Shoe Guidelines outlined in “Shoes”
 - Dress shoes are not to be worn with Physical Education Uniforms
- Socks
 - Solid crew or low cut socks must be visible at all times in black, white, gray or navy
 - No trim or decorations permitted; small logos are acceptable

The Physical Education Uniform must be worn on days when the students attend gym class. A schedule is provided in the opening newsletter each year. If the Physical Education uniform is not to be worn for any reason (i.e. Holy Day of Obligation Mass) ample notice will be given.

*Please refer to the last page of the handbook for pictures of acceptable uniform options.

Out of Uniform Days (i.e. school pictures, fundraisers, etc.) All clothing must be of appropriate nature and free of messages that are inappropriate or contradict the Catholic mission of our school. Shirts are to have sleeves and no short, cropped, or see-through shirts. Also, students follow the uniform code for no make-up, jewelry, etc. Jeans and jean shorts may not be torn or ripped. No sleeveless/tank shirts for boys and no tanks or spaghetti-strap shirts for girls are permitted. When shorts are worn, shorts must be longer than finger-tip length all the way around the leg. Exercise pants and leggings, etc. may be worn with long shirts (longer than finger-tip length). Sandals, flip flops, slippers, moccasins, Crocs, clogs, and boots are never permitted to be worn throughout the school day, inclusive of dress down days. Pajama bottoms are not permitted unless a “Pajama Day” is earned.

*No “Out of Uniform” passes may be used on Mass days.

Personal Belongings/Lost and Found

The school is not responsible for personal belongings. Each year our Lost and Found grows rapidly. Please label all articles of clothing, lunch boxes, water bottles, etc. When items are labeled, they can be quickly returned to students. Items that are found should be turned in to the school office or the “Lost and Found” shelf. “Lost and Found” items not claimed within a reasonable amount of time will be donated to the St. Vincent de Paul Society. Unclaimed school uniforms will be donated to our Used Uniform Sale.



Accessories

Fidget Devices

Fidget spinners are not considered a school supply and are not allowed in school unless approved by St. Pius X administration.

Electronic Devices/Accessories

Accessories/devices such as: cell phones, laptops, radios, cameras, iPods, iPads, CD/DVD players, handheld games, Apple watches (or any watches), fitness trackers, etc. are not permitted during school hours. If such items are found, they will be confiscated and may be required to be picked up by a parent/guardian. If such items are used during the school day, they will be confiscated and there will be additional consequences.

Backpacks/Book Bags

Although backpacks are permitted to carry items to and from school, use of them during the school day is prohibited. This is primarily due to the dangers created in the classroom aisles, (fire codes) narrow hallways, etc. Students may leave their backpacks in their classroom coat rooms or lockers (grades 6-8). No rolling backpacks are permitted.

Purses

Purses follow the same guidelines as backpacks. They may be carried to school, but left in classroom coat rooms/lockers.

Phone Calls

Children are not encouraged to use the phone during the day. However, if a call home is deemed necessary, students need their teacher's permission to come to the office and permission from someone in the office to use the phone.

Cellular Phones

If parents/guardians deem it necessary for a student to have a cell phone, phones must be turned off, remain inside the student's backpack and not be accessed in the school building for any reason without permission from a teacher or administrator. If a cell phone is heard or found on a student during the school day, it will be confiscated and returned at the end of the day. A St. Pius X administrator or teacher will hold the phone and communicate with a guardian that the student was using a cell phone. The student will receive a behavior report and a lunchtime or after school detention (depending on the grade level of the student). Any cell phone use during dismissal or after-school activities must be with the permission of the supervising adult. The school is not responsible for any lost or stolen items.

Watches & Fitness Trackers



Because it is too difficult to determine which devices have internet access and/or texting capabilities, students will not be permitted to wear watches and fitness trackers.



St. Pius X School Code of Conduct

Grounds for Discipline

The purpose of disciplinary action is to assist the student in developing an understanding of his/her responsibility, to develop his/her academic potential, and to assist the student in learning to live in peace and harmony in a Christian environment. All disciplinary actions are left to the discretion of school administration. The administration reserves the right to circumvent the consequences of any of the behaviors based on the needs of the school at that time (i.e. automatic detention for gum chewing because of the increased number of school wide occurrences).

Recognizing that students have a right to learn and teachers a right to teach, the St. Pius X School Code of Conduct is put in place to address behavior concerns in a manner appropriate to the maturity of the student and the seriousness of the offense. All students have the right to feel safe at St. Pius X School – including but not limited to classrooms, hallways, gymnasium, cafeteria, playground, etc.

