

Greetings,

The Evergreen Management Laconia Office located in (the Barn) is **now officially closed.** All files have been relocated to the Gilford NH office! Linda and Robin will continue to be active in the communities and provide the great services you have come to expect. If you require an RFID Tag(s) or a Gate Code please either call the office at **603.527.8147** or email Linda at [lhersey@evergreenmgt.com](mailto:lhersey@evergreenmgt.com) to make arrangements. To make drop off and pick more convenient for you, we have located new a drop off and pick up box at the pavilion on Recreation Drive in South Down where the newspapers are located as pictured below. Please do not leave anything in the outside drop box at the Barn, as we are no longer there.



If you have questions, concerns, are seeking information or would like to meet with either of us in person, please contact us directly to make an appointment and we will be happy to accommodate you. Please call the office 603.527.8147 or email us at [lhersey@evergreenmgt.com](mailto:lhersey@evergreenmgt.com) or [rkingston@evergreenmgt.com](mailto:rkingston@evergreenmgt.com)

If you need to send mail to the office please note the change in the mailing address to:

Evergreen Management Group  
14 Country Club Road, Suite 6  
Gilford NH 03249

If you have any questions, please do not hesitate to reach out to us!

Your Management Team,

Robin Kingston, CMCA  
Senior Property Manager  
South Down & Long Bay Team Leader

Linda Hersey  
Assistant Property Manager  
Community Administrator