

**Minutes for Meeting of the Board of Trustees  
February 24, 2025 - 6:00 pm**



515 FM 2325 Wimberley TX 78676	<a href="https://meet.google.com/ijx-phec-utc?hs=122&amp;authuser=0">https://meet.google.com/ijx-phec-utc?hs=122&amp;authuser=0</a>
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***Mission Statement: We educate and empower our students with knowledge, skills, and practices to be successful and compassionate in school and life.***

**Campus Improvement Plan Goals for Alignment Purposes**

(Goal 1): Increase the ADA from 84% to 88% or higher. Students in classrooms, not commons.

(Goal 2): All parents will be communicated with at least one time per week via newsletter from the campus and homeroom teacher. All parents will receive frequent communication with positive and negative feedback as needed. All parents will be notified prior to report cards, screener results, or intervention letters arriving home. All parents will have the opportunity to meet with their child's teacher during a face to face parent conference where KAPS staff uses a streamlined form to communicate glows and grows with parents. All parent communication will be documented in the Google Shared Drive.

(Goal 3): Objective 1: KAPS will have a teacher turnover rate less than the district/state average. Objective 2: KAPS will implement a mentor program. Objective 3: KAPS will implement Professional Learning Communities to build capacity campus wide for a curriculum, instruction, and assessment map.

(Goal 4): Objective 1: EAF grant and ACE grant via these programs funded by Federal grants we will increase the growth of students currently at 0% baseline to 25% for participation in after school clubs as well college and career readiness to provide real world learning experiences and opportunities to practice 21 st century learning skills such as collaboration, communication, critical thinking, and creativity.

**1. Call to Order and Roll Call**

**Present:** Joe, Nick, Zane, Erin, Paul

**late:** Linda K.

**Via zoom:** Ty

**Absent:** David Spade

**2. Public Forum**

**TAPR report:** KAPS annual report, via Mariah- (needs to be in a public hearing, then 2 weeks later is sent out to families via digital link so they can access the data. )

**First part:** guidelines for TAPR

**Scores for 2023-2024, and STARR for the same - our report is a "D" for 2023-2024.**

**Gives region 13 scores, and also broken down by demographics.**

**Gives state percentages so you can compare with your school.**

**Gives EOC/STARR courses for 9-12 grades.**

**Breaks down teacher demographics towards the end.**

**Has percentages of tested/not tested.**

**Attendance rate, chronic absenteeism,**

**Graduation rates, ethnicity, and special populations, and at risk, along with CTE, etc.**

**Mobility vs. special population,**

**Staff demographics in terms of education and experience.**

**District accreditation status**

**Campus performance objectives, the campus and district goals, broken down by issue, goals, barriers.**

**Violent and criminal reports for year (none)**

**House Board Bill 3 goals.**

**The KAPS Board of Trustees welcomes stakeholder and community engagement to our meetings!** Public attendees may comment on any approved agenda item before or during the item's discussion subject to the procedural limits imposed by regulatory guidance. You may be limited to 3 minutes. Board members will listen to comments but only the presiding officer may respond to the speaker if required. Those responses are limited to:

- Correcting misstatements of fact presented by the speaker
- Clarifying board policy
- Placing the item on a future agenda for discussion

**3. Approval of Past Meeting Minutes**

**a. [2024.02.10 Notes](#)**

**4. Discussion Items**

- a. [December Board Report](#) (CSS) DeAnna, present in person. States that there have been changes since the last report.**  
We are at 41% budget to actual, at current.  
One of the functions for AED's (\$289/ month) needs an amendment in the future.  
Co-curricular is at an alarming high rate but an incoming grant will assist.  
CSS does not monitor the incoming grant, anecdotally.  
Maintenance and utility costs are trending higher than expected.  
ACE ( per Mariah), function 36 is one we are still waiting on for correct and complete report.  
ADA is on target for where we were, but we are looking for a Spring amendment.  
There are about \$16K in expenses not reflected in the report. There are still outstanding items that are pending action.

KAPS is recommended to monitor expenses and reduce/consolidate expenses. The \$400K donation is going to be a lifesaver, but should not have been counted on, and without, KAPS would have been in dire straights.

Were all expenses coded correctly? Pam is currently reviewing.

Grants: funds above and beyond. There is another grant we are anticipating awaiting notice of award, but no new as of current-The lasso 3 grant. It is possible we did not meet the criteria to receive, as it was mentioned it was awarded on the 20th, and KAPS has received no news on being a recipient.

There will be an updated amendment that will more accurately reflect what has been spent.

Joe asks for more detail in year to date expenses that are qualified to be drawn down of DeAnna in regards to percentage of grants to assist him in his calculations.

Paul asks of DeAnna, what the \$15K represents- DeAnna reflects it is missing receipts that need to match approved expenses.

Paul is concerned about missing receipts, and missing purchase orders. His concern is over the internal controls and the lack of accountability, accounting, documenting in all. He wants to ensure using the PO system to monitor the accounting and expenses.

Pam referenced that the system is not perfect. (specifically referencing gas for busses) .

Erin references the need for reconciling the prior expenses not yet factored in.

Mariah references there are areas that are still being tightened up in the internal controls.

