

# ST. ANNE'S CHURCH CLEANING (FALL & SPRING)

Cleaning Date: **Wednesday October 15, 2025**

Chair: **Laura Guetter**

Co-Chair: **Diane Guetter**

## UPSTAIRS & GATHERING SPACE

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| Corey Remiger<br>Brooke Guetter<br>Lisa Dudgeon | <b>5:30 P.M.</b> | <b>Dust ALL Stained-Glass Windows, Stations, Crosses, Statues.</b><br>(Damp wipe windows in Spring with <u>distilled water</u> on inside only) Use Swiffer duster to dust stations, crosses on wall and big statues. Please, <b>BE CAREFUL</b> not to damage the fragile stations and statues.                                                                                                                                                                     |
| Melissa Kidrowski                               | <b>5:30 P.M.</b> | <b>Clean Sacristy (east of Sanctuary) entire room.</b><br>Wash walls, windows (inside only). Wash all wood including doors (both sides) and frames, tables, chairs, cabinets with Murphy's Oil Soap. Wash all counter tops, etc. Vacuum seats and floor.                                                                                                                                                                                                           |
| Margaret Fennern                                | <b>5:30 P.M.</b> | <b>Clean Reconciliation room (west of Sanctuary) entire room.</b><br>Wash walls, closets, and windows (inside only). Wash all wood including doors (both sides) and frames, tables, chairs, with Murphy's Oil Soap. Vacuum seats and floor.                                                                                                                                                                                                                        |
| Katie Prokosch                                  | <b>5:30 P.M.</b> | <b>Wash all wood on pews, kneelers, chairs - <u>East</u> side.</b><br>Wash kneelers and pew using Murphy's Oil Soap.                                                                                                                                                                                                                                                                                                                                               |
| Paula Guetter                                   | <b>5:30 P.M.</b> | <b>Wash all wood on pews, kneelers, chairs - <u>West</u> side.</b><br>Wash kneelers and pew using Murphy's Oil Soap.                                                                                                                                                                                                                                                                                                                                               |
| Dawn Guetter<br>Kacy Stolp<br>Michelle Salfer   | <b>5:30 P.M.</b> | <b>Dust &amp; clean altar, podium, tabernacle, organ, piano, curio &amp; remove wax and spots from seats &amp; carpets.</b><br>Use glass cleaner with "NO AMMONIA" to clean brass on altar, podium, etc. Use Murphy's Oil Soap on ALL wood on altar, podium, tabernacle, organ (inside <u>but no keys</u> ), piano. Remove wax from carpet using brown paper bag and hot iron. Remove spots from seats and carpet using club soda only. <b>DO NOT</b> clean unless |
| Kolette Duscher                                 | <b>6:15 P.M.</b> | <b>Crevice tool pews, around base of pew on floor, chair seats &amp; along wall - West Side (bring vacuum/crevice tool).</b>                                                                                                                                                                                                                                                                                                                                       |
| Casey Jo Boerboom                               |                  | Use your own vacuum cleaner with a crevice tool.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Stephanie<br>Fladhammer<br>Rhonda Froehlich     | <b>6:15 P.M.</b> | <b>Crevice tool pews, around base of pew on floor, chair seats &amp; along wall - East Side (bring vacuum/crevice tool).</b><br>Use your own vacuum cleaner with a crevice tool.                                                                                                                                                                                                                                                                                   |
| Janelle Baune<br>Vicki Irlbeck                  | <b>6:15 P.M.</b> | <b>Dust &amp; clean wainscoting, Southeast, and Southwest wooden entrance doors (both sides) &amp; frames and baseboard (back of church).</b><br>Use Murphy's Oil Soap on ALL wainscoting.                                                                                                                                                                                                                                                                         |
| Jolene Irlbeck<br>Stacy Mathiowetz              | <b>6:45 P.M.</b> | <b>Wash walls &amp; windows in Southeast entries to Basement floor &amp; Southwest entry.</b><br>Clean, vacuum, wash walls & windows, scrub steps to <u>basement floor</u> . Use Vinegar & water.                                                                                                                                                                                                                                                                  |

