



# Kailua Village Artists

## Prospective Membership Application

\_\_\_\_\_ **Membership into Kailua Village Artists association is by invitation only.**

- Being a Member Artist of KVA means becoming a legal part-**owner** of the KVA corporation. We seek members interested in more than just making and selling their own art. Member artists must be willing and able to contribute to whatever it takes for the gallery and the corporation to continue to exist and thrive. KVA was initially incorporated in 1987. It has supported dozens of artists for nearly four decades. It is the duty of each Member Artist to make sure the corporation remains stable for the next four decades and beyond so that it can continue to exist and support future artists.
- All applications are first reviewed by our New Member Coordinator. If qualifications are met, prospective members will be invited to present samples of their art in person at a general membership meeting. Final decision is determined by a majority vote of Member Artists.

\_\_\_\_\_ **Applicants for membership must meet the following criteria:**

- Must be a full-time resident of the Big Island for a minimum of 6 months prior to application.
- Must have a General Excise Tax (GET) License.
- Art must be original and created by the individual.

\_\_\_\_\_ **We are a cooperative. As such, member artists:**

- Must be able to staff the gallery 3 or 4 days every month to represent and sell art made by ALL of our member and guest artists. You should be willing to learn something about each of the other artists and their art so that you can represent them as you would want to be represented by them.
- Must attend bi monthly meetings to participate in gallery decision-making.

\_\_\_\_\_ **Besides being an artist, we seek members with skills and willingness to take on additional responsibilities to sustain our gallery and corporation. Examples of responsibilities that we collectively get done include:**

- Gallery marketing and promotion: emails, social media, newsletter/blog
- Other gallery promotions / special events
- Website
- Restocking office supplies
- Scheduling
- Selecting and training new member artists
- Selecting new guest artists and managing their inventory

\_\_\_\_\_ **There are five board positions with additional responsibilities to the corporation.**

- President: Dignitary for the corporation
- Vice-President and Member-At-Large: Model members
- Secretary: Maintain corporation documents and communication within the group
- Treasurer: Manage accounts receivable, accounts payable, taxes, and provide financial oversight.

\_\_\_\_\_ **Member artists pay an annual membership fee to the corporation.**

- For the first year, this is \$250, payable once training is completed and prior to the artist setting up his/her display.
- Subsequent dues are \$50 per year, payable at the first meeting for that year.
- Additional details about financial commitments and compensations can be obtained by speaking with any one of our member artists, or emailing [treasurer@kailuavillageartists.com](mailto:treasurer@kailuavillageartists.com).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Length of Time Living on the Big Island: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

Email Address: \_\_\_\_\_

Hawaii General Excise Tax ID#: \_\_\_\_\_

Medium/Type of Art: \_\_\_\_\_

Website and/or where we can see samples of your art: \_\_\_\_\_

Please provide a brief description of your background as an artist:

---

---

---

Why do you want to become a KVA Member?

---

---

---

Besides making and selling art, what other skills and willingness to contribute would you bring to KVA as a member artist?

---

---

---

I have read and understand the responsibilities of membership and wish to apply for membership with Kailua Village Artists. Please initial each section above to acknowledge that you have read, understand, and agree to the terms of membership.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Completed applications may be dropped off in person or mailed to:

Kailua Village Artists  
75-5729 Ali'i Drive, Suite C110  
Kailua Kona, HI 96740

Or emailed to [info@kailuavillageartists.com](mailto:info@kailuavillageartists.com)