

**Minutes for Meeting of the Board of Trustees  
March 24, 2025 - 6:00 pm**



515 FM 2325 Wimberley TX 78676	<a href="https://meet.google.com/ion-aeza-eug">https://meet.google.com/ion-aeza-eug</a>  Board Meeting
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***Mission Statement: We educate and empower our students with knowledge, skills, and practices to be successful and compassionate in school and life.***

**Campus Improvement Plan Goals for Alignment Purposes**

(Goal 1): Increase the ADA from 84% to 88% or higher. Students in classrooms, not commons.

(Goal 2): All parents will be communicated with at least one time per week via newsletter from the campus and homeroom teacher. All parents will receive frequent communication with positive and negative feedback as needed. All parents will be notified prior to report cards, screener results, or intervention letters arriving home. All parents will have the opportunity to meet with their child's teacher during a face to face parent conference where KAPS staff uses a streamlined form to communicate glows and grows with parents. All parent communication will be documented in the Google Shared Drive.

(Goal 3): Objective 1: KAPS will have a teacher turnover rate less than the district/state average. Objective 2: KAPS will implement a mentor program. Objective 3: KAPS will implement Professional Learning Communities to build capacity campus wide for a curriculum, instruction, and assessment map.

(Goal 4): Objective 1: EAF grant and ACE grant via these programs funded by Federal grants we will increase the growth of students currently at 0% baseline to 25% for participation in after school clubs as well college and career readiness to provide real world learning experiences and opportunities to practice 21 st century learning skills such as collaboration, communication, critical thinking, and creativity.

**1. Call to Order and Roll Call**

-all present except David Spade and Nick. Began a few minutes late due to technology set up needs by all board members.

**2. Public Forum**

-no speakers present.

**The KAPS Board of Trustees welcomes stakeholder and community engagement to our meetings!** Public attendees may comment on any approved agenda item before or during the item's discussion subject to the procedural limits imposed by regulatory guidance. You may be limited to 3 minutes. Board members will listen to comments but only the presiding officer may respond to the speaker if required. Those responses are limited to:

- Correcting misstatements of fact presented by the speaker
- Clarifying board policy
- Placing the item on a future agenda for discussion

**3. Approval of Past Meeting Minutes**

**a. 03.07.2025**

-motion to approve- Zain, Linda seconded.

**4. Discussion Items (Climate+Culture+Curriculum+Cost)**

**a. February EOM Financials (DeAnna Clavell, CSS & Superintendent Ingram)**

-DeAnna Clavell begins- review of finance reports, January and February. She is not going to present them formally so we can move on.

-February 2025 Board report review:

Currently \$ 323K positive change in net assets. 1.6 million in total assets.

We have been informed that in 2026, we will be informed if we are not in compliance. A plan will need to be completed and submitted. Anticipate this happening for KAPS for the future.

- \$622 needs to be spent for bilingual to get on track, budget wise. For 2024, we were not in compliance as no funds were documented to have been spent. DeAnna is encouraging us to look at expenditures to ensure funds are being spent in these areas of need in order to be in compliance.

- Federal Programs: all on track- spending wise.

- Charter First: the TEA financial rating of the school. It is one year delayed after the actual audit of the school. WE are currently losing points on indicator #10. We are anticipated to be outside of this threshold for this year. IT is likely TEA will defer this indicator and we will get the full 10 points.

- we are losing 6 pts on administrator costs, due to the small size of the school. The only way to change this is to increase the enrollment of the school.

- This brings our score to 84 points, a "B".

CASH FLOW ANALYSIS: (correlate with the report)

- The months in green are the months that are completed. The months in red are the projected months to come. These numbers are subject to change.

- we are anticipating a negative net change, at the end of each month. Our cash available is not "extremely concerning", per DeAnne. The fact that we have a "cash available" is an asset to us at the moment. Most schools do not.

- AS we see our cash become less and less, we need to monitor "outflow due". All invoices may not be able to be paid, as soon as they come in. Make sure the cash is always available FIRST to pay salaries, before paying invoices.

- KAPS is on a payment plan with TEA, where our cash is frontloaded, but we do have some restrictions on our cash reserve. Our attendance is a huge factor in the direction that this line goes, whether up, down, or level, or inbetween.

Joe asks about potential future funding, and how we will possibly be impacted. DeAnne responds that all is stable for 2026 with no changes, but after 2026, we do not know what will happen.

Linda asks what the impact of the vouchers would be, if known?

Joe asks what percentage we need to be at, to be in compliance. DeAnne replied that it would have to be a 50% improvement, which is very hard to do in one year- to be at 150% is hard to do. But, if we continue to make progress, and have a plan, we are being successful.

DeAnna released from meeting.

Moving on.

b. Mid Year [CIP Goals](#) Update (Superintendent Ingram)

- Paul references the 4 goals at the top of the agenda:

Campus Improvement Plan goals and update. The 4 main goals are at the top of each agenda. for example, attendance daily average was previously at 84% and we aimed for 88% or higher. This means in class, not in the commons though, which was previously a problem.

- action steps were built for each goal.

1.) ADA to improve- we are at 86.6%

- How to increase? Mariah reflected on the fact that previously they were on campus, but not in the classroom. Now that issue is addressed. She mentioned "attendance recovery" being offered. Mariah mentioned that communication with parents being extremely high, to support this effort, and having all adults on campus on board to support the endeavor. She indicates that what brings it down are illnesses and the SPED population with their respective qualifying issues impacting negatively the ADA.

