MEETING MINUTES

Executive Board Meeting

Organization	Morris County Collaborative
Date	Monday, July 13, 2026
Time	10:10 a.m.-12:07 p.m.
Location	MCC Office / Zoom
Presiding Officer	David Mims
Secretary Pro Tem	Tamara Batie

CONFIDENTIALITY NOTICE: This document includes executive-session material beginning with Facility Security. Handle and distribute accordingly.

1. Call to Order

The meeting was called to order at 10:10 a.m. by David Mims. A quorum was confirmed.

Members present: David Mims (Presiding Officer), Daryl Martin, and Dr. Dometruis Hill. Tamara Batie served as Secretary Pro Tem.

Guest: Cecilia Smith.

> **MOTION / ACTION:** The agenda was approved on a motion by David Mims, seconded by Dr. Dometruis Hill. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

The previous meeting minutes were approved. No corrections were recorded.

2. Executive Director Report

Cecilia Smith reported on support groups and meetings with Pilgrim's and Omaha Council Members. No board action was required.

3. Old Business

Men's Conference

The board discussed rescheduling the Men's Conference.

> **MOTION / ACTION:** The conference was rescheduled on a motion by David Mims, seconded by Dr. Dometruis Hill. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Kaymon Project

The project was tabled/suspended. The worksheet records a vote of 3 in favor, with no opposition or abstentions; the mover and seconder were not recorded.

4. New Business

Amber Key Board Appointment

MOTION / ACTION: Amber Key was appointed as the fourth board member on a motion by David Mims, seconded by Dr. Dometruis Hill. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Tamara Batie Promotion and Role Transition

Tamara Batie was approved for promotion to Project Coordinator while continuing to perform her existing duties as Office Manager/Project Administrator during the transition. Once a part-time office manager is hired, Tamara Batie will transition to the role of Project Coordinator and Administrator.

MOTION / ACTION: The board approved Tamara Batie's promotion and compensation of $35 per hour for 32 hours per week. The pay increase reflects the additional Project Coordinator responsibilities while she continues serving as Office Manager/Project Administrator. Motion by David Mims, seconded by Dr. Dometruis Hill. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

NTCC Conflict of Interest Policy

MOTION / ACTION: The board adopted the MCC-amended version of the conflict-of-interest policy on a motion by David Mims, seconded by Dr. Dometruis Hill. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

NTCC Independent Contractor Addendum

MOTION / ACTION: The board adopted the MCC-amended version of the independent-contractor addendum on a motion by David Mims, seconded by Daryl Martin. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Mary Hurndon (Mims) Compensation

The item was placed on the agenda to correct Mrs. Hurndon's name in the record and reiterate the vote taken at the June 2026 meeting. The compensation amount was not restated in the worksheet.

MOTION / ACTION: The previously approved contract terms/compensation were reaffirmed under the corrected name on a motion by David Mims, seconded by Dr. Dometruis Hill. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Women of Purpose Budget

No operating-budget amount, funding decision, charter action, or vote was recorded.

Office Supply Budget

MOTION / ACTION: A monthly office-supply budget of $300 was approved on a motion by David Mims, seconded by Daryl Martin. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Martial Arts Camp Scholarships

The board considered ten scholarships at $150 each, for a total investment of $1,500: five for Lone Star/Dangerfield and five for Omaha/Naples. The funding source was recorded as 'lottery drawing picks.'

MOTION / ACTION: The scholarships were approved on a motion by David Mims, seconded by Daryl Martin. Vote: 2 in favor, 0 opposed, 1 abstention/recusal (Dr. Dometruis Hill). Motion carried.

Business Cards

The board approved the business-card item. The intended recipients, vendor, and budget were not recorded.

MOTION / ACTION: Approved on a motion by David Mims, seconded by Daryl Martin. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Open Board Meetings

The board discussed a meeting format that promotes transparency while preserving a closed executive session for confidential board business.

MOTION / ACTION: Quarterly meetings will be posted with 30 days' notice and will begin with a public session. The public session will give the community an opportunity to hear updates and progress reports from the Collaborative and participate in a question-and-answer period. Immediately afterward, the Board will convene in executive session, which will be closed to the public. Motion by David Mims, seconded by Daryl Martin. Vote: 3 in favor, 0 opposed, 0 abstentions. Motion carried.

Prepared by: Tamara Batie, Secretary Pro Tem

Approval status: Draft - subject to approval by the Executive Board