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| Janice Baune                  |                  |                                                                                                                                                                                                        |
| Janelle Frank                 | <b>6:45 P.M.</b> | <b>Vacuum carpet.</b>                                                                                                                                                                                  |
| Sue Huhnerkoch                |                  | In the body of church.                                                                                                                                                                                 |
| Dianne Jenniges               | -                | <b>Launder &amp; mend albs, cassocks.</b>                                                                                                                                                              |
|                               |                  | Wash in cold water. Iron server albs only as needed.                                                                                                                                                   |
| <b><u>GATHERING SPACE</u></b> |                  |                                                                                                                                                                                                        |
| Ann Doubler                   | <b>5:30 P.M.</b> | <b>Windows &amp; Frames (inside) both Entry frames &amp; windows dust blinds &amp; drapes, lamps, plants, pictures, walls.</b>                                                                         |
| Brittany Goblirsch            |                  | Wash all windows & framing, inside and out, in gathering space and entries. Don't forget the south entry windows. Take down and wash drapes and blinds in Spring of even years).                       |
| Amy Dolan                     |                  |                                                                                                                                                                                                        |
| Krissy Schroepfer             |                  |                                                                                                                                                                                                        |
| Ashley Altermatt              |                  |                                                                                                                                                                                                        |
| Rebecca Daub                  |                  |                                                                                                                                                                                                        |
| Cathy Altermatt               | <b>5:30 P.M.</b> | <b>Vacuum and dust furniture, wash tables and coat racks by bathrooms.</b>                                                                                                                             |
| Sue Rohlik                    |                  | Use furniture attachments only to vacuum furniture. Dust tables & wood portion of chairs with cloth furniture polish. Please be careful not to get furniture polish on chair fabric.                   |
| Ann Shilling                  |                  |                                                                                                                                                                                                        |
| Kimberly Frank                | <b>5:30 P.M.</b> | <b>Wash Walls (include down &amp; up steps) &amp; Clean all wood trim.</b>                                                                                                                             |
| Janelle Goblirsch             |                  | Wash all wood trim, including handrails, doors, archways, mop boards, sills, etc. with Murphy's Oil Soap. Wash walls in gathering space with vinegar & water.                                          |
| Nicole DePrez                 | <b>5:30 P.M.</b> | <b>Clean kitchenette &amp; bathrooms.</b>                                                                                                                                                              |
| Carla Trost                   |                  | Wash all surfaces, sinks, wipe out cupboards as needed, and clean the two bathrooms (wash walls, counters, sinks, lights with vinegar & water). Use window cleaner on mirrors. Sweep and scrub floors. |
| Tina Snider                   |                  |                                                                                                                                                                                                        |
| Lorna Plaetz                  | <b>6:00 P.M.</b> | <b>Vacuum carpets, rugs, top landing &amp; elevators.</b>                                                                                                                                              |
|                               |                  | Vacuum area rugs, top landing, steps, and elevator. Wash walls and light in elevator. Dry carpet clean as needed.                                                                                      |
| Kylie Salfer                  | <b>6:30 P.M.</b> | <b>Sweep and Mop gathering space floor.</b>                                                                                                                                                            |
| Haley Bierl                   |                  |                                                                                                                                                                                                        |
| Tiffany Guetter               | <b>6:30 P.M.</b> | <b>Sweep and scrub steps to basement and use a scrub brush for black shoe marks.</b>                                                                                                                   |
|                               |                  | Use vinegar & water on steps. <u>Not</u> chore boy.                                                                                                                                                    |

**PARISH HOUSE**

Margaret Palan (flexible with time - 507-430-6053)

Dana Frericks  
Milissa Ramsbacher  
Sheila Salfer

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**Attention All:** • Please bring pails, rags, scrub brushes, ladders, vacuums with attachments, extension cords, etc. If unable to work, please ask a family member or find a sub to work for you. **THANK YOU!! :)**

- Before cleaning, read Master list in kitchenette area of gathering space for detailed list of cleaning jobs and cleaning products to be used in each area. Example: Murphy's Oil Soap, vinegar & water, Stainless Steel Cleaner, Toilet bowl cleaner, etc. **Supplies will be out in the gathering space.**
- If you're doing your job early, please notify your job partner to work out who will be doing what AND circle your name and what you did on the Master list posted in the kitchenette area of the gathering space.

