

**Arrow Academy School Board**  
**Minutes of Regular Board Meeting**  
**Thursday, December 11, 2025 at 5:00 PM**  
**Save Our Streets Portable Classroom**  
**1700 Groesbeck, Bryan, TX 77803**

**Item 1: Call to Order**

The board meeting was called to order by David Shellenberger at 5:06 PM.

**Item 2: Establishment of Quorum**

David Shellenberger, Sam Smith, Tony Bloom, and Myrna Lopez were the board members present. Curt Mackey, Audrey Sanders, Rico Sedeño, Trudy Stansbury, Tiffany Green and Mindy Douglas were the staff members present.

**Item 3: Public Comments**

No discussion needed.

**Item 4: Consent Agenda**

- a. Approval of Minutes of Meeting held November 15, 2023
- b. New Hires, Terminations, & Resignations

The floor was opened for questions or concerns regarding the items listed in the Consent Agenda. A motion was presented by Sam Smith and seconded by Tony Bloom to approve the Consent Agenda. The motion passed unanimously.

**Item 5: Instruction/Curriculum Operations**

No discussion needed.

**Item 6: Operations Report**

- a. Charter Expansion, Proposed New Campuses

Dr. Audrey Sanders shared possible future expansion opportunities with the board members. The floor was opened for discussion.

**Item 7: Policy and Procedures**

- a. Vacation and Sick Leave Policy \*

Dr. Audrey Sanders, Superintendent, presented the proposed Vacation and Sick Leave Policy to the board. The policy includes 10 days leave for full-time employees and 5 days for part-time employees. A motion was presented by Myrna Lopez and seconded by Sam Smith to approve the adoption of the Vacation and Sick Leave policy. The motion passed unanimously.

- b. School Health Advisory Council \*

Tiffany Green shared details of the School Health Advisory Council with the board. This is a 5-member committee, composed mostly of district parents. This committee will meet 4 times per year and advise the district on health education and wellness, ensuring community and parent voice is reflected. This committee is required by new state legislation. The resolution agreeing to the creation of the SHAC was signed in August.

- c. Employee Handbook \*

Dr. Sanders presented changes to the Employee Handbook. The handbook was updated to reflect current holidays, title changes and the vacation and sick leave policy. A motion was presented by David Shellenberger and seconded by Tony Bloom. The motion carried without dissent.

**Item 8: Finances**

a. Check Registers & Top Vendors

Mr. Curt Mackey, CFO, presented the check registers and top vendor reports to the board. The Check Registers show a detailed history of each transaction that has been processed by Arrow Academy for the period indicated. The Top Vendors report shows the top 25 vendors for the period indicated. New expenses were addressed along with larger expenses. The floor was opened for discussion.

b. Monthly Financial Report

Curt Mackey also presented the Monthly Graphs, which highlights the latest enrollment and attendance data for the district. The floor was opened for discussion. A motion was presented by Sam Smith and seconded by Myrna Lopez to approve the Check Registers, Top Vendors, and Monthly Graphs. The motion passed unanimously.

c. Financial Management Report (FIRST Rating)

Curt Mackey presented the Financial Management Report (FIRST Rating) to the board. The report details Arrow's financial management practices and includes Arrow Academy's FIRST Rating for the 2024-2025 school year. Arrow Academy received an A Superior rating on the FIRST Report with an overall school score of 93 out of a potential 100. A motion was presented by David Shellenberger and seconded by Myrna Lopez to accept the FIRST presentation. The motion carried without dissent.

Item 9: Personnel

No discussion needed.

Item 10: Executive Session pertaining to personnel Government code section 551.074

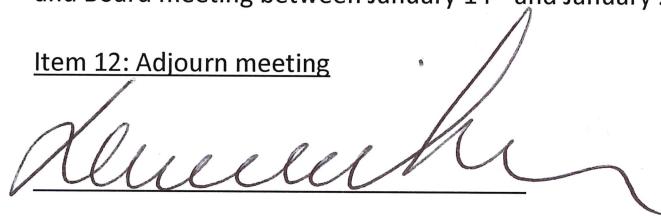
No discussion needed.

Item 11: Schedule next Board Meeting and Training

a. Board Meeting

Mindy Douglas will send out a Google Form to poll the board regarding their availability to schedule the Board Training and Board meeting between January 14<sup>th</sup> and January 21<sup>st</sup>.

Item 12: Adjourn meeting



David Shellenberger

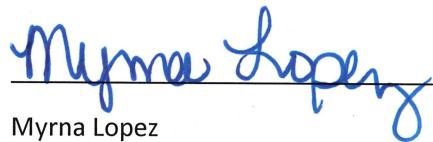


Carmen Maxwell


Tony Bloom

Sam Smith



Myrna Lopez

Submitted by Mindy Douglas on December 18, 2025.