MORGAN COUNTY COMMISSION MEETING AGENDA



December 16th, 2025

4:00 WORK SESSION 5:00 REGULAR MEETING

PUBLIC NOTICE is hereby given that the MORGAN COUNTY COMMISSION will hold a regular Commission meeting in the Commission meeting room at 48 West Young Street, Morgan, Utah.

4:00 WORK SESSION

County Administrative Manager: Triage of Projects

5:00 COMMENCEMENT OF MEETING

(A) Opening Ceremonies

- 1. Welcome
- 2. Invocation and/or Moment of Reflection: Hon. Commissioner Newton
- 3. Pledge of Allegiance

(B) Consent Agenda Items

- 1. Approval of the Morgan County Commission Minutes from December 2nd, 2025.
- 2. Acknowledge receipt of the letter of resignation of Planning Commissioner Tom Telford.
- 3. Notice of Mountain Green Planning Commission Seat Open to Submissions
- **4.** Notice of Community & Economic Opportunity Board Seat Open to Submissions
- 5. Approval of Resolution CR 25-61 Morgan County Historical Society By-Laws
- 6. Approval of Resolution CR 25-67 updating CR 24-06 the County's Website Privacy Statement
- 7. Approval of Resolution CR 25-68 updating CR 24-40 the County Breach Notification Policy

(C) Commissioner Declarations of Conflict of Interest

(D) Public Comments (please limit comments to 3 minutes)

(E) Presentations

Deputy Cole Ricks and canine "Ace" who recently graduated from academy.

(F) Action Items

- Hon. Kimberly Harrison Discussion/Decision Morgan County Cash Handling Policy
 Discussion and decision Morgan County Resolution CR 25-65 County's Cash Handling
 Policy.
- 2. Hon. Shaun Rose Discussion/Decision 2026 Budget Adjustment
 Discussion and decision on making the Recorder's GIS Specialist responsible for all GIS duties County-wide, dissolving any need for third party GIS contracted services and adjusting the salary and benefits accordingly.
- **3. Hon. Shaun Rose** Discussion/Decision Boundary Verification Survey Work Discussion and decision on awarding or declining RFP submission for Summit/Morgan Boundary verification survey work.
- **4. Morgan County Board of Equalization** Discussion/Decision Late Appeals & Stipulations Discussion and decision on Morgan County Resolutions requesting late BOE Appeals
 - a. CR 25-22-BOE Late Appeal Request: Wendy Louise Knudsen
 - **b. CR 25-23-BOE** Late Appeal Request: Brooks Fornelius
- **5. August Granath** Discussion/Decision Governor's Office of Economic Opportunity Discussion and decision to adopt **CR 25-66** Morgan County's Rural Economic Blueprint.

MORGAN COUNTY COMMISSION MEETING AGENDA

- **6. Hon. Morgan County Commission** Discussion/Decision 2026 Calendar(s)
 Discussion and decision on County Resolutions **CR 25-62** Morgan County 2026
 Commission Meeting Calendar, **CR 25-63** Morgan County 2026 Planning Commission Meeting Calendar, **CR 25-64** Morgan County 2026 Holidays and Payroll Calendar.
- Hon. Leslie A. Hyde Discussion/PUBLIC HEARING/Decision Clerk/Auditor
 Discussion and decision on Morgan County Resolution CR 25-60, fourth quarter
 amendments to the County's FY 2025 budget.
- 8. Josh Cook Discussion/PUBLIC HEARING/Decision County Planning & Zoning <u>Thurston Rezone</u>: CO 25-17 Request to rezone property from Multiple Use (MU-160) to Rural Residential (RR-10) and reflect that change on the Future Land Use Map from a split designation of Ranch Residential 10 and Natural Resources and Recreation to Ranch Residential 10 completely. The property is identified by parcel numbers 00-0000-4729, 00-0000-4745, 00-0000-5148 and serial numbers 01-003-074, 01-003-076, 01-003-079 and is approximately located at 2240 West Deep Creek Road in unincorporated Morgan County.
- 9. Kate Becker Discussion/Decision Morgan County Administrative Manager Discussion and approval of the County's Predation Management Plan for 2026 and commitment of participating funds from 71-2229-000-000 [Predator Control Trust & Agency Fund].
- 10. Kate Becker Discussion/Decision Morgan County Administrative Manager Discussion and approval of Appendix A to the County's Fire Warden Agreement setting salary and benefits.
- (G) Commissioner Comments
 - Commissioner Blocker
 - Commissioner Newton
 - Commissioner Fackrell

- Commission Vice-Chair Nickerson
- Commission Chair Wilson

The undersigned does hereby certify that the above notice and agenda were posted as required by law this the 11th day of December 2025: Updated and reposted this 13th day of December 2025.

Kate Becker – Morgan County Administrative Manager

*Action Item(s) that includes Public Hearing(s) will be held at or after 6:00 PM

The Commission may vote to discuss certain matters in closed Session (Executive Session) pursuant to Utah Code Annotated §52-4-205. In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call Kate Becker at 435-800-8724 at least 24 hours prior to this meeting. This meeting is streamed live.

If you want to participate virtually in any public comment listed on this agenda, you need to contact <u>Jeremy@morgancountyutah.gov</u> at least 24 hours before the scheduled meeting.th

| | Project | Status | | | |
|----|---|---|--|--|--|
| 1 | Fair Venmo Account | Need access to fair phone and email in order to verify Paypal Account | | | |
| 2 | Cattle Grazing Contract | Awarded to A. Toone last year but after the contract language did not match the RFP Bret published. Commission will need to agree to the new language in 2026. | | | |
| 3 | Grant Writer RFP | Award the RFP for grant writing services; RFP posted but very few applicants. Would like to repost. | | | |
| 4 | Animal Control RFP | Animal Control Vet RFP will need to be reposted in February for award. | | | |
| 5 | Short Term Rental/ 3% Public Safety Sales Tax EDDM | Survey have been created. Need to get with Jeremy on building them out in JotForm and then design and mail the EDDM | | | |
| 6 | Playground Equipment Inspection | Recreation Director to inspect all County-owned playground equipment by end of 2025 to establish what needs priority replacement | | | |
| 7 | RDA/CRA Slide Deck | Create and give a presentation explaining the County's current RDA & CRA areas and how projects work. | | | |
| 8 | Dirt Spot | Working with UDOT to have the 'dirt spot" transferred to the County as a starting hub for mountain biking | | | |
| 9 | Missing Packets | Get all missing or mislabled packets uploaded to the County website | | | |
| 10 | WFRC: Economic Development Revolving Fund | Look into a revolving loan fund through WFRC for economic development | | | |
| 11 | Fire Department Gym | Fire Department Employee Handbook states that they will be given access to fitness equipment. The basement of the fire house has been set up for this but no equipment has been purchased or donated. | | | |
| 12 | Mobile Generator | Waiting on costs for mobile generator or generator solution for Library, Public Works, Fire Station, & Fairground | | | |
| 13 | Strawberry Access- Olympics | Snowbasin requesting assisstance in getting the Strawberry access improved as a secondary egress for the Olympics and to establish a base for expansion. | | | |
| 14 | 4 Clerk & Sheriff Clerk: Security Access Waiting on spec list from Adams so we can publish an RFP | | | | |
| 15 | Airport RFP | Airport has a beautification grant. They solicitated estimates but have not created an RFP for approval or posting | | | |
| | Employee Handbook | Handbook has been rewritten and is currently with a third party legal team for review. Hoping to pass at the beginning of 2026. | | | |
| 17 | Fleet Decals | Three Fleet Vehicles are in however we need to order County decals | | | |
| 18 | Varibale Message Boards | age Boards Been in discussion with UDOT about getting VMB for the East & West mouths of the Canyon to annouce lane closures for accidents, etc. | | | |
| 19 | Code Text Amendment | Draft and submit a code text amendment adding alternates to the planning commission and adding a posting requirement for area nominations | | | |
| 20 | cws | | | | |
| 21 | Farm Bureau | Working with FB on public education session on Ag Protection Areas | | | |
| 22 | Privaledge Tax | Need clarification on what this is and when it comes into play. Areas of concern are the Cattle Grazing Ground and the Airport | | | |

| | | Airmort needs a water share for their harm. It is talked to all water districts in the area | | | |
|-----|--|---|--|--|--|
| | | Airport needs a water share for their berm. I've talked to all water districts in the area | | | |
| 23 | Airport Water Share | and none of them have a pressurized system for sprinklers. Board to look into how | | | |
| | | they want to proceed | | | |
| 24 | RAMP Tax | Board Revitalization; Research Reauthorization procedures | | | |
| 25 | Fence In/ Fence Out | No marching orders but on my radar | | | |
| 00 | FDA Overst | Look into the possibility of upgrading the Rec Plex for year round use and emergency | | | |
| 20 | EDA Grant | stationing | | | |
| 27 | Rifle Range | Continue working with EDA on lead remediaiton requirements | | | |
| - | | | | | |
| 28 | Mountain Green Interchange vs. Exit 92 | Circle back with Senator to see how conversations with FHA and UDOT are going | | | |
| 29 | Flood Plain Study | Waiting on FEMA to approve apploication | | | |
| 30 | Cash Receipting Policy | On 12/16 agenda | | | |
| | | - | | | |
| 31 | Reconciliation of Uncleared Checks | Treasurer is having Alex work on this | | | |
| | | Since training we are seeing if new implementations resolve the issues before | | | |
| 32 | COINS Upgrades | regrouping and discussing paid upgrades | | | |
| | | Working on dissolving out current sureyor contract for the recorder's office and | | | |
| 33 | Recorder > Surveyor PLSS Issue | researching other options for better ROI on services | | | |
| | | · | | | |
| 34 | Firefighter Cancer Bill | Waiting on clarification on facilitating screening vs. paying for | | | |
| 0.5 | D :: | appointments/time/travel | | | |
| | Railroad | Weed abatement; trail access | | | |
| | Impact Fee Study | Pending RFP submissions | | | |
| 37 | County Fee Analysis | Pending RFP submissions | | | |
| 38 | Greenbelt Restricted Fund | No deposits since May 2025. Reached out to Treasurer & Assessor to check on | | | |
| | | status | | | |
| | Hardscrabble Flood Issue | RFP awarded; funding established | | | |
| 40 | Fire Department Cement Pad | Approved to be funded in 2025. RFP Awarded; Not sure on status of work | | | |
| 11 | HB 345: State Park Access Grant | Grant monies are already awarded out through 2027. Next Round opens in February | | | |
| 41 | TID 040. State Fair Access Grant | for 2028 funding | | | |
| 12 | SB 202: Mandatory BOE Training | Calendar of training sent to Commission by STC/UAC; At beginning of year make | | | |
| 42 | SD 202. Figuratory DOE Halling | sure all are scheduled for a training date/time | | | |
| 43 | Tourism Tax Advisory Board "TTAB" | Missing By-laws and appointments & terms by resolution | | | |
| 11 | Active Transportation Advisory Board | Missing By Jaws and appointments 9 torms by resolution | | | |
| 44 | "ATAB" | Missing By-laws and appointments & terms by resolution | | | |
| 15 | Fairgrounds Poard | Missing Pullaws and appointments 9 torms by recolution, add FFA as beging a seet | | | |
| 45 | Fairgrounds Board | Missing By-laws and appointments & terms by resolution, add FFA as having a seat | | | |
| 46 | Website Updates | 2026 Calendar's once approved & Listing of all County Boards | | | |
| 47 | Taggart's Improvements | Budget adjustment needed for 2026 to pay for improvements | | | |
| 48 | Land Acquisition Projects | CLOSED SESSION | | | |
| | | Hove not motivate Migiting to be contagende to neet as ODMA: Might be as list of | | | |
| 49 | County Weed Abatement Board | Have not met yet; Waiting to be sent agenda to post per OPMA; Must have list of | | | |
| | | Noxious Weeds recommended to Commission by end of March 2026 33.085 | | | |
| 50 | Border War | RFP on the agenda for 12/16 for award | | | |
| | America250 | Is the Historical Society on top of this? Have we received swag monies? | | | |
| | | is and this issue so story on top of anot have no top offer on a find in one | | | |

| 52 | CEO Rural GOEO Grant | Activity Codes to not balance |
|----|--|--|
| 53 | Traffic Speed Signs | Blaine said he brought up in budget to out these up on old hwy & MVD; Nothing is in the Al notes |
| 54 | Municipal Building Authority | Alex to help reconcile fund so we know the final amount due to us by MGFPD |
| 55 | Share the Road Signs | Paid for by Morgan Valley Trails Foundation; Still waiting on Public works to put them up |
| 56 | Kent Smith | Waiting on Rental Agreement from MGSID |
| 57 | Human Services Contract | County approved but Weber has not yet signed |
| 58 | NICA Course | County to use it's grant extension to go out for RFP for dirt work for the parking lot |
| 59 | Delinquent Ambulance Billing Company | Contract still not agreed upon through Attorney's office |
| 60 | Commission Travel Policy Updates | Need updated on approval process as well as removing language the AM books lodging |
| 61 | Road Vacation | There is a road the County does not own nor do we have an easement yet we maintain it. Need to vacate or get an easement on record |
| 62 | Water Regionalization | Working with ProWest, Recorder & P & Z on adding a culinary & Secondary water district layer to our GIS Maps |
| 63 | Credit Card Pass Through Fees | Really just need to go out for bid for new credit card service provider |
| 64 | YE Bank Interest Distribution | Make sure Alex does the YE bank interest distribution as was agreed upon in 2026 budget hearings |
| 65 | LexisNexis | Get Public Records access through Lexis Nexis for the Assessor's office for Primary exemption look ups |
| 66 | NearMap | Demo with Near Map for County fly over imagry |
| 67 | Dome | Decided what we are going to do with the dome. State Parks does not want it, company will not take back on consignment as it is/was stored outside |
| 68 | Review Homesteader Credit Criteria | Requested annually, offered to do it this year in August, Commission declined > then asked for it again when applications were being approved/denied |
| 69 | Gravel Pit Protection Zone | County does not have one, consider adding |
| 70 | Legislative Action: USDA vs State Inspected Facility | Meat donations to Bingham's can currently not be given to our Food Pantry |
| 71 | Final Payment of Cottonwoods HOA Trails | Feb-26 |
| 72 | Cell Tower Sublease | Sent to Garrett, acquired original documents from leasee, waiting on attorney to confirm if any action is required |
| 73 | CEO Grant JotForm | Convert historical jotform data from Mo's account to County's Account |
| 74 | Airport Lease | Confirm Civic Review Sends out Lease bills |
| 75 | Animal Control | Confrim that Animal Control data is now in Civic Review and will track and mail renewals |
| 76 | Mountain Green Cemetery | Out of Room/ No Plan |
| 77 | County Owned Parcel Research | Do audit report; create GIS layer |

| 78 | Secondary Water | GIS Parcel Layer |
|----|-------------------------|---|
| 79 | Fly Over Imagery | Find a fiscally conservative option (Tooele) |
| 80 | Croydon Fire | Finalize Site Plan |
| 81 | Weber River Restoration | Work Session; Plan; |
| 82 | Broadband | Status map; Possible GIS Layer |
| 83 | Airport Grant- UDOT | Currently slated for 2030 |
| 84 | WUI | Updated Agreement; Said should be sent January 2026 |
| 85 | Fire Warden | New Fire Warden Contract; Need to discuss fleet vehicle |



December 2, 2025

PUBLIC NOTICE is hereby given that the MORGAN COUNTY COMMISSION will hold a regular Commission meeting in the Commission meeting room at 48 West Young Street, Morgan, Utah.

4:00 WORK SESSION 5:00 REGULAR MEETING

PUBLIC NOTICE is hereby given that the MORGAN COUNTY COMMISSION will hold a regular Commission meeting in the Commission meeting room at 48 West Young Street, Morgan, Utah.

COUNTY COMMISSION

Commission Chair Matt Wilson Commission Vice Chair Vaugh Nickerson Commissioner Raelene Blocker Commissioner Mike Newton/remotely Commissioner Blaine Fackrell

OTHERS IN ATTENDANCE

Debbie Sessions Tina Kelley Sherry Stevens Ross Keogh Valerie Craussen

OTHER EMPLOYEES

IT Director Jeremy Archibald
Deputy Clerk/Auditor Cindee Mikesell
Administrative Manager Kate Becker/remotely
County Attorney Garrett Smith (CA)
Deputy Attorney Janet Christoffersen (DA)
Clerk/Auditor Leslie Hyde
Assessor Janell Walker
Sherriff Corey Stark
Chief Deputy Jim Wagner
Treasure Kimberly Harrison
Recorder Shaun Rose
Planning and Development Josh Cook
Bret Heiner Public Works

4:00 WORK SESSION

Work Session on December 2, 2025, focused on the rural economic blueprint for Morgan County. Sherry Stevens and August Granath presented the draft, highlighting key points such as Morgan County's population growth slowing by half, a high median household income, and a young demographic. The blueprint identified strengths like community cohesion and high-quality recreation assets but noted weaknesses such as limited retail and commercial activity and a lack of accessible public land. Opportunities include developing a commercial land inventory and promoting tourism. The session concluded with a discussion on implementing the blueprint and addressing feedback.

Action Items

| • [] Explore opportunities for tourism development on private land in Morgan County. |
|--|
| • [] Incorporate feedback from the Commissioners into the final draft of the rural |
| economic blueprint. |
| • [] Bring the final version of the rural economic blueprint to the Commission for |
| approval in two weeks. |
| • [] Revise the SWOT analysis to include a note about people commuting into Morgan |
| County for jobs and residents spending money outside the county. |
| |

• [] Send the draft blueprint to the Commissioners for additional feedback before the 12/10/2025next meeting.

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5:00 COMMENCEMENT OF MEETING

- 1. Opening Ceremonies
- 2. Welcome
- 3. Invocation and/or Moment of Reflection: Hon. Commissioner Vaughn Nickerson
- 4. Pledge of Allegiance: Commissioner Nickerson
- 5. Commissioner Mike Newton/remotely
- (B) Consent Agenda Items
 - 1. Approval of the Morgan County Commission Minutes from November 18, 2025.
 - **2.** Approval of the Morgan County Request for Qualifications for Indigent Defense Services (Public Defender RFQ) and authorization to publish and solicit submissions, with a submission deadline of Friday, December 19, 2025, at 5:00 p.m.

Commissioner Fackrell raised a question about the Indigent Defense Services RFQ, asking how the set amount in the proposal was determined and what the county has paid for such services in the past. He suggested the item might need to be pulled from the consent agenda until clarified. Garret Smith, CA confirmed the question related to the RFQ and explained that the amount was based on the available budget. He added that his office cannot participate in interviews or make decisions due to a conflict of interest. Commissioner Fackrell asked whether past payments had been fixed or hourly, and Garret Smith, CA clarified that it was not an hourly rate and that hourly billing would cost significantly more.

Commissioner Fackrell Moved to approve the consent agenda items. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

- (C) Commissioner Declarations of Conflict of Interest
 - -None
- **(D) Public Comments** (please limit comments to 3 minutes)
 - -None
- (E) Presentations none
- (F) Action Items
 - 1. **Erica White, EMS Deputy Chief** Discussion/Decision Approval of contract with CMOE (Center for Management & Organization Effectiveness) for a one-day onsite "Courageous Conversations" workshop on January 27, 2026, at 48 W. Young Street, in the fixed amount of \$7,500 (including facilitator and travel expenses).
 - a. Garret Smith, CA noted that Erica White was at training but reminded the group that the item in question had already been previously discussed and approved. However,

there was a follow-up question about fixed costs, specifically those listed on page 33 related to travel and similar expenses. Garret Smith, CA confirmed that emails and documentation show that pricing is fixed and includes travel, shipping, and other associated costs. To ensure accuracy and confirm the current pricing structure, Commission agreed that a new motion should be made.

Commissioner Blocker moved accept the Contract for Management & Organization. Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The motion passed

2. Valerie Craussen, Planning Outpost – Discussion/**Public Hearing**/Decision – Water Element update to Morgan County General Plan.12/10/2025

Valerie Craussen/ Josh Cook: clarified that the current update is a stop-gap update to meet the state-mandated water element requirement in the general plan by December 2025. Only residential water systems need to be included; agricultural systems are not required at this stage. The ordinance is temporary and will be revised with the full general plan update in 2026.

- Public **vs.** private water systems: under state definitions, a "public" water system can still be *privately owned* if it serves the public.
- Purpose of the ordinance: this ordinance is intended as a quick compliance step, not the final or comprehensive plan. More detailed reviews and future updates are expected.
- Next steps from Commission: Commissioner Fackrell will send his notes and questions for consideration during development of the 2026 plan.
- County staff responsibilities: County staff will continue reviewing information and incorporate additional data as needed.

Commissioner Fackrell Moved to go into Public Hearing for Water Element update to Morgan County General Plan. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

Commissioner Fackrell Moved to go out public Hearing for Water Element update to Morgan County General Plan

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

Commissioner Nickerson moved to approve CO-25-22 Emergency Amendment of the Water Element Update Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

b. **Bret Heiner** – Public Works – Discussion/Decision – Hardscrabble Road Culvert Project and bids review; Letter to Neil Kilburn regarding easement agreement.

Bret Heiner, Public Works, brought up a project on Morgan Valley Drive dealing with spring runoff water. The group reviewed two bids for the project. Garret Smith, CA emphasized the need to ensure access for maintenance to avoid wasted infrastructure, confirming that the property trustee had agreed to the easement. Bret Heiner, Public Works and Garret Smith, CA confirmed all approvals and signatures were in place with Mr. Kilburn, and Commissioner Fackrell noted the funds would come from the Flood Mitigation Fund.

Commissioner Fackrell moved to approve bid 1 for \$24,975, funds coming from Flood Mitigation Fund. Seconded by Commissioner Nickerson

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

4. Hon. Recorder Shaun Rose – Discussion/Decision – GIS PowerPoint Presentation, ESRI contract. **ESRI contract signing**.

GIS and PLSS Discussion/Decision, Shaun Rose, Morgan County Recorder, Updating commissioners on the county's GIS (Geographic Information System) development, infrastructure improvements, PLSS (Public Land Survey System) issues, and plans for in-house surveying.

The county reviewed its plans to modernize GIS and address major issues with the Public Land Survey System (PLSS). GIS is being reorganized into an in-house department so all county mapping—parcels, addresses, zoning, subdivisions, voting districts, and historical data—can be

managed in one unified system instead of the eight outdated and inconsistent maps currently in use. The new consolidated GIS map is planned to launch January 1, giving both the public and county staff a single transparent and accessible source of information. Commissioners supported the effort, noting past difficulties navigating multiple maps.

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Shaun Rose, Morgan County Recorder, went on to explain that Morgan County is facing significant problems with its land survey monuments. Many monuments have been lost, destroyed, or buried over time, and the county's records are often outdated or incomplete, with much of the available information coming from more than 20 years ago. This causes major inconsistencies when new surveys are submitted because the county cannot verify them against reliable data. Out of more than 2,500 monuments in the county, only 102 have usable coordinates, about 123 have partial information, and although the county has 317 tie sheets, many of them lack the bearings and distances needed to properly locate monuments on GIS. Limited funding and reliance on a contract surveyor have made it difficult to update or rehabilitate these monuments.

This lack of accurate information creates conflicts between private surveyors and leads to issues where property sizes appear to change because surveys are based on inconsistent or missing data. If two surveyors disagree on a boundary, the county cannot resolve it, and it becomes a civil matter. A recent subdivision application revealed a monument that will be destroyed by development, and although the developer noted its existence, the county cannot record or preserve the data because it does not have the equipment, a certified surveyor, or staff capacity to collect it. While state code allows developers to be required to pull permits or coordinate monument removal, the county still lacks the means to verify the information.

Commissioners discussed possible solutions, such as requiring surveyors or developers to report monument locations or making it part of subdivision approval requirements. Planning staff confirmed that developers can be required to relocate monuments. Shaun Rose, County Recorder emphasized that the long-term solution is to establish a full-time county surveyor position with proper equipment so the county can collect accurate data, prevent further loss of monuments, verify subdivision surveys, and properly maintain the county's land records.

Garrett Smith, CA stated that the contract with ESRI includes a provision stating that if funding isn't available for government entities, as long as they are notified before the start of the next year, the contract isn't required to run for the full three-year term."

