

Town of Colonsay

Minutes of the Regular Meeting of Council of the Town of Colonsay for the year 2023 held in the Colonsay Town Office at Colonsay, Saskatchewan on December 11th, 2023 at 7:30 P.M.

The meeting was called to order by Mayor Tracy Yousie at 7:47 P.M.

Present were Mayor Tracy Yousie and the following Councilors:

Pamela Whitrow	Lorraine Johnston-MacKay	Lonnie Burns
Warren Cooper	Gordon Buckingham	Anthony Walliser

Absent: Cr. Burns

Closed Session	317/23	CR. Walliser / Buckingham: That we enter into a closed session to discuss employee wages @ 7:47. <u>Carried</u> Administrator, Maureen Moen and Assistant Administrator, Maureen Moen, excused themselves @ 7:47. Administrator, Maureen Moen returned @ 8:01.
Regular Session	318/23	Cr. Buckingham / Cooper: That we rise from the closed session and return to the regular session at 8:19.
Christmas Bonus	319/23	Cr. Cooper / Johnston-MacKay: That \$150 bonuses and \$50 Gift Cards each, be issued to Maureen Moen, Sheila Peever, David Nahorniak and Renee Maitland. <u>Carried</u>
2024 Wages	320/23	Cr. Johnston-MacKay / Cooper: That 2024 wages be set as follows: Renee Maitland - \$44,850 per year Sheila Peever - \$22.75 per hour David Nahorniak - \$20.00 per hour Summer Student - \$18.00 per hour, 35 hours per week for 8 weeks <u>Carried</u>
Agenda	321/23	Cr. Walliser / Buckingham: That we adopt the adgenda as presented. <u>Carried</u>
Minutes	322/23	Cr. Johnston-MacKay / Cooper: That the minutes of the November 13, 23 Regular Meeting be approved as read <u>Carried</u> Cr. Whitrow joined the meeting (8:30)
Accounts	323/23	Cr. Cooper / Buckingham: That the accounts attached to and forming a part of these minutes be approved for payment. Cheques numbered 4750-4859 and Other payments numbered 231101-231121, 2311100, 2311111 totalling \$122,281.89 be annexed hereto and form a part of these minutes. <u>Carried</u>
Appoint Fire Chief	324/23	Cr. Walliser / Cooper: That we appoint Bruce Reinbold as the Fire Chief for the Colonsay & District Fire Department for 2024. <u>Carried</u>
Receipts & Payments Bank Reconciliation	325/23	Cr. Cooper / Whitrow: That the Bank Reconciliation and the Cash Receipts & Payments for November 2023, be accepted as presented <u>Carried</u>

