

**LLANO COUNTY EMERGENCY SERVICES DISTRICT #5  
MINUTES  
APRIL 20, 2026**

A regular meeting of the Board of Commissioners of Llano County Emergency Services District No. 5 was held on Monday, April 20, 2026, at 1:00 p.m., at the Civic Center of Sunrise Beach, 124 Sunrise Drive, Sunrise Beach Village, Llano County, Texas, 78643-9283.

The following members were present, thus constituting a quorum:

Karl Wolfe	President	Present
Mike von Wupperfeld	Vice President	Present
Jean Glass	Treasurer	Present
Brooks Frederick	Secretary	Present
Michael Thomas	Asst. Treasurer	Present

**1. Call meeting to order and establish a quorum.**

Commissioner Wolfe called the meeting to order and established a quorum at 1:01 p.m.

**2. Pledge of Allegiance.**

The Pledge of Allegiance was said by all in attendance.

**PUBLIC COMMENT**

**3. Public Comment:**

None

**4. Public Comment on Agenda Items:**

None

**MINUTES**

**5. Discuss and consider approval of March 16, 2026, Regular Meeting Minutes and March 25, 2026, Special Meeting Minutes.**

Commissioner von Wupperfeld moved to approve both March 16, 2026, and March 25, 2026, minutes as presented, seconded by Commissioner Frederick. Motion passed 5-0.

**REPORTS**

**6. Review and approve the March Financial Reports, to include March disbursements, including Fire Chief expenditures over \$50,000.00.**

Review of Balance Sheet – Primary Operating = \$57,621.37, Expense = \$2,500.53, TexPool Operating = \$228,623.00 TexPool Reserve = \$497,538.42.

Disbursements = \$136,085.59

No Fire Chief expenditures over \$50,000.00

Commissioner Glass moved to approve the March Financial Reports, including March - April Disbursements, seconded by Commissioner Thomas. Motion passed 5-0.

**7. Monthly Reports: Discussion and possible action on the following items from the ESD #5 Fire Chief's and Sunrise Beach VFD's reports:**

**a. Monthly report from ESD #5, including Sunrise Beach VFD information, regarding:**

**i. Emergency operations including breakdown of call categories/types, response times, and call volume**

22 calls for service – 12 medical, 1 traffic, 3 fire related, 3 alarm activations, 1 hazardous condition and 2 mutual aid. Average response time 4:50.

No action taken.

**ii. Personnel coverage**

No action taken.

**iii. Apparatus and Stations, including repairs, upgrades, and status of each**

No action taken.

**iv. Training**

Total training hours for March 2026 – 123.25

No action taken.

**v. Personnel credentialing (SFFMA, HEMS, TCFP & others)**

No action taken.

**vi. Management activities**

Chief Cates discussed the TFS Multi-bank Radion Grant, 100 Club Awards Banquet, and Pest Control for Fire Station 50

No action taken.

**DISCUSSION/ACTION ITEMS**

**8. Discussion with possible action on the FY25 Audit Report presented by Charity Taber.**

The audit for FY25, ending September 30, 2025, for the Sunrise Beach VFD and LCESD5 was presented by Charity Taber from Oliver, Rainey & Wojtek, LLP. Ms. Taber's report represented a clean and unmodified opinion.

Commissioner von Wupperfeld moved to approve the audit for LCESD5 FY25, ending September 30, 2025, as presented, seconded by Commissioner Frederick. Motion passed 5-0.

**9. Discussion with possible action on CPA options.**

No action taken.

**10. Discussion with possible action on Quarterly Investment Report.**

Ms. Snow presented the Quarterly Investment Report – 1<sup>st</sup> Qtr. 2026, to the Commissioners.

Commissioner Thomas moved to approve the Quarterly Investment Report as presented, seconded by Commissioner von Wupperfeld. Motion passed 5-0.

**11. Discussion with possible action regarding the FY26 Budget Amendment.**

Chief Cates presented the FY26 Amended Budget.

Commissioner Glass moved to approve the FY26 Amended Budget as presented, seconded by Commissioner Frederick. Motion passed 5-0.

