

LLANO COUNTY EMERGENCY SERVICES DISTRICT #5

NOTICE OF BOARD MEETING

Notice is hereby given to all interested parties and members of the public that the Board of Commissioners of Llano County Emergency Services District #5 will hold a public meeting at the Civic Center of Sunrise Beach Village, 124 Sunrise Drive, Sunrise Beach Village, Llano County, Texas, 78643-9283 at **1:00 p.m., Monday, December 15, 2025.**

1. Call meeting to order and establish a quorum.

2. Pledge of Allegiance.

PUBLIC COMMENT

3. Public Comment: Individual members of the public may address the Board for a maximum of three minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of information or a statement of existing policy given in response to the public comment. Any deliberations or decision by the Board must be limited to a proposal to place the subject on a future agenda.

4. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes, per agenda item. Individuals may address the Board once per item. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board decision and consideration of the item. Members of the public should make the Board aware of the agenda items on which they want to speak by completing the sign-in form before the meeting.

BOARD ITEMS

5. Accept resignation of Commissioner Spencer as of December 31, 2025, and appointment of Brooks Frederick, effective January 1, 2026;

MINUTES

6. Discuss and consider approval of the November 17, 2025, regular meeting minutes;

DISCUSSION ITEM

7. Discussion with possible action on Government Capital loan for the completion of the Fire Station No. 1 renovation;

REPORTS

8. Review and approve the November Financial Reports, to include November disbursements, including Fire Chief expenditures over \$50,000.00;

POSTING
Cecilia McClintock
COUNTY CLERK, LLANO COUNTY, TEXAS
BY *C Spratlen* DEPUTY
DATE *12-8-2025*
TIME *2:10pm*

9. Monthly Reports: Discussion and possible action from EDS #5 Fire Chief and possible action from either ESD #5 or Department;

a. Review monthly report regarding:

- i. Emergency operation including breakdown of call categories/types, response times, call volume, etc.
- ii. Personnel coverage
- iii. Apparatus
- iv. Training
- v. Personnel credentialing (SFFMA, HEMS, TCFP & others) and
- vi. Management activities and take any related action on the report

b. Receive monthly report by Sunrise Beach VFD regarding:

- i. Actions related to administration, facilities, apparatus, special projects, and other matters

DISCUSSION/ACTION ITEMS

10. Discussion with possible action on FY25 final budget and make any necessary amendments to the FY25 budget and/or FY26 budget as a result;

11. Discuss and consider submitting required annual report to the Division of Emergency Management;

12. Discuss and approve annual publication of administrative office location;

13. Discussion with possible action on grants, including FEMA/TDEM, Texas Forest Service, and Texas Mutual Insurance Central Texas Flood Relief Grants;

14. Discussion with possible action on updates from the Strategic Planning Committee;

15. Discussion with possible action on updates from the Facilities Renovation Committee, including:

a. Fire Station renovations and progress

16. Discuss and consider Commissioners' terms of office expiring at year end;

17. Discussion with possible action on topics for the next Board Meeting;

18. Set dates and time for January 2026 regular meeting;

19. Discussion with possible action on annual performance review for Chief Cates;

20. Adjournment.

Taxpayer Impact Statement pursuant to Texas Government Code Sec. 551.044(c):

LLANO COUNTY ESD NO. 5		TAXPAYER IMPACT STATEMENT			
2024 Median Value of Homestead:		\$650,876.00			
2025 Median Value of Homestead:		\$711,047.00			
		District Tax Rate		Homestead Owner Tax Bill	
Actual for 2024:		\$0.100000	per \$100 AV	\$650.88	
Proposed for 2025:		\$0.100000	per \$100 AV	\$711.05	
No New Revenue Rate for 2025:		\$0.096100	per \$100 AV	\$638.32	
Difference between Proposed Tax Rate and No-New-Revenue Tax Rate:		\$0.003900	per \$100 AV	\$27.73	

Karl Wolfe

Karl Wolfe, Commissioner

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including by not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074); discussion of real estate acquisition (Section 551.072); discussion regarding a prospective gift to the District (Section 551.073); and/or deliberation regarding security devices or security audits (Sections 551.076 and 551.089). Action, if any, will be taken in open session.