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Transfer from Fire Equipment Fund	326/23	Cr. Whitrow / Johnston-MacKay: That we transfer \$367.81 from the Fire Equipment Fund to the Town Chequing to allocate funds spent on firefighting gear <u>Carried</u>
Permit for Acting Administrator	328/23	Cr. Walliser / Buckingham: That we apply for the \$100 Acting Administrator permit for Renee Maitland. <u>Carried</u>
Amber light for skidsteer	329/23	Cr. Johnston-MacKay / Whitrow: That we purchase an amber light from GBC Equipment for the quoted price of \$250.00 + taxes <u>Carried</u>
Write-off water bill	330/23	Cr. Cooper / Whitrow: That we approve the write-off of an uncollectible water bill of \$286.50. <u>Carried</u>
Kubota payment	331/23	Cr. Johnston-MacKay / Buckingham: That we approve the final payment for the Kubota skidsteer loader of \$37,346.50 <u>Carried</u>
Reissue lost cheque	332/23	Cr. Whitrow / Cooper: That we reissue lost cheque #4511 for \$393.55 - \$20 Stop Payment bank charge. <u>Carried</u>
Lease back of 100 Torran St	333/23	Cr. Johnston-MacKay / Buckingham: That we agree to lease the back part of the building located at 100 Torran St to the RCMP with the following considerations: to review the lease in April and that we get 2 months notice. <u>Carried</u>
Christmas Ad	334/23	Cr. Walliser / Whitrow: That we approve the Christmas ad from the Town of Colonsay in the Watrous Manitou paper for \$81.00 + taxes <u>Carried</u>
reimburse for U of R class	335/23	Cr. Cooper / Whitrow : That we reimburse Renee Maitland \$941.60 for the cost of tuition for LG204 Basic Accounting Practises pending successful completion. <u>Carried</u>
Rourke letter	336/23	Cr. Whitrow / Johnston-MacKay: That we sent a reply to the Rourke family; we will be putting salt on the storm drains in the spring as the salt is washed away by then, if placed there now. <u>Carried</u>
Maureen Moen resignation	337/23	Cr. Johnston-MacKay / Walliser: That we accept Maureen Moen's letter of resignation with regrets. <u>Carried</u>
Correspondence	338/23	Cr. Whitrow / Buckingham: That the Correspondence having been read now be filed and a list of the Correspondence form a part of these minutes. <u>Carried</u>
Recess	339/23	Cr. Johnston-MacKay: That we call a recess @ 9:44 p.m. <u>Carried</u>
Resume	340/23	Mayor Yousie: That we resume the meeting @ 9:50p.m. <u>Carried</u>
Donation to Tree Lighting fundraiser	341/23	Cr. Cooper / Buckingham: That we donate \$150.00 to the Tree Lighting Ceremony to cover the cost of hotdogs and buns. <u>Carried</u>
Advertise Town Foreman position	342/23	Cr. Whitrow / Cooper: That we expand our advertising efforts; places like The Watrous Manitou and Saskatoon Star Phoenix. <u>Carried</u>

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Signing Authority	343/23	Cr. Whitrow / Cooper: That we change the signing authority for the Town and Recreation Board accounts at Affinity Credit Union. Renee Maitland will replace Maureen Moen as of January 1, 2024. <u>Carried</u>
Maureen Moen holidays	344/23	Cr. Whitrow / Walliser: That we approve Maureen Moen's holiday request of December 18th - 21st. <u>Carried</u>
Maureen Moen Vacation Pay-out	345/23	Cr. Cooper / Whitrow: That we approve 1 day Vacation Pay-out for Maureen Moen. <u>Carried</u>
Joint Meeting	346/23	Cr. Johnston-MacKay / Buckingham: That the joint Town / R.M. meeting be January 18th @ 7:30 p.m.
Snowblower	347/23	Cr. Whitrow / Johnston-MacKay: That we trade-in our old snowblower attachment. The quote is \$10,250.00 + taxes.
2023 Auditors	348/23	Cr. Walliser / Johnston-MacKay: That we hire Jensen Stromberg for the 2023 audit on February 23, 2024. <u>Carried</u>
Appoint Assessor & Administrator	349/23	Cr. Buckingham / Cooper: That we appoint Renee Maitland Assessor and Administrator for 2024. <u>Carried</u>
Bylaw 5/2023'	350/23	Cr. Cooper / Whitrow: That Bylaw No. 5/2023, being a bylaw of the Town of Colonsay to Repeal a Previous Bylaw, be read a first time. <u>Carried</u>
	351/23	Cr. Walliser / Johnston-MacKay: That Bylaw No. 5/2023 be read a second. time. <u>Carried</u>
	352/23	Cr. Whitrow / Johnston-MacKay: That Bylaw 5/2023 be given three readings at this time. <u>Carried Unanimously</u>
	353/23	Cr. Johnston-MacKay / Whitrow: That Bylaw No. 5/2023, being a bylaw of The Town of Colonsay to Repeal a Previous Bylaw, be read a third time and finally passed. <u>Carried</u>
Holiday Hours	354/23	Cr. Buckingham / Whitrow: That the Town Office be closed December 25th 26th and January 1st for the holiday season. <u>Carried</u>
Next Meeting	355/23	Cr. Whitrow / Cooper : That the next Town Council Meeting be held Monday, January 8th at 7:30 p.m. <u>Carried</u>
Adjournment	356/23	Mayor Yousie: That the meeting be adjourned at 10:57 p.m.

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MAYOR

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ADMINISTRATOR