REQUEST FOR PROPOSAL (RFP)

Project Title: Rodeo Stock Contractor

Entity: Morgan County

Contract Years: 2027–2029

Closing Date: December 15, 2026, at 2:00 p.m. Mountain Time

Submit to Mike Newton, mnewton@morgancountyutah.gov, 801-317-6275

Rodeo coordination contact: Vaughn Nickerson, 385-350-1718, vnickerson@morgancountyutah.gov. Submit proposals and written RFP questions to Mike Newton as provided below.

1. INTRODUCTION

The Morgan County Fair Board, hereafter also referred to as Morgan County, is soliciting rodeo stock contractor proposals for the 2027 Morgan County Fair and RMPRA Rodeo. Morgan County anticipates entering into a one-year contract with the option to renew for up to two additional years, for a total of three consecutive years if all options are exercised.

The success of the Morgan County Fair and Rodeo activities are contingent upon a solid working relationship with the rodeo stock contractor creating flexibility to make improvements. Proceeds raised by Morgan County's Fair and Rodeo are retained by the County and used, at their discretion, to improve future rodeos. Morgan County is currently striving to add entertainment value to enhance the fan experience---the fair board is seeking a rodeo stock contractor who can bring new and exciting ideas to achieve this goal.

This Request for Proposal (RFP) provides guidance for Offerors to complete a proposal with specifications deemed pertinent for a proper proposal. Offerors are encouraged to submit proposals for the rodeo dates listed in Section 2 Specifications below. All proposals submitted must be signed by the Offeror.

Offerors intending to submit a proposal must do so through their official email address sent to the attention of Mike Newton, with “Rodeo Stock Contractor RFP” in the subject line, to mnewton@morgancountyutah.gov. Proposals must be received by the date listed above.

Offerors shall carefully review the entire RFP. Offerors shall promptly notify Mike Newton at the email address listed in the preceding paragraph of any ambiguity, inconsistency, unduly restrictive specification, or error in this RFP. In this notice, the offeror shall include any terms or requirements within the RFP that preclude the offeror from responding or add unnecessary cost. Offerors shall provide an explanation to

include suggested modifications to the RFP. The notice must be received by the deadline for the receipt of inquiries set forth below. Morgan County reserves the right to either make or decline any changes to the RFP.

Offerors shall address questions, clarifications, or requests for interpretation by email to Mike Newton by 2:00 p.m. Mountain Time on November 20, 2026. The County will provide written responses by email by December 1, 2026. Any changes made to the RFP as a result of an inquiry will be released to all potential offerors through the County website where the RFP was originally posted and will include any revised RFP due date. Any other form of interpretation, correction or change to this RFP will not be binding. Offerors shall sign and return an acknowledgment of any addendum issued with their RFP response. Electronic proposals must be received by 2:00 p.m. Mountain Time on December 15, 2026. Hardcopies are not requested and will not be accepted.

Morgan County shall not be liable for loss, expense, damage, or claim arising out of the advice given or not given, nor statements made or omitted in connection with this RFP. Morgan County shall not be liable for any expenses incurred by Offeror in the preparation of its response to this RFP. This RFP shall not be construed as a contract or a commitment of any kind by Morgan County.

Schedule and selection:

Morgan County reserves the right to conduct relevant inquiries, research and reference checks regarding the Offeror. Morgan County reserves the right to select any offer deemed as the best value of Morgan County and retains the right, at its complete discretion, to reject all offers.

Morgan County intends to follow this schedule and reserves the right to modify the dates by written addendum. All times are Mountain Time.

Milestone	Date and time
Written questions due	Friday, November 20, 2026, at 2:00 p.m.
Written responses and final addenda	Tuesday, December 1, 2026
Proposals due	Tuesday, December 15, 2026, at 2:00 p.m.
Proposal opening	December 15, 2026
Evaluation results and anticipated award	[To be scheduled by the County]

2. SCOPE OF WORK

A. Stock

EACH OFFEROR MUST DEMONSTRATE THEIR QUALIFICATIONS AS A RESPONSIBLE STOCK CONTRACTOR. References from at least 2 other counties

including contact information must be provided in proposal along with a brief description of overall past performance.

Contractor shall provide the livestock, personnel, equipment, and services necessary for two RMPRA-sanctioned rodeo performances and associated slack each contract year, except the support expressly assigned to the County. Performances will be held Friday and Saturday at Morgan County Fairgrounds, 750 E. Como Springs Road, Morgan, Utah 84050. Contractor shall comply with RMPRA requirements and coordinate sanctioning, entries, event administration, and required personnel.

The anticipated dates are August 6–7, 2027, August 4–5, 2028 (if renewed), and August 3–4, 2029 (if renewed). Dates may be changed by written agreement of the County and Contractor. The offeror shall provide pricing for each two-day rodeo, including each option year.