Sunrise Beach FD / Llano County ESD 5

FY CLOSE 2025

FY25 Budget FINAL - PROPOSED

40000	INCOME	ACTUAL	BUDGET FY25C	REMAINING	BUDGET FINAL	CHANGE
41000	REVENUE AV TAX	\$ 1,054,259	\$ 1,052,000	\$2,259	\$ 1,052,000	\$ -
41100	AV Tax - Current FY	\$ 1,047,201	\$ 1,045,000	\$2,201	\$ 1,045,000	
41200	AV Tax - Prior FYs	\$ 7,058	\$ 7,000	\$58	\$ 7,000	
44000	REVENUE PERMITS/FEES	\$ 6,960	\$ 6,960	\$0	\$ 6,960	\$ -
44100	Construction Permits & Plan Reviews	\$ -	\$ -	\$0	\$ -	
44200	Operational Permits & Fees	\$ 6,960	\$ 6,960	\$0	\$ 6,960	
44300	Inspections	\$ -	\$ -	\$0	\$ -	
45000	REVENUE OTHER	\$ 105,587	\$ 101,867	\$3,720	\$ 101,867	\$ -
45100	Tax Penalty Interest - AV	\$ 8,244	\$ 8,000	\$244	\$ 8,000	
45500	Investment Interest	\$ 33,476	\$ 30,000	\$3,476	\$ 30,000	
45600	Grants	\$ -	\$ -	\$0	\$ -	
45700	Sale of Assets	\$ -	\$ -	\$0	\$ -	
45800	Refunds	\$ 3,946	\$ 3,946	\$0	\$ 3,946	
45900	Donations	\$ 59,921	\$ 59,921	\$0	\$ 59,921	
	TOTAL INCOME	\$ 1,166,806	\$ 1,160,827	\$5,979	\$ 1,160,827	\$ -
50000	EXPENSES - OPEX	\$ 503,145	\$ 584,001	-\$80,856	\$ 584,001	\$ -
51000	ADMINISTRATIVE	\$ 112,748	\$ 142,251	-\$29,503	\$ 142,251	\$ -
51100	Office Expenses	\$ 1,941	\$ 2,500	-\$559	\$ 2,500	
51200	Legal & Professional Expenses	\$ 79,322	\$ 109,101	-\$29,779	\$ 104,601	\$ (4,500)
51300	Information Systems & Technology	\$ 5,305	\$ 4,500	\$805	\$ 5,500	\$ 1,000
51400	Communications	\$ 235	\$ 400	-\$165	\$ 400	
51500	Insurance & Bonding	\$ 11,824	\$ 12,000	-\$176	\$ 12,000	
51600	Dues & Subscriptions	\$ 5,129	\$ 3,000	\$2,129	\$ 6,000	\$ 3,000
51700	Advertising & Publishing Expenses	\$ 670	\$ 2,500	-\$1,830	\$ 2,500	
51800	Travel Expenses	\$ 5,266	\$ 5,000	\$266	\$ 5,500	\$ 500
51900	Financial Service Charges	\$ 3,055	\$ 3,250	-\$195	\$ 3,250	
52000	PERSONNEL	\$ 265,207	\$ 271,250	-\$6,043	\$ 271,250	\$ -
52100	Salaries & Benefits	\$ 238,066	\$ 238,750	-\$684	\$ 238,750	
52200	Uniform Expenses	\$ 20,844	\$ 23,200	-\$2,356	\$ 23,200	
52300	Medical Examinations	\$ -	\$ -	\$0	\$ -	
52400	Training	\$ 6,265	\$ 8,000	-\$1,735	\$ 8,000	
52500	Recruiting Expenses	\$ -	\$ 800	-\$800	\$ 800	
52600	Retention	\$ 33	\$ 500	-\$467	\$ 500	
53000	OPERATIONS	\$ 85,933	\$ 123,200	-\$37,267	\$ 123,200	\$ -
53100	MDC & Radio Communications Equipment	\$ 10,870	\$ 12,500	-\$1,630	\$ 12,500	
53200	Fire-Rescue Hazardous Equipment	\$ 31,499	\$ 53,500	-\$22,001	\$ 52,000	\$ (1,500)