Commissioner Fackrell moved to approve contract with ESRI. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE

Commissioner Fackrell AYE
The vote was unanimous. The motion passed

- **5. Hon. Clerk Leslie Hyde PUBLIC HEARING at 6:00 PM** Morgan County Clerk/Auditor.
- **a.** Discussion/Public Hearing/Decision Executive County Officer wage increases per UCA Section 17-66-401.
- Leslie Hyde, Morgan County Clerk/Auditor, confirmed that notes from the September 5 meeting indicated elected officials would receive a 4% increase, while Commissioners would receive 2%. Commissioner Nickerson and Commissioner Newton's notes matched that understanding. The group clarified that elected officials receive a 2% COLA plus a 2% increase in lieu of a merit review, since they are not evaluated under the merit system. Other department heads and employees receive COLA plus whatever merit increases their evaluation justifies.
- Some discrepancies appeared in the percentage calculations on the spreadsheet provided. Casey Basaker, Human Resource, explained that excel rounding caused small variances (e.g., 1.96% appearing instead of 2%) due to rounding to the nearest dollar or cent. The underlying amounts still reflect the correctly intended percentage. He will adjust the presentation to align the displayed percentages more clearly.
- A question was raised about a long-term employee earning the same as a new hire; Casey Basaker /Human Resource noted this can occur when positions receive only COLA adjustments and market rates set the minimum starting wage.
- Commissioner Blocker moved to go into Public Hearing about County Officer wage increases per UCA Section 17-66-401.
- Seconded by Commissioner Nickerson
- VOTE:
- Commission Chair Wilson AYE
- Commission Vice Chair Nickerson AYE
- Commissioner Newton AYE
- Commissioner Blocker AYE
- Commissioner Fackrell AYE
- The vote was unanimous. The motion passed
- Commissioner Blocker Moved to go out Public Hearing about County Officer wage increases per UCA section 17-66-401
- Seconded by Commissioner Fackrell
- VOTE:
- Commission Chair Wilson AYE
- Commission Vice Chair Nickerson AYE
- Commissioner Newton AYE
- Commissioner Blocker AYE
- Commissioner Fackrell AYE
- The vote was unanimous. The motion passed

b. Discussion/Public Hearing/Decision – adopting the Operating and Capital Budgets of Morgan County for the 2026 year.

Leslie Hyde, Morgan County Clerk/Auditor, presented the 2026 Morgan County budget, outlining the full budget process. Budget requests were submitted by August 20, followed by departmental work sessions on September 3–5. Commissioners then issued recommended budgets. The county faced a 12% increase in medical insurance costs and a 4% increase in dental insurance. Morgan County currently employs 75 full-time and 42 part-time employees.

The tentative budget was approved on October 28, properly noticed, and made available for public inspection on November 20. The county is not seeking a tax increase for 2026, though some fund balance will be used to balance specific budgets. Leslie Hyde, Morgan County Clerk/Auditor, thanked departments for submitting conservative requests, noting the challenge of operating under tight budgets and the county's commitment to fiscal responsibility.

Commissioner Nickerson moved to go into Public Hearing to Adopt the Operating and Capital Budgets of Morgan County for the year 2026.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE

The vote was unanimous. The motion passed

Commissioner Nickerson moved to close public hearing to Adopt the Operating and Capital Budgets of Morgan County for the year 2026.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

Commissioner Nickerson move to approve CR-25-58 the 2026 Morgan County Operating and Capital Budgets for the year 2026

Second by Commissioner Blocker

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The Motion passed

c. Discussion/Decision for Fourth Quarter 2025 Budget Amendments. Approved all budget adjustments Nickerson 2nd Fackrell all approved

Leslie Hyde, Morgan County Clerk/ Auditor reviewed several budget adjustments and corrections:

1. Tourism Budget Requests (2026)

- o \$3,200 for web hosting and plugins, including the community calendar.
- o \$1,000 to attend a tourism conference.
- o Discussion clarified these should be funded now rather than waiting until next year, with considerations about reallocating from event funds.

2. Garbage Enterprise Fund (2025)

- o Employee benefits were miscalculated.
- o Request to move funds from the fund balance to cover the shortfall.

3. Emergency Management

- \$1,000 for a temporary employee/intern to help with overdue emergency planning work.
- o Funding moved from non-departmental to Emergency Management.

4. Flood Disaster Fund

- \$10,000 moved from the fund balance to flood projects for the Hardscrabble flood fix.
- o Clarification that this is separate from the \$24,000 approved earlier.

5. Planning & Zoning

 Adjustments to pass-through accounts for surveying and inspection services (increasing both revenue and expenditure to match activity).

6. Recreation Department (2025)

- Internal budget cleanup across several youth sports program lines to prevent overages:
 - **\$569.60**
 - **\$610.96**
 - **\$129.27**
 - **\$**5
- o All are reallocations within the department.

7. Assessor's Office Fleet Vehicle

- o Vehicle was in an accident; insurance reimbursement received.
- Budgeting the insurance revenue and moving funds from Recreation to help cover costs since the Rec Director was driving the vehicle.

Commissioner Nickerson moved to approve the fourth quarter 2025& 2026 budget amendment as discussed. Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

6. Josh Cook – Discussion/**Public Hearing**/Decision – Morgan County Planning & Zoning – Title 17 Code update to Morgan County Land Use Code.

The State Legislature recently renumbered sections of Title 17 related to land use, zoning, and other regulations, which made existing references in the county code obsolete. This text amendment updates the county code to match the new state numbering, ensuring that residents and applicants can locate the correct state statutes. No substantive changes are being made to the county code itself; only the reference numbers are updated. County code sections, such as 31.01 and 30.01, remain the same, and the amendment allows for future corrections if additional references are discovered. The Planning Commission recommended approval, and the changes improve clarity and accessibility without altering the content of the code.

Commissioner Nickerson moved to go into Public Hearing Title 17 Code to Morgan County Land Use Code. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE

The vote was unanimous. The motion passed

Commissioner Blocker Moved to go out Public Hearing Title 17 Code to Morgan County Land Use Code. Second by Commission Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The Motion passed

Commissioner Nickerson moved to approve the Utah Code Title 17 text amendment, as outlined on December 2, 2025, memorandum. The approval includes the proposed changes and authorizes staff to correct any minor technical, clerical, or reference errors discovered during ongoing review. Any minor future adjustments of this type will also be treated as administrative corrections.

Second by Commissioner

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE The vote was unanimous. The motion passed

- 7. Hon. Treasurer Kimberly Harrison Discussion/Decision Cash Handling Policy.
- a. Garrett Smith, CA, explained that the cash handling policy included in the packet still needs additional work. Since Kimberly has already discussed this with him and Janet, he requested that the item be postponed to the December 16 meeting.

Commissioner Fackrell moved to postpone Cash Handling Policy to December 16, 2025, meeting. Seconded by Second by Commissioner Nickerson

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

- **8. IFAC Grant application** Discussion/Decision Memo on IFAC uses, requirements, and current application requests.
- a. An application focused on a public-private partnership was submitted, but it provides limited benefit to the county and lacks UDOT participation. Garret Smith, CA, recommended not moving forward this year, as the application could misrepresent the county's position and stakeholders have not agreed. Instead, he suggested conducting a deeper review to create a more county-focused application for next year, ensuring proper commission approval and involvement. The recommendation includes formally withdrawing the current application to clarify that the county did not authorize it
- b. Commissioners discussed whether to pursue the grant next year. Commissioner Nickerson supported revisiting it through proper channels and ensuring UDOT participation to strengthen the county's position. UDOT's lack of support stems from concerns that the county would have to assume ownership and long-term maintenance of major infrastructure, potentially disrupting planned interchange designs and increasing county costs. Despite drawbacks, the grant could offer advantages, including stronger ranking due to connections with Snowbasin and future Olympic activity. Garret Smith explained that withdrawing now and reapplying next year would allow the

county to submit a county-driven application focused on public benefits—such as asset inventory, corridor safety assessments, staff training, and coordination with UDOT and UTA—without misrepresenting stakeholder support. The group agreed that a future presentation from staff would help outline what a properly structured application could accomplish.

Commissioner Newton moved to withdraw IFAC Application that was submitted on behalf Morgan County, but Next application Morgan County will give permission for application.

Seconded by Commissioner Nickerson

VOTE

Commission Chair Wilson abstain from voting Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE The vote was 4 aye one Abstain vote. The motion passed

Commissioner Fackrell Moved to convene as Board of Equalization Second by Commission Nickerson

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

- **9. Morgan County Board of Equalization** Discussion/Decision Hearing Officer's Decisions & Fully Executed Stipulations.
- **a.** CR 25-07-BOE Resolution(s) Approving or Denying Fully Executed Valuation Stipulations Entered into by the Assessor and Taxpayers for the 2025 BOE to date (Group). Individual
 - i. **CR 25-09-BOE** Payne Real Estate Investments, LLC
 - ii. **CR 25-10-BOE** Nevell Living Trust 12-29-1999

- iii. **CR 25-11-BOE** 5961 N. Roper Drive, LLC
- iv. **CR 25-12-BOE** Wagner, John
- v. **CR 25-13-BOE** -- See Ten, LLC
- vi. **CR 25-14-BOE** -- Hyde, Leonard

Janell Walker, Morgan County Assessor, explained she was assisting Leslie A. Hyde Morgan County Clerk/Auditor, in presenting the Board of Equalization (BOE) items and walked the commission through how the BOE hearing officer's recommendations work. If the commission approves the BOE hearing officer's recommended value, that becomes the county's value—but property owners may still appeal to the state unless they *stipulated* to the value. Items over a \$1 million change in value require separate agenda items, which is why so many appear individually.

She reviewed an Excel sheet showing three groups:

- Green items: owners stipulated to the value and cannot appeal further.
- Non-stipulated items: owners may still appeal to the state.
- **Pink numbers**: show the amount of change from assessed value to recommended market value.

Commissioners asked several clarifying questions about which properties require individual approval, how stipulations work, and why certain value changes appear large. Janell Walker Morgan

County Assessor explained differences were due to market value adjustments, greenbelt status, partial construction percentages, and updated data from appeals.

The largest discussion centered on Wasatch Peaks Ranch (WPR) properties:

- Many are partially completed homes with percentages of completion ranging from ~8% to ~100%.
- Appraisal adjustments were made after receiving additional data during appeals, including some cost information, state surveys, and clarification on **intangible club membership** value, which cannot be taxed.
- Several WPR parcels received significant downward adjustments to ensure equity and consistency, given limited disclosed sales data.
- Some lot values (without improvements) also stipulated reduced values.

Commissioners questioned how values could be lower than purchase prices. Walker clarified that Utah is a **non-disclosure state**, so the county does not receive actual purchase prices. Values must be based on market indicators, not rumored sales prices.

Commissioner Newton moved to approve CR25-07-BOE

Seconded by Commissioner Nickerson

VOTE:

Commission Chair Wilson AYE Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE

The vote was unanimous. The motion passed

Commissioner Newton moved to approve all BOE in top section- (CR25-09-BOE, CR25-10-BOE, CR25-11-BOE, CR25-12-BOE, CR25-13-BOE, CR25-14-BOE)

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell NAYE
The vote was 4 Aye 1 Naye . The motion passed

b. CR 25-08-BOE – Resolution(s) Approving or Denying the BOE Hearing Officer's Recommendations and Decisions Issued on Appeals Heard to Date (Group).

i. **CR 25-15-BOE** -- WPR01, LLC

ii. **CR 25-16-BOE** -- Wasatch Lot, LLC

iii. **CR 25-17-BOE** -- Fox, Clifford

iv. **CR 25-18-BOE** -- Snowshoe Trek, LLC

v. **CR 25-19-BOE** -- DJWPR, LLC

vi. **CR 25-20-BOE** -- Snowberry Lane C2, LLC

vii. CR 25-21-BOE -- Coleman, Matt

Commissioner Newton moved to approve (CR-25-15-BOE, CR25-16-BOE, CR25-17-BOE, CR25-18-BOE, CR25-19-BOE, CR25-20-BOE, CR25-21-BOE.)

Seconded by Commissioner Blocker.

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell NAYE
The vote was 1 Naye and 4 aye – motion passed

Commissioner Blocker moved to approve CR25-08-BOE Seconded by Commissioner Nickerson

VOTE:

Commission Chair Wilson AYE Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE The vote was unanimous – motion passed

Commissioner Nickerson moved to close Board of Equalization and reconvened as County Commission.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE The vote was unanimous – motion passed

10. Kate Becker – Administrative Manager – Discussion/Decision

a. Adoption of the 2006 Wildland-Urban Interface (WUI) Code and direction on mapping Morgan County WUI zones pursuant to HB 48.

Commissioner Vaughn Nickerson expressed concern that the county's WUI (Wildland Urban Interface) map—created by the Fire Marshal—could be drawn too broadly, potentially labeling the entire county as WUI. Commissioner Blaine Fackrell noted that during their meeting, it was mentioned that a commissioner should serve on the committee that determines WUI boundaries.

Vaughn emphasized that while some areas clearly qualify, he is uneasy about areas in the middle of town being included. Commissioner Fackrell responded that major urban areas like Los Angeles and Hawaii have burned despite being densely populated, showing that even central locations can be at risk.

They also mentioned that the state is still finalizing a new map that won't be ready for two more weeks, yet the county must act before that. The group compared this situation to the recent water ordinances, something they are required to pass now, even though more detailed information will come later.

They agreed it may be helpful to have the Fire Marshal come December 16, 2025, meeting to walk the commission through the details.

Commissioner Nickerson moved that this be postponed until December 16, 2025, Metting to have the new Fire Warden come and explain and go over.

Seconded by Commissioner Fackrell second

VOTE:
Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell aye
The vote was unanimous. The motion passed

b. 910 Ranch Letter Draft.

Commissioner Nickerson updated the Commission on concerns about Summit County's purchase of 1,800 acres in Morgan County. State Forestry advised the county to submit a formal letter outlining its objections, since Summit County is directing decisions on the property without Morgan County's involvement.

Commissioners raised issues including Summit County using federal funds without partnering with Morgan County, keeping the land privately owned while relying on Morgan County for patrol, limiting access to walk-in only, prohibiting motorized use and hunting, and potentially removing agricultural operations—which could trigger rollback taxes and loss of greenbelt status. They also emphasized that private ownership should require full property taxes.

Garret Smith, CA, stated that a draft letter had been prepared, and the Commission agreed to adopt it with the additional concerns discussed.

Commissioner Fackrell moved to approve the drafted letter, including the additional concerns discussed during the meeting, and to send it to both Summit County and the State Forestry and Fire agency. Seconded by Commissioner Nickerson

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

G. Commissioner Comments

Commissioner Blocker

Commissioner Blocker stated that she was receiving messages from Mountain Green about a gas leak on Old Highway Road that forced the closure of the on- and off-ramps. Traffic became severely backed up, requiring drivers to reroute through Peterson, which also became congested all the way into the canyon. Residents were asking that UDOT keep the ramps open, to avoid the gridlock.

Commissioner Newton

None

Commission Fackrell

The Tourism Office met with the State Office of Tourism to discuss plans for bringing international visitors to Morgan County. The state will include the county in its 2026 rotation, specifically hosting groups from Canada and France. When the visit is scheduled, the commissioner will be informed, and the goal is to showcase the county to these visitors.

Commissioner Wilson

Commissioner Wilson shared that attending USAC this year was both enjoyable and helpful. He said he gained valuable insight, especially regarding the need for continued vigilance against scams, and noted that some of the tactics presented were quite alarming. He concluded by thanking everyone involved in planning and presenting at the event.

Commissioner Nickerson moved to go into closed session to discuss the Character and Professionalism, Competency or Mental health of an individual.

Second by commissioner Fackrell.

VOTE:
Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The vote was unanimous. The motion passed

Adjourn - 8:27 P.M.

| Note: The | Commission may vote to discuss certain n | natters in | Closed Session (Executive Session) pursuant to Utah Code Annotated §52-4-205. |
|-------------|--|------------|---|
| APPROVED: _ | Morgan County Commission Chair | DATE: | |
| ATTEST: | Morgan County Deputy Clerk/Audi | – tor | DATE |

*Action Item(s) that includes Public Hearing(s) will be held at or after 6:00 PM

The Commission may vote to discuss certain matters in closed Session (Executive Session) pursuant to Utah Code Annotated §52-4-205. In compliance with the Americans with Disabilities Act, persons needing auxiliary services for these meetings should call Kate Becker at 435-800-8724 at least 24 hours prior to this meeting. This meeting is streamed live.

If you want to participate virtually in any public comment listed on this agenda, you need to contact <u>Jeremy@morgancountyutah.gov</u> at least 24 hours before the scheduled meeting.

From: Tom Telford <ttinmg@gmail.com>
Sent: Friday, December 5, 2025 8:09:25 AM

To: Raelene Blocker <rBlocker@morgancountyutah.gov>

Subject: Letter of resignation

Hello Commissioner Blocker. I am grateful for the opportunity to serve on the Morgan County planning commission the last several months. I have seen first hand the care, concern and commitment our community has for doing things right for the betterment of all who live in and enjoy Morgan County. The stewardship for leading growth and change is important and needed currently and ongoing. The role of planning commission member needs to be one that is filled by a citizen who is in a position to be present and engaged. That is not something I can do in my current responsibilities personally and professionally at this time. Please consider this my desire to resign my position on the planning commission effective immediately.

Thank you, Tom Telford



Morgan County Planning & Development Services

NOTICE

Morgan County Commissioner Raelene Blocker is seeking applicants to fill the vacated Mountain Green seat on the Morgan County Planning Commission.

If no suitable applications are received the positions may be filled by the County Commission at their discretion.

Interested individuals may obtain an application at www.morgancountyutah.gov or may reach out directly to Commissioner Blocker at rblocker@morgancountyutah.gov (801) 865-6062

Seat to be recommended for appointment on January 6th, 2026. All interested persons should contact Commissioner Blocker no later than Monday December 29th by 5pm MST.



Vacancy on the Morgan County Community and Economic Opportunity "CEO" Board

Applicant must be a resident of Morgan County that is a representative of the private-sector with Economic Development Experience. Applicants should submit a letter of interest to the Morgan County Administrative Manager at 48 W Young Street in Morgan, fill out the Online application or send an email to kbecker@morgancountyutah.gov. This is a Volunteer Position.

Duties include attending CEO Board Meetings, establishing a long-range plan for the economic growth, actively promoting Morgan County Businesses, serving on subcommittees such as the CEO Business Growth Grant Review Committee.

Terms are for four years. Meetings are held on the first Wednesday of every month from 8:00 am to 10:00 am at the Davis Tech: Business Resource Center off State Street.

Letters of interest will be accepted until December 29th, 2025 or later if a private sector representative with economic development experience has not yet been appointed.

For more information, call Kate Becker, Administrative Manager at 435-800-8724 or Commissioner Raelene Blocker at 801-865-6062.

BYLAWS

Morgan County Historical Society

ARTICLE I. OFFICES:

The principal office of the Society shall be located in the County of Morgan, State of Utah. The Society may have other offices as the Board of Trustees may determine or as the affairs of the Society may require from time to time, with the approval of the Governing body of Morgan County.

Article II. BOARD OF TRUSTEES:

- A. Membership: The Historical Society Board of Trustees shall consist of not fewer than seven (7) Board Members and not more than ten (10) chosen from citizens of the county areas or precincts: Croydon/Taggart/Lost Creek, Porterville/Richville/East Canyon, Milton/Stoddard/Littleton, Mountain Green, North Morgan/Round Valley, Peterson/Enterprise, and South Morgan. One additional member shall also be appointed as an "at large member", selected from any area of the county. If no applications are received for a vacancy in a specific precinct, applications from any county resident to fill that vacancy.
- B. County Commission Member: Only one member of the county commission may be on the Historical Society Board of Trustees at any one time.
- C. Appointment: New Appointees will be voted on by the Board of Trustees; and forwarded to the county commission for approval. Appointments to the board shall be made before April 1 of each year or whenever an appointment is necessary.
- D. Term:
 - 1. Trustees shall be appointed to serve for three (3) year terms, At the end of each term the board member will be interviewed to see if they have a continuing desire to serve. Based on the interview and evaluation by the Executive Director showing meeting attendance, involvement and a continued desire to serve the board member may continue to serve.
 - 2. The terms of directors shall be staggered so that approximately one-third (1/3) of the board is selected each year.

E. Resignation: Any appointed board trustee may resign from such position by providing written notification to the chair of such resignation. The County Historian shall thereupon notify the county commission of such resignation.

Article III. Officers:

- A. Executive Officers; Term: Officers of the Board of Trustees shall be established and consist of the Chairperson and Vice-Chair. They shall be elected by the Board of Trustees at its April quarterly meeting, unless rescheduled by a majority vote of the board, and their term of office shall be for three (3) years beginning May 1.
- B. Custody of Funds: The Morgan County Treasurer shall have legal custody of all historical society funds and shall act as the Treasurer of the board.

Article IV. Duties of Officers:

- A. Chairperson: The chair of the board shall preside at all board meetings, authorize calls for any special meetings, and generally perform the duties of a presiding officer. The chair of the board shall sign or countersign all official board documents and, where appropriate, recommend approval by the county commission.
- B. Vice Chair: The vice chair shall preside in the chair's absence and perform such other duties as requested by the chair. The vice chair will record a roll call on all votes (except when a ballot vote is taken).
- C. Executive Director County Historian shall prepare the Agenda for each meeting. A digital recording of each meeting shall be made and transcribed by the Archivist. The County Historian shall type and prepare the minutes including a list of all board members and attendance. Minutes will be shared at the following quarterly board meeting for approval. The County Historian shall perform all other clerical duties as may be assigned by the board.
- D. A vacancy in the Executive Committee because of death, resignation, removal, disqualification or otherwise shall be filled by another Board member for the duration of the unexpired term in the following manner The Vice Chair would move into position of the Chairman for the remainder of the calendar year, at which time a nomination and vote would be held. In the Case of vacancy of Vice Chair a nomination will be held and voted on by majority of the board and that board member will hold that position for three (3) years unless nominated for the chairman position.

Article V. Board of Trustees General Powers and Duties:

- A. Serve as an Advisory Board to assist in managing the affairs of the Society.
- B. Establish and revise Historical Society policies in cooperation with the County Historian, subject to consistency with state and federal law and county ordinance and policies, and review by the county attorney's office.
 - 1. Establish policies for the operation, maintenance and care of the historical repository.
 - 2. Establish policies for collections and information resources
 - 3. Establish policies for the enforcement of repository rules and applicable laws and ordinances, including rules to exclude for use of the repository any person who willfully violates repository rules or state law or county ordinances; and
 - 4. Other duties related to the Historical Society as may be specifically assigned or delegated to the board by county ordinance and allowed by law.

C. The Trustee Board shall:

- Recommend to the county commission a competent person to act as County
 Historian, to have immediate charge of the County Historical Society with those
 duties specified in a job description recommended by the board and approved by
 the county commission;
- 2. Work cooperatively with the County Commission, County Historian, Historical Society staff, other county staff and others in the community to promote excellent goodwill and service to the County Historical Society.
- 3. Encourage citizen involvement in the development of future plans for the improvement of the historical society services, collections and facilities.
- 4. Hear and resolve relevant Historical Society issues brought to the board.
- 5. Recommend to the County Commission the removal of any officer elected or appointed by the Board for misconduct or neglect of duty.
- D. Carry out objectives and goals as set forth in the mission statement.
- E. Establish and appoint standing or special committees that may be necessary to fulfill its duties.
- F. Ex Officio County Commission member shall render a copy of the annual report to the Governing Body of Morgan County during the month of April each year. The report shall cover the activities of the Board and Department during the previous year.
- G. Trustees, as such, shall serve without compensation. Any Trustees actual and necessary expenses incurred in the performance of their official duties for the Society shall be paid from Society funds, unless the Trustee declines compensation.
- H. Monitor their precinct area for any items of historical nature, including taking photographs that would contribute to the photographic library.
- I. Contact residents of their precinct for historical information, local family histories and photographs that may be of value to our county historical information.

- Consider individuals in each precinct to be interviewed. Including employment or military service that is unique to the county history.
- K. Board Members are encouraged to contribute to the collection of the Historical Society. Digital, printed or hand written for the collections.
- L. Attend County events, parades, rodeos, fairs, Christmas and Holiday events. Take and share photographs with the Historical Society.

