BUTLER COUNTRY CLUB

Front of House and Banquet Manager

JOB DESCRIPTION

POSITION	Front of House and Banquet Manager
REPORTS TO	General Manager

Position Overview

The Front of House and Banquet Manager leads Butler Country Club's dining room and banquet service. This position coordinates daily service, event execution, staff scheduling, and beverage purchasing, working closely with the kitchen and Club management to provide a consistent, welcoming experience for members and their guests.

Job Summary

Responsible for management of dining room service in the manner most pleasing to members and their guests. Assures a high standard of appearance, hospitality, and service in personnel. Supervises and trains dining room staff; manages within budgetary restraints; develops/implements programs to increase sales. The Dining Room Manager reports directly to the General Manager.

About Butler Country Club

Founded in 1908, Butler Country Club is a private, member-owned club with more than five hundred memberships. The Club offers an 18-hole championship golf course, driving range, tennis courts, pool, fine and casual dining, and a full calendar of member events. Butler Country Club is a private, member-owned club with 500 + memberships and operational hours from February through December.

Benefits

$55k to $65k commensurate with qualifications and experience.

The listed benefits include medical, vision, and dental coverage, 401(k) eligibility, and annual vacation. Coverage and eligibility are governed by current Club policies and plan documents.

The Process

Motivated applicants should immediately send a tailored cover letter and resume to Michele Ruth, General Manager, at MicheleR@butlercc.org or by mail to Michele Ruth at 310 Country Club Road, Butler, PA 16002.

Butler Country Club notes that time is of the essence for interviews for the position available November 1, 2026. Those leaving current employment are expected to provide current employers with adequate notice, as integrity is important to us.