

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 5
Minutes of the Meeting Held on May 22, 2025

COMMISSIONERS PRESENT

Larry Hall
Luther Brady
Brent Burley
James Blaha
Sharon Cotton

OTHERS IN ATTENDANCE

Gerardo Gonzalez – EMS Chief, HCESD 5
Nicole Pierce – Smith, Murdaugh, Little & Bonham, L.L.P., District Counsel

Agenda Item No. 1

The meeting was called to order by Commissioner Cotton at 1:00 p.m. at EMS Station No. 3, 111 West Stroker Road, Crosby, Texas 77532.

Agenda Item No. 2

Ms. Cotton opened the floor up to public comment. There was no public comment received by the Board.

Agenda Item No. 3

The Board then reviewed the minutes for the regular meeting held on April 22, 2025 and the special meeting held on May 14, 2025. Commissioner Blaha made a Motion to approve the minutes as presented. The Motion was seconded by Commissioner Burley. The Motion passed by a vote of 5 to 0.

Agenda Item No. 4

The Board reviewed the financial report prepared by Ms. Kuritz. She also presented the bills for payment including the Station 3 pay application. Following review of same, Commissioner Burley made a Motion to approve the financial report as presented. The Motion was seconded by Commissioner Blaha. The Motion passed by a vote for 5 to 0. Commissioner Blaha made a Motion to approve the bills for payment as presented. The Motion was seconded by Commissioner Hall. The Motion passed by a vote of 5 to 0.

Agenda Item No. 5

The Board reviewed the monthly investment report prepared by Ms. Kuritz. No action was required by the Board at this time.

Agenda Item No. 6

The Board reviewed the monthly ambulance billing report prepared by Ms. Kuritz. No action was required by the Board.

Agenda Item No. 7

The Board then took action to designate Harris County Tax Assessor-Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025. Following discussion of same, Commissioner Burley made a Motion to approve designating the Harris County Tax Assessor-

Collector's Office to prepare the District's No New Revenue Tax Rate and related tax rate calculations for 2025. The Motion was seconded by Commissioner Brady. The Motion passed by a vote of 5 to 0.

Agenda Item No. 8

The Board received a monthly report from the EMS Chief Gerardo Gonzalez. He reported no issues at Stations 1 or 2 or any of the apparatuses. He advised that all units are in service and that the two new units should arrive by the June meeting. He advised that there were no personnel issues and that the new hires are finishing up their training. He advised that there is one (1) full time position open, but he may have part-time employee who may be filling that open position. He reported that the Department is preparing for the Crosby Cook-off, Crosby Rodeo and the high school graduation. The Board thanked the Chief for his report.

Agenda Item No. 9

There were no capital requests presented at this time.

Agenda Item No. 10

The Board received the monthly report prepared by Ms. Kuritz, Director of Human Resources and Finance, which was presented by Chief Gerardo. He advised that the Peer Support Team is underway and that they are working on getting a joint training with other agencies scheduled. He advised that McCall Gibson was working on the audit. He reported that Ms. Kuritz had reached out to the relator to advise if clearing the Hwy 90 property would help in the sale of same. He also advised that Ms. Kuritz was unable to obtain a percentage of unpaid property taxes. Ms. Pierce advised that she could help with that information. He also advised that Ms. Kuritz was reviewing the voter list and District boundaries to determine if any residents are within the District but are not accurately coded for tax purposes. No action was required by the Board.

Agenda Item No. 11

The Board did not enter into Closed Session.

Agenda Item No. 12

There was no action required related to personnel matters following Closed Session.

Agenda Item No. 13

There was no action required related to real estate matters following Closed Session.

Agenda Item No. 14

The Board received an update from the construction committee related to Station 3. Chief Gerardo reviewed the summary update prepared by Ms. Slattery of Slattery Tackett Architects to the Board. He advised that Maco is working on the punch list, and all should be completed the 1st week of June. He advised that project close-out documents are being assembled by Maco which will include warranty information, care and maintenance information and will include all contractor's lien releases and consent to surety forms. He also provided information on an issue with the shoreline breakers tripping which was leaving the apparatuses with drained batteries. He reported that the GFCI breakers were incompatible with the equipment. He reported that all GFCI breakers have been replaced. Also, he reported that the condensate drain line in the oxygen generator room will be re-routed through the wall to the washing machine drain

box. Commissioner Blaha reported on three (3) issues that he had discussed with MACO prior to the Board meeting. There was no action required by the Board.

Agenda Item No. 15

There was no discussion needed at this time related to the planned projects, including the Administration Building, Station 1 and Station 4.

Agenda Item No. 16

The Board's next regular meeting will be held on **June 19, 2025 at 1:00 p.m.** at the new **EMS Station 3 located at 111 West Stroker Road, Crosby, Texas 77532.**

Agenda Item No. 17

The meeting was adjourned at 2:14 p.m.

Board Secretary