

**Arrow Academy School Board**  
**Minutes for Regular Board Meeting**  
**Wednesday, August 23, 2023 at 4:00 PM**  
**Save Our Streets Ministries Workshop**  
**1732 Groesbeck Bryan, TX 77803**

**Board Members Present:** David Shellenberger, Sam Smith, Myrna Lopez, and Tony Bloom

**Staff Present:** Audrey Sanders, Michael Moore, Rico Sedeño, Jessica Lambert, Mindy Douglas, & Trudy Stansbury

**Audience Present:** None

**Item 1: Call to Order**

The board meeting was called to order at 4:08 PM by David Shellenberger.

**Item 2: Establishment of a Quorum**

David Shellenberger, Sam Smith, and Myrna Lopez were the board members present.

**Item 3: Public Comments**

None.

**Item 4: Consent Agenda**

- a. Approval of Minutes of Meeting held June 12, 2023
- b. New Hires, Terminations, & Resignations

The floor was opened for questions or concerns regarding the items listed in the consent agenda. A motion was presented by Sam Smith and seconded by Myrna Lopez to approve the consent agenda. The motion passed unanimously.

**Item 5: Instruction/Curriculum Operations**

- a. Emergent Bilingual Student Counts & Language Report

Dr. Audrey Sanders, Superintendent, and Mindy Douglas shared with the board the current Emergent Bilingual Student Counts & Language Report. The report includes the various home languages spoken in the homes of Arrow Academy students at all three Arrow Academy campuses, including a total for the district.

**Item 6: Operations Report**

- a. Rescind Charter Amendment

Dr. Audrey Sanders presented an amendment to rescind the Teacher Certification Amendment passed in May 2024. This amendment will leave the charter as written. The floor was opened for questions. A motion was made to pass the amendment by David Shellenberger and seconded by Tony Bloom. The motion passed.

- b. Presentation of Beginning of 2024-2025 School Year

Dr. Audrey Sanders prepared a presentation to inform the board about various staff professional development sessions held through the summer and about the first week of school at each campus.

**Item 7: Policy & Procedures**

- a. Field Trip Approval

Mindy Douglas, presented the 2024-2025 Field Trip Approval Form to the board. A motion was presented by Sam Smith and seconded by Myrna Lopez to approve the 2024-2025 Field Trips for all Arrow Academy campuses. The motion passed unanimously.

## Item 8: Finances

a. Check Registers and Top Vendors

b. Monthly Financial Report

Jessica Lambert presented the check registers and top vendor reports to the board. The Check Registers show a detailed history of each transaction that has been processed by Arrow Academy for the period indicated. The Top Vendors report shows the top 25 vendors for the period indicated. New expenses were addressed along with larger expenses. Jessica Lambert also presented each of the Monthly Financial Statements to the board along with explanations for Arrow's financial position compared to the current budget. The floor was opened for discussion. A motion was presented by David Shellenberger and seconded by Myrna Lopez to approve the Check Registers & Top Vendors, as well as the Monthly Financial Report as presented. The motion passed unanimously.

c. Approval of the 2023-2024 Final Budget Amendment

Jessica Lambert also presented the 2023-2024 Budget to the board. New expenses were addressed along with larger expenses. The floor was opened for discussion. A motion was presented by Sam Smith and seconded by Tony Bloom to approve the 2023-2024 Final Budget Amendment. The motion passed unanimously.

d. Approval of the 2024-2025 Budget

Jessica Lambert presented the preliminary budget for the 2024-2025 school year. Expenses and expected revenue was discussed. The floor was opened for questions. A motion was made by David Shellenberger and seconded by Myrna Lopez to approve the budget as presented. The motion passed.

e. Presentation of 2023-2024 Preliminary FIRST Ratings

Jessica Lambert presented the 2023-2024 Preliminary FIRST Ratings for Arrow Academy. The district earned a rating of A – Superior Achievement with a score of 98. The criteria and rating were explained. The floor opened for discussion and questions from the board.

f. Contracts, Agreements, and Purchases

i. Approval of Abilities Therapy and Consulting, LLC Contract for 2024-2025 Special Education Services

Jessica Lambert, presented to the board the Abilities Therapy and Consulting, LLC Contract for 2024-2025 school year. She explained that they provide speech and language services to Arrow Academy students, based on the individual student's evaluation results and the planned intervention goals on their IEP (Individualized Education Plan).

ii. Approval of Resource Therapy Center, LLC Contract for 2024-2025 Special Education Services

Jessica Lambert, presented to the board the Resource Therapy Center, LLC Contract for 2024-2025 school year. She explained that they also provide speech and language services to Arrow Academy students, based on the individual student's evaluation results and the planned intervention goals on their IEP (Individualized Education Plan).

iii. Approval of Specialized Assessment & Consulting, LLC Contract for 2024-2025 Special Education Services

Jessica Lambert presented to the board the Specialized Assessment & Consulting, LLC Contract for 2024-2025 school year. She explained that they provide testing and assessment services to Arrow Academy students.

The floor was opened for questions and discussion related to contracts for Special Education Services for the 2024-2025 school year. A motion was made by Sam Smith and seconded by Myrna Lopez to approve the contracts. The motion passed unanimously.

iv. Approval of Professional Guard and Patrol, Inc Contract for 2024-2025

Jessica Lambert presented to the board the Professional Guard and Patrol Contract for the 2024-2025 school year. This contract details the conditions for background checks and pay for security services to be provided at the Harvest Preparatory Academy. The floor was opened for discussion. A motion was presented by Myrna Lopez and seconded by Sam Smith to approve the contract. The motion passed unanimously.

iii. Approval of New/Renewed Vendor Contracts

This item was not discussed at this board meeting.

Item 9: Personnel

No discussion needed.

Item 10: Executive Session Pertaining to Personnel Government Code Section 551.074

No session needed.

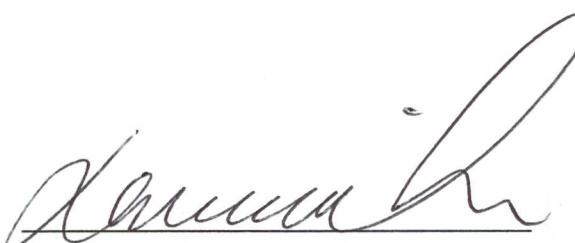
Item 11: Board Meeting & Training Dates

a. Next Board Meeting

The next board meeting is scheduled for Wednesday, September 18, 2024.

Item 13: Adjourn Meeting

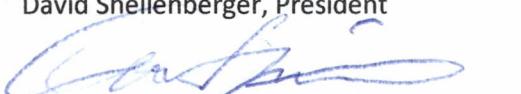
The meeting was adjourned at 5:04 by Mr. David Shellenberger.



David Shellenberger, President

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Carmen Maxwell, Secretary



Sam Smith

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Myrna Lopez



Tony Bloom

Submitted by Mindy Douglas  
August 23, 2024