Article VI. County Historian

The County Historian shall:

- A. Serve as the Executive and Administrative Director of the Board of Trustees.
- B. Be responsible for the administration of the County Historical Society under the policies established by the board and approved by the county;
- C. Recommend such policies and procedures to the board that will promote the efficiency of the Historical Society and improve services to its patrons;
- D. Work cooperatively with the county commission, board, Historical Society staff, other county staff and others in the community to provide excellent service.
- E. Be accountable to the county commission in complying with county policy, countywide policy, county ordinances, and state and federal laws;
- F. Be responsible for the maintenance and operation of the properties, collections, photos and books belonging to the county for its historical repository.
- G. Submit regularly and timely reports to the board and county commission on the progress, activities and collections of the Historical Society.
- H. Upon recommendation of the board, make an annual report to the county commission on the condition and operation of the Historical Society, including a financial statement.
- I. Furnish to the County Librarian, in writing, and prior to the time required by law to levy county taxes, an estimate of the amount of monies necessary to establish, equip and maintain and provide services for the historical repository for the next ensuing fiscal year. The County Librarian will include the Historical Society budget with the Library budget to present to the county commission for approval.
- J. The Historian will attend the budget meeting with the County Commission.
- K. Ensure the appropriate receipt of nontax income collection and expenditure of all county historical society funds.
- L. Keep minutes of the Board of Trustee meetings on file. These minutes will be available to the public after the Board of Trustees has approved them.
- M. Duty to manage the City & County Gift Shop and Welcome (Visitors) Center
- N. Prepare and present historical programs for schools and community groups
- O. Perform duties and responsibilities in accordance with the job description and personnel handbook on file with Morgan County.

Article VII. County Archivist/Assistant Historian

- A. Digitally record all Board of Trustees meetings and/or set up virtual access to meetings as needed.
- B. Post on Social Media 5 times per week
- C. Digitize photos, stories, histories and documents. Transcribe and catalog
- D. Accession all newly donated items, determine historical significance of items and prepare them for permanent preservation
- E. Assist researchers and patrons with historical searches
- F. Keep Archives organized and accessible for research
- G. Prepare and present historical programs for schools and community groups
- H. Support Historian with Welcome Center, Gift Shop and other duties as needed.

Article VIII. Meetings

- A. Meetings of the Board of Trustees shall be held quarterly in the months of January, April, August and November.
- B. Annual Meeting: The board shall have at least one annual meeting held at the April Meeting each year.
- C. Special Meetings: Special meetings may be called at any time at the call of the chairperson, Historical Society Director, or any three (3) members of the Board, providing notice thereof is given to the public and all directors at least twenty-four (24) hours in advance.
- D. Quorum: A majority of the members of the Board of Trustees (5) shall constitute a quorum for the transaction of business at any meetings of the Board of Trustees.
- E. Manner of Acting: The act of a majority of the Trustees present at a meeting at which a quorum is present shall be the act of the Board of Trustees. The chair may vote upon and move or second a proposal before the board. In the event of a tie, the chair will have the deciding vote.
- F. Open and Public Meetings: Board of Trustees will conduct meetings in accordance with the state of Utah's Open and Public Meetings Act (UCA 52-4-201) and will make proper accommodations for electronic meetings as outlined in (UCA 52-4-207).
- G. Records: Records of all board meetings shall be kept, managed, classified and disclosed as required by county ordinance and state law, including, but not limited to, the government records access and management act. (Ord. 04-06, 4-6-2004)
- H. Parliamentary Procedure: The board will utilize Robert's Rules of Order, latest edition, as a guideline for procedural matters. However, it is desirable that the board not

belabor its meetings with minutia of parliamentary procedure, but with frank and honest discussion it should reach decisions that represent the mind of the majority.

Article IX. COMMITTEES

A. Ad hoc committees for the study and/or investigation of issues or other historic society matters may be appointed by the chair to serve until the completion of the work for which they were established (Ord. 04-06, 4-6-2004)

Article X. CHANGES TO BYLAWS

A. Amendments to these bylaws may be proposed at any regular meeting and may become effective only after a passing vote by the Board of Trustees; at which time they will be presented to the County Commission.

| PASSED AND ADOPTED this 16th day of | of December 2025. | | | | |
|-------------------------------------|-----------------------------|-----|-----|--------|--|
| MORGAN COUNTY COMMISSION: | ATTEST: | | | | |
| Matthew Wilson, | Leslie A. Hyde, | | | | |
| County Commission Chair | Morgan County Clerk/Auditor | | | | |
| APPROVED AS TO FORM: | COMMISSION MEMBERS VOTING: | | | | |
| | | AYE | NAY | ABSENT | |
| | Michael Newton | | | | |
| Garrett Smith, | Vaughn Nickerson | | | | |
| Morgan County Attorney | Blaine Fackrell | | | | |
| | Raelene Blocker | | | | |
| | Matt Wilson | | | | |

RESOLUTION CR 25-67

A RESOLUTION OF THE MORGAN COUNTY COMMISSION ADOPTING THE 2025 WEBSITE PRIVACY NOTICE AND SUPERSEDING RESOLUTION CR-24-06

WHEREAS, Morgan County operates the official government website and associated online services at https://www.morgancountyutah.gov; and

WHEREAS, Utah Code § 63A-19-402.5 (Government Data Privacy Act) requires all governmental entities to provide a publicly posted Website Privacy Notice containing specific statutory elements, including:

- identity and contact information of the governmental entity;
- instructions for requesting access, correction, or amendment of personal data;
- instructions for filing a complaint with the Utah Data Privacy Ombudsperson;
- information for at-risk government employees seeking private classification of personal information;
- disclosures regarding website tracking technologies, user data collected, purposes and uses, and categories of entities with whom data is shared or sold; and
- applicable record series in which such data is maintained; and

WHEREAS, on February 6, 2024, the Commission adopted Resolution CR-24-06 approving the former version of the County's website privacy statement, which no longer reflects current legal requirements; and

WHEREAS, the Morgan County website currently displays a privacy notice dated April 8, 2025, which is substantively consistent with the requirements of the Government Data Privacy Act but requires formal adoption and additional statutorily required elements; and

WHEREAS, the Commission desires to formally adopt a fully compliant Website Privacy Notice, updated to reflect all requirements of Utah Code § 63A-19-402.5, and to authorize future non-substantive updates by the County Data Privacy Officer;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSION OF MORGAN COUNTY, STATE OF UTAH, AS FOLLOWS:

SECTION 1. Adoption of the 2025 Website Privacy Notice.

The Morgan County Commission hereby adopts the updated Morgan County Website Privacy Notice, attached hereto as Exhibit A, which fully complies with Utah Code § 63A-19-402.5 and supersedes any prior website privacy statements.

SECTION 2. Superseding Resolution.

Resolution CR-24-06 is hereby repealed and superseded in its entirety. All policies or notices inconsistent with this Resolution are likewise superseded.

SECTION 3. Authority for Future Updates.

The Commission hereby authorizes the Morgan County Data Privacy Officer (DPO) to make non-substantive updates to the Website Privacy Notice, including:

- updating contact information;
- updating tracking technologies used on the County website;
- updating applicable record series numbers;
- clarifying wording to improve accuracy or transparency; and
- updating references to state offices, programs, or procedures.

Any modification that materially alters the scope of data collection, sharing, or user rights must be brought back to the Commission for approval.

SECTION 4. Publication.

The Morgan County Data Privacy Officer shall ensure that the Website Privacy Notice is:

- 1. posted prominently on the County homepage or via a clearly labeled link ("Website Privacy Notice"); and
- 2. accessible from all County-operated websites and online services.

SECTION 5. Effective Date.

This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED this 16th day of December, 2025.

MORGAN COUNTY COMMISSION:

EXHIBIT A

1. Instructions for Filing a Complaint with the Utah Data Privacy Ombudsperson

Required by § 402.5(1)(c)(iii).

Your notice does **not** mention the Ombudsperson or how to submit a complaint.

2. Instructions for At-Risk Government Employees to Request Private Record Classification

Required by § 402.5(1)(d).

Your notice has no section explaining how at-risk employees (e.g., law enforcement, judges, etc.) can request private classification under GRAMA § 63G-2-302.

3. A Clear Procedure for Requesting Correction or Amendment of Personal Data

Required by § 402.5(1)(c)(ii).

Your notice says users may "request access" but **does not explain how to request a correction/amendment**, which is a separate statutory requirement.

4. Specific Disclosure of Tracking Technologies Used by the Website

Required by § 402.5(2)(a).

Your notice mentions "cookies," but **does not list** tracking technologies or analytics tools (e.g., server logs, Google Analytics, session logging, etc.).

5. Record Series Number(s) for Website User Data

Required by § 402.5(2)(e).

Your notice does **not include** any record series references, which must be included.

6. Detailed Instructions on How to Exercise Rights (Access, Correction, Complaints)

Required by § 402.5(1)(c).

Your notice tells users they "may request access," but does **not** provide:

- the process,
- required content,
- where to send the request,
- or any instructions for correction/amendment.

7. Classes of Persons/Governmental Entities With Whom the County Shares User Data

Required by $\S 402.5(2)(d)(i)$.

Your notice mentions "trusted providers" but does **not list or describe** the classes of entities (e.g., IT vendors, analytics providers, other governmental entities).

8. Explicit Statement Confirming Whether the County Sells User Data

Required by § 402.5(2)(d)(ii).

Your notice implies no sale, but the statute requires an **explicit statement**.

Utah Code Ann. § 63A-19-402.5

Current through the 2025 General Session.

Utah Code Annotated > Title 63A Utah Government Operations Code (Chs. 1 — 19) > Chapter 19. Government Data Privacy Act (Pts. 1 — 6) > Part 4 Duties of Governmental Entities (§§ 63A-19-401 — 63A-19-406)

63A-19-402.5. Website privacy notice.

- (1) A governmental entity's government website shall include notice to a user of:
 - (a) the identity of the governmental entity responsible for the government website;
 - (b) how to contact the governmental entity that is responsible for the government website;
 - (c) the method by which a user may:
 - (i) seek access to the user's personal data or user data;
 - (ii) request to correct or amend the user's personal data or user data; and
 - (iii) file a complaint with the data privacy ombudsperson; and
 - (d) how an at-risk employee may request that the at-risk employee's personal information be classified as a private record under *Section 63G-2-302*.
- (2) In addition to the website privacy notice requirement described in Subsection (1)(a), a government website that collects user data shall include in the website privacy notice the following information:
 - (a) any website tracking technology that is used to collect user data on the government website;
 - **(b)** what user data is collected by the government website;
 - (c) all intended purposes and uses of the user data;
 - (d) the classes of persons and governmental entities:
 - (i) with whom the governmental entity shares user data; or
 - (ii) to whom the governmental entity sells user data; and
 - (e) the record series in which the user data is included.
- **(3)** A notice described in Subsection (1) or (2) shall be provided by prominently posting on the homepage of the government website:
 - (a) the notice; or
 - **(b)** a link to a separate webpage containing the notice.

(4) A governmental entity may not collect user data on a government website unless the governmental entity has complied with the requirements in this section.

History

2025 ch. 475, § 17, effective March 27, 2025.

Annotations

Research References & Practice Aids

Hierarchy Notes:

Utah Code Ann. Title 63A

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End of Document

Resolution CR 25-68

Morgan County Breach Notification Policy Procedures for Identifying, Managing, and Reporting Data Breaches Involving Personal Data

Version: 1.0

Effective Date: Upon Commission Adoption

Authority: Morgan County Commission / Morgan County IT Department

Based On: Morgan County Cyber Security Incident Response Plan (Resolution CR 24-40) and

the Utah Government Data Privacy Act

1.0 Purpose

The purpose of this policy is to establish comprehensive requirements and procedures for preventing, identifying, reporting, documenting, investigating, mitigating, and notifying affected individuals and authorities regarding data breaches involving Morgan County systems, devices, applications, data repositories, records, contractors, and third-party service providers.

1.1 Relationship to the Cyber Security Incident Response Plan (CR 24-40)

This policy operates in conjunction with, but is distinct from, the Morgan County Cyber Security Incident Response Plan (Resolution CR 24-40).

- CR 24-40 governs the County's technical response to cybersecurity incidents, including containment, forensics, restoration, and compliance with the FBI CJIS Security Policy. It applies primarily to incidents involving County networks, computer systems, and systems that store or transmit criminal justice information (CJI).
- This Breach Notification Policy governs the County's obligations under the Utah Government Data Privacy Act for all personal data as defined in Utah Code § 63A-19-101, including data maintained in systems or formats not covered by CJIS and data compromised through non-technical means (e.g., misdirected mail, contractor mishandling, accidental public posting, lost paper records).

CR 24-40 governs the County's technical response to cybersecurity incidents involving County systems, networks, and CJIS-regulated environments. This Breach Notification Policy governs all personal data breaches under the Utah Government Data Privacy Act, including those involving non-CJIS systems or non-technical events. Where an incident involves personal data but does not implicate systems covered under CR 24-40, the IS Director shall apply technical response procedures proportionate to the nature of the system and the risk involved.

1.2 Statutory Compliance

This policy ensures Morgan County's compliance with the Utah Government Data Privacy Act and related legal requirements, including:

- Utah Code §§ 63A-19-101 through 63A-19-602
- Breach notification obligations under Utah Code §§ 63A-19-405 and 63A-19-406
- Duties of governmental entities under Utah Code §§ 63A-19-401 through 63A-19-404
- Contractor requirements under Utah Code § 63A-19-401.4
- Personal data collection and website notice requirements under Utah Code §§ 63A-19-402 and 63A-19-402.5
- FBI CJIS Security Policy § 5.3 (where applicable)
- GRAMA confidentiality classifications under Utah Code Title 63G, Chapter 2
- Required training under Utah Code § 63A-19-401.2
- Utah Cyber Center operational requirements

1.3 Integration with County Privacy Program

This policy is a core component of Morgan County's Data Privacy Program and is intended to work in coordination with County cybersecurity, records management, and risk-management practices.

2.0 Scope

This policy applies to:

- All Morgan County departments, divisions, boards, commissions, elected offices, and County-owned entities.
- All County employees, contractors, volunteers, interns, temporary workers, and third-party service providers.
- All hardware, software, systems, applications, records, databases, cloud platforms, or devices used to collect, store, transmit, process, or access County data.
- All forms of personal data as defined in Utah Code § 63A-19-101(24), including both structured and unstructured data.
- All breaches involving GRAMA-classified private, controlled, or protected records.
- Any contractor or vendor processing personal data under Utah Code § 63A-19-401.4.

This policy applies regardless of whether data is stored on premises, in the cloud, on mobile devices, in email systems, or in third-party applications.

3.0 Definitions

3.1 Affected Individual

Any individual whose personal data may have been exposed, accessed, acquired, or otherwise compromised.

3.2 Chief Administrative Officer for Privacy (CAO)

Pursuant to Resolution CR 25-36, the County Commission has designated the Information Systems Director, Jeremy Archibald, as the County's Chief Administrative Officer over Privacy

for purposes of the Utah Government Data Privacy Act. All references in this policy to the "CAO" therefore refer to the IS Director acting in that statutory capacity.

3.3 Contractor (Utah Code § 63A-19-101(9))

"Contractor" means a person who:

- has entered into a contract with a governmental entity; and
- may process personal data under the contract.

"Contractor" includes a contractor's employees, agents, or subcontractors.

3.4 Data Breach (Utah Code § 63A-19-101(11))

"Data breach" means the unauthorized access, acquisition, disclosure, loss of access, or destruction of personal data held by a governmental entity, unless the governmental entity concludes, according to standards established by the Cyber Center, that there is a low probability that personal data has been compromised.

3.5 High-Risk Processing (Utah Code § 63A-19-101(17))

"High-risk processing activities" means a governmental entity's processing of personal data that may have a significant impact on an individual's privacy interests, based on factors that include:

- the sensitivity of the personal data processed;
- the amount of personal data being processed;
- the individual's ability to consent to the processing of personal data; and
- risks of unauthorized access or use.

3.6 Incident

A suspected security event that may, but does not yet definitively, meet the definition of a data breach. For purposes of this policy, an "incident" includes any event that meets the incident definition in the Morgan County Cyber Security Incident Response Plan (Resolution CR 24-40). All incidents are treated as potential breaches involving personal data until the Information Systems (IS) Director concludes otherwise.

3.7 Notification Clock (Utah Code § 63A-19-405)

The statutory five-day period beginning at the moment the County discovers a data breach or other event requiring notification under Utah Code § 63A-19-405(1).

3.8 Personal Data (Utah Code § 63A-19-101(24))

"Personal data" means information that is linked or can be reasonably linked to an identified individual or an identifiable individual.

4.0 Roles and Responsibilities

4.1 Chief Administrative Officer for Privacy (IS Director) — Breach Notification Coordinator

Acting in his designated capacity as the County's CAO over Privacy under Resolution CR 25-36, the IS Director has overall responsibility for:

- Managing all breach-related activities and investigations.
- Ensuring compliance with statutory timelines and reporting requirements.
- Coordinating with the Utah Cyber Center, the Office of the Attorney General (as applicable), County Attorney, Sheriff, UCIP, SLCGP (as applicable), and vendors.
- Documenting all actions, findings, and resolutions.
- Preserving forensic artifacts and evidence.
- Ensuring corrective actions and policy improvements are implemented.
- Ensuring that all breach-related technical response activities are carried out in alignment with the Morgan County Cyber Security Incident Response Plan (Resolution CR 24-40), including required internal notifications and drills.

4.2 IT Staff & Technical Support

Responsible for:

- Immediate reporting of suspicious activity or potential incidents.
- Capturing system logs, memory images, and other forensic data as directed.
- Assisting with isolation and containment of affected systems.
- Restoring system functionality and ensuring system integrity.

4.3 Department Heads & Elected Officials

Responsible for:

- Ensuring their staff promptly report suspected incidents and breaches.
- Identifying data types, record series, and business processes potentially affected.
- Ensuring contractor compliance within their areas of responsibility.
- Coordinating department-level public communications in collaboration with the IS Director and County Attorney.

4.4 County Attorney

Responsible for:

- Reviewing incident classification, legal implications, and applicable statutory requirements.
- Determining whether law enforcement delay of notifications is appropriate or required.
- Reviewing the content of notices to authorities and affected individuals.

• Advising on compliance, liability, litigation hold, and evidence preservation requirements.

4.5 Sheriff's Office

Engaged for:

- Incidents involving theft, malicious access, extortion, ransomware, sabotage, or other criminal conduct.
- Coordinating with the FBI, DHS, state investigators, and CJIS as appropriate.

4.6 Contractors and Third-Party Vendors (Utah Code § 63A-19-401.4)

Contractors and third-party vendors that process personal data on behalf of the County must:

- Follow all applicable provisions of this policy, CR 24-40, and the Utah Government Data Privacy Act.
- Report suspected incidents or breaches to the County immediately upon discovery, consistent with contractual requirements.
- Permit County access to system logs and relevant evidence related to County data.
- Cooperate fully in forensic investigation, containment, mitigation, and notification efforts.
- Understand that contractor incidents involving personal data not stored in CJIS-regulated systems may still constitute a data breach under the Utah Government Data Privacy Act even if CR 24-40 does not apply.

5.0 Breach Response Procedures

Where an incident involves personal data but does not implicate systems covered under CR 24-40 (such as HR, licensing, permitting, financial, or administrative systems), the IS Director shall apply the technical response requirements proportionate to the risk and nature of the system involved.

5.1 Identification and Immediate Actions

Any person suspecting unauthorized activity, unusual system behavior, or a potential incident must:

- 1. Immediately notify the IS Director by phone and email.
- 2. Submit an IT security ticket through the County's support system, documenting what was observed.
- 3. Secure the area and equipment, preventing further access by unauthorized persons.
- 4. Avoid shutting off devices unless expressly instructed by IT or the IS Director.
- 5. Refrain from altering files, logs, systems, or storage media that may be relevant to the investigation.

5.2 Containment

Under the direction of the IS Director, IT staff shall, as appropriate:

- Isolate affected devices, systems, or networks from the County network.
- Disable compromised or suspected accounts and credentials.
- Suspend abnormal connections and sessions.
- Block malicious IP addresses, ports, or protocols.
- Remove unauthorized tools, scripts, or processes that facilitated the incident.

5.3 Evidence Preservation

Staff involved in the response shall:

- Capture volatile memory where appropriate.
- Export and preserve relevant system, application, and firewall logs.
- Create forensic copies of affected storage devices or virtual machines.
- Preserve relevant emails and communication trails.

Evidence must be preserved in accordance with County retention schedules, GRAMA, litigation hold requirements, and CR 24-40.

5.4 Scope and Damage Assessment

The IS Director, in consultation with IT, department leadership, and the County Attorney as needed, shall determine:

- The types of personal data and record series involved.
- The approximate number of affected individuals and whether they are Utah residents.
- The duration, vector, and nature of unauthorized access or activity.
- Whether data exfiltration, copying, or destruction occurred.
- The integrity of backups and the extent of system compromise.
- The operational impact on County services, including any service interruptions.

5.5 Decision to Classify as a Breach

The IS Director, in consultation with the County Attorney, shall promptly determine whether the incident meets the statutory definition of a data breach under Utah Code § 63A-19-101(11) and whether notification requirements under Utah Code § 63A-19-405 are triggered.

This classification must be made in sufficient time to meet the five-day Notification Clock and shall be documented in the incident record.

6.0 Notifications to Authorities (Utah Code § 63A-19-405)

6.1 Timing

When statutory notification is required, notice must be provided:

- Without unreasonable delay; and
- No later than five (5) days from the date the County discovers the breach, subject to any lawful delay requested by law enforcement.

The date of discovery and the start of the Notification Clock shall be documented in the incident record.

6.2 Breaches Affecting 500 or More Individuals

For any breach involving 500 or more individuals, the County must notify:

- The Utah Cyber Center; and
- The Office of the Attorney General.

6.3 Unauthorized Access Affecting System Confidentiality, Integrity, Availability, or Security

Consistent with Utah Code § 63A-19-405 and Utah Cyber Center operational requirements, the County shall notify the Utah Cyber Center of any identified unauthorized access, acquisition, disclosure, loss of access, or destruction of data that compromises the security, confidentiality, availability, or integrity of the computer systems used or information maintained by the County, regardless of the number of individuals affected.

6.4 Required Notification Content — Authorities

Notices to the Utah Cyber Center and, where applicable, the Office of the Attorney General shall include:

- the date and time the data breach occurred;
- the date the data breach was discovered:
- a short description of the data breach that occurred;
- the means by which access was gained to the system, computer, or network;
- the person who perpetrated the data breach;
- steps the governmental entity is or has taken to mitigate the impact of the data breach; and
- any other details requested by the Cyber Center.

6.5 Additional Requirements for Breaches Involving 500 or More Individuals

For breaches involving 500 or more individuals, notices shall also include:

- Total number of affected individuals.
- Estimated number of affected Utah residents.

• Types of personal data involved (e.g., contact information, financial data, health information).

6.6 Internal Incident Report (Breaches Involving Fewer Than 500 Individuals)

For breaches affecting fewer than 500 individuals, the County shall:

- Create an internal incident report as soon as practicable, containing the information required by Utah Code § 63A-19-405(2)(b), and update the report as additional information becomes available.
- Provide the internal incident report to the Utah Cyber Center only upon request, as required by Utah Code § 63A-19-405(5)(b)(i).
- Maintain an annual log of all data breaches affecting fewer than 500 individuals and submit the annual log to the Utah Cyber Center as required by Utah Code § 63A-19-405(5)(b)(ii).

6.7 Additional Required Notifications (CR 24-40)

In addition to the statutory notifications described above, the IS Director shall ensure that any notifications required under the Morgan County Cyber Security Incident Response Plan (Resolution CR 24-40) are made, including, as applicable:

- County Commission Chair.
- Commission Member assigned to the Information Technology portfolio.
- UCIP Cybersecurity Insurance Provider.
- Utah Cyber Center and SLCGP (if applicable under CR 24-40 or program requirements).
- Morgan County Sheriff and County Attorney when criminal prosecution is possible.

These notifications may occur in parallel with the statutory notifications required by this policy, provided that evidence preservation and appropriate law enforcement delays are respected.

7.0 Notification to Affected Individuals (Utah Code § 63A-19-406)

7.1 When Notification Must Occur

Except as provided in Section 7.5 (Exceptions) and Section 7.6 (Law Enforcement Delay), the County shall provide a data breach notice to each affected individual, or the individual's legal guardian, only:

- 1. After determining the scope of the data breach;
- 2. After restoring the reasonable integrity of the affected system, if necessary; and
- 3. Without unreasonable delay, taking into account:
 - o the time necessary to determine the scope of the breach,
 - o the time necessary to restore system integrity, and
 - o any lawful request by law enforcement to delay notification.

7.2 Required Notice Contents — Individuals

A data breach notice provided to an affected individual shall include:

- A description of the data breach;
- The personal data that was accessed or may have been accessed;
- Steps the County is taking or has taken to mitigate the impact of the breach;
- Recommendations on how the individual may protect themselves from identity theft or other financial losses;
- Any additional language required by the Utah Cyber Center; and
- County contact information (or that of its designated point of contact) for individuals seeking more information.

