

WINE, CHEESE, & ART IF YOU PLEASE

ARTISTS' INSTRUCTIONS AND GUIDELINES

* Deadline to submit artwork with application is JULY 1st, 2026. Contact Gillette Memorial Chapel (307-682-3313) to receive a submission application by email, or you may ask for one in person by visiting our office at 210 W. 5th Street in Gillette. Artists' attendance at the event is not required, but we would be thrilled if you could attend as we believe it will stimulate more interest in the event if the public can meet and mingle with the artists and contributors. It also makes sales between the community and artist more personable as we do not take part in any of the sales, sales are strictly between the consumer and artist. If you will not be able to attend, we will need a small get to know you, what type of art it is you are providing, how to purchase art from you etc. to place with your art.

* Artworks must be accompanied by an itemized and signed *Submission Form* **and** *Presentation, Marketing, and Damages Waiver*, as provided by Gillette Memorial Chapel / Walker Funeral Home.

* The number of submissions per artist will be limited by the space required for the artwork's presentation, as well as the total number of applicants desiring installation space. The number of submissions per artist will be communicated to participants after the application process closes on July 1st. Please list any and all art you would like to be entered.

* All submissions are subject to approval by funeral home management. Outrageous creativity that garners attention is certainly encouraged, be it within the boundaries of tasteful and appropriate art for public consumption of all ages.

* Submissions of art will be scheduled for drop offs at our Walker Funeral Home location on the 6th-10th of July.

* All submissions are intended to be for sale. Gillette Memorial Chapel / Walker Funeral Home will mediate the sale, but will not deposit funds, cut checks, or engage in any monetary exchange that involves accounting transactions. Ideally, the funeral home will put the artist in touch with the buyer to handle the exchange of funds. The funeral home does not charge a display fee for presentation nor a commission upon sale. Artwork may be retrieved from our facility, with the artists' permission, whenever sold.

* Unsold artwork may be selected to remain on display and for sale in our facility for a period of time to be determined by agreement between the artist and funeral home management. Artwork considered acceptable for the Wine and Cheese event may not be considered reasonable for our daily business operations. It is at the discretion of funeral home management to decide which submissions may be kept for extended presentation and sale.

* We ask that any artwork **not** being retained for extended display is retrieved by the artist by the end of business on Monday, July 20th.

* Walker Funeral Home will provide as many tables, standing easels, tabletop easels, and wall space as possible. If an installation requires special props, display stands, or accessories, we ask that the artist please provide whatever they can for presentation purposes.

* Please see the *Presentation, Marketing, and Damages Waiver* for further information and guidance.

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Body of Work Submission Form

The items below are being submitted for presentation at the WINE, CHEESE, & ART IF YOU PLEASE event on July 17th, 2026, and may be considered for extended display, as agreed upon between myself and the Gillette Memorial Chapel / Walker Funeral Home / Meridian Mortuary management. Acceptance of my artwork is at the complete discretion of the funeral home management.

TITLE OF PIECE	MEDIUM	DISPLAY NOTES
1		
2		
3		
4		
5		
6		
7		

IF YOU NEED MORE ROOM FOR ENTRIES, PLEASE USE THE BACK OF THIS SHEET

I have received and read the event “*Instructions and Guidelines*” and “*Presentation, Marketing, and Damage Waiver*” before submitting my artwork. The venue will exercise respect for my rights as an artist and will use caution on behalf of the safety of my submissions, however public events come with inherent risks, which I acknowledge through my signed agreement to participate.

NAME

STREET ADDRESS

CITY

STATE

ZIP

PHONE

E-MAIL

SIGNATURE

WINE, CHEESE, & ART IF YOU PLEASE

Presentation, Marketing, and Damages Waiver

Gillette Memorial Chapel / Walker Funeral Home / Meridian Mortuary

(may also be referred to as 'the funeral home')

1) DAMAGES:

- A) This is a public event, subject to foot traffic, attendees with food & beverage, media, and children. Submissions will be subjected to commonly accepted heated or air-conditioned room temperatures. The display rooms are not humidity controlled, and air quality should be considered "commercial or retail" in nature, and subject to the same quality as the outdoor AQI (Air Quality Index).
- B) The funeral home assumes no responsibility for **any** damage to any submissions, their frames, display pieces, accessories, or any other artifact submitted as part of the exhibit and owned by the artist. This applies during the receiving, set-up, display, event execution, tear-down, retrieval, holding, storage, sale transaction, extended display time, or any other time of possession the funeral home may have of any submitted artwork.
- C) This clause includes, but is not limited to, any damage caused by the public, employees, handlers, volunteers, the facilities themselves, weather, environmental conditions, random acts of nature or structural failure.

2) PRESENTATION:

- A) Specially designed pieces, particularly unique submissions, professionally recognized artists, and works that are difficult to display may get preferential placement for presentation purposes. Placement within the facility is exclusively at the discretion of the funeral home, and all factors will be considered.
- B) Gillette Memorial Chapel / Walker Funeral Home / Meridian Mortuary cannot control secondary photography by attendees or media and assumes no responsibility for any type of distribution of said secondary photographs.
- C) The funeral home cannot guarantee optimal presentation, and some submissions may not be presentable at all due to size, shape, or other attributes of the artwork, as deemed considerable by the funeral home.

3) MARKETING:

- A) Secondary photography by the funeral home and media may be utilized by Gillette Memorial Chapel / Walker Funeral Home / Meridian Mortuary for promotional purposes such as, but not limited to, periodic print publications, on-line marketing, social media posts, and any form of digital, print, or promotional media that the funeral home deems fit.
- B) Radio ads and voice-overs may include the mention of artists' names and the nature of their work. The submitting artists understand and agree to allow the use of their names and likenesses for promotional purposes.
- C) Submissions selected for long-term presentation may appear in webcast funeral services as wall décor. Artists considered for long-term display understand that the subsequent broadcast of their artwork is incidental and goes without any necessary compensation or further consideration.

ARTIST PRINTED NAME

ARTIST SIGNATURE

DATE