

Travel Documents & Pre-Departure Checklist

Important Travel Documents

- ☐ Passport (check expiration date)
- ☐ Driver's license or government-issued ID
- ☐ Visa or entry requirements (if required)
- ☐ Birth certificates (if needed for children)
- ☐ Travel insurance policy information
 - ☐ Flight confirmations
 - ☐ Cruise documents (if applicable)
 - ☐ Cruise luggage tags (if applicable)
 - ☐ Hotel/resort confirmation
- ☐ Transportation confirmations (airport transfers, rental car, etc.)
 - ☐ Excursion or activity confirmations
 - ☐ Event tickets/reservations
- ☐ Copies of important documents (printed and/or digital)

Tip: Take photos or make digital copies of important documents and store them securely in case originals are lost.

Money & Payment Preparation

- ☐ Credit cards
- ☐ Debit cards
- ☐ Cash for tips, transportation, or small purchases
- ☐ Notify bank/credit card companies of travel (if needed)
- ☐ Check foreign transaction fees (international travel)
- ☐ Download currency converter app (international travel)
- ☐ Save emergency contact numbers for your bank

Technology & Apps

- ☐ Download airline app
- ☐ Download cruise line app (if applicable)
- ☐ Download resort/hotel app (if available)
 - ☐ Download maps for offline use
- ☐ Download translation app (international travel)
 - ☐ Save important phone numbers
 - ☐ Charge portable chargers
 - ☐ Pack charging cables
- ☐ Set up international phone plan/eSIM (if needed)

Health & Medications

- ☐ Refill prescriptions
- ☐ Pack medications in carry-on bag
 - ☐ Bring medication list
- ☐ Pack copies of prescriptions (if needed)
- ☐ Check destination health recommendations
 - ☐ Pack basic first-aid supplies
 - ☐ Bring glasses/contacts supplies

Home Preparation Checklist

- ☐ Arrange pet care
- ☐ Arrange childcare (if needed)
 - ☐ Hold mail
- ☐ Arrange someone to check on your home
 - ☐ Water plants
 - ☐ Take out trash
- ☐ Clean out refrigerator of perishables
 - ☐ Adjust thermostat
- ☐ Turn off unnecessary appliances
 - ☐ Lock windows and doors
 - ☐ Set lights/timers
- ☐ Share itinerary with trusted family/friend

1 Week Before Departure

- ☐ Check weather forecast
- ☐ Confirm flight times
- ☐ Confirm airport transportation
- ☐ Confirm hotel/resort/cruise details
 - ☐ Complete online check-in
- ☐ Review baggage allowances
 - ☐ Start packing
- ☐ Purchase last-minute essentials
- ☐ Download entertainment for travel day

Day Before Departure

- ☐ Pack carry-on bag
- ☐ Pack medications and valuables
 - ☐ Charge electronics
 - ☐ Set alarms
- ☐ Lay out travel outfit
- ☐ Double-check travel documents
- ☐ Confirm transportation to airport/port
- ☐ Empty wallet of unnecessary items

Travel Day

- ☐ Passport/ID
 - ☐ Wallet
 - ☐ Phone
 - ☐ Chargers
 - ☐ Medications
- ☐ Travel documents
- ☐ Snacks/water bottle
- ☐ Confirm boarding time and gate
- ☐ Arrive at airport/port with enough time

Final Travel Reminders

Keep important documents accessible
Keep medications and valuables in your carry-on
Save copies of reservations offline
Leave room in luggage for souvenirs
Relax and enjoy your trip!

Before You Go, Make Sure Your Dream Getaway Is Protected

Travel plans can change unexpectedly. Travel insurance can help protect your investment and provide assistance when you need it most.