7.3 Methods of Notice

Unless the County reasonably believes that providing notice through any of these methods would pose a threat to the safety of an individual, or unless an individual has designated a preferred method of communication, the County shall provide notice using:

- (a) One of the following primary methods:
 - Email, if reasonably available and allowed by law; or
 - Mail to the individual's last known mailing address.
- (b) One supplemental method, if the individual's contact information is reasonably available and allowed by law:
 - Text message with a summary and instructions for accessing the full notice; or
 - Telephone message with a summary and instructions for accessing the full notice.

7.4 Supplemental Notice When Contact Information Is Unavailable (Large Breaches)

If:

- 1. A data breach affects more than 500 individuals, and
- 2. The County is unable to obtain sufficient contact information to provide notice using the methods listed in Section 7.3,

the County shall also provide a data breach notice in a manner reasonably calculated to have the best chance of being received, which may include:

- Press release:
- Posting on official County social media accounts;
- Publishing notice in a newspaper of general circulation; or
- Other appropriate public outreach methods.

7.5 Exceptions to Individual Notice

The County is not required to provide individual notice if both of the following conditions are satisfied:

- 1. The personal data involved would be classified as a public record under Utah Code § 63G-2-301 (GRAMA); and
- 2. The County prominently posts notice of the data breach on the homepage of its official government website.

Any decision to rely on this exception must:

- Be approved by the IS Director in consultation with the County Attorney; and
- Be documented in the incident and breach record.

7.6 Law Enforcement Delay

If a law enforcement agency determines that immediate notification would impede a criminal investigation, the County shall delay providing notice to affected individuals until the agency notifies the County that notification will no longer impede the investigation.

All law enforcement delay requests shall be:

- Documented by the IS Director,
- Retained in the incident record, and
- Reflected in the breach timeline.

8.0 Documentation Requirements

The County must maintain, at a minimum, the documentation required under the Morgan County Cyber Security Incident Response Plan (Resolution CR 24-40), including support tickets created with IT staff for each incident, plus the following records:

- Full forensic records and relevant technical artifacts.
- Correspondence with the Utah Cyber Center, the Office of the Attorney General, UCIP, and any other relevant external agencies.
- Internal incident and breach reports, including classification decisions and rationale.
- Annual breach log for incidents involving fewer than 500 individuals.
- Copies or templates of notices sent to affected individuals.
- Post-incident reviews, including corrective actions taken.

Records must be retained consistent with:

- The County's approved records retention schedules.
- GRAMA requirements.
- CJIS requirements (where applicable).

• Utah Code § 63A-19-404 and any related archival or privacy requirements.

9.0 Post-Incident Review and Corrective Action

Within 30 days of concluding a breach response, or as soon as practicable, the IS Director shall prepare a written post-incident review addressing, at a minimum, the requirements of this section.

9.1 Required Review Elements

The review shall include:

- The root cause of the incident or breach.
- A timeline reconstruction, including discovery, reporting, classification, notifications, containment, and remediation.
- Identification of system, process, policy, or human failures that contributed to the incident.
- Recommended technical, administrative, or procedural corrective actions.
- Required policy or procedural updates necessary to prevent recurrence.
- Required employee retraining under Utah Code § 63A-19-401.2, if employee conduct, error, or misunderstanding contributed to the incident.
- Required contractor retraining, if contractor behavior, system configuration, policy noncompliance, or service delivery contributed to the incident, as permitted under Utah Code § 63A-19-401.4 and the relevant contract.

9.2 Contractor-Specific Retraining Requirement

If a contractor or third-party vendor contributed to or was materially involved in the breach, the County may require:

- Targeted contractor retraining,
- Additional compliance verification,
- Updates or corrections to contractor security practices, and
- Proof of remedial action.

as conditions of ongoing contract performance, continued system access, or renewal.

This requirement is supplemental and does not invoke the State training requirements under § 63A-19-401.2, which apply only to employees.

9.3 Required Recipients of the Post-Incident Review

The completed review shall be submitted to:

- County Commission
- County Attorney

• Leadership of any affected department(s)

9.4 Required Integration with CR 24-40 (Incident Response Plan)

The post-incident review shall also address, at a minimum, the evaluation items required under CR 24-40 § 6.13, including:

- Whether existing policies and procedures were followed;
- Whether additional policies or controls would have prevented the incident;
- Whether the response was timely and appropriate;
- Whether all appropriate parties were informed in a timely manner;
- Whether changes have been made to prevent reinfection or recurrence; and
- Lessons learned from the incident.

9.5 Record Classification and Retention

Post-incident reviews are classified as protected records under Utah Code § 63G-2-305(10) and (12) and shall be retained in accordance with:

- County records retention schedules;
- GRAMA;
- CJIS requirements (where applicable); and
- Utah Code § 63A-19-404.

10.0 Enforcement and Disciplinary Action (Utah Code §§ 63A-19-601 & 63A-19-602)

Violations of this policy and the Government Data Privacy Act may result in administrative, contractual, civil, or criminal consequences depending on the nature, severity, and intent of the violation.

10.1 Employee Enforcement (Utah Code § 63A-19-602)

In accordance with Utah Code § 63A-19-602, the County may take disciplinary action, up to and including suspension or termination, against any employee who intentionally violates any provision of the Government Data Privacy Act.

Additional County actions may include:

- Revocation, restriction, or modification of system or data access privileges.
- Mandatory retraining or corrective action plans.
- Referral to law enforcement if criminal activity is suspected.

Disciplinary action shall be taken consistent with County HR policies and applicable employment law.

10.2 State Auditor and Attorney General Enforcement (Utah Code § 63A-19-601)

If the State Privacy Board instructs the State Auditor to investigate an alleged violation of the Act, and the State Auditor substantiates the violation, the State Auditor shall:

- 1. Provide written notice to the County of the violation; and
- 2. Provide the County an opportunity to cure the violation within 30 days.

If the County fails to cure within the prescribed period, the State Auditor shall refer the matter to the Utah Attorney General, who may seek:

- An injunction prohibiting further violations; or
- A court order requiring the County to comply with the Act.

10.3 Contractor and Third-Party Vendor Enforcement (Utah Code § 63A-19-401.4)

Contractors and third-party vendors that process or access personal data on behalf of the County are required to comply with the Government Data Privacy Act and all contractual privacy and security obligations.

Failure to comply may result in:

- Contractual remedies, including cure notices, suspension of performance, or contract termination:
- Indemnification claims, damages, or cost recovery as permitted by contract;
- Revocation of system access or privileges;
- Mandatory contractor retraining or corrective action;
- Referral to the State Auditor, Attorney General, or law enforcement, when applicable.

11.0 Policy Review, Updates, and Governance

This policy shall be reviewed at least annually, or sooner if required due to changes in law, regulation, technology, threat environment, or County operational needs. The review shall be conducted by:

- Information Systems Director
- County Attorney
- County Commission (or its designee)

11.1 Required Updates

Following each review, revisions to this policy shall be:

- Integrated into the County's Data Privacy Program as required by Utah Code § 63A-19-401.
- Reflected in contractor and vendor data privacy and security requirements, including mandatory contract language required under Utah Code § 63A-19-401.4(2).

• Communicated to County employees, contractors, and relevant third parties through updated training, awareness materials, or formal policy notifications.

11.2 Documentation

All policy revisions, review notes, and version histories shall be:

- Documented and retained as part of the County's privacy program records;
- Classified and stored in accordance with GRAMA and County retention schedules; and
- Included, where relevant, in annual privacy program reporting under Utah Code § 63A-19-401.3.



Limit of 3 Minutes

*Please do not repeat previously stated comments

*The Commission cannot respond –
This is not a Q & A

*Please Be Respectful

Thank you for being here!

MORGAN COUNTY CR 25-65

CASH RECEIPTING, PAYMENTS & DEPOSIT POLICY

1. Purpose

This policy establishes standardized procedures for receiving, recording, handling, safeguarding, transferring, and depositing all public funds collected by Morgan County.

This policy ensures accountability, transparency, and legal compliance with:

- Utah Code § 17-74-301 The County Treasurer shall:
 - 1. receive all money belonging to the county and all other money by law directed to be paid to the treasurer, including proceeds of bonds, notes, or other evidences of indebtedness issued under Title 11, Chapter 14, Local Government Bonding Act;
 - 2. deposit and invest all money received under Title 51, Chapter 7, State Money Management Act; and
 - 3. keep a record of the receipts and expenditures of all such money.
 - Utah Code § 17-74-402 Monthly reconciliation with county auditor Assistance to county auditor

The county treasurer shall reconcile with the county auditor by the last day of each month and assist the county auditor to fulfill reporting obligations under Section 17-69-306.

- Utah Code § 51-4-2 Public funds must be deposited daily if practicable, but no later than once every three banking days.
- Utah State Division of Finance Policy 13-1 Minimum Requirements for Cash Receipts Procedures

Establishes statewide internal-control standards for receipting, depositing, safeguarding cash, separation of duties, reconciliation, and records retention.

2. Scope

This policy applies to all County departments, elected offices, divisions, programs, volunteers, advisory boards, field personnel, and contracted service providers that collect or handle payments on behalf of Morgan County.

This includes, but is not limited to:

- Treasurer
- Clerk/Auditor
- Recorder
- Assessor
- Planning & Development
- Animal Control
- Parks & Recreation
- Fairgrounds
- Morgan County Fair
- Sheriff / Code Enforcement
- Fire & EMS
- Airport
- Morgan County Library
- Morgan County Historical Society

• Any department, office, or program that is authorized to collect fees, licenses, fines, reservations, or other revenues

3. Definitions

Cash: U.S. currency (bills and coins).

Payments: Any funds received by the County, including cash, checks, money orders, credit/debit card payments, or approved electronic payments (per State Finance Policy 13-1 definition of "cash receipt").

Receiving Office: Any County office, department, program, or employee accepting payments prior to transfer to the Treasurer.

Treasurer's Office: The office with legal custody of County funds and responsibility for deposit under Utah Code § 17-74-301.

Chain of Custody: Written documentation of the transfer of funds from a Receiving Office to the Treasurer, required to meet Utah State Division of Finance Policy 13-1.

Field Collections: Payments accepted outside a County office, regardless of department, location, or activity, including any fees, licenses, registrations, or payments received in the field or during County-authorized activities or events.

4. Authorized Payment Methods & Systems

4.1 In-Person Payments

- Cash
- Checks payable to "Morgan County"
- Credit/debit cards via County-approved platforms

4.2 Online Payments

Online payments may only be accepted through County-approved online payment platforms, including the County's official Venmo account for departments authorized to use it.

Any new or modified online payment system, including Venmo authorization, must be approved by:

- Treasurer
- Clerk/Auditor
- County Attorney

4.3 Prohibited Payment Methods

The following payment methods are strictly prohibited:

- Personal peer-to-peer apps (personal Venmo, CashApp, Zelle, PayPal personal, etc.)
- Personal Square readers or Stripe accounts
- Checks payable to individual employees
- Any payment routed through a personal bank account
- Cryptocurrency of any kind (Bitcoin, Ethereum, tokens, etc.)
- Precious metals, bullion, coins, or other commodity-based items offered in lieu of money
- Barter or trade (goods, services, gift cards, tickets, labor, or any item of value in place of lawful payment)
- Any unconventional or non-standard form of payment not expressly approved by the Treasurer, Clerk/Auditor, and County Attorney

Use of prohibited payment methods may result in disciplinary action, reimbursement obligations, termination, and/or referral to the County Attorney. The County will not accept payment in any prohibited form listed above. Members of the public offering a prohibited payment method shall be advised that County policy requires payment through approved methods only

5. Responsibilities

5.1 Receiving Offices / Employees

Receiving Offices must:

- Issue receipts for all payments (13-1 § 2a)
- Secure funds in a locked drawer, safe, or lockbox (13-1 § 3c)
- Complete a Payment Transfer Log documenting custody transfer (13-1 §§ 1, 2, 4, 7; see Section 9.2)
- Deliver funds to the Treasurer daily or next business day (Utah Code § 51-4-2)
- Report discrepancies immediately
- Use only County-approved systems and methods

5.2 Treasurer's Office

The Treasurer shall:

- Receive and secure all funds upon transfer, and verify/count the funds as soon as practical thereafter
- Sign the Payment Transfer Log acknowledging custody
- Maintain custody of funds and make all deposits
- Record deposits in the County's financial system
- Maintain all required documentation under State retention schedules
- Reconcile bank statements, deposits, transfer logs, and system entries monthly

5.3 Oversight & Segregation of Duties

Segregation of duties shall be implemented to the extent practicable under State Finance Policy 13-1.

Because staffing is limited:

- Monthly reconciliations must be reviewed by another employee or the elected Treasurer
- Where full separation is not achievable, compensating controls (secondary review, supervisory approval, documented oversight) shall be used
- It is recommended, but not required, that employees who regularly receive payments not be solely responsible for reconciliation of bank activity

Any exceptions or alternative controls shall be documented by the Treasurer in consultation with the County Attorney.

6. Internal Control Standards

The following internal-control standards apply to all Receiving Offices and the Treasurer's Office and reflect the requirements of Utah State Finance Policy 13-1:

6.1 Treasurer Deposit Authority

Only the Treasurer's Office may make deposits on behalf of Morgan County.

6.2 Safeguarding Payments

Payments must always be secured in County-approved locked storage, out of public access, and handled only by authorized staff.

6.3 Daily Delivery Requirement

Payments must be delivered to the Treasurer daily or the next business day if the office is closed or staffing-limited.

6.4 Verification

Treasurer staff shall verify and count funds as soon as practical, but not necessarily in the presence of the delivering employee. Verification may occur after drop-off if Treasurer staff are assisting the public or otherwise unavailable. If discrepancies are found, Treasurer staff shall notify the delivering department immediately.

6.5 Required Review of Reconciliations

Monthly reconciliations should be reviewed by another employee or the elected Treasurer whenever practicable

6.6 Approved Methods Only

Only approved payment methods may be used; all prohibited methods in Section 4.3 are banned.

7. Receipting Procedures

7.1 Receipt Requirement

A receipt must be issued for every payment; departments must retain copies for audit.

7.2 Recording Payments

Payments must be recorded in the financial system:

- The same day the deposit is made whenever possible
- No later than three business days after deposit
- Within the same fiscal month

7.3 Safeguarding Funds

Funds must be:

- Locked and secured
- Restrictively endorsed "Morgan County For deposit only"
- Out of public access
- Handled only by authorized staff
- Never kept in personal vehicles or on an employee's person

8. Field Collections

Only County employees or volunteers who have been formally authorized and trained to accept payments may collect funds in the field. Unauthorized individuals are strictly prohibited from accepting any payment on behalf of the County

Field staff must:

- Use only County-approved payment methods
- Issue receipts immediately
- Store funds in County-issued lock pouches
- Deliver funds same day or next business day
- Complete a Payment Transfer Log (see Section 9.2)

Personal Venmo or comparable applications may not be used.

9. Transfer of Payments to the Treasurer

9.1 Delivery Requirement

Funds must be delivered daily or next business day.

9.2 Chain-of-Custody Documentation

A written Payment Transfer Log must be completed by the delivering employee at the time funds are delivered to the Treasurer's Office.

If Treasurer staff are unavailable or assisting the public:

- 1. The delivering employee shall complete and sign their portion of the Payment Transfer Log, including the date, time, department, and amounts being delivered.
- 2. The delivering employee shall place the funds and the completed log into the County's designated secure lockbox or approved drop location.
- 3. Treasurer staff shall retrieve the funds when available, complete their verification section of the log, and note any discrepancies.

Completion of the log by the delivering employee at drop-off constitutes the required chain of custody under Utah State Division of Finance Policy 13-1.

Unlogged deposits are strictly prohibited.

9.3 Verification

Treasurer staff shall verify and count funds when available, not necessarily at the moment of drop-off.

- Verification shall occur the same business day when practicable.
- If discrepancies are found, Treasurer staff must notify the delivering department immediately.
- Both the delivering employee's entry and the Treasurer's later verification must be retained together as part of the chain-of-custody record.

10. Deposits

10.1 Treasurer Exclusivity

All deposits shall be made only by the Treasurer's Office.

10.2 Timing

Deposits must occur:

- Daily when practicable
- When cash reaches \$200
- No later than three banking days

10.3 Deposit Documentation

The Treasurer's Office must maintain:

- Deposit slips
- Bank confirmations
- Card settlement reports
- Transfer logs
- Financial system entries

11. Reconciliation & Oversight

11.1 Monthly Reconciliation

Reconciliation shall include:

- Bank statements
- Deposit documentation
- Transfer logs
- Receipts
- Online payment reports

System entries

11.2 Secondary Review

Monthly reconciliations must be reviewed by another employee or the elected Treasurer.

11.3 Department-Level Verification

Departments may request confirmation that their delivered payments were deposited properly.

12. Record Retention

Required under Utah State Archives schedules and State Finance Policy 13-1. Minimum retention:

- 7 years
- 10 years if stored electronically
- Longer if required by Archives schedules

Records include:

- Receipts
- Transfer logs
- Deposit documentation
- Reconciliations
- Online payment system reports
- Batch settlement reports
- Department receipt logs

13. Non-Compliance & Corrective Action

Failure to comply may result in:

- Supervisor or HR corrective action
- Removal of authority to handle funds
- Reimbursement obligations
- Termination
- Referral to the County Attorney
- Audit findings reported to the State Auditor

14. Adoption

This policy is adopted by the Morgan County Commission on December 16th, 2025 and remains in effect until amended or repealed.



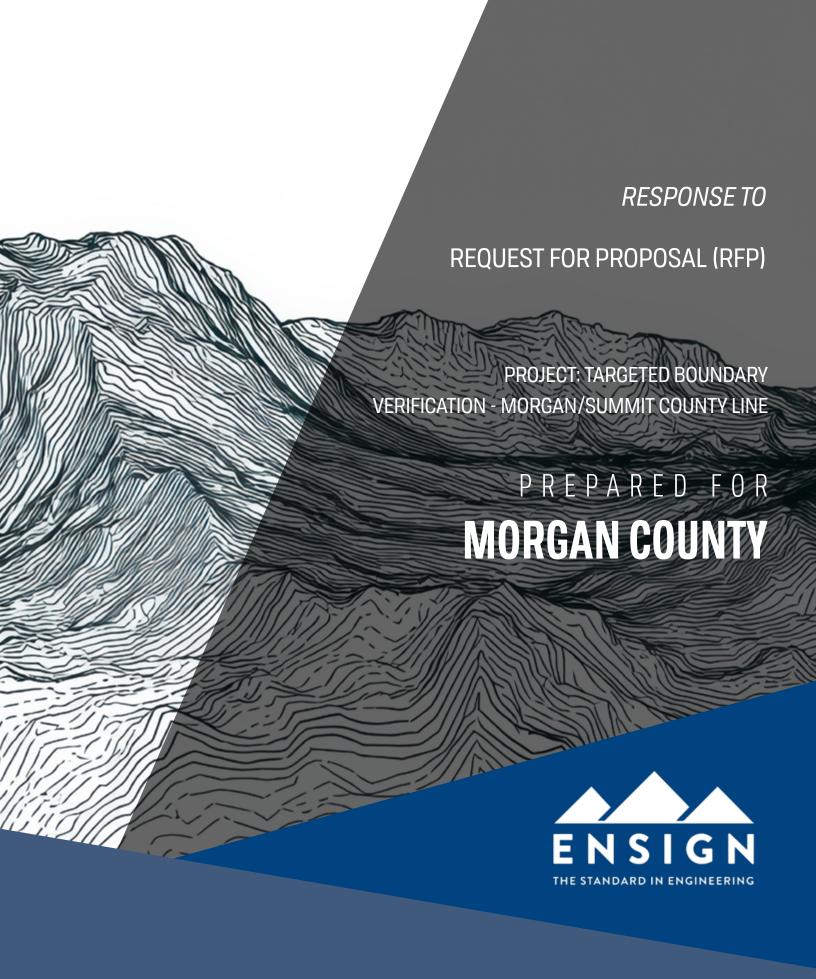
2026 BUDGET CHANGE FORM

| Date | | | |
|-------------------------------|-----------------------|--|--|
| Department | | | |
| Department Head Signature | Shaun Rose | | |
| Amount Move from GL Account# | 10-2951-000 | | |
| Move to GL Account # | | | |
| | | | |
| Brief Description | | | |
| | | | |
| FOR FY26 | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| C | lerk/Auditor Use Only | | |
| Date Entered | | | |



2026 BUDGET CHANGE FORM

| Date | | |
|---------------------------|-----------------------|--|
| Department | | |
| Department Head Signature | Shaun Rose | |
| Amount | | |
| Move from GL Account# | 10-2951-000 | |
| Move to GL Account # | | |
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| Brief Description | | |
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| Date Entered | | |





Shaun Rose, Morgan County Recorder

MORGAN COUNTY

48 W Young Street, Room 21

Morgan, UT 84050

Delivered via: srose@morgancountyutah.gov

RE: Proposal for Targeted Boundary Verification-Morgan/Summit County Line

Dear Selection Committee;

As a firm with several qualified Utah-licensed Professional Land Surveyors (PLS) and with one that is cFeds certified, Ensign is the firm to conduct this limited verification and mapping for re-establishment of approximately 560 feet of the Morgan/Summit County line.

I, Trent Williams, PLS, will be the Project Manager and main point of contact for Morgan County. Dusty Bishop, PLS, who is CFedS certified will be the surveyor on this project. His job here at Ensign entails locating and resetting monuments for counties. Ensign is currently contracted with Tooele County, Sevier County, and Iron County working within an ongoing contract for several years to provide surveying services on section corners by cataloging and re-establishing lost or obliterated section corners with Monument Replacement and Restoration Committee (MRRC) funds. Ensign has completed and is currently completing a number of county surveys across Utah, including a final local entity plat between Davis and Weber County in South Weber.

Our proposal outlines our methodology, scope of work, estimated schedule (weather dependent) and cost breakdown with availability. We appreciate your consideration and review of our proposal to assist both Morgan and Summit Counties with this important boundary project. We look forward to an opportunity to discuss this with you in further detail.

Sincerely, Ensign Engineering and Land Surveying, Inc.

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Trent Williams, PLS, Senior Associate

Office: 801-547-1100 Cell: 801-529-2901

Email: twilliams@ensignutah.com

Doug Kinsman, PLS, Principal in Charge

Office: 801-547-1100 Cell: 801-573-8607

Email: dkinsman@ensignutah.com

P: 801.547.1100

P: 435.896.2983





SECTION A

METHODOLOGY & FIELD APPROACH

OUR METHODOLOGY

The overall methodology to complete this type of boundary survey is to begin by gathering and thoroughly review all existing historic and current legal documents related to the boundary. Next the field work and data collection happen including monument searches and verification, retracement of existing surveys, plats and historical data surveys, and corner re-establishments. Then analysis of the gathered data to determine the most likely boundary location with a boundary determination.

Monumentation and documentation then occurs with setting permanent durable monuments and confirming the new monuments conform to the material and inscription standards. We then prepare and file corner records for all established corners.

Plat and report preparation follows with a survey plat that clearly depicts the final re-established boundary including bearings, distances, and monument locations, meeting all technical and legal standards. We then generate a comprehensive survey report detailing the entire methodology, research findings, evidence used to re-establish lost corners, field procedures, coordinate list and compliance with Utah statutes.

Last there is filing and certification where we submit the updated plats, to each County surveyor's office. We then file the certified documentation with the State of Utah as required.

SCOPE OF WORK TASKS:

- 1. Research & Records Compilation
- 2. Field Reconnaissance
- 3. Boundary Analysis & Survey
- 4. Monumentation & Mapping
- 5. Deliverables & Certification

FIELD APPROACH

We know historic documentation indicates the Morgan County/Summit County line was originally surveyed by Jesse W. Fox in December 1872 and later clarified by a boundary certification filed on October 17, 2012. This project seeks to re-establish approximately 560 feet of the line in accordance with statutory requirements and current survey standards. We have five phases:

PHASE1 - Research & Records Compilation

- Attend one (1) meeting in person or virtual to present preliminary results and to understand concerns prior to commencement of work.
- Collect and review all existing legal boundary descriptions, prior surveys and relevant Public Land Survey
- Obtain records from both counties' surveyor offices and the Lieutenant Governor's boundary certifications.

PHASE 2 - Field Reconnaissance

- Conduct reconnaissance to locate existing boundary monuments, section corners, and control points.
- Recover, verify, and document any remaining original boundary evidence.
- Locate topographic features as noted in historic documents and as described in the county line description.





METHODOLOGY & FIELD APPROACH

PHASE 3 - Boundary Analysis & Survey

- Reconstruct the boundary line based on record data, field evidence, and statutory hierarchy of boundary evidence.
- Establish geodetic control using GNSS and total station methods to ensure positional accuracy consistent with Utah standards.

