



Budget Template

Instructions:

For each bolded category, enter the total amount in the bolded row and provide an itemized breakdown of expenses in the sections beneath it.

Programmatic expenses may include staff time, travel, registrations for mandatory activities, documentation and transcription services, and data analysis.

Be sure to include descriptions for all listed expenses. Any costs that do not fit into the designated sections should be entered under Other, with a detailed description.

| | | |
|----------------------------|----|--|
| Personnel | \$ | |
| Fringe | \$ | |
| Travel | \$ | |
| Mileage | \$ | |
| Airfare | \$ | |
| Lodging | \$ | |
| Meal Per Diem | \$ | |
| Supplies | \$ | |
| Printing/Copying | \$ | |
| Subscriptions | \$ | |
| Contractual | \$ | |
| Personal Service Contracts | \$ | |
| Honorarium | \$ | |
| Stipends | \$ | |
| Other | \$ | |
| Conference/Training | \$ | |
| Registration | \$ | |
| Food | \$ | |
| Indirect Costs | \$ | |
| Rent/Lease | \$ | |
| Insurance | \$ | |
| Phone Bill/Utilities | \$ | |
| TOTAL | \$ | |

PGNO is committed to providing leadership & innovation to enhance Ohio's problem gambling service system through collaboration, advocacy, and support.