As with all aspects of our educational program, the St. Pius X School Code of Conduct is designed to be collaborative in nature. Warnings will be issued for minor offenses through classroom communication such as behavior charts, as well as the school behavior report, and/or FACTS SIS Behavior Module.

Detentions are issued for serious offenses or the accumulation of several minor offenses. Detention will be communicated to parent/guardian via email, and a paper form requiring a parent/guardian signature will be sent home to confirm the date of detention. Detentions are served each Tuesday from dismissal until 3:20 PM under supervision of a teacher. During detention, students are to thoughtfully complete an age appropriate “Detention Reflection Form” which is to be signed by the parent/guardian picking up the child. In the event the parent/guardian is not the adult picking the child up from detention, the “Detention Reflection Form” will be sent home to be signed and returned the following day. Please be respectful of the detention teacher’s personal time and have students picked up promptly at 3:20 PM. Teachers will bring students to Door F to meet parents/guardians for pick-up.

Within the overall scope of the school Code of Conduct, individual grade bands and classrooms create systems to help students understand their behavior. (i.e. behavior card, etc.) These systems support the overall school Code of Conduct.

School policies and procedures are put in place following a careful needs analysis. Some seemingly minor infractions have more significant consequences as a deterrent to an ongoing issue of concern at our school. Parent/guardian support is an important component of any educational setting.

Parents/Guardians of St. Pius X School students are expected to support the efforts of the faculty and administration in enforcing the policies of the school and diocese. Parents/Guardians should address the teacher with any questions regarding behavioral issues. If there are unresolved questions or issues regarding behavior, the parents/guardians may contact a school administrator. Teachers, administrators, and the school counselor will talk with students as deemed necessary to determine what took place in a situation.



Regular communication between home and school is an essential component of a successful educational partnership. St. Pius X School will employ the use of a behavior report through the FACTS Behavior Module to communicate behavior infractions to parents/guardians. The school behavior report may also be issued for violations of classroom rule policy (i.e. removing keyboard cover during Technology class without permission).

Repeated behavior report infractions show a disregard for overall school policies and procedures. Five (5) demerits in a quarter, as well as all subsequent violations, will result in a detention. In addition, some behaviors will result in an immediate detention based on the severity of the offense.

After three (3) detentions a conference will be scheduled to discuss the behavior problem. In this conference, definite goals will be established for the improvement of the student's behavior. If a satisfactory solution to the problem of unacceptable behavior cannot be reached at the conference, alternative systems of education will be recommended. If three (3) additional detentions are received after the conference, a suspension is the indicated disciplinary action. All students are subject to suspensions, which will be determined by the administrator's consideration of the severity and/or repetition of the offense. Unresolved behavior problems will result in expulsion of the student.

Diocese of Columbus Suspension and Expulsion Policy (Diocese of Columbus Policy 5406 & 5407)

Serious misconduct is cause for suspension and/or expulsion. Serious misconduct is that which disrupts the academic atmosphere of the school; threatens the safety of or endangers fellow students, teachers, or school officials; damages property; or flagrantly or repeatedly violates regulations or policies of the diocese or school. A student may be placed on suspension for serious misconduct occurring on-campus, during school related activities off-campus, off-campus behavior, or for continued misconduct after having been placed on probation.

For such serious misconduct, the principal or administrator in charge may immediately suspend the student from school. Only an administrator has the authority to suspend a student. The student may be sent home during the school day provided that the student's parent(s)/guardian(s) has been notified. Expulsion shall not take place except as a result of the suspension procedure described below:

Suspension Procedures

1. At the time of the suspension, the principal or administrator in charge shall notify the student's parent(s)/guardian(s) of the suspension in a written format stating the reason(s) for the suspension and request that the student and the parent(s)/guardian(s) meet with the principal to review the matter.
2. Within three (3) school days of the suspension, the principal or administrator in charge shall meet with the student and parent(s)/guardian(s). The student and parent(s)/guardian(s) shall be given an opportunity to express their views.
3. By the school day following the meeting, the principal or administrator in charge shall advise the student and the parent(s)/guardian(s) of the decision, either to readmit the student to school, extend the period of suspension, or expel the student.



4. If the decision is to extend the period of suspension, the length of this period shall be indicated. The suspension period may not exceed ten (10) school days per incident. If the student has served an in-school suspension, the in-school suspension counts toward the total suspension time. An administrator's decision to suspend a student is a final decision.

Expulsion Procedures

If the student is expelled, the principal or administrator in charge shall notify the parent(s)/guardian(s) and the Superintendent of Schools, in writing, clearly stating the reasons for the expulsion.