PHASE 4 - Monumentation & Mapping

- Set durable monuments (Morgan County to provide monuments stamped with county markings.)
- Prepare a boundary plat showing line bearings, distances, coordinates, and monument details.

PHASE 5 - Deliverables, Reviews & Certification

- Deliver digital files of GIS shape-files and CAD files.
- Provide signed and sealed records of survey plat (PDF and hard copy) and legal description(s) of the verified boundary segment to be certified by the Lt. Governor and for filing with both County surveyor offices.
- Deliver a narrative report describing research and findings.
- Deliver monument tie sheet(s) for all monuments found or used.
- Attend one (1) Morgan County Commission meeting in person to present final findings and recommendations and to answer questions.

ASSUMPTIONS / EXCLUSIONS AND CLARIFICATIONS

- All permits and fees will be paid by Owner. (If applicable)
- All Legal documents, title reports and filing fees will be paid by the Owner. (If applicable)
- Subsurface Utility Excavation is excluded from this scope of work.
- All work not specifically identified within the limits of this proposal will be handled as a separately negotiated change order. Including offsite utilities beyond those noted above.
- Schedule/start date to be determined based on weather, snow and access to the survey area
- Access to all lands along the boundary will be granted by both counties or affected landowners
- Survey will adherer to Utah State Codes and Standards





METHODOLOGY & FIELD APPROACH



RISKS AND MITIGATIONS

Based on our previous experiences the following are identified as potential risks with preliminary mitigation plans.

RISK: Equipment Damage/Failure

MITIGATION: Loss of survey data or failure of costly equipment in the field can happen. We perform daily equipment checks and maintenance and implement real-time data backups to immediately transfer and verify data at the end of each workday.

RISK: Weather Conditions Affecting Schedule and Safety

MITIGATION: We always watch weather forecasts and conduct site safety analysis for the field work using appropriate equipment or use specialized equipment (drone flights, ATVS) if needed.

RISK: Hazardous Terrain/Access

MITIGATION: We will conduct site safety analysis for the field work using and carry appropriate equipment or use specialized equipment (drone flights, ATVs) if needed in areas to complete the survey.

RISK: Wildlife of Environmental Hazards

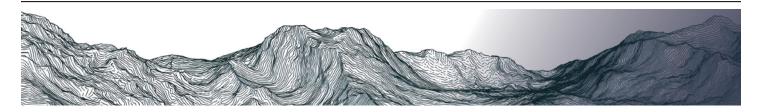
MITIGATION: Our crews are trained on local wildlife and hazard recognition. We always carry appropriate protective gear and have first-aid equipment. We always maintain clear communication protocols with two-way radios in remote areas and GPS units.





SECTION B

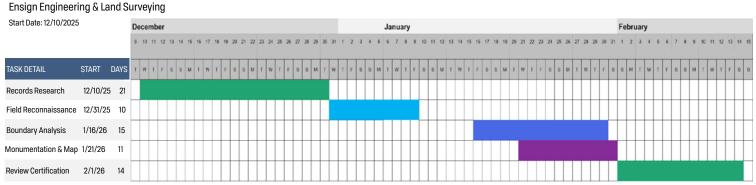
TIMELINE, AVAILABILITY & FEE



ESTIMATED TIMELINE

Anticipated start date (upon award of project) is December 10, 2025, but will be determined based on weather conditions and access to the area. Estimated project duration is approximately 10 weeks.

PROJECT: Targeted Boundary Verification Survey - Morgan/Summit County Line



ESTIMATED COMPLETION 2/15/26

KEY PERSONNEL AVAILABILITY

Ensign has the ability to pull from our other offices, if needed, to complete any work within the scheduled time-frame of any project. Project management and scheduling is of utmost importance when working with clients and we can assure our goals will be to meet your schedules and budgets as work is assigned.

- Trent Williams, PLS 35%
- Dusty Bishop. PLS 60%
- Doug Kinsman, PLS 5%

FEE PROPOSAL

| Phase 1 - Records Research | \$4,200 |
|--------------------------------------|---------|
| Phase 2 - Field Reconnaissance | \$7,200 |
| Phase 3 - Boundary Analysis & Survey | \$3,500 |
| Phase 4 - Monumentation & Mapping | \$4,400 |
| Phase 5 - Review & Certification | \$3,300 |

SURVEY TOTAL

\$22,600.00



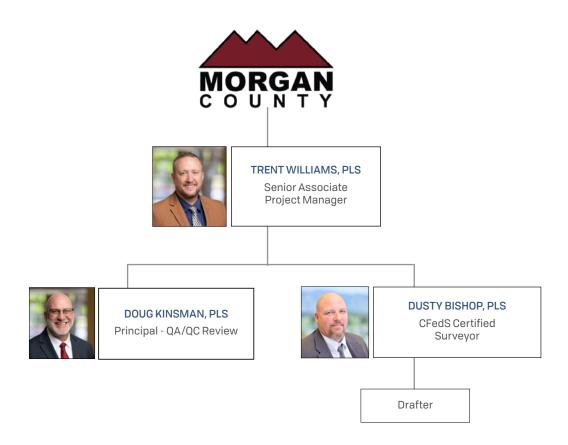




KEY PERSONNEL & LICENSE NUMBERS

KEY PERSONNEL

Below is the proposed organizational chart. All required services are covered in order to accommodate the Morgan County/Summit County line survey project.





SECTION C

KEY PERSONNEL & LICENSE NUMBERS



EDUCATION

AS | Surveying Technology Salt Lake Community College, 2010

REGISTRATION

Professional Land Surveyor, UT 2008 #8034679-2201

Professional Land Surveyor, WI 2015 #S-3079

PROFESSIONAL ASSOC

Utah Council of Land Surveyors (UCLS)

INDUSTRY EXPERIENCE

7 Years Licensed 6 Years at Ensign Engineering 19 Years in industry

TRENT WILLIAMS, PLS SENIOR ASSOCIATE, PROJECT MANAGER

PROFESSIONAL LAND SURVEYOR, UTAH #8034679-2201 AS IN SURVEY TECHNOLOGY, SALT LAKE COMMUNITY COLLEGE, UT

Trent has experience with both large and small-scale surveys, right-of-way corridors surveys, and construction staking. He is knowledgeable with 3D LiDAR scanners, ground penetrating radar, and has managed hundreds of projects, coordinating between engineers and construction personnel

PROJECT EXPERIENCE

- Simonsen Property, Morgan Boundary Survey, Morgan, UT
- Currie Property, Morgan County Survey and Parcel Split, Morgan, UT
- Cherry Lane Boundary Survey, Layton, UT
- Sheila Warhola Boundary Survey, Layton, UT
- Hyde Centerville Survey, Centerville, UT
- Syracuse City Trail Survey, Syracuse, UT
- Numerous Boundary Surveys Kaysville, UT
- Marreli ALTA Survey, West Haven, UT
- Thom Topographic Survey, Eden, UT
- Layton City Park Existing Conditions Survey, Layton, UT
- Layton Shoreline Trail Survey, Layton, UT
- Welker Trailhead Existing Conditions Survey, Layton, UT
- Andy Adams Park Existing Conditions Survey & Construction Staking, Layton, UT
- Church of Christ Construction Staking, Kaysville, UT
- Kaysville Jr. High School ALTA Survey, Kaysville, UT
- Bountiful High School Football Field, Bountiful, UT



KEY PERSONNEL & LICENSE NUMBERS



8034679-2201 Professional Land Surveyor

SIGNATURE OF HOLDER

IMPORTANT LICENSURE REMINDERS:

- Your license is valid until the expiration date listed on this form. Approximately 60 days prior to this expiration you will receive a renewal notice by email.
- Please note the address listed below is your public address of record for the Division. All future correspondence from the Division will be either mailed to this address or emailed to the email on record. If you move or change your email, it is your responsibility to keep DOPL informed. Maintaining a current address AND email with DOPL is the easiest way to ensure continuous licensure.

TRENT RICHARD WILLIAMS 2854 W 2250 N CLINTON UT 84015

Please visit our web site at www.dopl.utah.gov should you have any questions in the future.

STATE OF UTAH DEPARTMENT OF COMMERCE DIVISION OF PROFESSIONAL LICENSING ACTIVE LICENSE EFFECTIVE DATE: 08/15/2011 EXPIRATION DATE: 03/31/2027 ISSUED TO: Trent Richard Williams REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S) 8034679-2201 Professional Land Surveyor SIGNATURE OF HOLDER

Form #



SECTION C

KEY PERSONNEL & LICENSE NUMBERS



EDUCATION AS | Land Surveying Salt Lake Community College, 2002

REGISTRATION

Professional Land Surveyor, UT #4938720-2201

Certified Federal Surveyor - CFedS #1712

UAS Remote Pilot #4282014

PROFESSIONAL ASSOC

Utah Council of Land Surveyors

INDUSTRY EXPERIENCE

22 Years Licensed 24 Years at Ensign Engineering 30 Years in industry

DUSTY BISHOP, PLS SURVEYOR

PROFESSIONAL LAND SURVEYOR, UTAH ##4938720-2201 CERTIFIED FEDERAL SURVEYOR - CFEDS #1712 UAS REMOTE PILOT #4282014 AS IN LAND SURVEYING, SALT LAKE COMMUNITY COLLEGE, UT

Dusty has 30 years of experience in Land Surveying, including over 22 years in the field and more than 15 years of office experience. He has been licensed for 17 years, and became a CFedS 5 years ago. The majority of his work has included subdivisions, commercial projects, some road and federal waste site projects, and PLSS monument retracement surveys.

PROJECT EXPERIENCE

- Sanpete County Section Corner Re-Monumentation, UT
- Tooele County Section Corner Re-Monument, UT
- Rush Valley monument retracement & reconstruction, Rush Valley, UT
- Little Valley monument retracement & reconstruction, Little Valley, UT
- Vernon Reservoir monument retracement & reconstruction, Vernon, UT
- Bangerter Highway construction surveying, UT
- Central Utah Water Project Diamond Fork Pipeline, Diamond Fork, UT
- DaVinch detonation chamber Tooele Army Depot, Tooele, UT
- Monitoring well elevations Dugway Proving Grounds, Dugway, UT
- Various boundary surveys and subdivisions throughout Utah, Tooele, and Salt Lake Counties
- 5600 West Highland City Road Improvement, Highland, UT
- 6000 West Highland City Road Widening, Highland, UT
- Nielson's Grove Park (construction staking), Orem, UT
- Skate Park Construction Staking, Orem, UT
- Moroni City water system survey, Moroni City, UT
- Wendover City water system survey, Wendover, UT
- Various USGS Benchmark observations for NOAA / USGS
- Ibapah BIA Highway 1 road safety survey, Ibapah, UT
- Various water system projects in southern Utah and neighbouring states



SECTION C

KEY PERSONNEL & LICENSE NUMBERS



4938720-2201 Professional Land Surveyor

SIGNATURE OF HOLDER

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 you move or change your email, it is your responsibility to keep DOPL informed. Maintaining a current
 address AND email with DOPL is the easiest way to ensure continuous licensure.

DUSTY LANE BISHOP 283 S 1200 E PAYSON UT 84651 Please visit our web site at www.dopl.utah.gov should you have any questions in the future.

STATE OF UTAH DEPARTMENT OF COMMERCE DIVISION OF PROFESSIONAL LICENSING ACTIVE LICENSE EFFECTIVE DATE: 02/15/2012 EXPIRATION DATE: 03/31/2027 ISSUED TO: Dusty Lane Bishop REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S) 4938720-2201 Professional Land Surveyor



SECTION C

KEY PERSONNEL & LICENSE NUMBERS



EDUCATION AS | General Studies Salt Lake Community College, 1993

BS | Land Surveying Salt Lake Community College, 1996

REGISTRATION

Professional Land Surveyor, UT 1999 #334575-2201

PROFESSIONAL ASSOC

- Utah Association of County Surveyors
- Tooele County Surveyor 2002-2012
- UT Council of Land Surveyors -Chair

INDUSTRY EXPERIENCE

36 Years Licensed30 Months at Ensign Engineering39 Years in industry

DOUG KINSMAN, PLS PRINCIPAL - QA/QC

PROFESSIONAL LAND SURVEYOR UT #7334575-2201
AS IN GENERAL STUDIES, SALT LAKE COMMUNITY COLLEGE
BS IN LAND SURVEYING, SALT LAKE COMMUNITY COLLEGE

Doug has over 39 years of experience managing all land surveying activities. He focuses on best practices and quality assurance goals across a wide range of projects. He possesses an in-depth knowledge of ALTA, topographic, boundary, and Right-of-Way surveys, as well as legal descriptions and deed/easement preparation. He expertly coordinates survey work, demonstrating exceptional collaboration, project management, and organizational skills to prioritize tasks, optimize time, and schedule crews and has a proven track record of establishing horizontal and vertical control for numerous road Right-of-Way projects.

PROJECT EXPERIENCE

- Tooele City Eng Dept 7th St. 500 N. Topographic Survey
- Tooele City Commercial Park Phase 4 & 5 Survey
- Tooele Medical Center Commercial Survey
- Tooele County Jail Survey & Structural Engineering Survey
- Tooele County School District Bus Garage Survey
- Tooele County School District Bus Garage Survey
- Section 17, T6S, R5W Monument Restoration & Rehab, Rush Valley, UT
- Tooele County Monument Drawing
- Monument Replacement, B Ave Utah Industrial Depot, Tooele, UT
- Boundary Survey West 55 Acres, Kingston, UT
- Topographic Survey and Plat for Public Safety Building, Tooele, UT
- · Hidden Springs Plat Phasing, Pleasant Grove, UT
- Road Dedication Plat 100 South Street, Tooele, UT
- Riverton Property Plat Amendment, Riverton, UT
- Grantsville City Annexation Plat, Grantsville, UT
- Pinion Meadows Stansbury Improvement Annexation, Tooele, UT
- Left Hand Fork Annexation Plat, Tooele, UT



SECTION C

KEY PERSONNEL & LICENSE NUMBERS





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DOUGLAS J KINSMAN 45 W 10000 STE 500 SANDY UT 84070 Please visit our web site at www.dopl.utah.gov should you have any questions in the future.

STATE OF UTAH DEPARTMENT OF COMMERCE DIVISION OF PROFESSIONAL LICENSING ACTIVE LICENSE EFFECTIVE DATE: 03/10/1999 EXPIRATION DATE: 03/31/2027 ISSUED TO: Douglas J Kinsman REFERENCE NUMBER(S), CLASSIFICATION(S) & DETAIL(S) 334575-2201 Professional Land Surveyor

SIGNATURE OF HOLDER







REFERENCES & PROOF OF INSURANCE



REFERENCES

Our team has extensive experience navigating complex boundary and land surveying throughout the State of Utah. Below are three references whom we are currently working with. We encourage you to give them a call.

Jason Monroe, Sevier County Recorder Sevier County, Utah

250 N Main St Richfield, UT 84701 P: 435-893-0410 Carri Jeffries, Iron County Recorder Iron County, Utah 68 S 100 E

Parowan, UT 84760 P: 435-477-8350 Jerry Houghton, Tooele County Recorder/Surveyor Tooele County, Utah

47 S Main St Toeele, UT 84074 P: 435-843-3180

UTAH BUSINESS LICENSE

LAYTON CITY CORPORATION 437 N WASATCH DR LAYTON UT 84041

BUSINESS LICENSE

This license or permission is hereby granted to conduct, operate and maintain in Layton City, Utah, the following trade, business or activity in accordance with Federal, State and Local laws, and is subject to revocation as provided in the Layton Municipal Code.

Business Name: ENSIGN ENGINEERING LLC; ENSIGN ENGINEERING AND LAND SURVEYING INCORPORATED

Business Location:

919 N 400 W LAYTON, UT 84041 License #: BL20-12387 Issue Date: 02/11/2025

Issue Date: 02/11/2025 Expiration Date: 02/11/2026

License Type:

Commercial Business

State Registration #: 958168-0142

Sales Tax: N/A Federal EIN: 87-0443598

Professional License #: 12153751-5501 Professional License Type: Contractor

RESTRICTIONS:

Mail To: 919 N 400 W

LAYTON, UT 84041

Licerise Officer

POST IN A CONSPICUOUS PLACE







REFERENCES & PROOF OF INSURANCE

WORKERS COMPENSATION COVERAGE

| K5 | RS COMPENSATION COVERAGE | | | | | | | | | | | |
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| C B R | THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to | | | | | | | | | | | |
| th | e ter | | ns of the policy | , cert | ain p | olicies may require an er | ndorse | ment. A sta | | | | |
| | DUCEF | an Ins. & Investr | mant | | | | CONTA NAME: | Mason Alle | | | | |
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| Sal | t Lak | ce City UT 8411 | 1 | | | | ADDRE | ss: mason.al | llen@america | n-ins.com | | |
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| Ens | sign | Engineering & L | and Surveying | , Inc. | | | | | Insurance Co cialty Insurance | | | 39608 37885 |
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| _ | | AGES | | | | NUMBER: 101890303 | | | | REVISION NUMBER: | | |
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| Α | X | CLAIMS-MADE | X OCCUR | | | 84SBWBF90TG | | 6/19/2025 | 6/19/2026 | EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) | \$ 1,000, | |
| | H | OEAINIO-NIADE | 000011 | | | | | | | MED EXP (Any one person) | \$ 10,000 | |
| | | | | | | | | | | PERSONAL & ADV INJURY | \$ 1,000, | |
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| | | POLICY X PRO- | LOC | | | | | | | PRODUCTS - COMP/OP AGG | \$ 2,000, | 000 |
| | _ | OTHER: | | | | | | | | | \$ | |
| В | - | DMOBILE LIABILITY | | | | 34UEGAE2676 | | 6/19/2025 | 6/19/2026 | COMBINED SINGLE LIMIT (Ea accident) | \$ 1,000, | 000 |
| | | ANY AUTO ALL OWNED | SCHEDULED | | | | | | | BODILY INJURY (Per person) | \$ | |
| | | AUTOS | AUTOS NON-OWNED | | | | | | | BODILY INJURY (Per accident) PROPERTY DAMAGE | \$ | |
| | \vdash | HIRED AUTOS X | AUTOS | | | | | | | (Per accident) | \$ | |
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| D | WOR | KERS COMPENSATIO | N DV | | | WC1029666 | | 6/19/2025 | 6/19/2026 | X PER OTH- | | |
| | ANY F | EMPLOYERS' LIABILIT PROPRIETOR/PARTNE | R/EXECUTIVE | N/A | | | | | | E.L. EACH ACCIDENT | \$ 1,000, | 000 |
| | (Mano | CER/MEMBER EXCLUD latory in NH) describe under | IEU? | " " | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ 1,000, | 000 |
| | DÉSC | RIPTION OF OPERAT | TONS below | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ 1,000, | |
| С | Profe | ssional Liability | | | | DPR5030237 - TBD | | 6/19/2025 | 6/19/2026 | Each Claim Aggregate | 2,000, 2,000, | |
| | DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) | | | | | | | | | | | |
| CEI | NIIF! | CATE HOLDER | | | | | CANC | ELLATION | | | | |
| | | Incurance \ | /erification Only | , | | | ACC | EXPIRATION ORDANCE WI | N DATE THE | ESCRIBED POLICIES BE C EREOF, NOTICE WILL LY PROVISIONS. | | |
| | | mourance \ | / Emilication Only | , | | | | DIZED DEDDEGE | | | | |

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REFERENCES & PROOF OF INSURANCE

DISCLOSURE OF LITIGATION OR CLAIMS (5 YEARS)

November 25, 2025

Statement of Litigation or Actions

Targeted Boundary Verification - Morgan/Summit County Line

To the best of my knowledge, neither Ensign nor its principals, agents or employees have had regulatory action taken against them, been debarred, suspended, proposed for debarment, declared, ineligible or voluntarily excluded from soliciting work by any governmental department or agency with respect to any work performed in the last five (5) calendar years.

Please feel free to reach out with any questions.

Sincerely,

Jared K. Ford, P.E.

Principal and President

fared 2. Forl

Ensign Engineering and Land Surveying



County Commission Agenda Request Form

| **ALL DOC | CUMENTATION IS DUE ON OR BEFOR | Attn: Kate Becker 48 West Young Street P O Box 886 Morgan,UT 84050 Phone: 435.800.8724 | | | |
|------------|---|--|--------------------|----------------|--|
| | | | Email: kbecker@mo | | |
| This | s form must be submitted, along wit scheduled unti | th any required documentat il the next County commissi | | m will not be | |
| commissio | on Meeting Date: 12/16/25 | | Time Requested: | | |
| Name: | Leslie A Hyde BOE Cle | erk | Phone: | (801) 845-4010 | |
| Address: | 48 W Young Street Morgan U | T 84050 | | | |
| Email: | lhyde@morgancountyu | Fax: | | | |
| Associated | d County Department: | | | | |
| | | | | | |
| PURPOSE I | FOR THE AGENDA ITEM - MUST BE S | SPECIFIC: | | | |
| Late Filed | d Request for Review of Locally | Assessed Real Property | y from Wendy Louis | e Knudsen | |
| WILL YOUR | R AGENDA ITEM BE FOR: | DISCUSSION DECISION BOTH INFORMATION ONLY | ✓ | | |

Utah State Tax Commission, Property Tax Late-Filed Request for Review of Locally Assessed Real Property

PT-10A

Rev. 4/24

tax.utah.gov

| Petitioner (print or type) | Petitioner's Representative, if any (print or type) |
|--|---|
| Name Wendy Louise Knudsen | I authorize the below-named person to discuss and share information concerning this appeal with the County Board of Equalization. |
| Mailing addressRevocable Living Trust | Name |
| 489 W Island Rd. | Firm |
| Morgan, UT 84050 | Mailing address |
| Daytime telephone no. 801-829-8829 | |
| lanternlane4ever@gmail.com | Daytime telephone no. Email address |
| Refer to your tax notice for the information requested in Petitioner requests that the Board of Equalization of | County to near an appeal of |
| Property type Single residence/Duplex/Triplex Greenbelt Other (describe) | |
| its act or failure to act, interfered with your right to notice and a hea error; or that a medical emergency, a death, or another extraordina | nited reasons. These reasons are explained in Utah Admin. Code /re84-24p-066.doc. of locally assessed real property if you can show that the county, by aring; or that the county's records for the property contain a factual ry and unanticipated circumstance occurred during the Board of an appeal by the filing deadline. Failure of the US Postal Service to of Equalization to accept a late filed request for review of locally |
| Choose your circumstance(s): The county did not comply with the notification requirements to me record for this property, or otherwise interfered with the property. Describe the county's notice failure or interference: | nail the notice of property valuation and tax change to the address of |
| Medical emergency Describe the nature of the medical emergency and the relation | ship of the individual with the emergency to the property owner(s): |
| | |
| Identify the length of the medical emergency:// | YY to MM DD YY |
| Did this medical emergency require hospitalization? | s 🗆 No |
| | YY to// YY DD YY |

| | Death of owner of immediate family member | | | | | | |
|-------|---|--|--|--|--|--|--|
| | Name of decedent and relationship to owner(s) (if applicable): | | | | | | |
| | Extraordinary and unanticipated circumstance (submit copies of documentation to verify) Describe the nature of the extraordinary and unanticipated circumstance: | | | | | | |
| | Identify the length of the extraordinary and unanticipated circumstance: / / to / _ | | | | | | |
| | A mistake in the description of the size, use, or ownership of your property A clerical or typographical error in reporting or entering the data used to establish valuation or equalization An error in classification of your property that is eligible for property tax relief An error in the classification of your property that is eligible for a property tax exemption, including the residential exemption Other similar circumstance* | | | | | | |
| | ditional Owner(s) | | | | | | |
| | there individuals or entities in addition to you who are joint owners or co-owners of this property? Yes No Yes", list the additional owner's name: Kevin Knudsen | | | | | | |
| | why the additional owner(s) were unable to file the appeal by the statutory deadline: | | | | | | |
| If th | nere are more than two owners of the property, supply their names and reason for inability to timely file on additional paper. | | | | | | |
| Pro | vide any further details to explain your circumstances (if applicable) | | | | | | |
| | See Attached pageS | | | | | | |
| | | | | | | | |
| | I understand that I must show that I meet the requirements of R884-24P-66, and I have attached copies of all documents supporting my request. | | | | | | |
| Xar | endy Louise Knudsen Petitioner's signature Date signed | | | | | | |
| A fa | actual error means an error that is objectively verifiable without the exercise of discretion, opinion, or judgment; demonstrated by clear and convincing ence; and the existence of which is recognized by the taxpayer and the county assessor. | | | | | | |
| | | | | | | | |

Send documents to your local County Auditor.

