

LLANO COUNTY EMERGENCY SERVICES DISTRICT #5
MINUTES
JUNE 15, 2026

A regular meeting of the Board of Commissioners of Llano County Emergency Services District No. 5 was held on Monday, June 15, 2026, at 1:00 p.m., at Station 51, 200 Sunrise Drive, Sunrise Beach Village, Llano County, Texas, 78643-9283.

The following members were present, thus constituting a quorum:

Karl Wolfe	President	Present
Mike von Wupperfeld	Vice President	Present
Jean Glass	Treasurer	Present
Brooks Frederick	Secretary	Present
Michael Thomas	Asst. Treasurer	Absent

1. Call meeting to order and establish a quorum.

Commissioner Wolfe called the meeting to order and established a quorum at 1:00 p.m.

2. Pledge of Allegiance.

The Pledge of Allegiance was said by all in attendance.

PUBLIC COMMENT

3. Public Comment.

None.

4. Public Comment on Agenda Items.

None.

MINUTES

5. Discuss and consider approval of May 18, 2026, Regular Meeting minutes and June 5, 2026, Special Meeting minutes.

Commissioner Wolfe noted that the minutes reflected the cancellation of the QuickBooks Online (QBO) Subscription for Sunrise Beach Volunteer Fire Department, and he asked if such had been complete. Lou Henson reported that QBO has not been cancelled to date but is planning to do so shortly.

Commissioner Wolfe also noted that the Mutual Aid Agreement between LCESD5 dba Sunrise Beach Fire Department and Llano County VFD/ESD3 was fully executed on June 8, 2026.

Commissioner Glass moved to approve both May 18, 2026, and June 5, 2026, as presented; seconded by Commissioner von Wupperfeld. Motion passed 4-0.

REPORTS

6. Review and approve the May 2026 Financial Reports, to include May disbursements, including Fire Chief expenditures over \$50,000.00.

Chief Cates reviewed FY26 Amended Budget performance – YTD - Budgeted expenses – Administrative = \$149,999 = 83.0% of budget; Personnel = \$331,030 – 57.8% of budget; Operations = \$74,811 – 77.0% of budget; Facilities = \$50,968 – 53.3% of budget; Fleet = \$23,313 – 38.0% of budget; Contracted Services - \$2,417 – 48.3% of budget; and CapEx = \$977,602 – 87.3% of budget.

Review of Balance Sheet – Primary Operating - \$13,197.84; Expense - \$3,633.35; TexPool Operating - \$682,068.21; and TexPool Reserve - \$500,693.09.

Total Disbursements - \$96,779.53

No Fire Chief expenditures over \$50,000.00 were presented.

Commissioner Frederick moved to approve May 2026, financials and disbursements as presented, seconded by Commissioner von Wupperfeld. Motion passed 4-0.

MONTHLY REPORTS

7. Discussion and possible action on the following items from the ESD #5 Fire Chief's and Sunrise Beach VFD's reports:

a. Monthly report from ESD #5, including Sunrise Beach VFD information, regarding:

i. Emergency operations including breakdown of call categories/types, response times, and call volume.

18 calls for service – 8 medical, 0 traffic collisions, 2 fire related, 1 alarm activations, 4 hazardous condition, and 3 service calls.

No action taken.

ii. Personnel coverage

For the month of May 2026, the District had 92.9% coverage.

No action taken.

iii. Apparatus

Corrective Maintenance – Rescue 51 (\$52.54), Engine 50 (\$383.78) and Tender 52 (\$68.83). Brush Truck 53 (\$398.66) and Brush Truck 54 (\$2,018.39).

Periodic Maintenance – Brush Truck 53 (\$424.57), Brush Truck 54 (\$842.55), Battalion 5 (\$189.39) and Support 50 (\$157.63).

No action taken.

iv. Training

Total of 37.5 hours of training were completed in May 2026.

No action taken.

v. Personnel credentialing (SFFMA, HEMS, TCFP & others)

No action taken.

vi. Management activities and take any related actions

Chief Cates proposed getting Valero Fleet Gas Card Account. There would be a card in every vehicle. Everyone authorized to fill up would get a pin code. Statement will be received each month and reconciled. This fleet account would yield a savings of \$0.08 per gallon.