Behavior Off Campus (Diocese of Columbus Policy 5404)

Students may be subject to the full range of discipline policies, penalties, and procedures that apply to unhealthy, dangerous, or immoral conduct that occurs off-campus, including conduct that adversely affects the education process or the mission of the school community. Examples of such off-campus behavior include, but are not limited to, the following:

- Electronic/internet or cell phone threats and harassment
- Threats of violence
- Alcohol use
- Fighting
- Hazing
- Drug possession or sale
- Sexual assaults

The Diocese of Columbus has a concern with conduct by students at school or away from school that may bring discredit or harm to the name of the school or the reputation of the student body.

Consequently, conduct at school or away from school that is inappropriate to Christian moral standards, conduct that is in violation of the law, including the use of social media, conduct that is detrimental to the common good, threatening, harmful, or offensive to other students or staff or conduct that is of such nature as to jeopardize the good name of the school, may subject a student to discipline. Discipline for such conduct shall be at the sole discretion of the school.

No one may use the name of the school, logo, or motto on any type of social media or in any other way, e.g. putting the name on t-shirts, without the express written permission of the principal or pastor.

Parental Behavior (Diocese of Columbus Policy 5408)

Student Withdrawal on Grounds of Parental Behavior

Normally a child is not to be deprived of a Catholic education or otherwise penalized for actions of parents. However, parents may so significantly reduce the school's ability to effectively serve its students that the parents may be requested to remove their student from the school for any of the following reasons:

1. Refusal to cooperate with school personnel or
2. Refusal to adhere to Diocesan or local policies, regulations, Parent/Student Handbook or



3. Interference in matters of school administration or discipline.
4. Public rejection of or public action contrary to the laws, norms, and teachings of the Catholic Church.

Bullying *(Diocese of Columbus Policy 5411)*

The Diocese of Columbus schools and their staffs shall not tolerate any bullying on school grounds or at any school activity on or off campus whether these actions are committed in person, written or electronically transmitted.

Bullying is defined as a conscious, willful, and deliberately hostile activity intended to harm, induce fear through the threat of further aggression, and create terror. Bullying includes these three elements: imbalance of power, intent to harm, and threat of further aggression. Bullying behavior may include physical intimidation or assault; extortion; oral or written threats; electronically transmitted acts; threatening looks, gestures, or actions; cruel rumors; false accusations; and social isolation.

Cyberbullying is bullying that takes place over digital devices such as cell phones, computers, and tablets. Cyberbullying can occur through SMS, text, and mobile applications (apps) or online in social media, forums, or gaming where people can view, participate in, or share content. Cyberbullying includes sending, posting, or sharing negative, harmful, false, or mean content about someone else. It can include sharing personal or private information about someone else, causing embarrassment or humiliation. Some cyberbullying crosses the line into unlawful or criminal behavior.

Initial consequences for students who bully others may include but are not limited to counseling, parent/guardian conference, detention, suspension, and/or expulsion depending on the results of the investigation and the severity of the incident. Continued offenses will result in a suspension or expulsion. No retaliation shall be taken against a person who reports bullying.

Narcotics, Alcoholic Beverages, Drugs, Tobacco Policy (Diocese of Columbus Policy 5414)

The schools of the Diocese of Columbus recognize that the misuse of drugs is a serious problem with legal, physical, and social implications for the whole school community. For the purposes of this policy, “drugs” shall mean:

All dangerous controlled substances as so designated and prohibited by the Ohio statute (*ORC §3719.011*); all chemicals which release toxic vapors; all alcoholic beverages; any prescription or patent drug, except those for which permission to use in school has been granted; anabolic steroids; and any substance that is a “look-alike” to any of the above (*ORC §2925.01-O*).



Diocesan schools prohibit the use, possession, concealment, or distribution of any drug or any drug-related paraphernalia as the term is defined by law on school grounds, in school vehicles, or at any school-sponsored event. The term “drug paraphernalia” shall have the meaning set forth in the Ohio Revised Code. (§2925.14-A.)

The schools should strive to prevent drug abuse and help drug abusers through education. School policy shall address prevention, intervention, treatment and disciplinary measures. The drug prevention program in schools shall: emphasize the prevention of drug use; provide for a comprehensive, age appropriate, developmentally-based alcohol and other drug education and prevention program; address legal, social, psychological, and health consequences of drug and alcohol use; provide information.

Diocese of Columbus Minors Harassment Policy (Diocese of Columbus Policy 5412)

The Catholic schools of the Diocese of Columbus shall maintain a working and academic environment, in all programs and activities, free of all forms of harassment and intimidation. No student, teacher, other staff member or volunteer (male or female) should be subject to harassment in any form, and specifically not to unsolicited and/or unwelcome sexual overtures or conduct, whether verbal, physical, or electronically transmitted.

