

APPROVED MEETING MINUTES



Monday, March 7 - 5:30 PM - Location: 515 FM 2325 Wimberley, TX 78676

Call to order at 5:38 PM

Roll call

Board present: [Cynthia Millonzi](#), [Jordan Elliott](#), Patrick Hall, Jennifer Bravo, Jazzlyn Derrick, Julie Gifford, Melissa Ball (zoom), [Amy Majors](#), Paul Michels

PUBLIC FORUM

The KAPS Board of Trustees welcomes stakeholder and community engagement to our meetings! Public attendees may comment on any approved agenda item before or during the item's discussion subject to the procedural limits imposed by regulatory guidance. Your time may be limited to 3 minutes. Board members will listen to comments but only the presiding officer may respond to the speaker if required. Those responses are limited to:

- Correcting misstatements of fact presented by the speaker
- Clarifying board policy
- Placing the item on a future agenda for discussion

ACTION ITEMS

- Review and Approval of past meeting minutes (from 01.31.2022 and 2.28.2022)
 - 1.31.2021 meeting minutes, motion to approve by Cynthia, second by Jennifer, all in favor, approved
 - 2.28. 2022 meeting minutes, motion to approve by Jordan, second by Jennifer, all in favor, approved

COMMITTEE REPORTS and RELATED DISCUSSION

- **Governance** - Board Chair Jazzlynn Derrick, Public Chair Alisha Berber (meetings Thursdays at 5:30pm)
- **Finance** - Board Chair Paul Michels, Public Chair Matthew Rajcok (meetings Tuesdays at 6:30pm, Grants Wednesdays at 7pm)
- **Communications** - Board Chair Patrick Hall, Public Chair Chuck Pennington (meetings Tuesdays at 6:30pm)
- **Development** - Board Chair Melissa Ball, Public Chair Erin Watson (meetings Wednesdays at 6:00pm)
- **Academic Excellence** - Board Chair Amy Majors, Public Chair Nina Ramos (meetings Wednesdays at 5:30pm)
 - April 28th will be an open house, chili cook off, student cupcake war. JB is in charge of spearheading this event
 - Grant for after school tutoring, posted on website
 - Update on other schools such as Waldorf to support efforts of enrollment

COMMITTEE RECOMMENDATIONS: DISCUSSION and POSSIBLE ACTION ITEMS

- **Governance Recommendations:**
 - Hold a special election for a student board member at monthly meeting 3.28.22
 - All policy changes and updates to handbooks require prior board approval.
 - Conduct Superintendent evaluation, staff survey and student/parent survey within 30 days (April 4th meeting)
 - Resolution to direct all questions of parliamentary process to the Governance Committee.
 - Encourage the Superintendent to participate in a bi-weekly lunch opportunity to connect with students.

PER Robert's Rules with two board members on the committee, that functions as a motion

Jazzy motions to adopt and implement the recommendations, Jenny seconds, all in favor, motion passes

- **Finance Recommendations:**

- Superintendent be tasked with considering 3 balanced budgets for next fiscal year
 - Making certain what path the school is going to take for next year is being planned now
 - Dr. Bonds shared credit recovery, at-risk students are our main population
- Resolution that the following will require Board approval for this fiscal year:
 - Attorney Consultation.
 - Jordan asked if there was an emergency situation that occurred on campus, can Dr. Bonds call lawyer with board approval before the next meeting.
 - [Cynthia Millonzi](#) will contact attorney to seek clarification on billing
 - New hires of administrative staff, excluding teachers, counselors, bus drivers, and food service staff.
 - Nonessential maintenance, facilities, and renovation expenses, excluding essential repairs to maintain the safety and integrity of the real property.
 - New (non-replacement) computer equipment.
 - Expenditures in excess of \$10,000 this fiscal year
- Resolution affirming the following financial procedures:
 - Nonpayroll Expenditures in excess of \$25,000 and contracts over 1 year require board approval
 - Payments over \$5,000 shall be signed by the Board Treasurer.
- Authorization for the Grants Subcommittee to begin exploration of potential grant services.

