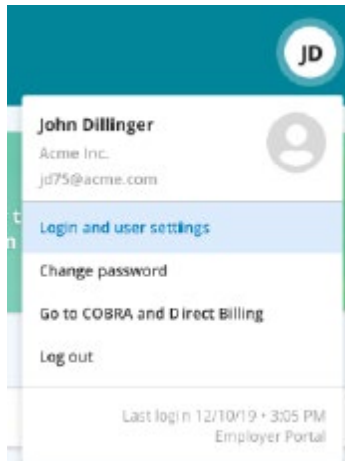


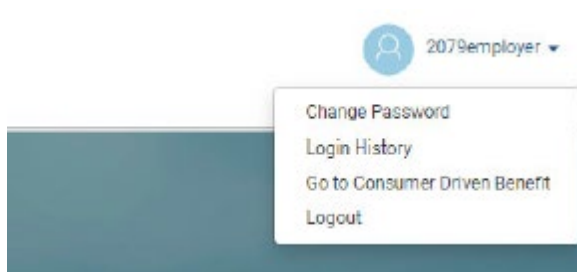


## Employer Portals: User Authorization and Experience

The link to the COBRA & Direct Billing Employer Portal can be found on the WEX Health Employer Portal under the User Profile.



The link to the WEX Health Employer Portal can be found on the COBRA & Direct Billing Employer Portal under the User Profile.



For a user to connect their authorization for both portals and begin using the one-step navigation between the two portals, they can follow these simple steps:

1. Open a browser tab and log into one Employer Portal. Leave the tab open and this session logged in.
2. Open a second tab in the same browser, and log into the other Employer Portal.
3. Click the link to go to the other Employer Portal under the User Profile.
4. You will be asked to confirm that you want to link your accounts. Click Yes, Link to confirm.

**If you do not see a message to link your accounts, this means you do not have a user login to one of the portals and will need to contact [cpisupport@mycpiteam.com](mailto:cpisupport@mycpiteam.com).**

5. You will see a confirmation message. After you see this message, your accounts have been successfully linked and you can use the one-click access between Employer Portals.