Upon receipt of this form, the County Auditor will notify the Board of Equalization of your request, after which the Board of Equalization will issue an order based on your submissions and those from the county.

For help with this form contact your local County Auditor.

Leslie Hyde

Our home is under my living Trust

| From: Sent: To: Subject: Attachments: | W K <lanternlane4ever@gmail.com> Monday, December 8, 2025 12:17 PM Katie Lasater; Leslie Hyde Reconvene Request 1765218736060.jpg; 20251208_120809.jpg</lanternlane4ever@gmail.com> |
|---|---|
| | mail originated from outside of Morgan County. Do not click links or open attachments nize the sender and know the content is safe. If you are unsure please contact Jeremy or |
| Dear Tax Commission, | |
| We are new homeowners | and built in 2024 behind my mom's property. |
| | e. We got a strange notice in mail about some rebate on taxes, that was very confusing to us , as it had ome to any homeowners before. My mom,who is a lot term resident as well never received any such notice |
| first time home owners, or Any notice of taxes should the recorders office and co | In the notice had come. It was confusing and not easy to understand what it was talking about. Since we are ur loan and escrow was all taken care of in our monthly payments including year end taxes for our home. If have gone to our escrow is what we were told. This tax notice did not make any sense though. We called ounty and they said we were listed as a secondary residence, when we are primary occupiers and owners. It has carry conflicting info about our residence. The city knows and has us listed as primary residence which |
| | tax notice they had upped our taxes about 3x the amount of what it should be. We thought the county had not trying new ways to up ther salary, in hope that unassuming home owners wouldn't respond, because ng. |
| We need this to be made homeowners for 2025. | right. We are a primary residence and need the taxes down where they are supposed to be as primary |
| the right information. Or w | r recording information about home owners needs to record things properly, without assuming they have rithout assuming everyone who has a home is renting their home. That is ridiculous. It creates confusion one, us the homeowners, our escrow company, our county and city and what we are qualified with our exes. |
| Here are the documents, v | we appreciate your help in making this right. |
| Thank you, | |
| Wendy & Kevin Knudsen | |

 $Wendy\ Louise\ Knudsen\ Revocable\ Living\ Trust\ 09/24/2024\ Knudsen\ Wendy\ Lousie\ Trustee.$

Our number 801-829-8829

Address 489 W Island Rd. MORGAN, Utah 84050

Taxing District- 004 Morgan City District

Property Parcel # 00-0090-6298



County Commission Agenda Request Form

| All Agenda items, including back-up materials, must be submitted to: Attn: Kate Becker 48 West Young Street P O Box 886 MorganCounty Attn: Kate Becker 48 West Young Street P O Box 886 Morgan,UT 84050 Phone: 435.800.8724 Email: kbecker@morgancountyutah | | | | | | |
|---|---|-------------------------|--|--|--|--|
| This form must be subn | nitted, along with any required documentat scheduled until the next County commission | | | | | |
| A.I.I. | 12/16/25 de BOE Clerk | Time Requested: Phone: | | | | |
| - " | | Fax: | | | | |
| Associated County Departme | nt: | | | | | |
| PURPOSE FOR THE AGENDA IT | EM - MUST BE SPECIFIC: | | | | | |
| Late Filed Request for Re | view of Locally Assessed Real Property | from Brooks Fornelius | | | | |
| WILL YOUR AGENDA ITEM BE | FOR: DISCUSSION | | | | | |

DECISION BOTH

INFORMATION ONLY



Utah State Tax Commission, Property Tax

Late-Filed Request for Review of

Locally Assessed Real Property

PT-10A

Rev. 4/24

tax.utah.gov

| Petitioner (print or type) | Petitioner's Represe | ntative, if any (print or type) |
|--|--|--|
| Brooks Fornelius | I authorize the below-na | med person to discuss and share informa- eal with the County Board of Equalization. |
| Mailing address | Name | |
| 1978 W. Snow Canyon Rd, mtn Green UT 84050 | Firm Mailing address | |
| Daytime telephone no. 801-201-3729 | | |
| Email address fornelius brooks @ gmail. com | Daytime telephone no. | Email address |
| Refer to your tax notice for the information requested in the Petitioner requests that the Board of Equalization of \(\frac{\hat{N} \cdot \alpha \alpha}{\text{the } \frac{2025}{(tax year)}}\) property tax assessment on the following property or property of the \(\frac{2025}{(tax year)} \) property tax assessment on the following property or property of the following property or property or property of the following property or prope | this section | County to hear an appeal of |
| Property Parcel/Serial Number(s): 00 - 00 a0 - 713 | | |
| Property type ☑ Single residence/Duplex/Triplex ☐ Greenbelt ☐ Other (describe) | | |
| The Board of Equalization is open to hear property tax appeals for a property tax assessments during the Board of Equalization period, we from the date the county auditor mailed the notice of property valuating Equalization may hear an appeal filed after the deadline for only limit R884-24P-66, available online at tax.utah.gov/research/effective/researc | ion and tax changes (see Used reasons. These reasons. B84-24p-066.doc. of locally assessed real proping; or that the county's record and unanticipated circums. | eptember 15 for each tax year or 45 days Itah Code §59-2-1004). The Board of are explained in Utah Admin. Code Derty if you can show that the county, by ords for the property contain a factual stance occurred during the Board of |
| deliver a correctly addressed tax notice is not cause for the Board of | FOURITATION to account a la | duline. Failure of the US Postal Service to |
| | elf, constitute an extraordina | to filed an accept for the contract of the con |
| Choose your circumstance(s): The county did not comply with the notification requirements to mai record for this property, or otherwise interfered with the property or | il the notice of property value | ation and tax change to the address of |
| Choose your circumstance(s): The county did not comply with the notification requirements to mai record for this property, or otherwise interfered with the property on the county's notice failure or interference: Os a primary resident for that the year. I have core seal Property Tax Notice in the mail this week. | il the notice of property value | ation and tax change to the address of |
| Choose your circumstance(s): The county did not comply with the notification requirements to main record for this property, or otherwise interfered with the property on the county's notice failure or interference: Describe the county's notice failure or interference: OS a principal resident for that the war. I have core in the main this week. The county's notice failure or interference: We bould this week. I have noted in the main this week. I have noted in the medical emergency and the relationsh that week of hugher may pregnant wife was have baily basis. We had multiple hospital visits the first induced because of xvere signs of preclampera. We complications with the baby that the hospital wan lighter for more hapliff issues. | il the notice of property valuations ability to timely file the received the appoint the home in the primery resident to stay in the field to monitor. Then | ation and tax change to the address of appeal lication for residential exemption. 2024 and payed property tax occurrentation of the than and Morgan Court with the post office putting my mail dence. I like wire full time: ampeia, which was being manifored on and on Sept. 12 my trife had to be |
| Choose your circumstance(s): The county did not comply with the notification requirements to mai record for this property, or otherwise interfered with the property on the property of the property of the county's notice failure or interference: OS a primary resident for that the year. I have to be a primary resident for that the year. I have the mail this week. Medical emergency Describe the nature of the medical emergency and the relationsh the last week of Rugust my pregnant wife was have baily basis. We had multiple hespital visits the first induced because of xvere signs of preclumpera. We complications with the baby that the hospital want laster for more haplify issues. Ob / 24 / 2 MM DD Y | il the notice of property valuations's ability to timely file the received the appoint the hot received any diversity of the individual with the ingenty signs of preclimations of septiment to stay in the tell to manifer. Then | ation and tax change to the address of appeal lication for residential exemption. 2024 and bayed property tax occurrentation other than my Morgan Cay with the post office putting my mail than it live were full time. |
| Choose your circumstance(s): The county did not comply with the notification requirements to main record for this property, or otherwise interfered with the property on the county's notice failure or interference: Obs. a primary resident for that tax year. Obs. a primary resident for that the mail this week. Obs. a primary resident for that the mail this week. Obs. a primary resident for that the primary present which the had not the relationsh that week of hugust my pregnant wife was have baily basis. We had multiple hospital visits the first induced because of severe signs of preclampera. We complications with the baby that the hospital want later for more health issues. Identify the length of the medical emergency: Obs. 124 / 2 MM DD Y | il the notice of property valuationer's ability to timely file the received the appoint the home in the home and an angoing is my primary received any a primary received any apprimary received any primary received any primary received any primary received to the individual with the ing carry signs of preclaim two weeks of septiment to stay in the head to stay in the head to stay in the head to monitor. Then | ation and tax change to the address of appeal lication for residential exemption. 2024 and payed property tax occurrentation a therefore putting my mail which was being menitored on and an Sept. 12 my wife had to be |

| ☐ Death of owner of immediate family me Name of decedent and relationship to o | | | |
|---|---|--|------------------------------------|
| Identify the date of death:/ | YY tance (submit copies of document | | |
| Identify the length of the extraordinary a | and unanticipated circumstance: | MM DD YY to | // |
| ☐ Factual error in the county's records (see ☐ A mistake in the description of the see ☐ A clerical or typographical error in record and error in classification of your prope ☐ An error in the classification of your ☐ Other similar circumstance* | ize, use, or ownership of your prop eporting or entering the data used erty that is eligible for property tax r | to establish valuation or e elief | |
| Additional Owner(s) Are there individuals or entities in addition to If "Yes", list the additional owner's name: List why the additional owner(s) were unab | Chris Phelps and | Kinly forne | Yes \ No |
| • | | | us to file "residential exem |
| If there are more than two owners of the pr | | | |
| Provide any further details to explain your circ | cumstances (if applicable) | | |
| I understand that I must show that I me my request. | et the requirements of R884-24P-66 | i, and I have attached copi | es of all documents supporting |
| Name (print) Brooks Fornelius | Petitioner's signature Brooks | Lorenglius. | Date signed |
| *A factual error means an error that is objectively evidence; and the existence of which is recognize | verifiable without the exercise of discreted by the taxpayer and the county asset | tion, opinion, or judgment; der ssor. | nonstrated by clear and convincing |

Send documents to your local County Auditor.

Upon receipt of this form, the County Auditor will notify the Board of Equalization of your request, after which the Board of Equalization will issue an order based on your submissions and those from the county.

For help with this form contact your local County Auditor.

Leslie Hyde

From: Brooks Fornelius <forneliusbrooks@gmail.com>

Sent: Monday, December 1, 2025 11:53 AM

To: Leslie Hyde
Subject: Re: Tax appeal

CAUTION: This email originated from outside of Morgan County. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you are unsure please contact Jeremy or Brandon.

I think so I can send you the form I filled out I filled out two I filled out one that Holly sent me but it ended up being the wrong one. Then Katie sent me another but we had to hand write it because it wouldn't work I can send you those forms.

On Mon, Dec 1, 2025 at 11:50 AM Leslie Hyde < <a href="https://linear.ncbi.nlm.ncbi.

Hi Brooks!

I am assuming you filled out a tax appeal application?

Leslie A. Hyde

Morgan County Clerk/Auditor

From: Brooks Fornelius <forneliusbrooks@gmail.com>

Sent: Monday, December 1, 2025 11:42 AM
To: Leslie Hyde lhyde@morgancountyutah.gov

Subject: Tax appeal

CAUTION: This email originated from outside of Morgan County. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you are unsure please contact Jeremy or Brandon.

Hey Leslie, this is Brooks Fornelius Holly Wilde told me to reach out to you. I have been trying to fight this property tax for a little while now I was deemed as a secondary resident, although I am a primary resident. I never received the form in the mail that I was supposed to send back on top of that. My wife was also pregnant with our first baby and dealing with preeclampsia I was working with Katie Lasater but I have not heard from her since November 18th so I reached out to Holly and she informed me she is no longer working there. What do I need to do? What information do I need to send you? I have filled out many forms that have been sent to me, but haven't gotten any response.



Plan Here. Build Here.

Morgan County Rural Economic Blueprint

2025

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Courtesy of Ryan Andreason / Utah Office of Tourism

Acknowledgments

The Governor's Office of Economic Opportunity (GOEO) extends its gratitude to the elected officials, staff, business owners, and community members who contributed to this process by participating on the working team or steering committee or submitting a response to the community survey.

Working Team

- August Granath | Governor's Office of Economic Opportunity
- Sherry Stevens | Governor's Office of Economic Opportunity
- Olivia Midgley | Governor's Office of Economic Opportunity
- Kate Becker | Morgan County

Steering Committee

- Steve Gale | Morgan City Mayor
- Andrea Brooks | Morgan School Board
- Darren Rogers | Department of Workforce Services
- John Barber | Morgan County Economic Opportunity Board Chair
- Andrew Willis | Morgan County Small Business Development Center Director
- Traca Wardell | Morgan Chamber of Commerce President
- Mercer Owen | East Canyon State Park and Lost Creek State Park Manager
- Justin Rees | Morgan County Tourism Director
- Becca Nelson | Morgan County Tourism Social Media

Overview of the Rural Economic Blueprint Program Process

The Rural Economic Blueprint Program offers Utah's rural communities an opportunity to leverage state-provided technical support to advance their economic development goals. The program is no cost, community-driven, and provides a simple yet effective economic development strategic plan. With an economic development strategic plan in place, communities will be better positioned to communicate their goals to funders, get buy-in from residents, acquire capital, and deploy resources towards target projects.

The program is in its first year and is working with nine communities during this pilot period. Morgan County was one of several applicants that were selected to participate in the first round of the program. The working team first met in June of 2025, followed by meetings with the steering committee in November of the same year. In that time, GOEO staff performed one-on-one interviews with 10 key stakeholders, compiled economic data from various sources, and reviewed the 2021 economic development strategic plan. Individual stakeholder contributions to this report have been kept anonymous.

The following report is the result of a collaborative effort led and facilitated by GOEO staff with direction from Morgan County stakeholders. The goal of this program is to ensure that this effort represents the desires of the community as a whole.



Morgan County Economic Data Snapshot

Population: 13,093

According to the Census Bureau, Morgan County has grown by 796 people (1.6% annualized) from April 1, 2020, to July 1, 2024, since the last decennial census in 2020¹. This is about half of the above average 4.1% annual growth rate for the preceding 30-year period from 1990 – 2020.² Comparing the same periods, statewide population growth has dropped from 3% to 1.8% annual growth, while nationwide growth has slowed from 1.1% to 0.7% annual growth³.

Morgan County, Utah, and USA Population (1990 - 2024)

| Year | Morgan Population | Growth Rate (Annualized) | Utah Population | Growth Rate (Annualized) | USA Population | Growth Rate (Annualized) |
|------|----------------------|-----------------------------|--------------------|-----------------------------|-------------------|-----------------------------|
| 1990 | 5,528 | 4.1% | 1,722,850 | | 248,709,873 | |
| 2000 | 7,129 | | 2,233,198 | 3.0% | 281,421,906 | 1.1% |
| 2010 | 9,469 | | 2,763,885 | 3.0% | 308,745,538 | 1.170 |
| 2020 | 12,297 | | 3,271,608 | | 331,449,281 | |
| 2021 | 12,668 | | 3,339,738 | | 332,099,760 | |
| 2022 | 12,860 | 1.6% | 3,391,011 | 1.8% | 334,017,321 | 0.7% |
| 2023 | 13,004 | | 3,443,222 | 1.0% | 336,806,231 | 0.7 /6 |
| 2024 | 13,093 | | 3,503,613 | | 340,110,988 | |

Median Age: 32.5 years

The median age of Morgan County is just barely older than Utah's median age of 32, and just younger than the country's median age of 39⁴.

¹ U.S. Census Bureau. (2025, May). *Annual estimates of the resident population for incorporated places in Utah: April 1, 2020 to July 1, 2024* (Report No. SUB-IP-EST2024-POP-49). Population Division.

² U.S. Census Bureau. (2012, July). *Utah: 2010 population and housing unit counts* (CPH-2-46). U.S. Government Printing Office.

³ U.S. Census Bureau. (2024, December). *Annual estimates of the resident population for the United States, regions, states, District of Columbia, and Puerto Rico: April 1, 2020 to July 1, 2024* (Report No. NST-EST2024-POP). https://www.census.gov/programs-surveys/popest.html

⁴ U.S. Census Bureau. (2024). Table B01002: Age and sex. *2019–2023 American Community Survey 5–Year Estimates*. Retrieved November 2, 2025 from

https://censusreporter.org/data/table/?table=B01002&geo_ids=05000US49029,04000US49,01000US

Employment Rate: 65%

Approximately 5,631 of the 8,839 Morgan County residents aged 16+ were employed during 2019–2023. This was ahead of the country's rate of 60% and behind the state's rate of 67%⁵.

Median Household Income: \$126,092⁶

Morgan County's median household income is about \$33,000 above Utah's median household income of \$93,000 and is about \$48,000 above the national median household income of $$78,000^{7}$.

Educational Attainment (Age 25+): 39% hold a Bachelor's Degree or higher

Morgan County's population exceeds average educational attainment rates. Morgan County has more people with a bachelor's degree or higher when compared with the state and the nation. This trend continues down to those with some college or an associate degree. The proportion of the population with a high school diploma trails the national rate but exceeds the state's levels. Very few people have less than a high school education in Morgan County⁸

Educational Attainment for Morgan County, Utah, and USA as a Percentage of Population Age 25+ (2019 - 2023)

| Educational Attainment | Morgan | Utah | USA |
|-------------------------------------|--------|------|-----|
| Less than a High School Diploma | 2 | 7 | 11 |
| High School Diploma | 24 | 23 | 26 |
| Some College or an Associate Degree | 35 | 34 | 28 |
| Bachelor's Degree or Higher | 39 | 37 | 35 |

⁵ U.S. Census Bureau. (2024). Table B23025: Employment status for the population 16 years and over. *2019–2023 American Community Survey 5–Year Estimates*. Retrieved November 2, 2025, from https://censusreporter.org/data/table/?table=B23025&geo_ids=05000US49029,04000US49,01000US

⁶ U.S. Census Bureau. (2024). Table B19019: Median household income in the past 12 months (in 2023 inflation-adjusted dollars). *2019-2023 American Community Survey 5-Year Estimates*. Retrieved November 2, 2025, from https://censusreporter.org/data/table/?table=B19019&geo_ids=05000US49029

⁷ U.S. Census Bureau. (2024). Table S1901: Income in the past 12 months (in 2023 inflation-adjusted dollars). 2019–2023 American Community Survey 5-Year Estimates. Retrieved May 30, 2025, from https://data.census.gov/table/ACSST5Y2023.S1901?q=010XX00US_040XX00US49

⁸ U.S. Census Bureau. (2024). Table B15003: Educational attainment for the population 25 years and over. 2019–2023 American Community Survey 5–Year Estimates. Retrieved November 2, 2025, from https://censusreporter.org/data/table/?table=B15003&geo_ids=05000US49029,04000US49,01000US

Major Industries

In Morgan County, a majority of employment is owed to the top five industries in the community, according to proprietary data provided by ESRI's Civilian Labor Force Profile⁹. Construction provides 13.5%, while health care jobs make up 12.9%, and the following three industries (professional science and tech jobs, education, and public administration) all provide an equal amount of jobs (roughly 9% each). In terms of location quotients¹⁰, mining and quarrying jobs stand out with a score of 3, agricultural occupations score 2.4, while construction scores a 2, and public administration comes in at 1.7.

Industry Breakdown by Percentage of Labor Force (2024)

| Industry | Morgan (Jobs) | Morgan (% of Jobs) | USA (% of Jobs) | Location Quotient |
|-----------------------------------|------------------|-----------------------|--------------------|-------------------|
| Total | 6,575 | 100.0% | 100.0% | - |
| Construction | 885 | 13.5% | 7.0% | 1.93 |
| Health Care/Social Assistance | 851 | 12.9% | 14.5% | 0.89 |
| Professional/Scientific/Tech | 627 | 9.5% | 8.4% | 1.14 |
| Educational Services | 610 | 9.3% | 9.4% | 0.99 |
| Public Administration | 563 | 8.6% | 5.0% | 1.7 |
| Manufacturing | 497 | 7.6% | 9.6% | 0.79 |
| Accommodation/Food Services | 390 | 5.9% | 6.6% | 0.9 |
| Retail Trade | 364 | 5.5% | 10.4% | 0.53 |
| Transportation/Warehousing | 339 | 5.2% | 5.0% | 1.04 |
| Other Services (Excluding Public) | 301 | 4.6% | 4.7% | 0.97 |
| Finance/Insurance | 288 | 4.4% | 4.9% | 0.9 |
| Admin/Support/Waste Management | 173 | 2.6% | 4.5% | 0.58 |
| Agriculture/Forestry/Fishing | 168 | 2.6% | 1.1% | 2.37 |
| Wholesale Trade | 166 | 2.5% | 1.9% | 1.3 |
| Arts/Entertainment/Recreation | 85 | 1.3% | 2.2% | 0.59 |
| Real Estate/Rental/Leasing | 82 | 1.2% | 1.7% | 0.75 |
| Mining/Quarrying/Oil & Gas | 64 | 1.0% | 0.3% | 2.96 |
| Information | 64 | 1.0% | 1.8% | 0.53 |
| Utilities | 42 | 0.6% | 0.9% | 0.71 |
| Management of Companies | 16 | 0.2% | 0.2% | 1.57 |

that, in Morgan County, 1.93 times as many people have construction jobs than the national average.

⁹ ESRI. (2025). *Morgan County, Utah: Civilian labor force profile* [Report generated from ArcGIS Business Analyst].

¹⁰ The location quotient is found by dividing the share of employment for an industry in one area by the same number for the same industry in another area. In Morgan, 885 people are employed in construction, representing 13.5% of all jobs. Nationwide, construction makes up about 7% of all jobs. 13.5/7 = 1.93 which allows us to say

Morgan County Major Employers (September 2024)

| Employer | Employed (#) | Description |
|--------------------------------|-----------------|---|
| Holcim US, Inc | 100-249 | Cement Manufacturing |
| Lee's Marketplace-Mkt Green | 100-249 | Supermarkets and Other Grocery Retailers |
| Morgan Elementary | 100-249 | Elementary and Secondary Schools |
| Wasatch Peaks Ranch LLC | 100-249 | Skiing Facilities |
| Browning | 50-99 | Sporting and Recreational Goods |
| Morgan County | 50-99 | Executive and Legislative Offices, Combined |
| Morgan High School | 50-99 | Elementary and Secondary Schools |
| Morgan Middle School | 50-99 | Elementary and Secondary Schools |
| Morgan School District | 50-99 | Elementary and Secondary Schools |
| Mountain Green Elementary | 50-99 | Elementary and Secondary Schools |
| Mountain Green Middle School | 50-99 | Elementary and Secondary Schools |
| Ridley's Family Markets | 50-99 | Supermarkets and Other Grocery Retailers |
| Taggart's Grill and Restaurant | 50-99 | Full-Service Restaurants |
| Wardell Brothers Construction | 50-99 | Site Preparation Contractors |

The Utah Department of Workforce Services collects these statistics via paperwork that employers submit each time they hire a new employee, and shares the data through its Firm Find tool¹¹. These statistics are organized by employment site, which is why Mountain Green Elementary and Mountain Green Middle School are listed separately rather than under the school district.

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¹¹ Utah Department of Workforce Services. (2025, February). *Firm Find*. Retrieved October 21, 2025, from https://jobs.utah.gov/wi/firmfind/download/ffind_other.csv



Initial Assessment

Strengths, Weaknesses, Opportunities, and Threats Analysis

A review of relevant economic statistics (see Morgan County Economic Data Snapshot), in conjunction with conversations with stakeholders, led to the development of a SWOT analysis that provided an initial assessment of economic conditions in Morgan County.

| Strengths | | | | | |
|-----------|--|--|--|--|--|
| Suendins | | | | | |

Community Cohesion

• Stakeholders consistently identify the "small-town feel" and neighborly support as the county's greatest asset. The community is highly engaged, patriotic, and values its rural heritage.

High Quality Recreation Assets

 The county hosts Snowbasin Ski Resort which is slated to be an Olympic venue in 2034, East Canyon and Lost Creek State Parks, and the Weber River. Although private and not open to the public, Wasatch Peaks Ranch is another quality recreation asset that also contributes significant employment to the area.

High Income Earning and Well Educated Resident Base

 The county's median household income is ~\$126,000, which is significantly higher than the Utah average of \$93,000, and 39% of residents hold a Bachelor's degree or higher. This indicates a highly capable, wealthy resident base that can support higher-end amenities

High-Performing Industry Clusters

 Despite being a "bedroom community," Morgan has strong local specialization in Mining (LQ 2.96), Agriculture (LQ 2.37), and Construction (LQ 1.93). Major employers like Holcim US and Wardell Brothers Construction anchor these sectors.

Strategic Location

• Situated between the Wasatch Front and Park City, Morgan offers a "best of both worlds" location for rural living with 30-minute access to major metro economic hubs.

