Arrow Academy School Board
Minutes of Regular Board Meeting
Wednesday, October 16, 2024 at 4:00 PM
Save Our Streets Ministries Workshop
1730 Groesbeck, Bryan, TX 77803

Item 1: Call to Order
The board meeting was called to order by David Shellenberger at 4:05 PM.

Item 2: Establishment of Quorum
David Shellenberger, Sam Smith, Carmen Maxwell, and Tony Bloom were the board members present. Curt Mackey, Audrey Sanders, Rico Sedeño, Trudy Stansbury, Michael Moore, and Mindy Douglas were the staff members present.

Item 3: Public Comments
No discussion needed.

Item 4: Consent agenda

a. Approval of Minutes of Meeting held September 18, 2024
b. New Hires, Terminations, & Resignations

The floor was opened for questions or concerns regarding the items listed in the consent agenda. A motion was presented by Sam Smith and seconded by Tony Bloom to approve the consent agenda. The motion passed unanimously.

Item 5: Instruction/Curriculum Operations

a. EB Program Evaluation
Audrey Sanders shared the 2023-2024 Emergent Bilingual (EB) – Bilingual/ESL Program Evaluation with the Board. She explained that in addition to the ESL program, Arrow Academy offers Emergent Bilingual students an Alternative Language Program using a Sheltered Instructional approach.

b. Bilingual/ESL Waiver
Dr. Audrey Sanders, Superintendent, presented the Bilingual/ESL Waiver to the board. This waiver is to request permission from TEA to allow teachers who are not certified in ESL to be waived for the year, while working to become ESL certified. A motion was presented by Carmen Maxwell and seconded by David Shellenberger to approve the Bilingual/ESL Waiver. The motion passed unanimously.

c. Request for Class Size Waiver
Mindy Douglas, Data Compliance Officer presented the Class Size Waiver report to the board. This waiver is to request permission from TEA to allow for classes above the maximum teacher to student ratio. Only one class in all of Arrow requires a waiver for being 2 students over the limit. A motion was presented by Sam Smith and seconded by Tony Bloom to approve the Class Size Waiver. The motion passed unanimously.

Item 6: Operations Report

a. Annual Statement of Disclosure and Compliance
2024-2025 Annual Statement of Disclosure and Compliance forms were handed out to fill in and sign, along with the annual Conflict of Interest forms. The Annual Statement of Disclosure and Compliance forms will be submitted in the annual Governance Report to TEA.

b. The Basic Plan for Safety and Security
Rico Sedeno presented the plan which details the Arrow Emergency Operations Plan for 2024-2025. The updated plan includes providing maps and walkthroughs of our campuses to first responders. Dr. Sanders

Item 9: Personnel

a. Records Management Officer
Due to a change in position and the hiring of a new Data Compliance Coordinator, a request was made to approve the change of the Records Management Officer from Tara Branch to Mindy Douglas. A motion was presented to approve the change of the Records Management Officer to Mindy Douglas by Sam Smith and seconded by David Shellenberger. The motion passed unanimously.

Item 10: Executive Session pertaining to personnel Government code section 551.074
No discussion needed.

Item 11: Schedule next board meeting
a. Wednesday, November 13, 2024

Item 12: Adjourn meeting
The meeting was adjourned by Mr. David Shellenberger at 5:03.

David Shellenberger

Carmen Maxwell

Tony Bloom

Myrna Lopez

Sam Smith

Submitted by Mindy Douglas on October 18, 2024.