Slack shall be scheduled at a mutually agreed time following one of the two performances if needed. Contractor shall supply all timed-event cattle required for slack, in addition to the stock required for the main performances. The offeror shall propose slack pricing and terms, including any per-head or per-run charges.

Contractor shall work with the County on special events and prizes, provide fresh stock and sufficient reserve, reride, and support stock, including pickup horses, and provide 8–10 contestants per event at each performance. Minimum livestock per performance, separate from slack: 16 bulls; 10 bareback horses; 10 saddle broncs; 8 tie-down calves; 8 team roping steers; 6 steer wrestling steers; and 8 breakaway calves.

Rodeo events Bareback riding*, saddle bronc*, bull riding, tie-down roping, steer wrestling, team roping, breakaway roping, and barrel racing.

*If extenuating circumstances affect participation in the marked events, the offeror may recommend alternate events for County approval, subject to applicable RMPRA requirements.

B. Responsibilities

Offeror shall perform all administrative duties typical and necessary for conducting and fully executing the rodeo, including but not limited to all clerical work, taking entries, payments to contestants, and completing result reports, (copies to be provided to Morgan County).

Contractor responsibilities The offeror shall provide the following for each rodeo event and performance:

1. Entry Fee Prize Money (added money to be provided by Morgan County as addressed below)
2. Judges — at least 2
3. Secretary — at least 1 (handle all documentation and fees, including withholding taxes)

4. All timekeepers — at least 2
5. All pickup men, to ensure 2 are always available
6. All flank men — at least 1
7. (OPTIONAL BID ITEM) Specialty Acts
8. Announcer — at least 1
9. Clowns/Bullfighters — at least 2

Specialty Acts shall be construed as an option only at the discretion of Morgan County. The Offeror has discretion in bidding the Specialty Acts or not; both alternatives are acceptable; however, Specialty Acts will be considered in Morgan County's best value decision when selecting the successful offeror.

County responsibilities. Morgan County shall provide the following personnel and contracts for each event and performance. Any additional County assistance must be agreed to in writing:

1. Arena Director
2. Sound System/Tech
3. Security Personnel
4. Ambulance Service
5. Necessary personnel to conduct the spectator services to include: event staff, ticket takers, ticket sellers, janitorial, maintenance, and concession workers.
6. Personnel and equipment necessary to maintain arena throughout performances.
7. All bucking chute gate handlers
8. Barrel Personnel - including raking and maintain barrels
9. Arena Labor - including all gate operations
10. Chute Labor - stock gate(s) labor

County facilities and event support. Morgan County agrees to provide the following in conjunction with the Morgan County Rodeo:

1. Necessary facilities and equipment to conduct the rodeo to include: rodeo arena, dirt work(s), rodeo chutes, arena panels, and loading chutes

2. Necessary equipment to include forklifts, tractors, and loaders with operators to be made available on a mutually agreed schedule

3. Added Contestant prize money to be at the sole discretion of Morgan County in consultation with the Rodeo Stock Contractor

4. Admission credentials and parking space for Offeror and any support personnel at no expense. The number of credentials issued will be based on the list of personnel provided to Morgan County that Morgan County, in its sole discretion deems essential.
5. Main Performance contestants to receive 2 rodeo tickets each
6. Access to water for Rodeo Stock Contractor stock

7. Hay for Rodeo Contractor Stock for 3 consecutive days (not to exceed 5 ton in total unless otherwise agreed to by Morgan County)

Anticipated daily performance

Opening ceremonies, grand entry, bareback bronc riding, saddle bronc riding, a County-sponsored fan specialty event, bull riding, steer wrestling, mutton busting (sheep supplied by Morgan County), tie-down roping, barrel racing, team roping, breakaway roping, a specialty act, a clown act and bull riding (optional placement).

3. PROPOSAL REQUIREMENTS

Morgan County intends to select the "best value" offeror considering both proposed price and proposed entertainment value. Morgan County retains sole discretion in making the selection decision. Offerors shall prepare proposals considering all terms within the entire RFP.

1. References as addressed in Section 2, Paragraph A
2. Completed and Signed Contract Price Sheet
3. If Optional Bid Item (Specialty Act) is bid, include a brief description or the proposed specialty event
4. Brief details concerning compliance with RMPRA requirements and proposed handling and pricing of slack performances.
5. Include brief description of plans/ideas to enhance rodeo quality and fan experience (ex. event swaps, specialty acts, modified added money or prize structures, other innovative ideas etc.)
6. Evidence of current liability insurance and workers' compensation coverage, or a lawful exemption, and acknowledgment that Contractor must satisfy the insurance requirements established by the County in the final contract under Section 4. Required certificates and endorsements must be provided before work begins.
7. A brief plan to provide, care, feed and bed livestock responsibly.
8. Provide any additional terms beyond those listed in Section 4 required by the Offeror. The terms of the contract will be considered in the selection process for full rodeo stock contractor

Email the proposal and accompanying materials to Mike Newton at mnewton@morgancountyutah.gov in accordance with Section 1.

