



Training Program Application Checklist

Requirements For All Program Participants:

- ☐ Please submit the tax return for the year before the application. For example, if you are applying in 2026, you should submit your 2025 tax return.
- ☐ Copy of your Social Security card
- ☐ A valid US-issued photo ID, Work permit, or Green Card
- ☐ Copy of TANF or SNAP benefit initial award letter or 3 most recent consecutive pay stubs
- ☐ Proof of address (utility bill, credit card statement, cellphone bill, lease agreement, etc.)
- ☐ A completed referral form. A blank referral form can be found on the program site.

Please have a case manager, teacher, past employer, coworker, or anyone who can speak to your professional experience (who is not a family member or friend) complete the form.

Please do not forget to attach all listed documents to your online application.

We will not be able to schedule an interview if we do not have a complete application with all requested documents.