## **Boys Programming Director**

## Areas of Job Responsibilities – included but not limited to

The Boys Programming Director is an independent contractor. The Commissioner or Board of Directors has the right to decide what tasks will be assigned to the Boys Programming Director.

- 1. The Boys Programming Director is responsible for promoting USA Volleyball and Region sanctioned clubs and events throughout the season. They will coordinate with the social media and website managers for promotion on all region approved platforms.
- 2. The Director will work with the commissioner to schedule boys programming at the Iowa Junior Regionals and any other Region Events.
- 3. The Director will also run these events including registration, set-up and tear down at the facilities if needed, staffing, check-in, seeding, scheduling of pools and playoffs, taking pictures and posting results. The Director will attend all events but cannot participate in the Region run events as a coach or official.
- 4. The Director will need to learn and use the region approved event registration and management systems.
- 5. The Director may not enter any contracts on behalf of the region.
- 6. At the conclusion of the season the Director will need to submit a budget for the next season.
- 7. The Director reports directly to the Region Commissioner.
- 8. Other duties as assigned by the Commissioner
- 9. Must be able to pass the required USAV background screen and complete all other requirements.

The Boys Programming Director is an independent contractor and is paid a stipend at the conclusion of the season.