Contract price sheet

Business name _____

Contact name, phone and email _____

Item	Amount or terms
Two-day 2027 rodeo	$
2028 option year, if exercised	$
2029 option year, if exercised	$
Slack pricing and terms	
Optional specialty act and price	

Additional terms and addenda acknowledged (attach a page if needed):

_____

Authorized signature _____ Date _____

Printed name and title _____

4. CONTRACT TERMS AND CONDITIONS

The successful Offeror will be required to enter into a contract with Morgan County which will contain, inter alia, the following contract provisions:

Renewal. Contract award shall be for one year with a Morgan County option to renew annually up to two more years (total of three years) under the same terms and conditions. Morgan County shall have unilateral discretion to exercise, or not to exercise, all identified option years contained in this contract. If Morgan County exercises an option it must provide written notice to the Contractor within 90-calendar days after completion of the previous year rodeo performance by the Contractor. In the event an available option year is not exercised within the given 90-calendar day period, the contract shall be considered terminated.

Performance standards. Except as otherwise expressly provided, the Contractor shall fully perform all Contracted work and services in a timely and workmanlike manner and in accordance with this Contract and all prevailing industry standards and customs. Contractor shall exercise due care to avoid damage to County facilities and property.

Insurance. Contractor shall obtain and maintain insurance covering its operations and services under the contract, including commercial general liability, automobile liability, and workers' compensation as required by law. Required coverage, limits, and endorsements shall be established by the County in consultation with its insurer and included in the final contract. Commercial general liability coverage shall name Morgan County, its officers, agents, and employees as additional insureds for Contractor's operations. Contractor shall provide certificates of insurance and required endorsements before commencing work and maintain required coverage throughout performance of the contract.

Indemnification. Contractor agrees to indemnify, protect, defend and hold harmless Morgan County, its agents and employees from and against all claims, demands, causes of action of any kind or character, including the defense thereof, arising out of the act, omission, negligence or intentional acts of Contractor's agents, employees, representative, assigns, and subcontractors under this contract.

Termination. If Contractor materially breaches the contract, County may give written notice identifying the breach and requiring correction within ten (10) calendar days or a shorter reasonable period specified in the notice when necessary to meet a scheduled performance. If Contractor fails to timely correct the breach, County may terminate the contract and pursue available remedies under Utah law. County may immediately suspend performance or terminate the contract upon written notice if Contractor fails to maintain required insurance, fails to timely provide required livestock or personnel, or creates a condition presenting an immediate threat to health or safety.

County may also terminate the contract upon written notice if sufficient funds are not appropriated or otherwise available for continued performance. Upon termination for lack of funds, Contractor shall be entitled to payment for services satisfactorily

performed and accepted through the effective date of termination, but not for unperformed services or anticipated profits.

Choice of law and venue. This Contract shall be construed under the laws of the State of Utah. Venue shall be the Second Judicial District, Morgan County, Utah.

Waiver. Failure of either party to enforce any of the provisions herein shall in no way be construed to be a waiver of such provisions. Such failure shall not in any way affect the right of either party to thereafter enforce each and every provision of the contract. No waiver of any breach of any provision of this contract shall constitute a waiver of any other subsequent breach of any provision of this contract.

Entire agreement and modification. This contract constitutes the entire understanding of the parties and supersedes any and all prior written or verbal representations between the parties. This agreement cannot be modified unless said modification is reduced to writing and executed by both parties.

Independent contractor. For the purpose of this Contract it is understood that the parties are independent contractors and no employee or agent of one is, for any purpose of this contract, an employee or agent of the other. Nothing contained herein, or any of the obligations of the parties hereunder, shall in any manner inure to the benefit of third parties. Personnel under this Contract shall be mutually approved but are deemed for all purposes as employees or subcontractors of Contractor and as such County assumes no liability or responsibility for any wages, tax or insurance obligations on their behalf.

Workers' compensation insurance. Contractor shall obtain and maintain during the entire term of this contract workers compensation coverage sufficient to cover all of Contractor's employees hereunder pursuant to Utah State statutes. Contractor shall provide to the County a certificate of insurance verifying that Contractor has complied with this requirement.

State and federal regulations. Contractor shall perform this contract in compliance with all applicable Utah state and federal laws, ordinances, and regulations, and shall, in particular abide by all policies and procedures in place at Morgan County Rodeo Grounds.

Severability. If any provisions of this contract are held invalid, the remainder of the contract shall not be affected thereby if such remainder would then continue to conform to the terms and requirements of applicable law.

Assignment. Contractor shall not assign any interest in this contract, and shall not transfer any interest in this contract without written consent of the County hereto.

Successors. The parties covenant that the provisions of this contract shall be binding upon heirs, successors, sub-contractors, representatives and agents.