Harassment can take many forms. Harassment can occur at any school activity, and/or can take place in classrooms, halls, cafeterias, or even at programs sponsored by the school at other locations. It does not include compliments of a socially acceptable nature. Harassment is verbal, physical, or electronic conduct that embarrasses, denigrates, or shows hostility toward a person because of his/her race, color, religion, gender, sex, national origin, age or disability or other protected characteristics.

Conduct which constitutes sexual harassment is prohibited. Sexually harassing conduct includes, but is not limited to, the following: offensive sexual flirtations, advances, propositions; continued or repeated verbal abuse of a sexual or gender-based nature; explicit or degrading sexual or gender-based comments about another individual or his/her appearance; the display or circulation of sexually explicit or suggestive writing, pictures or objects; any offensive or physical conduct which shows hostility or aversion toward an individual because of gender or sex; graffiti of a sexual nature; fondling oneself sexually or talking about one's sexual activity in front of others; spreading rumors about or categorizing others as to sexual activity.

Sexual harassment is not limited to conduct that is sexual in nature - it also includes harassment that is based on gender. Gender-based harassment, which is also prohibited, is conduct that would not occur except for the sex of the person involved. An example would be referring to a woman by or as a female body part, or a demeaning sex-based term, or treating people differently because of their gender. The same prohibitions apply with regard to inflammatory or offensive comments or conduct which is based upon race, color, age, religion, disability, or national origin. In short, working relationships between employees and peer relationships among students must be based on mutual respect.



Sexual harassment also includes the taking of, or refusal to take, any personal or academic action on the basis of a person's submission to or refusal of sexual overtures. No person should so much as imply that an individual's "cooperation" or submission to unwelcome sexual activity will have any effect on the individual's employment, assignment, compensation, advancement, development, academic evaluation, participation in school programs or activities, or any other condition of employment or academic achievement.

Not all physical conduct is necessarily considered sexual in nature. (For example, a coach hugging a student after an accomplishment, a teacher consoling a child with an injury, or physical conduct during athletic events would not be considered sexual conduct.) However, peer-based sexual harassment (e.g., student to student) can be a form of prohibited conduct where the harassing conduct creates a hostile environment.

A sexually hostile environment can be created by a school employee, volunteer, another student, or a visitor to the school. Any person who believes he/she is the subject of harassment or intimidation must contact either the principal, assistant principal, or pastor. A complaint must be filed in writing. In the case of harassment involving a student or students, the parent(s)/guardian(s) of the respective students shall be duly notified. In the event that an individual alleges harassment by a principal, assistant principal or a pastor, the individual shall file the complaint with the superintendent. All complaints will be promptly investigated, and the person initiating the complaint will be advised of the outcome of the investigation. A student who believes he or she has been sexually harassed (or a parent/guardian who believes that his/her child has been harassed) must contact one of the appropriate persons as listed above.

Where it is determined that harassment has occurred, the appropriate authority will take immediate disciplinary action against any administrator, teacher, staff or student engaging in harassment. The response shall take into account the individuals and circumstances. Such action may include, depending on the circumstances, disciplinary measures up to and including termination of employment. No retaliation against anyone who reports harassment shall be tolerated. The Diocese prohibits such retaliation and will take appropriate responsive action if retaliation occurs.

Health Requirements

Physical Examination

The Diocese requires a physical examination for all incoming students. This examination should be a positive procedure to appraise the child's health, fitness for studies and other activities, as well as to discover illness or defects.



Vision and Hearing Screening

Vision and hearing screenings are done on all new pupils and routinely in grades 1, 3, and 5. Grade 7 receive hearing screenings only. If you receive a letter recommending further examination, please return the physician's report to the school.

COVID-19

Since guidance on quarantining changes often, please refer to the school's latest communication and to the guidance from the local health departments.

General Information about the School Nursing Service

Some of the services offered under this program include emergency first aid, previewing and updating all student health files, vision and hearing screening and many other services offered in a school health program. Because the state requires a monthly report on contagious illnesses within the school, we ask that parents notify the school if their child comes down with an illness such as chicken pox, strep throat, measles, etc.

