



Job Title: School Bus Driver
Pay Grade: Hourly
Reports To: Director of Transportation

FLSA Status: Non-Exempt
Employment Status: At Will
Date Created/Updated: 7/15/2021

School Bus Driver Job Summary

We are seeking an experienced and qualified individual for a position as a School Bus Driver. In this position, you pick up and drop off children along predetermined routes and maintain a safe and friendly atmosphere for all riders in your care. Our ideal candidate has prior experience driving a school bus or other passenger service buses, a valid commercial driver's license (CDL), and the patience and calm demeanor required when transporting a bus full of students.

School Bus Driver Duties and Responsibilities

- Pick up and drop off students along predetermined routes
- Practice safe driving skills in potentially inclement weather
- Perform basic vehicle maintenance
- Monitor student behavior and report unsafe or abusive behavior to school administrators
- Provide additional assistance to special needs students who may have difficulty boarding or riding the bus

School Bus Driver Requirements and Qualifications

- Valid commercial driver's license (CDL)
- Prior experience as a school bus driver or driving other passenger buses
- Experience with special needs education a strong plus
- Patience and superb situational awareness

CDL Bus Driver - Starting at \$17 per hour

Qualifications

High School Diploma or GED
Criminal Justice Fingerprint/Background Clearance

Additional Information

This job description is not an employment agreement or contract. Katherine Anne Porter School has the exclusive right to alter this job description at any time without notice.

This position is nonexempt from the Fair Labor Standards Act (FLSA). This means that you may be required to work more than 40 actual hours in a work week, if approved by your supervisor, and will receive additional compensation for such actual work in accordance with the Fair Labor Standards Act.

In accordance with applicable laws and Katherine Anne Porter School policies, no person shall be excluded from consideration for recruitment, selection, appointment, training, promotion, retention or any other personnel action, or be denied any benefits or participation in any educational programs or activities which it operates on the grounds of race, religion, color, national origin, sex, disability, age or veteran status (except where age, sex, or disability constitutes a bona fide occupational qualification necessary to proper and efficient administration).

All new employees must present proof of identity and eligibility to work in the United States.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.