



LAW FIRM SUMMARY

CAPABILITIES & EXPERTISE

LEGAL AUDITS

After a thorough review of company documents and policies, we provide an assessment of where clients may have exposure legally and outline steps to protect the business.

ENTITY FORMATION

Assist clients in selecting the entity best suited for their business needs and plans; drafting entity documents including bylaws, shareholder agreements, and partnership agreements.

CONTRACTS: DRAFTING, REVIEW & NEGOTIATION

Assist clients in selecting the entity best suited for their business needs and plans; drafting entity documents including bylaws, shareholder agreements, and partnership agreements.

EMPLOYMENT COUNSELING

Draft non-disclosure, confidentiality, independent contractor, and non-compete agreements; draft employee handbooks including policies and prohibitions.

GENERAL CORPORATE COUNSELING

Counseling on early-stage financing, mergers, and acquisitions, technology transactions, joint ventures.

DISPUTE RESOLUTION & LEGAL STRATEGY



BIOGRAPHY OF PRINCIPAL ATTORNEY



Shavon J. Smith founded The SJS Law Firm, PLLC in 2014 and quickly gained a reputation as a business attorney who couples her legal background with strong business acumen. Shavon serves as general counsel to small business owners and has dedicated her practice to counseling business owners, start-ups, and entrepreneurs on a range of legal issues. She serves a diverse client base across multiple industry segments, including franchisees, government contractors, professional service organizations, and food & beverage retailers, just to name a few. Her clients call on her for guidance with multi-million dollar commercial real estate acquisitions and leasing, business financing, corporate governance, litigation, and end-to-end contract support. Additionally, she represents her clients on a range of employment issues. Shavon is dedicated to her client's businesses and works diligently to develop a

keen understanding of the business and operations of each of her clients to deliver unparalleled counseling and service.

Ms. Smith lectures and speaks regularly to business owners and groups such as the American Bar Association, various Chambers of Commerce, Prince George's County Economic Development Corporation and Supplier Development and Diversity Division, District of Columbia Department of Small and Local Business, Greater Washington Urban League, National Society of Black Engineers, District of Columbia Bar and District of Columbia Women's Bar Association. Ms. Smith is the author of the e-book, "The Small Business Owner's Guide to Hiring an Attorney." She is also an instructor with the Prince George's County Community College Center for Entrepreneurial Development where she teaches Growing Your Business With Teaming Arrangements and Legal Issues Business Owner's Face. Ms. Smith frequently volunteers with various organizations to provide pro bono assistance to community entrepreneurs. She was also featured in the December 2017 issue of the *Washington Lawyer*, "Do Pro Bono Work: Sound Advice That Still Resonates", for her pro bono work.

As part of her volunteer community efforts, Ms. Smith sits on the board of a southeast DC non-profit -Wheeler Creek Community Development Corporation. She is also an active member of the District of Columbia Bar is a part of the Law Practice Management Community.

CONTACT US



1775 I Street, NW Suite 1150
Washington, DC 20006



202-505-5309



sjsmith@thesjslawfirm.com



www.TheSJSLawFirm.com



<https://twitter.com/TheSJSLawFirm>



[https://www.facebook.com/
yoursmallbusinessgeneralcounsel](https://www.facebook.com/yoursmallbusinessgeneralcounsel)



<https://www.instagram.com/shavonjsmith>