Jordan motions to adopt and implement the recommendations, Jazzy seconds, all in favor, motion carries

- **Communication Recommendations:**

- Issue public statement of Board's commitment to "Operation Save KAPS" and "90 day potential merger" shutdown
 - Suggested language: *"The Board of Trustees of KAPS is absolutely committed to continuing to operate for this school year, next school year, and beyond. We will not be considering any transfer of our charter to Responsive Ed now or in the future."*
 - Suggested language is under discussion
 - Melissa Ball asked if we could just take last sentence out
 - Julie shared taking the other charters name out of the official statement be removed
- Board to collaborate and maintain website/social media access and control
 - Website is in bad shape, 30% of external links are broken, such as free lunch applications, etc.
 - initiative to revamp website
 - Melissa asked to cut out the middleman and just get to it
 - Delivery needs to be different, presented in a way that drives engagement and get more donors

Patrick makes a motion to rescind the 90 day postponement concerning the vote on the merger with Responsive Ed, there will be no vote now or in the future, Jordan seconds, all in favor, motion passes

Patrick motions to give access privileges to Jennifer Bravo and Melissa Ball, who will have a level of authority in line of Dr. Bonds to obtain, maintain and collaborate with the Americorps Vista on the website/social media, Jordan seconds, all in favor, motion passes

- **Development Recommendations:**

- Assign a budget to support committee efforts of \$6,000.00:
- estimated budget for online software and printing would be \$6,000. Online donation platform will allow a streamline experience for donors, donors directly on the website, not through another website, peer to peer sharing to amplify our message to exponentially reach more people
- email marketing tools to follow up with donors and segment our contacts to target market to different markets
- events and ticket sales and organize volunteers
- Update: April 9, cajun dinner fundraiser at VFW
- Wimberley Market Days booth made right under \$500, looking for donations for next month

Budget request for \$6,000.00

- **Academic Excellence Recommendations:**

- Approve facilities upgrade: Paint the front of the building
- Assign a budget to support committee efforts

Amy motions to allow for the improvements of an upgrade to the facility, Jordan seconds, all in favor, motion passes

Budget request of 3,500.00

Cynthia makes a motion to approve 6k budget for development committee and 3.5k for academic excellence committee from local funds, Julie seconds, all in favor, motion passes

ADDITIONAL SIGNIFICANT MATTERS: DISCUSSION and POSSIBLE ACTION ITEMS

- **Finance**
- **Academics**
- **Students**
- **Staffing**
- **Community/Culture**
 - Statement of support for all students; an environment of inclusivity
 - the full draft will be ready by the next board meeting, March 14th
- **Governance**
 - Clarify limits on non-board member, public participation in meetings
- **Misc. Operational**
 - Potential New Facility in San Marcos, SM ISD has a facility (school) that is no longer being used. KAPS was offered first opportunity or interest in the facility by certified letter. Board will tour the facility.
 - Transportation, Dr. Bonds shared gas prices are high, would we be able to handle the increase of enrollment without transportation.
 - Mechanics who are stakeholders in KAPS want to support fixing buses. [Travis O'Brien](#) would be their point of contact Paul and Cynthia would be board contacts for transportation.

ANNOUNCEMENTS/NEW BUSINESS

For the foreseeable future, Board meetings will occur every Monday at 5:30 pm. The last Monday of the month will be a regular board meeting, while all other Monday meetings will be exclusively focused on committee updates and related action items. All meetings have Zoom or in-person attendance options.

Mr. Gary Harlow handed in his letter of resignation from the board of trustees, effective immediately. Due to time constraints, he stepped down.

Recording stopped at 7:52 PM

UPCOMING EVENTS

Board Introduction to Students and Staff - March 7
Board Retreat - March 11
Special Board Meeting - March 14
Special Board Meeting - March 21
Regular Board Meeting - March 28
Art Fest - March 31
Prom - April 2
Special Board Meeting - April 4
Chef's Cajun Dinner - April 9
Special Board meeting - April 11
Special Board Meeting - April 18
Regular Board Meeting - April 25
Open House/Chili Cookoff and Cupcake Wars - April 28
Open House - August 6

CLOSED SESSION - Pursuant to Section(s)

Only as needed to maintain confidentiality and protect sensitive information, the Board may call for a closed session. If, during the course of the meeting, discussion of any item on the agenda should be held in a closed session, the Board will conduct a closed meeting in accordance with Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the act authorizing the closed meeting. All final votes, actions, or decisions will be taken in the open meeting.

Sec. 551.074 PERSONNEL MATTER

This notice was posted in compliance with the Open Meetings Act by 5:30 pm on 3/4/2022.

Cynthia Millonzi, President, KAPS Board of Trustees

Closed session ended at 8:45 PM

Meeting adjourned at 8:45 PM