



First Presbyterian Church — of Brighton —

Schedule Your Per Capita to Automatically Pay - When you want, in the number of payments you want!

Note for 2026 Per Capita = \$41 per member:

- 1.) Go to our church website <https://www.brightonpresbyterian.org/>
- 2.) Click "Give"
- 3.) Click the "Give Now" button
- 4.) In the Upper Right either **Login** or **Create Profile**
- 5.) Select **Add Transaction** button
- 6.) In the **Per Capita** box enter the amount to be paid (frequency of pmt is next)
- 7.) Towards the bottom in the **Donation Frequency** field select appropriate frequency
 - a. **Tip:** if you select any of the recurring frequencies, you'll be setup for years going forward and can edit the amount anytime
- 8.) Enter the appropriate **Donation Start Date**
 - a. **Example:** If you pick 1/1/XX and had designated Monthly frequency, then on the 1st of every month the amount will be drawn (Example \$4/month = \$48 annually)
- 9.) Click **Continue**
- 10.) In the Upper Left click the drop-down menu to select (or setup new) any bank account or credit card you have saved.
- 11.) (Optional) Add a **Note**
- 12.) Click **Process** and the system will save your scheduled transaction and display the "Thank You for your donation to..." page
- 13.) (Optional) Click **Summary** tab located in upper right and you will see all your scheduled items
- 14.) Click **Logoff** to exit system