

Vacation Planning

Timeline

6–12 Months Before

- ☐ Choose your destination
- ☐ Set your travel budget
- ☐ Research the best time to visit
- ☐ Book flights (if applicable)
- ☐ Book your hotel, resort, or cruise
- ☐ Purchase travel insurance
- ☐ Check passport expiration (many countries require 6+ months of validity)
- ☐ Research visa requirements (if applicable)
- ☐ Request time off from work or school

3 Months Before

- ☐ Schedule passport renewal (if needed)
- ☐ Book excursions or tours
- ☐ Reserve airport parking or transportation
- ☐ Arrange pet or house sitting
- ☐ Begin purchasing vacation clothing or gear
- ☐ Research destination weather and local customs

1 Month Before

- ☐ Make restaurant reservations (if needed)
- ☐ Confirm flights, hotels, and transfers
- ☐ Review baggage policies
- ☐ Download airline, cruise line, and hotel apps
- ☐ Create a packing list
- ☐ Notify your credit card company if traveling internationally (if needed)
- ☐ Refill prescription medications

2 Weeks Before

- ☐ Start packing non-essential items
- ☐ Purchase toiletries and sunscreen
- ☐ Confirm excursions and activities
- ☐ Check passport and travel documents
- ☐ Arrange mail hold or ask someone to collect it
- ☐ Plan airport transportation

1 Week Before

- ☐ Finish packing
- ☐ Check the weather forecast
- ☐ Charge electronics and power banks
- ☐ Download movies, books, podcasts, and maps for offline use
- ☐ Print or save copies of travel documents
- ☐ Confirm flights and online check-in dates

1 Day Before

- ☐ Check in for your flight
- ☐ Pack carry-on bag
- ☐ Charge all devices
- ☐ Empty refrigerator of perishables
- ☐ Take out the trash
- ☐ Set thermostat and lights
- ☐ Lock windows and doors
- ☐ Set travel alarms

Travel Day

- ☐ Bring passport or ID
- ☐ Bring wallet and credit cards
- ☐ Carry medications in your carry-on
- ☐ Bring chargers and electronics
- ☐ Bring a reusable water bottle (fill after security)
- ☐ Arrive at the airport early
- ☐ Double-check you have all travel documents

Travel Tips

- Keep medications, valuables, and one change of clothes in your carry-on.
- Save digital copies of your passport, ID, and reservations.
- Leave a little extra room in your suitcase for souvenirs.
- Check your airline's baggage size and weight limits before heading to the airport.
- If you're traveling internationally, review entry requirements and health advisories before departure.

Before You Go

- Download your airline app
- Download your hotel or cruise line app
- Download Google Maps for offline use
- Share your itinerary with a trusted friend or family member

Don't Forget!

- Passport/ID
- Phone charger
- Prescription medications
- Travel insurance information
- Swimsuit in your carry-on (especially for cruises and resort vacations)
- Sunglasses