

**Arrow Academy Charter School  
School Safety Committee Meeting  
Wednesday, December 13, 2023 at 4:45 PM  
Save Our Streets Ministries Workshop  
1732 Groesbeck St, Bryan, TX 77803**

1. Call to Order

The School Safety Committee meeting was called to order by Rico Sedeño at 4:52 PM.

2. Establishment of Quorum

Rico Sedeño, Audrey Sanders, David Shellenberger, Tony Bloom, and Sam Smith were the committee members present. Curt Mackey, Jessica Lambert, Trudy Stansbury, and Tara Branch were also in attendance.

3. Approval of Minutes of August 23, 2023

The floor was opened for questions or concerns regarding the previous meeting's minutes. A motion was presented by Sam Smith and seconded by David Shellenberger to approve the minutes of the August 23, 2023 meeting. The motion passed unanimously.

4. Update on School Safety

a) Intruder Detection Audit (IDA) Report Findings & Corrective Action Plan

Rico Sedeño presented the Intruder Detection Audit Report Findings for Arrow Academy – Champions Academy. The District School Safety and Security Committee was provided the complete report findings from the Texas School Safety Center's Intruder Detection Audit including corrective actions required. The following corrective actions were needed and taken:

- Train responsible campus staff to conduct and document weekly exterior door sweeps; this training was held on December 12, 2023 for these campus personnel.
- A copy of the campus documentation that shows weekly exterior door sweeps have been conducted for the 4 weeks following the date of the Intruder Detection Audit. The campus form documents the weekly exterior door sweeps being completed no later than 45 business days at the campus will be sent to the Texas School Safety Center.

A motion was presented by David Shellenberger and seconded by Sam Smith to approve the Arrow Academy Intruder Detection Audit Corrective Action Plan submitted to the Texas School Safety Center. The motion passed unanimously.

b) Approval of Emergency Operations Plan

Rico Sedeño presented to the committee the updated Arrow Academy Emergency Operations Plan to be reviewed and adopted. Sam Smith motioned to approve and adopt the updated plan as presented and Tony Bloom seconded the motion. The motion passed unanimously.

5. Schedule next meeting

The date for the next safety meeting is scheduled for June 12, 2024, at 4:45 PM.

6. Adjourn meeting

A motion was presented by Sam Smith and seconded by David Shellenberger to adjourn the meeting at 5:00 PM. The motion passed unanimously.

  
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Superintendent, Audrey Sanders

  
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COO, Rico Sedeño