

LLANO COUNTY EMERGENCY SERVICES DISTRICT No. 5

September 15, 2025 Regular Meeting Minutes

Llano County Emergency Services District No. 5 ("District") met at the Civic Center of Sunrise Beach Village, 124 Sunrise Drive, Sunrise Beach Village, Llano County, Texas 78643-9283 on Monday, September 15, 2025, at 1:00 p.m.

In attendance: Commissioners Wolfe, Spencer, Thomas, Glass, and von Wupperfeld. Also, Mitzi Logan (Logan Consulting), Chief Patrick Cates (ESD Fire Chief), Dan Gower (Deputy Chief Sunrise Beach VFD), Don Black (President Sunrise Beach VFD), Lou Henson (Treasurer Sunrise Beach VFD) and four citizens.

1. Call meeting to order and establish a quorum: Commissioner Wolfe called the meeting to order at 1:00 p.m. and declared a quorum.
2. Pledge of Allegiance: The pledge was said by all in attendance.
3. Public Comment: None.
4. Streamline presentation with possible action: Mr. Joel Ortega gave the Streamline presentation. No action taken.
5. Approve Minutes of August 18, 2025 Regular Meeting and Minutes of August 18, 2025 Hearing: Commissioner Spencer made the motion to accept the minutes from August 18, 2025, Regular Meeting and the August 18, 2025, Public Hearing, and was seconded by Commissioner Glass. The motion passed unanimously.
6. Review and Approve August Financial Reports: Commissioner von Wupperfeld made the motion to approve the August 2025 financial reports and was seconded by Commissioner Glass. The motion passed unanimously.
7. Monthly Reports: Discussion and possible action from ESD 5 Fire Chief and possible action from either ESD 5 or Department:
 - a. Review monthly report for ESD 5 including Sunrise Beach VFD information regarding:

- i. Emergency operations including breakdown of call categories/types, response times, call volume, etc.
- ii. Personnel coverage
- iii. Apparatus
- iv. Training
- v. Personnel credentialing (SFFMA, HEMS, TCFP & other)
- vi. Management activities and take any related actions.

Chief Cates provided the report for Item 7a. No action taken.

b. Receive monthly report from Sunrise Beach VFD regarding:

- i. Actions related to administration, facilities, apparatus, special projects or other matters.

Report provided. No action taken.

8. Review and Approve September Disbursements, including Fire Chief expenditures over \$50,000.00: Commissioner von Wupperfeld made the motion to approve the September 2025 disbursements and was seconded by Commissioner Thomas. The motion passed unanimously. No request from the Fire Chief for expenditures over \$50,000.
9. Administrative position update with possible action for the Recruiting committee: Interviews still taking place. No action taken.
10. Discussion with possible action on amendment for Facilities Transfer Agreement with Sunrise Beach VFD: Commissioner Wolfe made the motion to accept the amendment for the Facilities Transfer Agreement with Sunrise Beach VFD and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.
11. Discussion with possible action for SBVFD Contract Services Agreement for FY26: Commissioner Wolfe made the motion to accept the SBVFD Contract Services Agreement for FY26 and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.
12. Discussion with possible action on spending \$65-\$95K on outfitting Fire Station #1: Commissioner Spencer made the motion to spend sixty-five thousand dollars (\$65,000.00) on outfitting Fire Station #1 and was seconded by Commissioner Glass. The motion passed unanimously.
13. Discussion with possible action on agreement with Logan Consulting: Commissioner Wolfe made the motion to approve the agreement with Logan Consulting and was seconded by Commissioner Glass. The motion passed unanimously.
14. Discussion with possible action on Grants: No action taken.

15. Discussion with possible action on update from the Budget and Operations Committee:

- Review and approve amended FY25 budget. Commissioner Glass made the motion to approve the amended FY25 budget as presented and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.

16. Discussion with possible action on update from the Strategic Planning Committee: No action taken.

17. Discussion with possible action on update from the Facilities Planning Committee: No action taken.

18. Discussion with possible action on topics for the next Board meeting: Update Investment Policy, and review and amend the Holiday Schedule Policy.

19. Set dates and times for October Regular Meeting: October 20, 2025, Regular Meeting at 1:00 p.m.

20. Adjourn: There being no further business, Commissioner Wolfe adjourned at 3:10 p.m.

Approved:  Attest: 