Agricultural Heritage

• A strong legacy of farming and ranching provides the cultural "soul" of the community and potential for agri-tourism.

| Modernooo | | | |
|------------|--|--|--|
| Weaknesses | | | |

Lack of Retail and Commercial Activity

- Retail Trade accounts for only 5.5% of local jobs (with a Location Quotient of 0.53) and residents spend approximately \$214M annually "down below" in Weber and Davis counties. Additionally, the county relies heavily on residential property tax due to a lack of commercial businesses.
- The reality is that Morgan County is a community in which approximately two thirds of
 its workforce commutes out of the county daily for jobs that pay higher wages. Many of
 the businesses in the local service industry can't compete with wages in nearby
 communities and recruit employees from outside the county to commute into work.

Lack of Accessible Public Land or Affordable Private Land

 Because ~93% of land is privately owned, visitors and residents can see the mountains and may desire to recreate and explore but ultimately find that they cannot access those areas. This lack of accessible public land or affordable private land stifles the growth of tourism opportunities and limits the county's ability to stimulate commercial growth or develop public amenities. If private landowners decide to open up access via easements or publicly accessible development, this could be less of a weakness for Morgan County.

Slowing Population Growth

Annual population growth has dropped from a historical 4.1% (1990–2000) to just
 1.6% (2020–2024). Stakeholders attribute this to housing affordability and a lack of "starter" inventory, which is resulting in decreasing school enrollment numbers.

Opportunities

Commercial Land Inventory

 Identifying and zoning specific parcels for light manufacturing or commercial activity could attract businesses looking for access to the Wasatch Front but looking for small rural town quality of life.

Mountain Green Town Center

 The development of a designated commercial town center in Mountain Green represents the single largest opportunity to capture leaking sales tax and create a walkable community node.

From Day Trip to Destination

 With Snowbasin as a host venue, the 2034 Olympics provide a catalyst to secure federal/state funding for the I-84 interchange and to develop more hotels and dining opportunities. Additionally, building up amenities along the Weber River, in the State Parks, and leveraging local agricultural assets to develop more agri-tourism could turn a largely day trip tourist base into overnight revenue-generating visitors.

The Remote Worker Economy

Professional, Scientific, and Technical Services already make up 9.5% of local jobs (LQ 1.14), which is higher than the national average. The rise of remote work allows high-income residents to stay in the county during the day, potentially increasing daytime spending at local lunch spots and service businesses if amenities exist.

Threats / Barriers to Progress

Housing Affordability Crisis

 The median home price and lack of density are "taxing seniors out" and preventing young families/teachers from living in the community, creating a labor shortage for local services.

Unchecked Urban Sprawl and Loss of Agricultural Feel

Without intentional planning, the county risks becoming a generic suburb of Weber County, losing the rural character that attracts residents and driving up service costs. As farmers age out and land values rise, there is a risk of large amounts of agricultural land being sold for residential subdivisions and losing the opportunity to preserve some of that land for agricultural or agri-tourism use into the future.

External Encroachment

Neighboring Summit County is purchasing land within Morgan County boundaries, effectively removing that land from Morgan's tax base and shifting the service burden for those parcels to Morgan residents.

Community Resistance To Change

 A pervasive cultural resistance to growth in Morgan threatens to block the very commercial developments, like a Town Center in Mountain Green, needed to subsidize the residential tax burden.



Courtesy of the Utah Office of Tourism

Ideal Vision for a Future Economy

Through one-on-one conversations with stakeholders and a review of survey responses, the following themes were identified as guideposts for the future of economic development in Morgan County.

Balanced Tax and Housing Ecosystem

 A thriving commercial tax base in Mountain Green offsets the residential property tax burden. This revenue funds the long-desired Community Center and public trails, while diverse housing options stabilize school enrollment numbers by allowing young families to return to the county.

From Day Trips to Destination

Morgan County transforms from a "drive-through" corridor into a "stay-and-play"
destination. The Weber River is activated with public access points and dining, and the
county serves as the primary lodging and hospitality hub for visitors skiing at
Snowbasin or visiting East Canyon State Park.

A High-Value Homegrown Economy

 Leveraging the \$126k median income, high educational attainment, and increased recreation amenities, Morgan transforms from a commuter bedroom community into a "Remote Work Capital." Robust broadband and local professional services allow residents to work where they live, keeping daytime spending within the local economy. These local professionals help to drive entrepreneurial activity and support main street establishments.

Development Focused in Morgan City and Mountain Green

 Growth is concentrated in Morgan City and Mountain Green rather than expanding into a suburban sprawl. These high-density nodes support the commercial activity needed to capture sales tax and reduce residential tax burden, while preserving the vast open spaces and agricultural lands between them.

Strategic Plan

Economic Development in the 2021 Strategic Plan

Before setting forth the goals, strategies, tactics, and projects established in this plan, it is worth reviewing the previous economic development policy on file for Morgan County. The five year objectives described in the 2021 Economic Development Strategic Plan are paraphrased below. The new strategic plan builds on this existing plan and provides additional specificity and breadth.

- 1) Infrastructure Mountain Green Interchange
- 2) High Speed Internet Increase Providers for Business and Residents
- 3) Regional Planning Organization Increase projects that are funded and on the STIP
- 4) Water Support the planning and development of new water projects, water conservation, optimization of existing supplies, while preserving the watersheds in Morgan County; Protect existing funding available to public agencies and municipalities that support financing water projects; Support legislation which simplifies stream flow process while protecting water rights
- 5) Sewer Future growth planning and protection of the Weber River Watershed; Work to further public private partnerships
- 6) Business Development Attract outdoor recreation, technical recreation, and related companies to the county; Partner with the Office of Outdoor Recreation and EDCUtah.
- 7) Tourism Support planning for the new Lost Creek state park; Taggart's River Access and Weber River; Develop specific ordinances to conserve land and keep Morgan's rural appeal, utilize Utah Office of Agriculture to develop requirements, and provide resources for farm and agricultural producers; Expand East Canyon State Park
- 8) Education Align business sector with higher education and certificate based education; Vertical integration of certificate/skills education; Internship opportunities with in-demand employers.
- 9) Quality of Life Address the need for healthcare options in the county; Identify location for hospital/Urgent Care facility in Morgan County; Identify and develop site for new fire station; Provide more 911 services locally.
- 10) Environmental Protection Work with DWR/DNR stakeholders and landowners to conserve, protect and manage the Weber River and agricultural land.

New Goals, Strategies, and Projects

Goal 1 - Diversify the economy with new industry to offset residential tax burden

| Strategy Number | Strategy Description | Project Number | Project |
|-----------------|--|----------------|---|
| | Increase the amount of available land for commercial/industrial use | 1 | Map and inventory available private or public land for commercial/industrial use |
| ' | | 2 | Designate appropriate zoning, purchase land, or identify commercial/industrial space to help businesses scale |
| 2 | Market targeted parcels for development | 1 | Collaborate with GOEO and EDCUtah to attract prospective industry to Morgan County – Respond to Requests for Information (RFIs) from site selectors in GOEO's new Community RFI Portal |
| 3 | Drive homegrown entrepreneurship | 1 | Encourage homegrown entrepreneurial commercial activity in the smaller communities outside of Morgan City and Mountain Green |

Goal 2 - Maintain and improve infrastructure necessary for economic development

| Strategy Number | Strategy Description | Project Number | Project |
|---|---|----------------|--|
| 1 | Maintain existing levels of service to residential and commercial users | 1 | Appropriately fund and staff Planning and Development and Public Works Departments |
| | | 1 | Work with UDOT to drive forward the Trappers Loop / I-84 Interchange improvement project |
| capacity constraints that allo the pursuit of additional eco | Improve infrastructure to alleviate capacity constraints that allow for | 2 | Work with UDOT to explore the possibility of developing "Strawberry Road" access to Snowbasin Resort to increase private development and tax revenue on the Morgan County side of the resort |
| | the pursuit of additional economic development opportunities | 3 | Address access issues to Commercial Street in Morgan City |
| | | 4 | Develop Mountain Green Town Center |
| | | 5 | Sell or repurpose "the dome" originally intended for installation at East Canyon State Park |

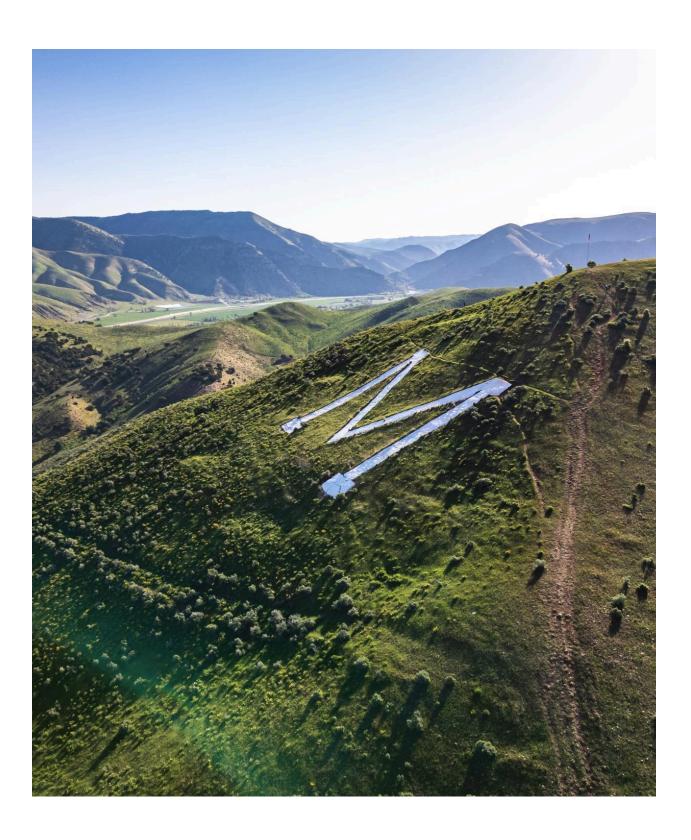
Goal 3 - Transition from a drive-through corridor to a stay and play destination

| Strategy Number | Strategy Description | Project Number | Project |
|-----------------|---|----------------|---|
| 1 | Promote and grow community events, recreational opportunities, | 1 | Continue to support existing special events, such as the Morgan Valley Car Show, Morgan County Fair, Morgala Days Rodeo, Hometown Christmas and Tree Festival, Morgan Truck Pulls, Front Street Festival, and the 4th of July celebration |
| | and amenities | 2 | Explore additional events such as farmers markets, or races like NICA high school mountain bike races, ultramarathons, or triathlons |
| | | 1 | Work with agriculture partners to develop agri-tourism experiences for tourists and locals to enjoy |
| | 2 Develop additional recreation and event infrastructure | 2 | Collaborate with East Canyon State Park to develop mountain bike trails on newly purchased parcel north of East Canyon State Park |
| | | 3 | Collaborate with East Canyon State Park to explore the possibility of developing a competitive-level Disc Golf course at East Canyon State Park |
| | | 4 | Develop improved campground amenities at Lost Creek State Park |
| 2 | | 5 | Develop a fishing pond on city owned property in Morgan City |
| | | 6 | Develop a public facility for community gatherings, weddings, and senior/youth activities |
| | | 7 | Develop additional sports fields and related amenities at the Morgan County Fairgrounds and Kent Smith Park |
| | | 8 | Trail to connect the golf course and Morgan City |
| | | 9 | Trail to connect Morgan County in Mountain Green to Eden and Huntsville in Ogden Valley |

| | 3 Activate the Weber River Corridor | 1 | Develop better access points to the river |
|-----------------------------------|-------------------------------------|---|---|
| 3 Activate the Weber River Corrid | | 2 | Develop riverside amenities such as restaurants/rentals to capture economic activity from boaters in Morgan County |
| | | 3 | Develop a kayak park |
| | | 4 | Add more benches and covered areas to the "Mickelsen Mile" river pathway behind high school |
| | Tourism marketing and policy | 1 | Increase occupancy rates for overnight accomodations |
| | | 2 | Continue to support Explore Morgan marketing activities |
| 4 | | 3 | Leverage East Canyon State Park's designation as an International Dark Sky park to drive astro-tourism |
| | | 4 | Develop a cohesive policy for short-term rentals to manage future Olympics demand |
| | | 5 | Continue to work with the Utah Office of Tourism and the Division of Outdoor Recreation to develop supportive tourism policies |

Goal 4 - Implement the Morgan County Rural Economic Blueprint

| Strategy Number | Strategy Description | Project Number | Project |
|-----------------|---|----------------|--|
| | Create systems of accountability and support to ensure that the plan is implemented | 1 | Create or designate an implementation committee to oversee the completion of the plan |
| 1 | | 2 | Assign specific staff with the responsibility of implementing the plan |
| | | 3 | Allocate sufficient funding to support staff and committees as they implement the plan |





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Director of the Center for Rural Development & Community Outreach ccox@utah.gov

BUSINESS.UTAH.GOV



MORGAN COUNTY COMMISSION MEETING SCHEDULE FOR 2026

| <u>First Tuesday</u> | <u>Third Tuesday</u> |
|---|--|
| January 6 | January 20 |
| February 3 | February 17 |
| March 3 | March 17 |
| April 7 | April 21 |
| May 5 | May 19 |
| June 2 | June 16 |
| July 7 | July 21 |
| August 4 | August 18 |
| September 1 | September 15 |
| Budget Work Sessions: S | September & October TBD |
| October 6 | October 20 |
| October 27 | November 17 |
| | |
| December 1 | December 15 mber 2025. |
| | |
| December 1 PASSED AND ADOPTED this 16th day of Decer | mber 2025. |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: | mber 2025. ATTEST: |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: Matthew Wilson, County Commission Chair | mber 2025. ATTEST: Leslie A. Hyde, Morgan County Clerk/Auditor |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: Matthew Wilson, County Commission Chair | mber 2025. ATTEST: Leslie A. Hyde, Morgan County Clerk/Auditor COMMISSION MEMBERS VOTING: |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: Matthew Wilson, County Commission Chair | mber 2025. ATTEST: Leslie A. Hyde, Morgan County Clerk/Auditor COMMISSION MEMBERS VOTING: AYE NAY ABSENT |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: Matthew Wilson, County Commission Chair APPROVED AS TO FORM: | mber 2025. ATTEST: Leslie A. Hyde, Morgan County Clerk/Auditor COMMISSION MEMBERS VOTING: AYE NAY ABSENT Michael Newton |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: Matthew Wilson, County Commission Chair APPROVED AS TO FORM: | mber 2025. ATTEST: Leslie A. Hyde, Morgan County Clerk/Auditor COMMISSION MEMBERS VOTING: AYE NAY ABSENT Michael Newton Vaughn Nickerson |
| December 1 PASSED AND ADOPTED this 16 th day of Decer MORGAN COUNTY COMMISSION: Matthew Wilson, County Commission Chair APPROVED AS TO FORM: | mber 2025. ATTEST: Leslie A. Hyde, Morgan County Clerk/Auditor COMMISSION MEMBERS VOTING: AYE NAY ABSENT Michael Newton Vaughn Nickerson Blaine Fackrell |

MORGAN COUNTY PLANNING COMMISSION

Notice is hereby given that the Annual Meeting schedule of the Morgan County Planning Commission for the 2026 calendar year is as follows:

January 8th and January 22nd 2026

February 12th and February 26th 2026

March 12th and March 26th 2026

April 9th and April 23rd 2026

May 14th and May 28th 2026

June 11th and June 25th 2026

July 9th and July 23rd 2026

August 13th and August 27th 2026

September 10th and September 24th 2026

October 8th and October 22nd 2026

November 12th 2026

December 10th 2026

If any meeting falls on a legal holiday or for other legitimate reasons the Planning Commission decides to not hold a regularly scheduled meeting, the meeting will be canceled unless rescheduled. In the event of rescheduling, notice of the rescheduled meeting will be given by public notice in accordance with the open and public meetings law.

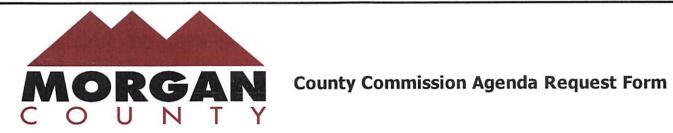
DATED this 11th day of December, 2025

MORGAN COUNTY PLANNING COMMISSION

| By: | |
|-----|--|
| | |

- Morgan County will post written notice of the annual meeting schedule in the offices of the County and
 provide a copy of such notice to at least one newspaper of general circulation within the geographic
 jurisdiction of the county, or to a local media correspondent and to all persons who request a copy of such
 notice.
- 2. This Resolution shall be effective immediately upon passage and adoption.

PASSED AND ADOPTED THIS 16th DAY OF DECEMBER, 2025.



| **ALL DOC | items, including back-up materials SUMENTATION IS DUE ON OR BEFOR PRIOR TO A SCHEDULED COUNTY co | E 12:00 PM ON THE | Morgan County Attn: Kate Becker 48 West Young Str P O Box 886 Morgan,UT 84050 Phone: 435.800.8 | eet 3724 |
|---------------------|--|---|--|----------------|
| This | form must be submitted, along wit scheduled unti | h any required documentat I the next County commission | | em will not be |
| commissio | n Meeting Date: 12/16/25 | | Time Requested: | |
| Name: | Leslie A Hyde Clerk/Au | ditor | Phone: | (801) 845-4010 |
| Address: | 48 W Young Street Morgan U | T 84050 | | |
| Email: | Ihyde@morgancountyu | tah.gov | Fax: | |
| | | nty Budget | | |
| DIIDDOSE E | OR THE AGENDA ITEM - MUST BE S | DECIEIC. | | |
| Resolutio Amendm | on CR-25- ent to Morgan County's 2025 Bearing 6:00pm | | | |
| WILL YOUR | AGENDA ITEM BE FOR: | DISCUSSION DECISION BOTH INFORMATION ONLY | ✓ | |

PUBLIC NOTICE

Notice of Budget Hearing to amend Morgan County's 2025 Budget

The Morgan County Commission will hold a Budget Hearing on Tuesday, December 16, 2025 at 6:00pm in the County Commission Meeting Room of the Morgan County Courthouse 48 West Young Street, Morgan, Utah. The purpose of the Budget Hearing will be to open and make adjustments to Morgan County's 2025 budget. All interested citizens are invited to attend and will have the opportunity to give written and oral comment. The proposed amendments may be examined at the office of the Morgan County Clerk/Auditor room 18 of the Morgan County Courthouse.

Published 12.8.2025 Posted 12.3.2025

RESOLUTION CR-25-60

A RESOLUTION OF THE MORGAN COUNTY COMMISSION ADOPTING CERTAIN AMENDMENTS TO MORGAN COUNTY'S 2025 BUDGET

WHEREAS, the Morgan County Commission has financial responsibility to provide for the health, safety and welfare of the residents of Morgan County; and

WHEREAS, it is necessary to amend the budget from time to time to make routine adjustments; and

WHEREAS, Morgan County held a public hearing at the regularly scheduled meeting on December 16, 2025 after providing public notice as required by UCA.

NOW THEREFORE, BE IT RESOLVED, that the Morgan County Commission hereby makes the following budget amendments to the 2025 budget:

DEPARTMENT ADJUSTMENTS INCREASE (DECREASE)

Recreation

32-4515-120-000 (\$569.60) 32-4514-120-000 \$569.60

Budget adjustment to correct budget overage

Attorney

10-4150-675-000 (\$20,000.00) 10-4145-370-000 \$20,000.00

Budget adjustment to cover the code re-write Approved by County Commission 8.19.2025

Parks

10-4150-340-000 (\$1,754.20) 10-4520-260-200 \$1.754.20

Budget adjustment to pay off Enterprise Fleet Lease

Planning & Zoning

10-3221-000-000 \$10,000.00 10-4180-310-200 \$10,000.00

Budget adjustment for pass through expenses for inspections

Planning & Zoning

10-3221-000-000 \$12,000.00 10-4180-310-400 \$12,000.00

Budget adjustment for pass through expenses for surveying

Planning & Zoning

10-3221-000-000 \$12,000.00 10-4180-310-000 \$12,000.00

Budget adjustment for pass through expenses for geologist services

Recreation

32-4514-310-000 (\$5.00) 32-4515-310-000 \$5.00

Budget adjustment to correct budget overage

Human Resources

10-4150-340-000 (\$1,400.00) 10-4148-320-000 \$1,400.00 Budget adjustment for retirement parties Approved by County Commission 10.21.2025

Parks

10-4150-340-000 (\$37,942.17) 10-4520-260-200 \$37,942.17 Budget adjustment to pay off 2022 Tradesman Approved by County Commission 9.16.2025

Wildland

10-4222-290-000 (\$3,000.00) 10-4222-310-000 \$3.000.00

Budget adjustment for shortfall for Fire Warden salary

Emergency Management

10-4150-520-000 (\$1,000.00) 10-4255-120-000 \$1,000.00 Budget adjustment for temporary employee Approved by County Commission 12.2.2025

Sheriff

 10-3380-000-000
 \$208,203.00

 10-4211-110-000
 \$208,203.00

Budget increase revenue and expenditures for school SRO's

Records Clerk/Sheriff

10-4211-120-000 (\$1,500.00) 10-4212-110-000 \$1,500.00

Budget adjustment for permanent employee budget shortfall

Fleet:Assessor

10-3340-600-110 \$3,052.13 10-4460-250-300 \$3,052.13 Budget adjustment for insurance money Approved by County Commission 12.2.2025

FUND BALANCE ADJUSTMENTS GENERAL FUND INCREASE (DECREASE)

Animal Control

10-2951-000-000 (\$1,600.00) 10-4214-260-000 \$1,600.00

Budget adjustment for vet contract

Approved by County Commission 11.18.2025

Administrative Manager

10-2951-000-000 (\$3,700.00) 10-4640-110-000 \$3,700.00 Budget increase due to budget shortfall

Recorder

10-2951-000-000 (\$2,604.42) 10-4144-110-000 \$2,604.42 Budget adjustment due to budget shortfall

Recorder

| 10-2951-000-000 | (\$16,836.59) |
|-----------------------|---------------------|
| 10-4144-130-000 | \$16,836.59 |
| Budget adjustment due | to budget shortfall |

Assessor

| 10-2951-000-000 | (\$17,500.00) |
|-----------------------|---------------------|
| 10-4146-130-000 | \$17,500.00 |
| Budget adjustment due | to budget shortfall |

GRANTS

Flood Disaster

21-3310-000-000 \$31,162.50 21-4400-340-000 \$31,162.50 Budget adjustment for Floodplain Grant

Economic Development

34-3330-000-000 \$200,000.00 34-4510-310-000 \$200,000.00 GOEO Rural Economic Development Grant

Fairgrounds

10-3340-000-000 \$150,000.00 33-4510-340-000 \$150,000.00 UORG Grant • Fire

10-3690-000-000 \$30,000.00 10-4221-740-000 \$30,000.00 DAF Grant

OTHER FUND ADJUSTMENTS INCREASE (DECREASE)

• Garbage Enterprise

57-2951-000-000 (\$4,206.42) 57-4424-130-000 \$4,206.42 Budget adjustment to correct benefits shortfall

Approved by County Commission 12.2.2025

Garbage Enterprise

57-2951-000-000 (\$2,500.00) 57-4424-110-000 \$2,500.00 Budget change due to wage shortage

Flood Disaster

21-2951-000-000 (\$10,000.00) 21-4400-340-000 \$10,000.00 Budget adjustment for Hardscrabble flood r

Budget adjustment for Hardscrabble flood repairs Approved by County Commission 9.18.2025

Health Services

25-2951-000-000 (\$22,000.00) 25-4700-340-000 \$22,000.00 Budget increase due to budget shortfall

FUND TRANSFERS INCREASE (DECREASE)

Recreation

32-4517-740-000(\$1,110.00)32-3840-000-000\$1,110.0010-3840-000-000\$1,110.0010-4460-250-300\$1,110.00

Budget adjustment for vehicle repairs due to car accident

Flood Disaster Fund

10-4150-340-000(\$1,645.00)10-4810-615-000\$1,645.0021-3840-000-000\$1,645.0021-4400-340-000\$1,645.00

Budget adjustment for engineering on Hardscrabble flood fix Approved by County Commission 12.2.2025

Pursuant to Utah Code 17-36-23, at the request of the budget officer and upon this motion, the governing body, by resolution, may transfer any un-encumbered or unexpended appropriation balance or part thereof from one department in a fund to another department within the same fund.

PASSED AND ADOPTED this 16th day of December, 2025.

