

## LLANO COUNTY EMERGENCY SERVICES DISTRICT No. 5

### June 16, 2025 Minutes Regular Meeting

The Llano County Emergency Services District No. 5 (the District) met at the Civic Center of Sunrise Beach Village, 124 Sunrise Drive, Sunrise Beach Village, Llano County, Texas 78643-9283 on Monday, June 16, 2025 at 3:00 p.m.

In attendance: Commissioners Wolfe, Spencer, Glass, Thomas and von Wupperfeld. Also, Mitzi Logan (Logan Consulting), Chief Patrick Cates (ESD Fire Chief), Dan Gower (Deputy Chief Sunrise Beach VFD), Lou Henson (Treasurer Sunrise Beach VFD) Rob Hardy (Mayor, Sunrise Beach, Peter Jones (Llano County Commissioner Pct. 1) and 2 citizens.

1. Call the meeting to order and establish a quorum: Commissioner Wolfe called the meeting to order at 3:00 p.m. and declared a quorum.
2. Pledge of Allegiance: The pledge was said by all in attendance.
3. Public Comments: None.
4. Approve the Minutes from May 8, 2025 Special Meeting, May 19, 2025 Regular Meeting and May 27, 2025 Special Meeting: Commissioner von Wupperfeld made the motion to accept the minutes from the May 8, 2025 Special Meeting, May 19, 2025 Regular Meeting and May 27, 2025 Special Meeting and was seconded by Commissioner Spencer. The motion passed unanimously.
5. Review and Approve May 2025 Financial Reports to include TexPool: Commissioner Glass made the motion to approve the May 2025 financial reports, including TexPool, and was seconded by Commissioner Thomas. The motion passed unanimously.
6. Monthly Reports: Discussion and possible action ESD#5 Fire Chief and possible action from either ESD #5 or Department:
  - a. Review monthly report for ESD #5 including Sunrise Beach VFD information regarding:

- Emergency operations including breakdown of call categories/types, response times. Call volume, etc.
- Personnel coverage
- Apparatus
- Training
- Personnel credentialing (SFFMA, HEMS, TCFP & Other)
- Management activities and take any related actions – Commissioner Wolfe made the motion to set Out of Network for the Worker's Compensation insurance to include no deductible and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.

May 2025 report attached. No action taken.

b. Receive monthly report from Sunrise Beach VFD President regarding:

- Department financial matters – No action taken.
- Actions related to administration, facilities, apparatus, special projects or other matters – No action taken.

7. Review and Approve June 2025 Disbursements, including Fire Chief expenditures over \$2,000: Commissioner Wolfe made the motion to approve the June 2025 disbursements and was seconded by Commissioner Spencer. The motion passed unanimously. Check detail attached. There were no requests for expenditures over \$2,000.
8. Discussion with possible action adopting the tax and budget planning calendar for 2025 and authorize payment for tax process publications: Commissioner Wolfe made the motion to adopt the Purple Route for adopting the tax and budget planning calendar for 2025 and was seconded by Commissioner Glass. The motion passed unanimously. Commissioner Wolfe made the motion to authorize payment for tax process publications and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.
9. Discussion with possible action to ratify action on authorized signatories for the Sunrise Beach VFD apparatus transfers to the District: Commissioner Wolfe made the motion to ratify action on authorized signatories for the Sunrise Beach VFD apparatus transfer to the District and was seconded by Commissioner Spencer. The motion passed unanimously.
10. Discussion with possible action on the sprinkler system for the fire station: Commissioner Wolfe stated that design work is underway. No action taken.

11. Discussion with possible action on amending the District Fire Code: Commissioner von Wupperfeld made the motion to amend the District Fire Code as discussed to include the fee structure, pending legal review, and was seconded by Commissioner Thomas. The motion passed unanimously.
12. Discussion with possible action on amending the Fire Marshal Services Agreement: Commissioner Wolfe made the motion to approve the amended Fire Marshal Services Agreement to include Exhibit B and was seconded by Commissioner von Wupperfeld. The motion passed unanimously.
13. Discussion with possible action on rescue boat donation from Hamilton EMS: Commissioner von Wupperfeld made the motion to accept the rescue boat, motor and trailer donation from Hamilton EMS and was seconded by Commissioner Glass. The motion passed unanimously. Commissioner Wolfe made the motion to allow Commissioner von Wupperfeld to have signatory authority for all the transfer documents and was seconded by Commissioner Thomas. The motion passed unanimously.
14. Discussion with possible action on Reserve transfer dollar amount: Commissioner Glass made the motion to transfer \$458,000.00 (Four hundred fifty-eight thousand dollars) from the TexPool operating account to the TexPool Reserve account and was seconded by Commissioner Spencer. The motion passed unanimously.
15. Discussion with possible action on approving Texas County & District Retirement Systems (TCDRS) set up: No action taken.
16. Discussion with possible action on update from the Budget and Operations Committee:
  - Review preliminary FY26 Budget: No action taken.
17. Discussion with possible action on update from the Strategic Planning Committee: No action taken.
18. Discussion with possible action on update from the Facilities Planning Committee: No action taken.
19. Discuss and consider topics for the next Board meeting: Presentation TCDRS (Texas County & District Retirement System), Propose FY26 Budget and presentation from Streamline.
20. Set Date for May and June Regular Meeting: July 21, 2025 Regular Meeting and July 31, 2025 Special Meeting



21. Adjourn: There being no further business, Commissioner Wolfe adjourned at 5:09 p.m.

Approved:  Attest: 



## May 2025 Executive Summary

### Calls for Service

- **Monthly Overview:** May saw an increase in needed rainfall for the area that helped curtail the wildfire threat in Llano County. The severe weather passing through the area did generate several calls for service, mostly high-water over low water crossings and several trees down in area roadways. Total calls for service for May were 16. We did respond to one large (~40 acre) but very slow-moving brush fire on Ranch Road 2900 and provided mutual-aid assistance to the Kingsland VFD for a fully involved mobile home fire.
- **ESD 5 Breakdown:** 13 local calls, 77% in District 1 (Sunrise Beach). Average response time: 4:52.
- **YTD Update:** 146 calls fiscal year-to-date (projected 219 annually), 61% EMS-related. Average response time: 4:01; 90th percentile: 9:56.