Paul encourages open P.O.'s to project costs, whether for fuel expenditures or ACE hardware type of daily expenditures.

Ty asked for clarification on the AP grant, that we would need to pay back. DeAnna clarified that the funds will come, then quickly be retracted. We do not "pay it back", so to speak.

**b. School Finances**

**1. Treasurer Report, Finance Committee Update and Revenue Discussion (Joe, Mariah)**

Joe presents "KAPS Best Scenario financial projection report- as of January 2025"  
-he feels we will be at an end of year deficit of \$163,285, even AFTER factoring in the \$400K donation.  
This is based upon expenses, after their second amendment, and the shortfall in revenue.

Reaching out to community organizations to promote and be ambassadors- whether it be Chamber of Commerce, Library Board, Lions Club, etc. Present what the school offers and provides in order to hopefully attract more students.

Nick expressed concern over what this means for KAPS, and has this occurred before.

How can we generate more students, is the question of the moment, to increase funding for KAPS.

Zain referenced speaking with Blanco River Academy and encouraging them to feed into KAPS.

## 2. Special Ed costs and student needs (Mariah)

Forward Together, program of intense mentoring with the executive team from Region 13.  
There is concern for meeting the needs of the special ed students. We could partner with Austin Acheive to help meet those needs and what our commitment to those needs would be. WE would not be doing this, this year, but to look forward to, for next year. Since our last board meeting, we have had 2 additional special ed students enroll who need resource classroom support. IF we could hire a 4 hours a week resource person, whom could support the needs of the sped students. The Focus Room we have a bit of wiggle room on, but the resource room we do not have any wiggle room on.

### c. Conduct and/or Compliance

#### 1. 21st CCLC update: Attendance and Action plan to meet compliance requirement (Sandra)

Sandra presents data and plan of action- attendance data, and the requirements of. There are 50 days left. Only 5 students have currently met the goal of 40/45 days.

There will be programming during Spring Break, but transportation will not be provided. Credit recovery and tutorials will be provided during Spring Break. Snacks will be provided, no meals.

Sara Dishman expressed concern over participation in the Spring Break program without provided transportation.

Sandra referenced the list of students to target to get to the goals of 40/45 days met, that are close to the goal, could potentially reach, but have not yet.

There are various ways KAPS (Mariah and Sandra) is trying to creativity meet the goals, even if it means extending past the mid May deadline, at the end of the semester.

### d. Achievement and Success Initiatives

#### 1. CCMR (EAF, Mariah), Grad Plans, and Academic Updates (Pam)

Implementation of EAF Grant Progress report Template

### e. Mission and Campus Culture

#### 1. Climate Survey (Jeanna)

Update on deficiencies: the deficiencies are easy and only missing one component of.

We did get our EOP's submitted.

Another safety/security meeting is needed.

Referenced a safety/security survey of all faculty and students that was done.

- f. Student enrollment (Mariah)
  - i. 98 students
  - ii. Continued work on enrollment
- g. Student body (Mariah)
  - i. Student council added to advisory
- h. Erin's last board meeting
  - i. .

**5. Action Items**

- a. Public hearing for the TAPR report to be discussed. Each district's board of trustees must hold a public hearing to discuss the district's annual report within 90 calendar days from 12/12/2024. (Mariah) [TAPR 105801001.pdf](#)
- b. **Public hearing for the correction made to the EOP under the Cyber Security Annex resubmission TEC 37.1081 [2024-2025 EOP Review Deficiency Report.pdf](#) (Jeanna) This seems contradictory to Sec. 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS, please advise as a Team of 8 before Jeanna presents.**
- c.

**6. Closed Session**

- a. TEA request - TEA audit- Erin and Jordan sent files uploaded to the drive related to the subpoena for Dr. Matthews. Mariah is complying with all asked of her.
- b. Personnel matter- Cassie has been let go. She was put on a PIP. She did not follow through on her PIP, and was subsequently let go. 3 students have taken over cafeteria duties, whom all have food handlers certifications.

Only as needed to maintain confidentiality and protect sensitive information, the Board may call for a closed session. If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will conduct a closed meeting in accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the act authorizing the closed meeting. All final votes, actions, or decisions will be taken in the open meeting.

**Closed Session Discussion Pursuant to Section(s)**

Sec. 551.071 CONSULTATION WITH ATTORNEY  
 Sec. 551.072 DELIBERATION ABOUT REAL PROPERTY  
 Sec. 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS  
 Sec. 551.074 PERSONNEL MATTER  
 Sec. 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS  
 Sec. 551.082 SCHOOL CHILDREN; SCHOOL DISTRICT EMPLOYEES; DISCIPLINARY MATTER OR COMPLAINT  
 Sec. 551.082 SCHOOL BOARD: PERSONALLY IDENTIFIABLE INFORMATION ABOUT PUBLIC SCHOOL STUDENT

**7. Adjournment**

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will conduct a closed meeting in accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the act authorizing the closed meeting. All final votes, actions, or decisions will be taken in the open meeting. This notice was posted in compliance with the Open Meetings Act by 6:00 pm on **06/21/2024**.

*Erin Stonehawk-Hearn, President, Board of Trustees*