Communicable Disease

- A. Report to your child's school office immediately if your child has a communicable disease or has an eruption or rash on the body.
- B. Length of time your child must be excluded as required by law for the following diseases:
 - 1. **Chickenpox** - 6-7 days or until lesions crust
 - 2. **Measles (3 Day)** – 4 days from first appearance of rash
 - 3. **Mumps** – 9 days or until all swelling is gone and the child appears well.
 - 4. **Scarlet Fever** – Until the child has been under antibiotic treatment for 24 hours and recovered.
 - 5. **Whooping Cough** – 5 days after the start of antibiotic treatment or when symptoms clear.
 - 6. **Streptococci Sore Throat** – Until the child has been under antibiotic treatment for 24 hours and recovered.
- C. Your child may return to school after the exclusion period.
- D. Immunization And Vaccinations

A pupil in grades Kindergarten - 12 is in compliance if the pupil meets or exceeds the minimum number of immunizations required for protection against diphtheria tetanus, pertussis (whooping cough), polio, measles rubella, mumps, and Hepatitis B. The State Legislature mandates what diseases pupils must be protected against; the Ohio Department of Health stipulates the number of doses of appropriate vaccine required.



Diseases against which pupils in grades kindergarten-12, unless otherwise exempt, must be immunized against, by type of vaccine and number of required doses:

<u>Disease</u>	<u>Vaccine</u>	<u>Doses</u>	<u>Important Notes</u>
Diphtheria Tetanus Pertussis	DTP, DT, Td Vaccine, depending on age.	4-5 1	A 5th dose is required if the 4th dose was prior to the 4th birthday. Tdap is REQUIRED for all students entering 7th grade.
Polio	Polio Vaccine	3-4	A 4th dose is required if the 3rd dose was prior to the 4th birthday.
Measles	Measles Vaccine, Live Virus, MUST be administered on or after 1st birthday.	2	A written statement claiming history of disease is acceptable . This should be closely questioned as many rash illnesses are ASSUMED to be measles when they are not. Not required for all students K-12.
Rubella	Rubella Vaccine MUST be administered on or after 1st birthday.	2	Required for ALL students K-12. History of Disease is NOT acceptable.
Mumps	Mumps Vaccine, Live Virus, must be administered on or after 1st birthday.	2	REQUIRED for all students K-12. A written statement claiming history of disease is acceptable but should be closely questioned.
Hepatitis B	Hepatitis B Vaccine	3	2nd dose must be administered at least 28 days after the 1st dose. The 3rd dose must be administered at least 2 months after the 2nd dose and should follow the 1st dose by at least 4 months. Cannot be administered prior to 6 months of age.
Meningococcal	Meningococcal		Now required for students entering 7th grade.
Varicella (Chickenpox)		2	Two (2) doses of varicella vaccine must be administered prior to entry. The first dose must be administered on or after the first birthday. The second dose should be administered at least three (3) months after the first dose; however, if the second dose is administered at least 28 days after first dose, it is considered valid. Students "in the process" of receiving the series may be admitted to school, but must be monitored by school staff to ensure that the other doses in the series are received. Each dose of vaccine should be denoted by complete month/day/year in your school immunization records.

Immunization records need to be on file with the school by September 15.



Request for the Administration of Prescription/Non-Prescription Medication at School

A form is available from the school office and the school nurse. This form must be filled out in its entirety and the parent or guardian must agree to all the outlined terms before any medication can be dispensed to the student during the school day.

1. If a child brings a prescription medication to school, parents/guardians must also send a completed and signed parent or guardian/physician form for the administration of prescription medicine. The form and the medication should be brought to the school office and will then be given to the school nurse to be dispensed from her office. The medication must be in the original container, labeled by the pharmacy with the child's name, medication, dosage, and the Doctor's name clearly identified
2. Any non-prescription medication (for example, Tylenol, cough drops) must also be brought to the school office and be accompanied by a completed and signed form for the administration of non-prescription medicine.

These forms will be kept on hand for the duration of the current school year. Your cooperation in keeping your child's emergency medical record UP TO DATE and keeping the nurse informed concerning any pertinent information will increase the effectiveness of this nursing service.

Wellness Policy

*Due to cafeteria changes with NSLP, this policy will be updated during the 2023-2024 school year. Catholic schools recognize that it is essential to educate the whole child, spiritually, academically, physically, socially, and emotionally. Similarly, wellness education must be multi-dimensional and encompass all the same areas in order to promote ultimate health. Catholic schools aid this emphasis on total wellness by embracing the reverence for life, self-respect, and respect for others.