53300	EMS Equipment & Supplies	\$ 1,978	\$ 7,000	-\$5,022	\$ 7,000	
53400	Respiratory Protection Program	\$ 5,826	\$ 5,500	\$126	\$ 6,000	\$ 500
53500	Personal Protective Equipment	\$ 32,163	\$ 40,100	-\$7,937	\$ 40,100	
53600	Prevention & Education Materials	\$ 3,526	\$ 3,000	\$526	\$ 4,000	\$ 1,000
53700	Rehab Supplies	\$ 128	\$ 600	-\$472	\$ 600	
53800	Other Tools, Supplies & Non-Durable Equipment	\$ 144	\$ 1,000	-\$856	\$ 1,000	
53900	Contingency	\$ -	\$ -	\$0	\$ -	
54000	FACILITIES	\$ 12,222	\$ 13,550	-\$1,328	\$ 13,550	\$ -
54100	Facility Leases	\$ 5,500	\$ 5,500	\$0	\$ 5,500	
54200	Station Maintenance - Preventative	\$ 50	\$ -	\$50	\$ 50	\$ 50
54300	Station Maintenance - Corrective	\$ 1,500	\$ -	\$1,500	\$ 1,500	\$ 1,500
54400	Durable Equipment Expense (<\$2,500)	\$ 22	\$ -	\$22	\$ 50	\$ 50
54500	Furnishings	\$ 3,028	\$ 4,500	-\$1,472	\$ 3,100	\$ (1,400)
54600	Utilities	\$ 1,699	\$ 3,050	-\$1,351	\$ 2,850	\$ (200)
54700	Consumable Supplies	\$ 423	\$ 500	-\$77	\$ 500	
55000	FLEET	\$ 27,035	\$ 33,750	-\$6,715	\$ 33,750	\$ -
55100	Maintenance - Preventative	\$ 19,085	\$ 20,000	-\$915	\$ 20,000	
55200	Maintenance - Corrective	\$ 4,248	\$ 7,500	-\$3,252	\$ 7,500	
55300	Fuel Expenses	\$ 3,076	\$ 4,000	-\$924	\$ 4,000	
55400	Consumable Supplies	\$ 283	\$ 500	-\$217	\$ 500	
55500	NFPA Compliance Pump Testing	\$ -	\$ 750	-\$750	\$ 750	
55600	Vehicle Registration & Inspections	\$ 23	\$ 500	-\$478	\$ 500	
55800	Other Fleet Expenses	\$ 320	\$ 500	-\$180	\$ 500	
60000	EXPENSES - CONTRACTED SERVICES	\$ 108,738	\$ 119,650	-\$10,912	\$ 119,650	\$ -
61000	Sunrise Beach VFD Service Contract	\$ 108,738	\$ 119,650	-\$10,912	\$ 119,650	
70000	EXPENSES - CAPEX	\$ 52,217	\$ 76,000	-\$23,783	\$ 76,000	\$ -
71000	BUILDING/FACILITIES CAPEX PROJECTS	\$ 44,291	\$ 68,000	-\$23,709	\$ 68,000	\$ -
71001	B01 - Fire Station 1 Living Quarters Upgrade	\$ 44,291	\$ 68,000	-\$23,709	\$ 68,000	
72000	FLEET CAPEX PROJECTS	\$ -	\$ -	\$0	\$ -	\$ -
72001	F01 - FY25 SBVFD Fleet Purchase	\$ -	\$ -	\$0	\$ -	\$ -
73000	EQUIPMENT CAPEX PROJECTS	\$ 7,927	\$ 8,000	-\$73	\$ 8,000	\$ -
73001	E01 - FY25 Commercial Washer Extractor	\$ -	\$ -	\$0	\$ -	\$ -
73002	E02 - FY25 Motorola Mobile Radio (11E230)	\$ 7,927	\$ 8,000	-\$73	\$ 8,000	
	TOTAL EXPENSES	\$ 664,100	\$ 779,651	-\$115,551	\$ 779,651	\$ -
	(+) SURPLUS/ (-) OVERRUN	\$ 502,706	\$ 381,176	\$121,530	\$ 381,176	\$ -