**12. Discussion with possible action on updates from the Facilities Renovation Committee, including;**

**a. Fire Station renovations and progress:**

Overall

- Fire Alarm Testing successfully passed test on Mar 30, 2026; Fire Alerting System (APS) is Operational
- Final Inspection performed on April 6, 2026 and all passed. Some punch list items to be done
- Certificate of Occupancy (COO) achieved on April 9, 2026

Construction Progress

- Overall building construction is essentially complete with punch list work remaining.
- Flatwork – Concrete & Asphalt is the Main Work Activity that remains - slowed several days due to raining weather

Near Term Plans

- Street Sign decision and permit
- Finalize decision for R51 Driveway Modifications – Seeking to issue a Change Order by April 21, 2026. Target start of work during Concrete activities

Commissioner Wolfe presented the bid from Fuller Excavation regarding the driveway exit modifications – Change Order #1 – Scope Item 1 - \$38,750.00 and Scope Item 2 - \$14,400.00.

Commissioner Wolfe moved to award Change Order #1, Scope Items 1 & 2 to Fuller Excavation for the driveway modifications in the amount of \$38,750.00, the bollards at \$14,400.00 and address final costs for rock excavation per allowance in original contact. Motion was seconded by Commissioner Glass. Motion passed 5-0.

Commissioner Wolfe moved to amend the General Contractor Fixed Fee contract to have a sliding scale for incentive payment as presented, and include payment for general duty contractor on a time and materials basis and payment for materials, both with no mark-up, seconded by Commissioner von Wupperfeld. Motion passed 5-0.

**13. Discussion with possible action on Government Capital loan for the completion of the Fire Station No. 51 renovations.**

Ed King from Government Capital was present via telephone to discuss the loan and Term Sheet for the \$850k loan for the completion of Fire Station 51 renovations. Terms are as follows:

Lender: Southside Bank

Interest Rate: 4.75%

Annual Payment - \$66,676.90

First Payment Due – April 30, 2027

Callable After First Payment

Commissioner Wolfe moved to approve the loan and Term Sheet as presented, seconded by Commissioner von Wupperfeld. Motion passed 5-0.

**14. Discussion with possible action to approve a Resolution regarding reimbursement of Capital Expenditures from financing proceeds.**

No Action Taken; original reimbursement resolution will stand.

**15. Discussion with possible action to approve a Resolution regarding a Promissory Note and Security Agreement for the purpose of financing Fire Station 51 renovation costs.**

Commissioner Wolfe moved to approve the Resolution with the Promissory Note and Security Agreement for the purpose of financing Fire Station 51 renovation costs, seconded by Commissioner Glass. Motion passed 5-0.

**16. Discussion with possible action on Interagency Ground Lease Agreement.**

Commissioner Wolfe moved to approve the Interagency Ground Lease, with the City of Sunrise Beach, pending final approval by legal, seconded by Commissioner von Wupperfeld. Motion passed 5-0.

**17. Conduct annual review of investment policy and investment strategies with possible action to approve a Resolution regarding same.**

Tabled until next meeting.

No Action Taken.

**18. Discussion with possible action on Website (Clicktunity) update.**

No Action Taken.

**19. Discussion with possible action on grants, including FEMA/TDEM, Texas Forest Service, Texas Mutual, and other organizations.**

No Action Taken.

**20. Discussion on topics to add for the next Board Meeting.**

The following topics are noted for possible discussion at the next board meeting: potential CPA Agreement, Review of Investment Policies and Investment Strategies, potential Mutual Aid Agreement with Llano County VFD, Tower Lease Agreement with Beachifi and Employment Agreement with Chief Cates.


**21. Set date and time for May 2026 regular meeting.**

A regular scheduled board meeting will be held on Monday, May 18, 2026, at 1:00 p.m. at Fire Station 51, 200 Sunrise Drive, Sunrise Beach, TX 78643.

**22. Adjournment.**

There being no further business, Commissioner Wolfe adjourned the meeting at 4:06 p.m.

Approved: May 18, 2026

Approved:  Attest: 