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**CHURCH BASEMENT**

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| Carrie Bliss<br>Coleen Remiger (Joe)<br>Erin Dahmes                           | <b>5:30 P.M.</b> | <b>Wash Walls (also to Elevator), Windows, Posts &amp; Dust Pictures in Hall.</b><br>Wash all windows (inside in Spring; inside and outside in Fall). Also wash/wipe off the windowsills. Dust pictures.                                                                                                                                                    |
| Sabrina Lensing<br>Marsha Salfer<br>Marsha King                               | <b>5:30 P.M.</b> | <b>Sweep Ceilings, Wash Light Fixtures Wash Air Vents &amp; Furnace Vents.</b><br>Sweep all ceilings in kitchen area, dining, and elevator area (outside fluorescent light panels). Clean furnace vents in ceiling in kitchen. Wash cold return air vents in wall by serving area.                                                                          |
| Clara Irlbeck<br>Chris Pitzl<br>Andrea Samyn                                  | <b>5:30 P.M.</b> | <b>Wash kitchen walls, doors, Cupboards and White Refrigerator in Kitchen Area.</b><br>Wash all walls in this area with scrub brush or nylon netting. Wash white refrigerator inside and outside (do not wash stainless steel refrigerators used for school hot lunch program). SPRING: Wash cupboards inside and outside. FALL: Wash outside of cupboards. |
| Paula Pohlen<br>Jill Mahlow<br>Shannon Anderson<br>Marki Casey<br>Bobbi Riley | <b>6:00 P.M.</b> | <b>Wash All Tables, Folding Chairs and Highchairs (tops and bottoms).</b><br>Wash all tables and folding chairs, including extras on racks in the closet & near the elevator. Use vinegar & water.                                                                                                                                                          |
| Lisa Rothmeier                                                                | <b>6:00 P.M.</b> | <b>Clean off stains and lipstick from coffee cups, use Magic Eraser</b>                                                                                                                                                                                                                                                                                     |

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| Dianne Schroepher<br>Jolene Samyn                                         | <b>6:15 P.M.</b> | <b>Clean Two Middle Ovens and all Racks</b><br>Spray and clean using oven cleaner on the two middle ovens only - do not clean any stovetops. Please use the oven cleaner provided by Kathy - it will be on the kitchen counter next to the microwave. Scrub all racks in sink in furnace room.                                                                                                                                                                                                                                                                                                     |
| Sara Burns<br>Casey Leopold<br>Kelly Salfer<br>Jill Schunk<br>Nancy Frank | <b>6:30 P.M.</b> | <b>Wash Walls in Dishwasher Room and Serving Area, All Stainless Steel, Cupboards, (Plate, Serving &amp; Hot Lunch Cart) in Serving Area &amp; Wastebaskets.</b><br>Wash all walls in this area with scrub brush or nylon netting. Use vinegar water on non stainless steel areas. Use Easy Off Stainless Steel cleaner on stainless steel by dishwasher area only. Use Bar Keepers Friend for sinks. (Not serving area) Wipe off hot lunch cart. (Wash cupboards inside & outside in Spring) (Wash outside of cupboards only in fall) Wash wastebaskets (serving, dining & kitchen) inside & out. |
| Amber Kodet<br>Wendy Rohlik<br>Linda Baune                                | <b>7:00 P.M.</b> | <b>Sweep then Scrub Kitchen, Serving Area and Dishwasher Area Floors.</b><br>Sweep the floors including under the serving carts and sinks. For scrubbing, use the blue mop heads in the storage room adjacent to the serving area.                                                                                                                                                                                                                                                                                                                                                                 |
| Kristen Altermatt<br>Deb Rohlik<br>Alonna Gemmel                          | <b>7:00 P.M.</b> | <b>Basement Bathrooms.</b><br>Sweep floors and ceilings. Wash walls & doors. Scrub sinks, toilets, floors with vinegar & water. Use toilet bowl cleaner for toilets. Use window cleaner for mirrors. Scrub floors.                                                                                                                                                                                                                                                                                                                                                                                 |