### Fleet & Equipment Readiness

- **Engine 259 (86E184):** Limited to tender use; no further budget allocated for fire pump repairs. Will be retired upon delivery of the new engine.
- **Rescue 252 (05E202):** Fire pump out of service. Unit responded to structure fire in Kingsland without any issues. The following morning, duty crew was unable to get the fire pump to turn over. Shop advised that removal of the entire pump engine would be necessary to fully diagnose repair needs. Water tank has been drained and we are holding on any repairs for now. Duty crew moved into BT253 (11E871) until new engine arrives and goes into service. Unit is still in service as a light rescue with the rescue tools and other equipment that will not fit on BT253.
- **SCBA Breathing Air Compressor:** High-pressure hose repaired, air sample completed for compliance. Cost: \$461.25.

## **Staff**

- **Update:** Entering June, four part-time firefighters are unavailable (one injury, one maternity leave, two due to mandatory overtime at primary jobs). Two firefighters were released. Interviewed four candidates and hired three to strengthen staffing.

## **Update on New Engine (11E230)**

- **Progress:** Brindlee Mountain Fire Apparatus reports paint, cabinet coating, CAFS delete, TAK-4 steering repairs, and backup camera installed. Next steps: compartment modifications, crosslay tray installation, alignment, and quality control.
- **Timeline:** On track for completion by the end of the month. We are targeting the week of June 30 to make the final inspection onsite.

## **Update on Fire Station 1**

- **Progress:** Design changes delayed exterior wall completion. Next steps: replace metal siding, install new roof, pour second-floor concrete, and level main floor for expanded interior.

## **Llano County-wide Wildland Task Force**

- **Update:** HCFCFA approved county-wide wildland fire response plan, dividing county into east/west divisions for coordinated brush fire response.

## **Llano/Burnet County Lake LBJ Task Force**

- **Update:** Developing joint agreement with Granite Shoals FD/PD and Horseshoe Bay FD, modeled after Lake Travis, for rapid emergency response on Lake LBJ.

## **LCRA Helipad Grant**

- **Update:** The ESD, along with LCRA and City of Sunrise Beach, held a PR event to formally award the helipad grant to the SBVFD for Sandy Park on May 8 as part of their Community Development Partnership Program (CDPP). Construction on the pad has already commenced and the helipad should be in service in June. The ESD, along with the City of Sunrise Beach will be providing cost sharing funds to the VFD in our FY26 budgets.



## Commissioners Court Update

- **Update:** President Wolfe and Chief Cates briefed Llano County Commissioners on May 27, highlighting career staff hiring, Fire Station 1 renovations, and new apparatus progress.

## MCI Drill Marble Falls

- **Update:** Chief Cates and EMS Commander Mott joined multi-agency MCI training on May 17, covering school bus accidents, fire scenarios, and search/rescue. EMT students completed certification skills testing.



**Check Detail Report - ESD - copy June**  
**Llano County Emergency Services District #5**  
June 16, 2025

|             | Transaction date | Transaction type     | Num  | Name                                    | Line description | Amount             |
|-------------|------------------|----------------------|------|---|------------------|--------------------|
| United Bank |                  |                      |      |   |                  |                    |
| 498         | 06/16/2025       | Bill Payment (Check) | 1154 | City of Sunrise Beach Village           |                  | -545.49            |
| 499         | 06/16/2025       | Bill Payment (Check) | 1155 | Highland Safety Center                  |                  | -370.12            |
| 500         | 06/16/2025       | Bill Payment (Check) | 1156 | First Baptist Church of Sunrise Beach   |                  | -643.74            |
| 501         | 06/16/2025       | Bill Payment (Check) | 1157 | Patrick Cates (V)                       |                  | -800.00            |
| 502         | 06/16/2025       | Bill Payment (Check) | 1158 | Oliver, Rainey, & Wojek, LLP            |                  | -8,569.40          |
| 503         | 06/16/2025       | Bill Payment (Check) | 1159 | Gear Wash                               |                  | -1,024.36          |
| 504         | 06/16/2025       | Bill Payment (Check) | 1160 | The Carlton Law Firm                    |                  | -2,251.00          |
| 505         | 06/16/2025       | Bill Payment (Check) | 1161 | Michael von Wupperfeld                  |                  | -22.50             |
| 506         | 06/16/2025       | Bill Payment (Check) | 1162 | Sunrise Beach Volunteer Fire Department |                  | -9,626.01          |
| 507         | 06/16/2025       | Bill Payment (Check) | 1163 | Morton Morrow Inc.                      |                  | -461.25            |
| 508         | 06/16/2025       | Check                | 1164 | Logan Consulting                        |                  | -2,000.00          |
| 511         | 06/16/2025       | Bill Payment (Check) | 1165 | NAPA dba Third Coast Distributing, LLC  |                  | -173.17            |
| 11100 First |                  |                      |      |   |                  | 63381              |
| TOTAL       |                  |                      |      |   |                  | <u>-526,487.04</u> |

Accrual Basis Wednesday, June 11, 2025 04:44 PM GMTZ