Nutrition Guidelines and Education include:

Diocesan Health Course of Study grade-level indicators are followed

Lunch program and lunch periods follow nutritional guidelines established by the Ohio Department of Education, Office of Child Nutritional Services

Drinking fountains are available in all buildings

Physical Education and Guidelines include:

- Diocesan Physical Education Course of Study is followed
- Recess times for appropriate grade levels are scheduled
- Physical activity through sports programs is available and encouraged
- Supporting Reverence for Life, Self-respect and Respect for Others includes:
- Religion Course of Study is followed
- School-based activities are rooted in respect for self and others



St. Pius X School Associations

St. Pius X School Board

The School Board shall have its primary concern the intellectual and spiritual development of the students. Working in cooperation with the pastor, the administrators, and the parents, the School Board shall develop policies that will enable the school to reach its agreed upon goals.

Membership

The School Board consists of fourteen voting members. These members are elected by their respective parishes. Members serve a three-year term. Members are expected to make a substantial commitment of time and energy to the School Board activities, including involvement on committees and regular meeting attendance. Additionally, representatives from the following organizations will serve on the board: Home and School, Parish Council, Athletics, and Faculty.

Purpose

The St. Pius X School Advisory Board shall function as a communications platform and an advisory role to the administration, whose purpose is to only advise in decision-making and defining the school policies (i.e. planning, determining the budget and tuition rates, etc.). These policies will provide for an educational program, which combines the truth and values of the Catholic faith with academic excellence.

Objectives

- Discuss educational programs, which will contribute to the religious and academic quality of the school.
- Formulate and maintain specific local policies to achieve these objectives in accord with those set by the Diocese of Columbus and the regulations of the Department of Education of the State of Ohio.
- Clarify to the school community all local, Diocesan, and other policies as appropriate to the circumstances.
- Review administrative decisions made in implementing the Board's policies.
- Evaluate the effects of the Board's policy decisions in achieving the Board's objectives.
- Support the administration in the execution of its role and responsibilities.
- Approve the annual budget for the educational program as developed by the administration.
- Present the annual budget to the St. Pius X Parish finance committee for review.
- Assist in the selection and evaluation of the principal.
- Provide adequate consultation for planning for the future of the school.
- Require the implementation of a comprehensive public relations program.



St. Pius X Home and School

The Home and School Association is a voluntary organization created to serve and support St. Pius X School. The Home and School Association is responsive to the needs of the children and works closely with the principal and pastor of St. Pius X.

Purpose

The purpose of the Home and School Association is to work with the principal and parish administration to:

- a. raise money to provide and enrich students' academics
- b. organize volunteers for various fundraisers and service projects within the school
- c. to help communicate ideas and concerns of parents/guardians to the administration, staff and parish

Membership

Home and School Association membership is open to all St. Pius X School parents/guardians and any other interested members of St. Pius X Parish wanting to support and encourage the activities of the Home and School Association. Home and School Association Board Members typically meet on the second Wednesday of each month. Board meetings are open for all parents/guardians to attend.

Objectives

- Encourage involvement of parents/guardians in the Catholic education of their children.
- Sponsor fund-raising projects so that supplementary classroom materials, playground equipment and educational items may be purchased.
- Provide opportunities for parents/guardians and teachers to meet at general meetings.
- Encourage supplemental school activities to enhance the education programs.
- Assist in providing for some of the material needs of the school by giving our time and talent.
- Promote open communication amongst the school administration, staff and parents/guardians.



St. Pius X Athletics

St. Pius X School students are eligible to participate in St. Pius X Parish sponsored athletic teams in cross country, football, basketball, baseball, volleyball, track and soccer (boys), and in cross country, cheerleading, volleyball, basketball, softball, track and soccer (girls). While the majority of sports do not begin until students are in 4th grade, cross country and cheerleading begin at kindergarten. All athletic programs are under the direction of St. Pius X Parish and not under the guidance of the St. Pius X School Administration.

Athletic Association

The St. Pius X Athletic Association oversees the operation of all the sports teams. Funds to operate the teams are raised through registration fees and fundraising events. The St. Pius X Athletic Association meets on a monthly basis. Parents/guardians are most welcome to attend and become involved in the Athletic Association.

Parent/Guardian Volunteers-New Policy Coming Soon!

Because our school's Catholic Identity goal includes *incorporating and demonstrating service to the community*, and we have struggled to find enough volunteers for several of our incredible events in the past several years, there will be a volunteer requirement for all SPX families beginning the 2023-2024 school year. After consultation with the SPX School Board, the volunteer requirement will be communicated with our families.

With the support of **all** our school families, we can keep our tuition costs at one of the lowest in the Diocese of Columbus, and by modeling for our children, we can instill a love for the wonderful gift of serving others.

“Faith in action is love and love in action is service.” Mother Teresa

Volunteer Requirements

All school staff and volunteers who have care, custody, and control of students must have on file a current Bureau of Criminal Investigation (BCI) criminal background check and must attend the “Protecting God’s Children” (PGC) sexual abuse awareness and prevention workshop.

