

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5
Minutes of the Meeting Held on November 19, 2025

COMMISSIONERS PRESENT

Larry Hall
Luther Brady
Brent Burley

OTHERS IN ATTENDANCE

Gerardo Gonzalez – EMS Chief, HCESD 5
JoAnn Kuritz – Director of HR & Finance, HCESD 5
Nicole Pierce – Smith, Murdaugh, Little & Bonham, L.L.P., District Counsel

Agenda Item No. 1

The meeting was called to order by Commissioner Brady at 1:00 p.m. at EMS Station No. 3, 111 West Stroker Road, Crosby, Texas 77532.

Agenda Item No. 2

Mr. Brady opened the floor up to public comment. There was no public comment received by the Board.

Agenda Item No. 3

The Board then reviewed the minutes for the regular meeting held on October 23, 2025. Commissioner Hall made a Motion to approve the minutes as presented. The Motion was seconded by Commissioner Burley. The Motion passed by a vote of 3 to 0.

Agenda Item No. 4

The Board received the monthly financial report prepared by Ms. Kuritz and the bills for payment. Following review of same, Commissioner Burley made a Motion to approve the financial report and bills for payment as presented. The Motion was seconded by Commissioner Hall. The Motion passed by a vote of 3 to 0. Ms. Kuritz also discussed that Frost Bank required additional authorization related to the new bank accounts being set up on behalf of the District. Following discussion of same, Commissioner Hall made a Motion to authorize Frost Bank to set up one (1) checking account and authorized Ms. Kuritz as a signor on checks for amounts up to \$2,500.00. The Motion was seconded by Commissioner Burley. The Motion passed by a vote of 3 to 0.

Agenda Item No. 5

The Board received the monthly investment report prepared by Ms. Kuritz. No action was required by the Board at this time.

Agenda Item No. 6

The Board received the monthly ambulance billing report prepared by Ms. Kuritz. No action was required by the Board.

Agenda Item No. 7

The Board received a monthly report from the EMS Chief Gerardo Gonzalez. He reported that there are no issues at any of the stations. He reported that the portable building has been installed at Station 1, and they are working on running power to same. He reported no issues with

personnel and that morale remains high. He advised that the two (2) ambulances are nearing completion with stocking and loading equipment and should be in service within the next 2 weeks. He advised the Board that he had been contacted by SETRAC for assistance with the continued efforts in Kerrville, Texas and that the agency will be sending an ambulance and crews for two (2) 14-day responses. The Board thanked Chief for his report. No action was required by the Board.

Agenda Item No. 8

There was no capital requests presented at this time.

Agenda Item No. 9

The Board received a monthly report from Ms. Kuritz, Director of Human Resources and Finance. She reported that open enrollment for medical, dental and vision has been completed. She reported that the Texas Mutual audit was completed. She advised that registration and room reservations have been made for the upcoming SAFE-D Conference. She also provided information on the District's annual banquet. The Board thanked Ms. Kuritz for her report. No action was required by the Board.

Agenda Item No. 10

The Board discussed refinancing the loan with Government Capital Corporation related to Station 3. Ms. Kuritz presented and discussed the proposed options prepared by Government Capital. Following discussion of same, Commissioner Burley made a Motion to refinance the loan for Station 3 for a 15-year term at a 4.55% fixed rate and authorized Ms. Cotton and Mr. Hall to sign all necessary paperwork. The Motion was seconded by Commissioner Hall. The Motion passed by a vote of 3 to 0.

Agenda Item No. 11

The Board went into Closed Session under Government Code Section 551.072 to discuss real estate matters at 1:53 p.m. The Board came out of Closed Session at 2:01 p.m.

Agenda Item No. 12

There was no action required related to personnel matters following Closed Session.

Agenda Item No. 13

Following Closed Session, Commissioner Burley made a Motion to accept the Letter of Intent regarding the lease of the property behind Station 1 at the proposed terms for a two-year lease and authorized Ms. Cotton to sign any necessary paperwork regarding same pending legal review. The Motion was seconded by Commissioner Hall. The Motion passed by a vote of 3 to 0.

Agenda Item No. 14

The Board's next regular meeting will be held on **Wednesday, December 17, 2025** at 1:00 p.m. at EMS Station 3 located at 111 West Stroker Road, Crosby, Texas 77532.

Agenda Item No. 15

The meeting was adjourned at 2:03 p.m.

Board Secretary

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