Commissioner Wolfe made a motion to establish a fleet fuel card for refueling apparatus, pending legal review, seconded by Commissioner Frederik. Motion passed 4-0.

Discussed getting 252 sold during FY26.

VFD advised that they provided two \$1,000 scholarships that were awarded by the SBVFD to recipients at Llano High School during graduation month events in May.

DISCUSSION/ACTION ITEMS

8. Discussion and consider adoption of the tax and budget planning calendar for 2026, authorize payment of tax process publications, and take any related action.

Monday, July 27, 2026 – Last Date To Post Agenda for July 31, 2026, meeting.

Friday, July 31, 2026 – Hold Special Meeting – All Board Member are available for the July 31, 2026, special meeting.

Monday, August 31, 2026

Commissioner Wolfe made the motion to adopt the Purple Route from the Tax Planning Calendar for adopting the tax and budgeting planning calendar for 2026, seconded by Commissioner Glass. Motion passed 4-0.

Commissioner Wolfe made a motion to authorize payment for tax process publications, seconded by Commissioner von Wupperfeld. Motion passed 4-0.

9. Discuss and consider scheduling budget workshop meeting.

Next ESD Special Meeting will be a FY27 Budget Workshop and will be held on June 26, 2026, at 1:00p.m., at the First United Bank, 311 RR 2900, Kingland, TX 78639.

10. Discuss with possible action on updates from the Facilities Renovation Committee, including:

a. Fire Station punch list work

Overall

- Personnel and Apparatus successfully mobilized into fully renovated Fire Station 51 on Friday May 29
- Key Punchlist activities remaining
 - Stripes, bumper guards, and HC Labeling for Asphalt Areas
 - Erosion Control around East End of Station; install Weed Barrier and Gravel Flat Areas
 - Antennas mounting on Station 51 Tower (7 to go)
 - As-builts of Fire Station (Flatwork done, Building to follow)
 - Final Cost update in July Financial Reporting
 - Routine Maintenance plans – to be implemented in ESO

Commissioner Wolfe motioned to declare the completion of the Station Facilities Sub-Committee, seconded by Commissioner Frederick. Motion passed 4-0.

11. Discussion with possible action on the TexPool Reserve Transfer.

Regarding the Station 51 renovation, Commissioner Wolfe, and Chief Cates to review the final budget and review with Board at the July 20, 2026, board meeting as part of the Fire Chief's monthly update.

No action taken.

12. Discussion with possible action on Auto Aid Agreement with South Burnet County.

Chief Cates noted they had a great meeting with the South Burnet County here at Station 51. No legal agreement was presented at this time.

No action taken.

13. Discussion with possible action on grants, including FEMA/TDEM, Texas Forest Service, Texas Mutual, and other organizations.

Commissioner von Wupperfeld made a motion to authorize the expenditure for the purchase of the truck chassis to Sames Ford in an amount not to exceed \$70,000.00, and to make that purchase in the next 10 days. Commissioner Wolfe added to that motion that we will follow up by the end of July 2026, with TFS regarding grant clarifications, seconded by Commissioner Glass. Motion passed 4-0.

Commissioner von Wupperfeld noted that we have Special Board Meeting here at Station 51 on June 18, 2026, at 11:30 a.m. with representatives from TDEM. TDEM has awarded a \$108,000.00 grant for developing a Hazardous Mitigation Plan for ESD5. This meeting will assist us on how to move forward with the grant.

14. Discussion on potential topics to add for the next Board Meeting.

Quarterly Investment Report, TexPool Operating/Reserve Transfer, Extend the HR Services Agreement.

15. Set date and time for July 2026, regular meeting.

Regular July Board Meeting will be held at Station 51 on July 20, 2026.

16. Adjournment.

Upon successful completion of the agenda topics, Commissioner Wolfe declared the meeting adjourned at 3:43 p.m.

Approved: July 20, 2026

Approved:  Attest: 