



First Presbyterian Church
of Brighton

Love God, Love One Another, Reach Out.

PERSONNEL

AIM: To advise and assist the head of staff and church Leadership to help build and maintain a staff that supports the mission and vision of the church.

KEY RESPONSIBILITIES:

- Audit personnel policies and procedures for adequacy and make recommendations to Head of Staff and/or Session.
- Develop and oversee the selection process for new staff members.
- Develop the compensation strategy and plan within the parameters set by Session.
- Keep Head of Staff and/or Session informed of key initiatives.

OUTCOMES /MEASURES:

- Recommendations are made to church leadership in areas deemed in need of change or improvement.
- Selection process for new staff members is efficient.
- Staff are fairly compensated per budget guidelines.