

LLANO COUNTY EMERGENCY SERVICES DISTRICT No. 5

May 19, 2025 Minutes Regular Meeting

The Llano County Emergency Services District No. 5 (the District) met at the Civic Center of Sunrise Beach Village, 124 Sunrise Drive, Sunrise Beach Village, Llano County, Texas 78643-9283 on Monday, May 19, 2025 at 1:00 p.m.

In attendance: Commissioners Wolfe, Spencer, Glass, and von Wupperfeld. Also, Mitzi Logan (Logan Consulting), Chief Patrick Cates (ESD Fire Chief), Lou Henson (Treasurer Sunrise Beach VFD) Peter Jones (Llano County Commissioner Pct. 1) and 2 citizens.

1. Call the meeting to order and establish a quorum: Commissioner Wolfe called the meeting to order at 1:00 p.m. and declared a quorum.
2. Pledge of Allegiance: The pledge was said by all in attendance.
3. Public Comments: None.
4. Approve the Minutes from April 21, 2025 Regular Meeting: Commissioner von Wupperfeld made the motion to accept the minutes from the April 21, 2025 Regular Meeting and was seconded by Commissioner Spencer. The motion passed unanimously.
5. Review and Approve April 2025 Financial Reports to include TexPool: Commissioner Spencer made the motion to approve the April 2025 financial reports, including TexPool, and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.
6. Monthly Reports: Discussion and possible action ESD#5 Fire Chief and possible action from either ESD #5 or Department:
 - a. Review monthly report for ESD #5 including Sunrise Beach VFD information regarding:
 - Emergency operations including breakdown of call categories/types, response times. Call volume, etc.
 - Personnel coverage
 - Apparatus

- Training
- Personnel credentialing (SFFMA, HEMS, TCFP & Other)
- Management activities and take any related actions

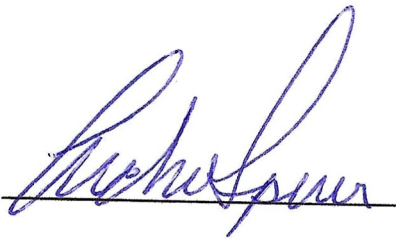
April 2025 report attached. No action taken.

b. Receive monthly report from Sunrise Beach VFD President regarding:

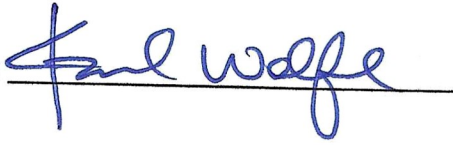
- Department financial matters – FY25 Budget Amendment – Commissioner Wolfe made the motion to accept and approve the FY25 Budget Amendment as presented and was seconded by Commissioner Glass. The motion passed unanimously.
- Actions related to administration, facilities, apparatus, special projects or other matters – No action taken.

7. Review and Approve May 2025 Disbursements, including Fire Chief expenditures over \$2,000: Commissioner von Wupperfeld made the motion to approve the May 2025 disbursements and was seconded by Commissioner Glass. The motion passed unanimously. Check detail attached. There were no requests for expenditures over \$2,000.
8. Discussion with possible action on update from the Budget and Operations Committee: No action taken.
9. Discussion with possible action on update from the Strategic Planning Committee: No action taken.
10. Discussion with possible action on update from the Facilities Planning Committee: No action taken.
11. Discuss and consider topics for the next Board meeting: Sprinkler system for the station, fire code fees, Reserve transfer and approving TCDRS (Texas County & District Retirement System) set up.
12. Set Date for May and June Regular Meeting: June 16, 2025 at 3:00 pm. (new time for this meeting)
13. Adjourn: There being no further business, Commissioner Wolfe adjourned at 2:51 p.m.

Approved:



Attest:





April 2025 Executive Summary

Calls for Service

- **Monthly Overview:** April was a needed break after a busy start to the year. We saw a modest increase in calls for service over last year (14 this year vs. 11 in 2024). Llano County is finally starting to see some of the rain we need to alleviate our drought conditions. Warmer weather also means lake recreation, and we had our first call on Lake LBJ last month.
- **ESD 5 Breakdown:** Of 13 local calls, 65% were in District 1 (Sunrise Beach). Average response time was 4:53, with a 90th percentile of 6:26.
- **YTD Update:** Fiscal year-to-date, SBFD handled 130 calls (projected 222 annually), with 65% being EMS-related. Average response time is 3:56, with a 90th percentile of 9:24.

Fleet & Equipment Readiness

- **Engine 259 (86E184):** Limited to tender use; no further budget allocated for fire pump repairs. Will be retired upon delivery of the new engine.

Update on New Engine (11E230)

- **Progress:** Brindlee Mountain Fire Apparatus reports that the truck is being prepared for paint and cabinet coating application. Following the paintwork, the truck will go to our fabrication team for the completion of compartment modifications and shelving installation. They are still waiting on a few steering components to arrive.
- **Timeline:** On track for late June to early July completion.

Update on Fire Station 1

- **Progress:** The majority of the structural steel is now installed. The next steps involve replacing the building's metal siding, installing a new roof, pouring concrete for the second floor, and leveling the main floor to accommodate the expanded interior space.

Llano County-wide Wildland Task Force

- **Update:** A proposed county wildland fire response task force agreement has been submitted and is being reviewed with a likely discussion and possible vote to adopt in June. The proposed plan divides the county into east and west divisions, with each contributing to a brush fire task force for major events requiring more than two departments to control or extinguish.

Llano/Burnet County Lake LBJ Task Force

- **Update:** SBFD met with Granite Shoals FD, Granite Shoals PD and Horseshoe Bay FD to start work on developing a joint Lake LBJ Task Force agreement. Modeled after the existing Lake Travis agreement in Travis County, the plan will enable rapid notification and deployment of resources from Llano County, Burnet County, and Texas state agencies for emergencies on Lake LBJ, including preplanned communications for PSAPs and responders.

Texas Fire Chief's Association (TFCA) Conference

- **Update:** Chief Cates attended the annual TFCA conference in Waco on April 14-17. Discussions and workshops on fire service budgeting and finance, leadership strategies, operational lessons learned, and updates on ISO surveys and EV/lithium-ion battery fires were among the topics covered. This event provided 11 continuing education (CE) hours required for Head of Department certification with TCFP.

Annual CAPCOG Regional Wildfire Resiliency Summit

- **Update:** Chief Cates attended this summit in Austin on April 22. Lessons learned from the Parmer Lane WUI fire in Cedar Park in August 2023 were presented along with productive fire evacuation planning and interoperable communications discussions with regional partners.

Check Detail Report - ESD
Llano County Emergency Services District #5
May 19, 2025

TRANSACTION DATE	NUM	NAME	LINE DESCRIPTION	AMOUNT
1100 First United Bank - 8778				
412				
05/19/2025	1145	First Baptist Church of Sunrise Beach		-631.15
413				
05/19/2025	1146	Patrick Cates (V)		-1,036.17
414				
05/19/2025	1147	KNOX Company		-2,469.00
415				
05/19/2025	1148	NAPA dba Third Coast Distributing, LLC	63381	-30.99
431				
05/19/2025	1149	Logan Consulting		-2,000.00
432				
05/19/2025	1150	The Carlton Law Firm		-5,137.25
433				
05/19/2025	1151	Sunrise Beach Volunteer Fire Department		-18,686.15
434				
05/19/2025	1152	VFIS of Texas	LLANCOE-01	-263.00
438				
05/19/2025	1153	Sunrise Beach Volunteer Fire Department		-100,000.00
TOTAL				-\$260,507.42