2.) Communications with parents: needs assessment stated communications were inconsistent. This year plans were implemented for conferences, and weekly communication with parents, via newsletters, e-mails, Bright Arrow, internet, etc. Dragon Days are also designed for parent teacher conferences.

3.) High teacher turnover- (Ms. Pennington resigned this morning- stated due to medical reasons). Where we need the most improvement.

- mentor/mentee meetings, advising meetings with colleagues,
- intent to return feedback forms with exit interviews.

Zain expressed concern for this area, and what can we do to improve in this area.

4.) ACE/CCMR. Objectives for ACE grant and EAF to provide real world working experience.

An area of strength where we are making significant progress.

Paul emphasises the need to revisiting these plan goals on a regular basis, (not just once a semester) and if we are actually meeting them, what do we need to do to continue to increase these goals? Mariah stated OUR CIP is embedded in our agenda.

- c. 21st CCLC [Attendance Update](#) (Mrs. Munoz attendance reports, longitudinal if available to show growth) and any new supports needed or added [review documents before Friday at 6pm, linked or in Drive](#)

-Mrs Munoz reported on the participation during Spring Break of students in the program.  
-She reported on Dragon Days participation increasing. OST (out of school time) of any kind, contributes to hours needed.  
-Program Goal: 40 students at 45 days. WE are currently at 19 kids whom have met the 45 day goal. We have til the end of the summer to get to this goal within CCLC.  
-Mrs. Munoz reported amazing progress and success since February within the program and feeling very optimistic about meeting the year end goals.

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SpEd Update (end of the month numbers, open ARDs, budget)-  
-Lino Cantu reporting on SPED numbers, budget, etc.  
-his budget was initially about \$36K, then an increase of \$9K to bring us to \$45,200.00. We have up to date spent \$41K, with balance left of \$4217.22. The majority of the budget goes to salary, the remainder to supplies. We will be spending the entirety of the grant, and possibly a bit over.  
-Lino is learning the budget coding, and expressed it is still a learning curve.  
-Lino indicates the same meaning curve is ongoing for bilingual ed.  
-He strongly feels that if we understood the budgeting and coding better, we would benefit from additional funds.  
-we are down to 26 kids with an IEP and a 504. (down from 29- 3 left the school)  
-He has 6 pending revision ARDS.  
-Again the discussion is occurring about the need for a resource teacher and where to find one, how to pay for one, and to plan accordingly for next year, in order to have in anticipation of the growth of sped ed. Students.  
-annual review is coming up for all spec ed students files in October, for the prior 6 years. Then the review will not occur again, for another 6 years.

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d. School Safety Update (Ms. Wickersham's updates on addition purchases from money left in grant, costs, and updates on timelines, and any additional plans as needed) [review documents before Friday at 6pm, linked or in Drive](#)  
-SSS grant update, Cycle 1 Grant update, Cycle 2 Grant update- (see handout.)  
- more cameras are being put up to cover the blind spots, gate is going to be fixed,  
-There is a balance of significance that needs to be spent, but Jeanna is still determining where to spend it. The monies have to be spent, before they expire. It is very specific as to where /how the monies are to be spent.  
- we are in compliance with everything, and have a state audit coming up to see if the school is accessible that Jeanna is ready for.

(pausing as a board to move items to the next agenda, in the interest of time)

- e. Academics Update- TAPR as baseline and where we are with BOY, MOY, screeners, progress reports available, what is working, admin side and staff side, benchmark data, what is in place and what is changing or needs to change  
f. Board Committees: Regular Meetings, Annual Plan, Long Term Strategy (Dr. Joseph Smith)  
i. Finance- Joe,  
ii. Academics- Ty,  
iii. Governance- Paul,  
iv. Development -Zain is nominating herself to be on development, Linda K and Zain,  
v. Safety- Paul, Ty

**5. Action Items**

- a. **Officer position updates reflecting President Stonehawk-Hearn's resignation**  
Paul is taking over as Pres- VP is being left open for now.

- b. Academic calendar [A: 4 day week 25-26](#), [B: ½ hybrid 25-26](#)

- c. [Student Code of Conduct](#) and [Student Handbook](#) approval needed

**6. Closed Session**

- a.

Only as needed to maintain confidentiality and protect sensitive information, the Board may call for a closed session. If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will conduct a closed meeting in accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the act authorizing the closed meeting. All final votes, actions, or decisions will be taken in the open meeting.

**Closed Session Discussion Pursuant to Section(s)**

Sec. 551.071 CONSULTATION WITH ATTORNEY

Sec. 551.072 DELIBERATION ABOUT REAL PROPERTY

Sec. 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS

Sec. 551.074 PERSONNEL MATTER

Sec. 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS

Sec. 551.082 SCHOOL CHILDREN; SCHOOL DISTRICT EMPLOYEES; DISCIPLINARY MATTER OR COMPLAINT

Sec. 551.082 SCHOOL BOARD: PERSONALLY IDENTIFIABLE INFORMATION ABOUT PUBLIC SCHOOL STUDENT

**7. Adjournment**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will conduct a closed meeting in accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the act authorizing the closed meeting. All final votes, actions, or decisions will be taken in the open meeting. This notice was posted in compliance with the Open Meetings Act by 6:00 pm on **06/21/2024**.

*President, Board of Trustees*