



ALLEN BUILT

COMMERCIAL - RESIDENTIAL - MAINTENANCE

J A Technical Services Pty Ltd T/A Allen Built
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Workplace Health and Safety Policy

Allen Built complies with all Tasmanian and Australian WHS employer laws. The company is committed to ensuring the health and safety of all workers while simultaneously not placing the health and safety of other people at risk and achieves this by

- providing a safe work environment.
- providing and maintaining safe machinery and structures.
- providing safe ways of working.
- ensuring safe use, handling and storage of machinery, structures, and substances.
- providing and maintaining adequate facilities;
- providing any information, training, instruction or supervision needed for safety, and
- monitoring the health of workers and conditions at the workplace.

All employees must comply with their WHS obligations by

- taking care of their own health and safety.
- taking care not to do anything that could hurt others.
- following WHS instructions.
- reporting any potential/actual risk to WHS to management, and
- following the workplace's WHS policies and procedures.

Allen Built's WHS Coordinator is Shannon Allen. All injuries, accidents and issues relating to WHS must be reported to Shannon immediately, regardless of if it is a *Notifiable Incident* (refer to the definition attached from Work Safe Tas) or not. This policy is all-encompassing in every facet of WHS including the zero-tolerance approach bullying and discrimination in the workplace and any use (or being under the influence) of drugs and/or alcohol while on Allen Built sites including commuting in vehicles and interacting with the public.

Non-compliance to this policy will enact disciplinary procedures.

Policy authorised by: Shannon Allen, Director Date: 1 April 2025 Version: 3

References:

WorkSafe Tasmania – www.worksafe.tas.gov.au
Tasmanian Anti-Discrimination Act 1998 - www.legislation.tas.gov.au
Work Health and Safety Act 2012 - www.legislation.tas.gov.au
Work Health and Safety Regulations 2022 - www.legislation.tas.gov.au
Safe Work Australia – www.safeworkaustralia.gov.au