All volunteers must follow the Code of Conduct below. Failure to follow the Code of Conduct may result in removal as a volunteer.



Volunteer Code of Conduct

Our children are the most important gifts God has entrusted to us. As a volunteer, I will strictly follow the rules and guidelines in the Volunteer Code of Conduct.

As a volunteer, I will:

- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity and consideration.
- Avoid situations where I am alone with children and/or youth at School/Church activities.
- Use positive reinforcement rather than criticism, competition, or comparison when working with children and/or youth.
- Abstain from the use of photo, audio, or video recording equipment unless authorized.
- Respect all confidential information. Volunteers are responsible for maintaining the confidentiality of all privileged and proprietary information to which you are exposed.
- Refuse to accept expensive gifts from children or their parents/guardians without written approval from the pastor or administrator.
- Refrain from giving expensive gifts to children without prior written approval from the parents/guardians and the pastor or administrator.
- Report suspected abuse to the pastor, administrator, or appropriate supervisor and the local Child Protection Services agency. I understand that failure to report suspected abuse to civil authorities is, according to the law, a misdemeanor.
- Cooperate fully in any investigation of abuse of children and/or youth.

As a volunteer, I will not:

- Smoke or use tobacco products in the presence of children and/or youth.
- Use, possess or be under the influence of alcohol at any time while volunteering.
- Use, possess or be under the influence of illegal drugs at any time.
- Pose any health risk to children and/or youth (i.e., no fevers or other contagious situations).
- Strike, spank, shake, or slap children and/or youth.
- Humiliate, ridicule, threaten, or degrade children and/or youth.
- Use any discipline that frightens or humiliates children and/or youth.
- Use profanity in the presence of children and/or youth.

I understand that by signing the Student/Family Handbook Sign-off Form, that constitutes my agreement with this policy (Volunteer Code of Conduct).

Use of Facilities

1. Any person or group desiring to use an area must first contact the parish office (rectory) to get permission, sign up for the specific area, and state the specific use.
2. A form accepting responsibility for the use and care of the area as well as responsibility for a key to the area must be signed out at the rectory. A checklist will be given to the responsible person outlining the duties of the user as well as giving numbers to call in case of an emergency. Checklists and emergency numbers are also posted in common use areas. Checklists must be returned with the key. If no key was



signed out a checklist must still be returned. Checklists and keys must be returned to the rectory within 24 hours of the event.

3. A meeting with the Facilities Director (or cafeteria manager) must be arranged prior to using any area.

The failure by an individual or group to follow the guidelines and checklists will be addressed by the Facilities Director. In the event that an individual/group leaves the facilities in an unacceptable condition, the Facilities Director and the Parish Administrator will decide what action will be taken. The action taken may include loss of future use by the offending individual/group. The Facilities Director and/or Parish Administrator will notify the individual/group of their decision.



FAMILY TRIP NOTIFICATION

Student's Name

Grade

Date/s of Absence

Total Days Absent

Nature of Absence: _____

SCHOOL CONCERNS:

We realize that trips/vacations may be learning experiences. However, we urge that these trips are planned during designated breaks. All of these dates are set by the end of the previous school year to help you in your planning.

We have found that extended absences while school is in session results in the following:

- The student misses approximately six hours of instructional time; there is no way this loss can be recovered
- The student misses daily homework assignments
- Grades typically reflect the result of these absences

PARENTS' UNDERSTANDINGS:

I, as parent/guardian, understand the school's concerns with extended absence and agree to the following:

1. This form **must be** completed and on file one week before the absence
2. Regular attendance is essential for successful schoolwork
3. The school will assume **NO** responsibility for a drop in grades
4. Teachers will not be required or expected to give work prior to the absence
5. Responsibility of making up missed class assignments rests with the parent/guardian and student. One day per missed day up to a maximum of three days is allowed to make up work, tests, or other projects
6. Absence should not be taken the week prior to the end of the quarter

Parent/Guardian's Signature

Date

A copy should be provided to the following teachers:
(Please list all that apply)



Acknowledgement of Risks and Pledge to Follow Health & Safety Guidelines

We, the parent(s) and student who are signing this student handbook for St. Pius X School acknowledge and agree that, as a student at the School and as parent(s) of that student, entering into the School or being on the School premises or entering into the parish or being on the parish premises (as applicable), having personal contact with teachers, classmates, and other School/parish staff, involves a certain degree of risk, of student and/or parent(s) acquiring a communicable diseases (such as COVID-19) and then potentially passing it on to others, including family members. Due to the inherent risk and the close proximity of students, teachers, and staff at the School, there is an elevated risk of student and parent(s) contracting the disease simply by being in the School/parish building, on the School/parish premises, or at any School/parish function.

