

**Arrow Academy School Board
Minutes for Regular Board Meeting
Tuesday, January 30, 2024 at 12:00 PM
Country Inn and Suites by Radisson Board Room
1010 Southwest Pkwy E, College Station, 77840**

Board Members Present: David Shellenberger, Sam Smith, Myrna Lopez, Carmen Maxwell, and Tony Bloom

Staff Present: Audrey Sanders, Rico Seden, Curt Mackey, Jessica Ehsani, Trudy Stansbury, and Tara Branch

Public Present: Dr. Alan Seay

Item 1: Call to Order

The board meeting was called to order at 12:12 PM by David Shellenberger.

Item 2: Establishment of a Quorum

Item 3: Public Comments

None

Item 4: Consent Agenda

- a. Approval of Minutes of Meeting held January 17, 2024
- b. New Hires, Terminations, & Resignations

The floor was opened for questions or concerns regarding the items listed in the consent agenda. A motion was presented by Tony Bloom and seconded by Myrna Lopez to approve the consent agenda. The motion passed unanimously.

Item 5: Instruction/Curriculum Operations

- a. Early Childhood Literacy & Math Board Goals Review
This item was not discussed at this board meeting.

Item 6: Operations Report

- a. 2022-2023 Texas Academic Performance Report
Dr. Audrey Sanders presented the 2022-2023 Texas Academic Performance Report (TAPR) for Arrow Academy. This comprehensive report includes student demographic, assessment, and attendance data; staff information; financial data; accreditation status; and Campus Improvement Plans from previous school years. The results of each STAAR testing grade level were discussed explaining where student scores improved and where additional work is needed. The floor was opened for additional questions.

Item 7: Policy & Procedures

No discussion needed.

Item 8: Finances

- a. Check Registers & Top Vendors
Mr. Curt Mackey, CFO, presented the check registers and top vendor reports to the board. The Check Registers show a detailed history of each transaction that has been processed by Arrow Academy for the period indicated. The Top Vendors report shows the top 25 vendors for the period indicated. New expenses were addressed along with larger expenses. The floor was opened for discussion. A motion was presented by David Shellenberger and seconded by Carmen Maxwell to approve the Check Registers & Top Vendors. The motion passed unanimously.

b. Monthly Financial Report

Mr. Curt Mackey also presented each of the Monthly Financial Statements to the board along with explanations for Arrow's financial position compared to the current budget. He also presented the Monthly Graphs which highlight the latest enrollment and attendance data for the district. The floor was opened for discussion. A motion was presented by Myrna Lopez and seconded by Tony Bloom to approve the Monthly Financial Report. The motion passed unanimously.

c. Contracts, Agreements, & Purchases

i. Approval of Form 990 Engagement Letter

Curt Mackey presented the Form 990 Engagement Letter to the board. The Form 990 Engagement Letter stated the scope of services to prepare the Form 990, terms, and fees. The floor was opened for discussion. A motion was presented by Tony Bloom and seconded by Myrna Lopez to approve the Form 990 Engagement Letter. The motion passed unanimously.

ii. Approval of Chromebook purchase funded by 23-24 Technology Lending Grant

Chief Operations Officer, Rico Seden, summarized the responses for the Chromebook RFP and shared the vendor Government Goods was selected, based on the evaluation criteria. He shared that Government Goods has a good track record, competitive price, technical specifications that meet demands, warranty and support, and reasonable delivery times. The floor was opened for discussion. A motion was presented by David Shellenberger and seconded by Carmen Maxwell to approve the Chromebook purchase funded by the 23-24 LASO Technology Lending Grant. The motion passed unanimously.

Item 9: Personnel

No discussion needed.

Item 10: Executive Session Pertaining to Personnel (Government Code Section 551.074)

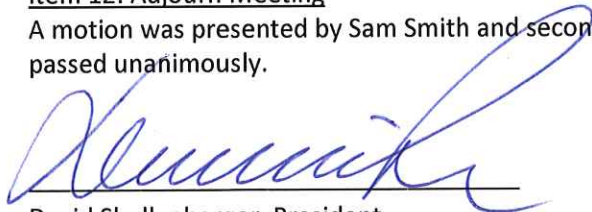
No discussion needed.

Item 11: Schedule Next Board Meeting & Board Training

a. Wednesday, February 21, 2024

Item 12: Adjourn Meeting

A motion was presented by Sam Smith and seconded by Myrna Lopez to adjourn the meeting at 1:23 PM. The motion passed unanimously.



David Shellenberger, President



Carmen Maxwell, Secretary

Sam Smith

Myrna Lopez



Tony Bloom