

**BOARD OF EMERGENCY SERVICE COMMISSIONERS  
GREGG COUNTY EMERGENCY SERVICES DISTRICT NO. 3  
TUESDAY, MAY 13, 2025 AT 5:30 P.M.  
770 HENDERSON LANE, LONGVIEW, TEXAS 75605  
JUDSON FIRE DEPARTMENT**

**MEETING MINUTES**

**The subjects to be discussed or considered upon which any formal action may be taken, are as follows:**

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1. Call to order and establish a quorum. All members present.
2. Public Comment. Procedure for Public Comment: Each person who wishes to give a public comment must be present and sign in prior to the meeting start time shown on the Notice of Meeting. The person must also designate the topic on which they will speak next to their name on the sign in sheet. Each person shall have a total of two minutes to speak per meeting.
3. Approval of minutes from April 2025 Gregg County ESD No. 3 board meeting (attached hereto). Motion by Joyce, seconded by Darby. Motion passed unanimously.
4. Consideration and approval of April 2025 Treasurer's Report / Financial Report. Motion by Darby, seconded by Joyce. Motion passed unanimously.
5. Monthly report of Judson Fire Department including number and type of calls run, number of members of the department, current staffing and equipment for the department, and requests for advance approval of any major equipment purchases.

a. 58 calls last month

6. Discuss and take action on the following ESD bills for April 2025:

a. Judson Fire Department	\$ 32,775.55
b. Judson Fire Department (Reimbursement)	\$ 11,112.15
c. Harris and Harris	\$ 2,777.00
d. Karen A. Jacks & Associates, P.C.	\$ 340.00
e. Dr. Jeffrey McWilliams, Judson FD Asst. Medical Director	\$ 1,500.00
f. Touchstone District Services	\$ 846.24
g. Clicktunity	\$ 189.00
h. Gregg County Appraisal District	\$ 4,878.02
i. Gregg County Tax Assessor	\$ 1,500.00

Motion by Woloszyn, seconded by Darby. Motion passed unanimously

7. See Supplemental Agenda attached regarding the sales and use tax election and canvassing the election.

See separate record of proceeding, certificate and order.

8. Discuss and consider action on an Order Repealing the Application of Exemption from Sales and Use Tax for Telecommunications Services.

See separate signed Order Repealing the Application of Exemption from Sales and Use Tax for Telecommunications Services.

9. Consider hiring HDL companies to assist the District getting set up with the state Comptroller, so that the Comptroller can start collecting sales and use tax. HDL companies can assist the District in compiling a list of businesses in the District, which is required information that the Comptroller will need. HDL companies can also assist the District in tracking sales and use tax revenue and identifying businesses that are not paying sales and use tax and should be or are paying it to the wrong entity. Motion by Darby, seconded by Joyce to hire HDL and sign contract. Motion passed unanimously.
10. Discuss strategic planning for the short term and long term future of ESD 3 in light of the recent sales and use tax election. Topics include District needs and vision in Chief's five and ten year plans.
11. Consider legal options to dispose of Spartan fire engine. Motion by Joyce, seconded by Darby to list on an online auction site.

The Board did not go into Executive Session.

There being no further business, the meeting was adjourned.

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Secretary