

**BOARD OF EMERGENCY SERVICE COMMISSIONERS
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3
THURSDAY, NOVEMBER 20, 2025 AT 6:30 P.M.
770 HENDERSON LANE, LONGVIEW, TEXAS 75605
JUDSON FIRE DEPARTMENT**

MEETING MINUTES

The subjects to be discussed or considered upon which any formal action may be taken, are as follows:

1. Call to order and establish a quorum. All present except Kerridge.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting. No one appeared for comment.
3. Approval of minutes from October 2025 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Woloszyn; seconded by Joyce. Motion carried unanimously.
4. Consideration and approval of October 2025 Treasurer's Report / Financial Report. Motion by Darby; seconded by Joyce. Motion carried unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases. Report given by Chief Jackson.
6. Discuss and take action on the following ESD bills for October 2025:

a. Judson Fire Department	\$ 48,010.55
b. Judson Fire Department (Reimbursement)	\$ 21,323.67
c. Harris and Harris	\$ 1,352.00
d. Karen A. Jacks & Associates, P.C.	\$ 300.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Clicktunity	\$ 189.00
- Motion by Woloszyn; seconded by Darby. Motion carried unanimously.
7. Discuss renovations/repairs on Station 2. Discuss and possibly vote on bids/quotes for said renovations/repairs. Joyce went over quotes and gave recommendations. The Board approved the following companies to do the following work at Station 2:
 - a. Bubbas Overhead Door to provide and install overhead door at an amount equal to or less than \$10,500.00

- b. Jacks A/C & Heating Inc. to provide and install heaters and perform related work at an amount equal to or less than \$9,500.00
 - c. Cobb Electric to perform electrical work at an amount equal to or less than \$5,000.00.
 - d. Richard Holt Plumbing Inc. to perform plumbing work at an amount equal to or less than \$5,000.00.
 - e. The total budget for the above trades is \$30,000.00.
 - f. Motion made to approve the above made by Joyce, seconded by Darby. Motion carried unanimously.
8. Consider engagement letter to engage Heard, McElroy & Vestal, LLC to perform the annual required audit for ESD 3. Motion by Woloszyn; seconded by Darby. Motion carried unanimously.

EXECUTIVE SESSION

The Board of Emergency Service Commissioners will conduct an executive session pursuant to the following provisions of the Texas Open Meetings Act, Texas Gov't Code §§ 551.001, *et seq.*

- a) Consultation with attorney (Texas Government Code § 551.071).

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

Secretary