By signing this School Handbook, we acknowledge and agree that after carefully considering the risks involved, we voluntarily and willingly accept those risks, including the risk of serious illness and death, and acknowledge that attending in-person classes and other in-person School/parish functions are the choice of each family, including ours. We do hereby accept and assume sole responsibility for any illness acquired by student or parent(s) while at the School/parish or at any School/parish function.



Uniform Guide

ACCEPTABLE UNIFORM T-SHIRTS, SWEATSHIRTS, FLEECE, AND TRACKSUITS
PURCHASED FROM SCHOOL DAYS OR ST. PIUS X SPIRITWEAR STORE.

Gym Shirts

ST. PIUS X SCHOOL PANTHER OR X SMALL CHEST LOGO; ROYAL BLUE, GOLD, OR GRAY. WORN ON GYM DAYS ONLY



Sweatshirts

ST. PIUS X SCHOOL PANTHER OR X SMALL CHEST LOGO; OR LARGE LOGO, CREW NECK STYLE ONLY, GRAY OR ROYAL BLUE.

STUDENTS ARE ALLOWED TO WEAR ON ANY DAY



Zip-ups

FULL-ZIP FLEECE WITH SMALL SPX LOGO OR ATHLETIC JACKET WITH WHITE ARM STRIPE WITH SMALL SPX LOGO.

STUDENTS ARE ALLOWED TO WEAR ANY DAY



Sweatpants

SOLID, ROYAL BLUE SWEATPANTS OR POLYESTER TRACK PANTS WITH OR WITHOUT WHITE STRIPE (NO LOGO). WORN ON GYM DAYS ONLY



Addendum 1/2024

Enrollment and Registration

Online applications will open for the 2024-2025 school year on February 1, 2024 at 8:00 a.m. and will close on February 15, 2024 at midnight. After this official application window closes, all applications will be reviewed and acceptance will be based on available spaces following the admission priorities outlined below. *Although applications may be accepted after the deadline, applications received during the official enrollment window will receive priority for placement.*

Classes at St. Pius X School will not exceed 24 students in kindergarten and 35 students in 1st through 8th grades; however, we are moving towards creating a new model where classes will not exceed 20 students per class in the three kindergarten classes and 30 students in each 1st-8th class in order to maintain an overall K-8 student population not to exceed 540 total students.

Tuition Rates

2024-2025 Tuition Rates will be announced on Friday, January 26, 2024.

Admission Priorities

1. Siblings of current SPX students or siblings of SPX graduates
 - a. Current St. Pius X Preschool Students
2. Children of active, participating parishioners of St. Pius X and Seton Parishes. (Prioritized based on length of time as registered parishioners, regular contributions, volunteerism, and readiness.)
3. Children of active Catholic parishioners of other parishes.
4. Children of non-participating Catholics and Non-Catholics

*All admissions priorities are followed only after applications are reviewed and accepted.

January 28 - February 15 Current Student Re-Enrollment Window Open

- Enrollment paperwork received by the February 15th deadline will be charged a **\$125 non refundable enrollment/administrative fee**. (This is not applied toward tuition.) Paperwork received after the deadline will be charged a **\$175 non refundable enrollment/administrative fee**.
- **If re-enrollment paperwork is not received by February 29, 2024, available spots may be filled with students on our waitlist.**

February 1 - February 15 2024-2025 New Student Application Window Open

- **Required Documents**
 - Current grade card
 - Current standardized test scores
 - Copy of IEP/ETR (if applicable)
 - Recommendation Form Completed



- **Kindergarten Requirement**

- Kindergarten Screening at SPX
- All applicants will be charged a \$20 non refundable application fee paid to FACTS

Wednesday, January 24 Prospective Kindergarten Student Parent Information Night

- 6:30 p.m. - 7:30 p.m.
- Door C will open at 6:15 p.m. and the presentation will begin at 6:30 p.m.
- Childcare provided.

Wednesday, January 31 Open House for All Prospective Preschool - 8th Grade Students

- 6:30 p.m. -7:30 p.m. at St. Pius X School and Preschool
- Tour the schools, meet teachers, and learn about our programs.

Friday, February 16 - Review Begins on All New Applications Received During the Application Window

February 22 & 23 - Kindergarten Screening - Registration via SignUp Genius

Mid March- Parents Notified of Acceptance - After receiving the email, parents will have one week to complete the online enrollment process or the spot may be offered to the next child on the waitlist. Directions to complete the process will be included in your acceptance email.