MORGAN COUNTY COMMISSION:

ATTEST:

Matthew Wilson, County Commission Chair

Leslie A. Hyde, Morgan County Clerk/Auditor

APPROVED AS TO FORM:

COMMISSION MEMBERS VOTING:

AYE NAY ABSENT

Michael Newton

Garrett Smith, Morgan County Attorney

Vaughn Nickerson

Blaine Fackrell

Raelene Blocker

Matthew Wilson



Date Entered:

Date Commission Approved:

| Date | 11/17/2025 | | |
|---------------------------|---|--|--|
| Department | Recreation | | |
| Department Head Signature | LA JULIA | | |
| | Kate Becker | | |
| Amount | 569.60 | | |
| Move from GL Account# | 32-4515-120-000 Tackle Football Temp Emp. | | |
| Move to GL Account # | 32-4514-120-000 Flag Football Temp Emp. ✓ | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Clerk/Auditor Use Only | | | |



Date

November 12, 2025

Department

Morgan County Attorney's Office

Department Head Signature

Savet I Smit

Amount

\$20,000

Move from GL Account#

10-4150-675

Move to GL Account #

10-4145-370

#20,000 was moved/designated to the code re-write.

The code re-write will not occur until after adopting the General Plan. The Commission, in a public meeting, authorized designating \$10,000 back to Temp Legal and \$20,000 to Non-Departmental to Cover legal costs. Item F5 on August 19, 2025

Clerk/Auditor Use Only

Date Entered

CC approved 8.19.2025

MORGAN COUNTY COMMISSION MEETING MINUTES

Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

2. Hon. Shaun Rose - Discussion/Decision - Morgan County Recorder

Request for approval to increase the record of survey filing fee from \$20 to \$30 per sheet.

- a. The Recorder addressed the Commission requesting approval to increase the record of survey filing fee from \$20 to \$30, explaining that it is below the average for counties of similar size.
- b. Commissioner Blocker asked for clarification on the fund for the fees.
- c. The CAM clarified that the funding is somewhat complex. We receive approximately \$28,000 annually from a state grant to protect our PLSS inventory. The office currently generates about \$1,200 per year, which would increase to around \$1,700. All funds are dedicated to preserving section corners.

Commissioner Blocker moved to approve increase the record of survey filing fee from 20 to \$30 per sheet to be put on the fee schedule pending the update of the new fee schedule.

Seconded by Commissioner Newton

VOTE:

Commission Chair Wilson ABSENT
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

3. Hon. Janell Walker - Discussion/Decision - Morgan County Assessor

Request to modify a part-time administrative position to full-time.

- a. The Assessor informed the Commission about changes in the Assessor's office, including the departure of an appraiser and the promotion of part-time employee to full-time. She is requesting a budget adjustment of \$5,200 for the rest of the year to cover the employee going part time to full-time salary and benefits.
- b. The CAM provided the proration for the entire year, totaling \$15,000, including benefits.

Commissioner Fackrell moved to approve pending budget negotiations.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was 1 ABSENT, 4 AYE. The Motion passed.

4. Hon. Garrett Smith - Discussion/Decision - Morgan County Attorney

Discussion and decision on reallocating grant funding.

- a. The CA requested to redesignate \$40,000 in ARPA funds from a code rewrite to the attorney budget and non-departmental expenses.
- b. Commissioner Fackrell questioned the timeline for ARPA fund designation and spending.

MORGAN COUNTY COMMISSION MEETING MINUTES

c. The CAM explained the changes in ARPA regulations.

Commissioner Newton moved to approve the redesignation of ARPA funds. \$40,000 in ARPA funds from code rewrite back to attorney and non-departmental as noted in the packet.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT

Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.

- 5. Josh Cook Discussion/Public Hearing/Decision Morgan County Planning & Zoning The Ranch Rezone Request to rezone property from a split designation of Rural Residential (RR-5) and Agriculture (A-20) to Rural Residential (RR-5) completely and reflect that change on the Future Land Use Map from a split designation of Agriculture and Ranch Residential 5 to Ranch Residential 5 completely. The property is identified as parcel number 00-0093-6495 and serial number 01-RINDLEA-0006-A4 and is located at 2272 West Chrys Lane in unincorporated Morgan County.
 - a. Planner 1 introduced this stating Application 25.020 requests a rezone of property located at 2272 West Chrys Lane from a split designation of Agriculture (A-20) and Rural Residential (RR-5) to entirely RR-5, with a corresponding update to the future land use map. Staff reviewed the application and presented it to the Planning Commission on July 17, where no public comments were received. Commission discussion centered on access; while the property currently has an easement at the end of West Chrys Lane, rezoning would require an alternative access. The applicant indicated their intention to extend a private lane through the adjacent West Chrys Lane. If approved, the Commission may find that the amendment aligns with the county's future land use goals and objectives, is consistent with the future land use map, and is compatible with surrounding land uses, including nearby RR-5 properties. Additionally, the rezone would not adversely affect adjacent properties, many of which are smaller than 20 acres, and it reflects the existing pattern of surrounding property sizes and zoning.
 - **b.** The Commission discussed the consistency of the rezone with the general plan, existing land uses, and surrounding zoning.
 - c. The applicant Steve Wynn addressed the Commission stating they are seeking to build two homes on it. Their proposal involves using the existing code, which limits private lanes to four lots, in order to create a private lane rather than a public street for access. They intend to use this approach to effectively limit future development and prevent additional homes from being built in the area. The buildable area at the front of the property is insufficient for two homes, so they are requesting to adjust the property layout to allow construction in the back portion, accessible by the proposed private lane. The property is adjacent to the applicant's mother-in-law's home, which was rezoned approximately seven years ago.

Commissioner Newton moved to close public meeting and convene public hearing. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson ABSENT Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE

The Vote was 1 ABSENT, 4 AYE. The Motion passed.



| Data | 11/17/2025 |
|------|------------|
| Date | 11/17/2025 |

Department Fleet

Department Head Signature

Kate Becker

Amount 1,754.20

Move from GL Account# 10-4150-340-000 Serv Not Classified

Move to GL Account # 10-4520-260-200

Additional Pay off cost of Enterprise Fleet Lease

Clerk/Auditor Use Only

Date Entered:

Date Commission Approved: 11/18/2025

MORGAN COUNTY COMMISSION MEETING MINUTES

Commissioner Nickerson moved to approve CR-25-54. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

8. Kate Becker – Discussion/Decision – Budget Adjustment Request FY 2025

Discussion and decision on a budget adjustment to cover the additional fee to pay off the Enterprise Fleet Lease which is above what was approved previously.

a. The CAM reported that an administrative fee was added to the enterprise fleet lease payoff, and she presented a budget adjustment for account 1007-5420 to cover the additional cost needed to fully pay off the fleet lease.

Commissioner Newton moved to approve the 2025 budget change, \$1,754.20 moving from the services 10-4150-340 to fund 10-4520-260-200, for the additional amount to pay off the enterprise fleet lease vehicle. Seconded by Commissioner Nickerson

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

9. Hon. Morgan County Commission – Discussion/Decision – Security Compliance Discussion and decision on Clerk's Office remodel changes.

- a. The CAM presented a proposal for a building addition to comply with state requirements for the Clerk/Auditors office for Elections. The addition would be 100 feet by 30 feet, with the state covering 1/3 of the cost.
- **b.** Commissioner Newton and Commissioner Nickerson discuss the benefits of retaining the shell of the building for future use.

Commissioner Newton moved to approve the initial design and plan for the clerk's office and building addition and put this out for bid.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE.

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

10. Hon. Morgan County Commission – Discussion/Decision – Utah Retirement Systems Discussion and decision on Resolution CR 25-59 allowing Erica White to be part of the URS Firefighter Retirement System.

Nov. 18, 2025 September 2, 2025



| Date | 11/1//2025 | |
|---|------------------------|--|
| Department | Planning & Zoning | |
| Department Head Signature | W2 | |
| | Kate Becker | |
| Amount | 10,000 | |
| Move from GL Account# | 10-3221-000-000 | |
| Move to GL Account # | 10-4180-310-200 | |
| | | |
| | | |
| Pass through Expenses for Inspection services | | |
| | | |
| | Clerk/Auditor Use Only | |
| Date Entered: | | |
| Date Commission Approved: | | |



| Date | 11/17 | /2025 |
|------|-------|-------|
| | | |

Department Planning & Zoning

Department Head Signature ________

Kate Becker

Amount 12,000

Move from GL Account# 16 - 3221 - 000 - 000

Move to GL Account # 10-4180-310-400

Pass through Expenses for Surveying

Clerk/Auditor Use Only

Date Entered:

Date Commission Approved:



| Date | 11/17/2025 | | |
|------------------------------|-------------------|--|--|
| Department | Planning & Zoning | | |
| Department Head Signature | | | |
| | | | |
| Amount | \$12,000 | | |
| Move from GL Account# | 10-3221-000 | | |
| Move to GL Account # | 10-4180-310 | | |
| | | | |
| | | | |
| D : (D | | | |
| Brief Description | | | |
| Pass through expenses for Ge | eologist services | | |
| | | | |
| | | | |
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| | | | |
| | | | |
| Clerk/Auditor Use Only | | | |
| Date Entered | | | |



| Date | 11/1//2025 |
|---------------------------|---------------------------------------|
| Department | Recreation |
| Department Head Signature | Jun the |
| | Kate Becker |
| Amount | 5.00 |
| Move from GL Account# | 32-4514-310-000 Flag Football Equip > |
| Move to GL Account # | 32-4515-310-000 Tackle Football Equip |
| | |
| | |
| | |
| | |
| | Clerk/Auditor Use Only |
| Date Entered: | |
| Date Commission Approved: | |



| Date | 10/14 | /2025 |
|------|-------|-------|
| | | |

Department Employee Appreciation

Department Head Signature

Kate Becker

Amount 1,400

Move from GL Account# 10-4150-340-000

Move to GL Account # 10-4148-320-000

Retirement Party: Fire x3

Clerk/Auditor Use Only

Date Entered:

Date Commission Approved: 10. 21.25

MORGAN COUNTY COMMISSION MEETING MINUTES

\$240,000 annually in "non-departmental services" expenses were due to the County absorbing transaction fees from residents using credit cards to pay for property taxes, DMV services, utilities, and other fees.

b. The Commission discussed that many neighboring jurisdictions, such as Weber County, charge around 2.5% for card transactions, with a flat \$4 fee for debit cards. They agreed that residents could avoid the fee by paying with cash, check, or electronic funds transfer (EFT).

Commissioner Newton moved to approve to implement a 2.5% credit card service fee on all County transactions excluding utilities, until legal clarification is received.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

- 12. Kate Becker, Morgan Administrative Manager Discussion/Decision Budget Adjustment Discussion and decision on a budget adjustment to cover the costs of retirement parties.
 - a. The CAM introduced this to discussed the need for a clear policy on employee appreciation and office expenses, including parade candy and Halloween candy.
 - **b.** The Commisioners expressed the importance of employee appreciation and the need for control over expenses.
 - **c.** The Commission discussed the need for a centralized system for employee appreciation and office expenses

Commissioner Newton moved to approve the transfer of \$1,400 from non-departmental fund 10-4150-340-000 to the employee appreciation fund 10-4148-320-000.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

- 13. Kate Becker, Morgan Administrative Manager Discussion/Decision Holiday Closures Discussion and decision on County Offices closing over the Holidays.
 - a. The CAM proposed closing early on Christmas Eve and New Year's Eve if they fall on weekdays.

Commissioner Newton moved to approve the early closure on Christmas Eve and New Year's Eve, provided the those days fall on a weekday and providing employees with the option to use PTO for the remaining hours.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE Commission Vice Chair Nickerson AYE Commissioner Newton AYE Commissioner Blocker AYE Commissioner Fackrell AYE



Date 10/14/2025

Department Fleet

Department Head Signature

Kate Becker

Amount 37,942.17

Move from GL Account# 10-4150-340-000

Move to GL Account # 10-4520-260-200

Approved 9/16 commission meeting; action item #10

Clerk/Auditor Use Only

Date Entered:

Date Commission Approved: 4141 2025

MORGAN COUNTY COMMISSION MEETING AGENDA

- 10. Kate Becker, Morgan Administrative Manager Discussion/Decision Budget Adjustment Discussion and decision on potentially paying off some vehicle leases.
 - a. The CAM introduced these were the payoff estimates for current leases, including the fire truck. The amounts were calculated through the end of August and, while no longer current, are provided separately from the budget discussion for consideration of potential early payoff options.

Commissioner Newton moved to pay off the 2022, tradesmen in the amount of \$40,187.36, to come from non-departmental.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

- 11. Hon. Morgan County Commission Discussion/Decision UTIA Membership Discussion and decision on membership with the Utah Tourism Industry Association.
 - a. The CAM introduced this stating this is a request for a \$1,000 membership to the Utah Tourism Industry Association is included in this year's non-departmental budget, with sufficient funds available, and the budget allows for renewal next year.

Commissioner Fackrell moved to pay the membership of the Utah Tourism Industry Association of \$1,000. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

12. Kate Becker, Morgan Administrative Manager – Discussion/Decision – Fee Study Discussion and decision on going out for RFP for Fee Study.

- a. The CAM introduced this stating this is the updated fee study and impact fee analysis. She noted that the corrected 2025 fee study from Zions includes multi-tiered fees totaling approximately \$50,000, with impact fees estimated at \$34,000 over a three-month timeline. The study will also evaluate public safety (fire and EMS) and incorporate Taggarts and Kent Smith into the community and regional park analysis.
- **b.** The Commissioners reviewed which fees to include in the RFP. It was agreed to move forward with the comprehensive fee study and impact fee analysis but exclude animal control and garbage fees, as these were deemed de minimis or already established.
- **c.** Commissioner Newton highlighted the importance of having data to substantiate potential fee changes for out-of-county users.

Kate Becker

From:

Penny Butler

Sent:

Thursday, August 21, 2025 2:07 PM

To:

Kate Becker

Cc:

Leslie Hyde; Bret Heiner

Subject:

RE: Bancorp

Here is a list of the payoff amounts according to the amortization report. These won't be exact numbers.

2022 Loader \$71,823.15 2022 Tradesman \$40,187.36 2021 Mack \$80,215.83 2020 International \$81,819.49 2022 Mack \$148,722.09 Pierce Saber Pump \$545,907.48

From: Kate Becker <kBecker@morgancountyutah.gov>

Sent: Wednesday, August 13, 2025 10:23 AM

To: Leslie Hyde < lhyde@morgancountyutah.gov>; Penny Butler < pbutler@morgancountyutah.gov>

Cc: Bret Heiner

bheiner@morgancountyutah.gov>

Subject: Fw: Bancorp

Leslie,

Bret (who is cc-ed on this email) is wanting a payoff on one of his trucks. When Penny gets back can we get pay offs for all leased/liened vehicles with the exception of the Sheriff's fleet?

Please and thank you

Kate Becker Morgan County Administrative Manager 435.800.8724

From: Bret Heiner < bheiner@morgancountyutah.gov >

Sent: Wednesday, August 13, 2025 8:00:39 AM

To: Kate Becker < kBecker@morgancountyutah.gov>

Subject: Bancorp

Kate do you know the pay off at bancorp for my oldest lease it should be on my 2020 International 10wheeler?



Date Entered

| Date | 10/06/2025 |
|--|---|
| Department | Wildland |
| Department Head Signature | Bayd Coversion |
| | |
| Amount | \$3,000 |
| Move from GL Account# | 10-4222-290-000 Fire Tools |
| Move to GL Account # | 10-4222-310-000 Warden/Assistant Warden Salary |
| | |
| | |
| 2.1.52 | |
| Brief Description | |
| \$3,000 Shortfall for reimburse Warden salary. | ement for county portion of Morgan County Fire |
| | |
| | |
| | |
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| | |
| | |
| C | lerk/Auditor Use Only |



| Date | 10.30.2025 |
|---------------------------|--|
| Department | Emergency Management |
| Department Head Signature | bh- |
| | A Company of the Comp |
| Amount | \$1,000 |
| Move from GL Account# | 10-4150-520-000 |
| Move to GL Account # | 10-4255-120-000 |
| | |
| | |
| | |
| Brief Description | |
| | |
| See attached email | |
| | |
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| | |
| | lerk/Auditor Use Only |
| Date Entered | |

Leslie Hyde

From: Kate Becker

Sent: Thursday, October 30, 2025 10:31 AM

To:Casey BasakerCc:Leslie HydeSubject:Seasonal Help

Leslie,

Please create the new budget line 10-4255-120-000 Temp Employee and move \$1,000 from 10-4150-520-000

Casey,

\$15/ hour Shannon Barker Temp Employee Line under Emergency Management 10-4255-120-000 (to be created)

~Kate Becker

Morgan County Administrative Manager (435) 800.8724 textable cell





| Date | 12.3.2025 |
|-----------------------------|-------------------------|
| Department | Sheriff |
| Department Head Signature | |
| | |
| Amount | \$208,203 |
| Move from GL Account# | 10-3380-000 |
| Move to GL Account # | 10-4211-110 |
| | |
| | |
| D. i. (D i . i | |
| Brief Description | |
| Increase revenue and expend | liture for school SRO's |
| | |
| | |
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| | |
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| | lerk/Auditor Use Only |
| | lerk/Auditor use Offiy |



| Date | 12.3.2025 |
|---------------------------|--------------------------|
| Department | Records Clerk/Sheriff |
| Department Head Signature | $\mathcal{C}\mathcal{S}$ |
| | |
| Amount | \$1500.00 |
| Move from GL Account# | 10-4211-120 |
| Move to GL Account # | 10-4212-110 |
| | |
| | |
| | |
| Brief Description | |
| Permanent employee budget | will go over budget |
| | |
| | |
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| | |
| | |
| | Clerk/Auditor Use Only |
| Date Entered | |



| 11/17/2025 |
|--|
| Fleet: Assessor |
| Vel - |
| Kate Becker |
| 3,052.13 |
| 10-3340-600-100 Insurance Reimbursements |
| 10-4460-250-300 Fleet: Assessor |
| |

Recreation had an accident in the Assessor's vehicle; This is the portion that was reimbursed by the insurance claims and deposited by the County Treasurer.

| Clerk/Auditor Use Only | |
|---------------------------|--|
| Date Entered: | |
| Date Commission Approved: | |

UTAH **COUNTIES**

INDEMNITY POOL

To:

Leslie Hyde, Morgan County Risk Coordinator

From:

Lance Welch, UCIP Claims Manager

Date:

October 27, 2025

Re:

Claim No: MOR0000072025

Member: Morgan County

D/Loss:

08/27/2025

Subject: Lydia Hebdon accident

We have completed adjustment on the above-captioned loss. Please accept this memo as the Statement of Loss. The loss is detailed as follows:

| AGREED SUPPLEMENT | \$ 2,790.25 | | |
|-------------------|--------------|--|--|
| LESS TAX | - \$ 188.62 | | |
| LESS DEDUCTIBLE | - \$ APPLIED | | |
| NET CLAIM TOTAL | \$ 2,601.63 | | |

A check is being issued for the net claim total of \$ 2,601.63.

If you have any questions, please feel free to contact me at 801-307-2116. Thank you.

2,601.63

10-3340-600-100

UTAH COUNTIES

INDEMNITY POOL

To: Leslie Hyde, Morgan County Risk Coordinator

From: Lance Welch, UCIP Claims Manager

Date: September 16, 2025

Re: Claim No: MOR0000072025

Member: Morgan County

D/Loss: 08/27/2025

Subject: Lydia Hebdon accident

We have completed adjustment on the above-captioned loss. Please accept this memo as the Statement of Loss. The loss is detailed as follows:

| AGREED REPAIRS | \$ 1,555.66 | | | |
|-----------------|-------------|--|--|--|
| LESS TAX | - \$ 105.16 | | | |
| LESS DEDUCTIBLE | - \$ 1,000 | | | |
| NET CLAIM TOTAL | \$ 450.50 | | | |

A check is being issued for the net claim total of \$450.50.

If you have any questions, please feel free to contact me at 801-307-2116. Thank you.



ANDERSON AUTO BODY & PAINT

Word of mouth put us here, happy customers keep

3769 S 4700 W, West Haven, UT 84401 Phone: (801) 732-1860 FAX: (801) 732-9490 Federal ID: Resale Number: License Number:

Workfile ID:

f4790547 99-2995926 16069166-003 STC

3350

Final Bill

RO Number: 25-365

Customer:

Insurance:

Adjuster:

Estimator:

Gabriel Acosta

Morgan County

Phone: Claim: Create Date:

9/15/2025

(801) 821-1475

Loss Date: Deductible:

2017 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

VIN:

1FM5K8AR9HGC24992

Interior Color:

Mileage In:

Vehicle Out:

License: State: Exterior Color: Production Date: Mileage Out: Condition:

Job #:

| Line | Ver | Operation | Description | Qty | Extended Price \$ | Part Type | Labor | Туре | Paint |
|------|-----|----------------|---------------------------|-----|----------------------|--------------|-------|------|-------|
| 1 | E01 | | FRONT BUMPER | | | _ | | | |
| 2 | S01 | Overhaul | O/H bumper assy | | | OEM | 3.8T | Body | |
| 3 | S01 | Remove/Replace | Bumper cover | 1 | 778.00T | A/M | 0.0T | Body | 2.4T |
| 4 | S01 | | Add for Clear Coat | | | | | | 1.0T |
| 5 | S01 | Remove/Replace | Tow eye cap | 1 | 36.00T | A/M | 0.0T | Body | 0.2T |
| 6 | S01 | | Add for Clear Coat | | | | | | 0.1T |
| 7 | E01 | Remove/Replace | Add for fog lamps | | | OEM | 0.4T | Body | |
| 8 | S01 | Remove/Install | Lower grille | | | | 0.0T | Body | |
| 9 | S01 | Remove/Install | RT Valance | | | | 0.0T | Body | |
| 10 | S01 | Remove/Install | LT Valance | | | | 0.0T | Body | |
| 11 | S01 | Remove/Install | LT Side support | | | | 0.1T | Body | |
| 12 | S01 | Remove/Replace | RT Side support | 1 | 14.35T | OEM | 0.1T | Body | |
| 13 | S01 | Remove/Replace | Lower molding | 1 | 265.00T | A/M | 0.0T | Body | 0.8T |
| 14 | S01 | | Add for Clear Coat | | | | | | 0.2T |
| 15 | S01 | Remove/Replace | Absorber | 1 | 69.90T | OEM | 0.0T | Body | |
| 16 | S01 | Remove/Replace | Lower cover | 1 | 345.66T | OEM | 0.0T | Body | |
| 17 | S01 | Remove/Replace | Impact bar (BOR) | 1 | 167.00T | A/M | 0.6T | Body | 1.0T |
| 18 | S01 | Remove/Replace | Aim distance sensor | | | | 0.5T | Mech | |
| 19 | S01 | Remove/Replace | RT Side trim w/fog lamps | 1 | 84.00T | A/M | 0.0T | Body | |
| 20 | S01 | Remove/Replace | LT Side trim w/fog lamps | 1 | 100.00T | A/M | 0.0T | Body | |
| 21 | S01 | | GRILLE | | | | | | |
| 22 | S01 | Remove/Replace | Grille POLICE INTERCEPTOR | 1 | 866.22T | OEM | 0.0T | Body | |
| 23 | S01 | Remove/Install | Sight shield | | | | 0.0T | Body | |
| 24 | S01 | | FRONT LAMPS | | | | | | |
| 25 | S01 | Repair | RT Fog lamp assy polish | | | | | | |
| | | | | | | | | | |

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

| PΩ | Al. | mh | ^~ | 25 | 26 | = |
|----|-----|----|-----|----|-------|---|
| | MII | mn | Br. | | - 5 - | - |

2017 FORD Police Interceptor Utility Vehicle AWD (Fleet) 4D UTV 6-3.7L Gasoline Sequential MPI

| 26 | S01 | Remove/Install | RT R&I headlamp assy | | | | 0.3T | Body | |
|----|-----|----------------|--------------------------|---|-------|-------|------|------|------|
| 27 | S01 | Remove/Replace | Aim headlamps OEM | | | | 0.5T | • | |
| 28 | S01 | Remove/Replace | Aim fog lamps OEM | | | | 0.3T | • | |
| 29 | S01 | Remove/Install | LT Fog lamp assy | | | | | • | |
| 30 | S01 | Remove/Install | RT Fog lamp assy | | | | 0.3T | - | |
| 31 | S01 | remove, inclui | RADIATOR SUPPORT | | | | | | |
| 32 | S01 | Remove/Install | Front deflector | | | | 0.2T | Body | |
| 33 | E01 | remove, motom | VEHICLE DIAGNOSTICS | | | | | | |
| 34 | E01 | | Pre-Repair Scan | | | | 0.5T | Mech | |
| 35 | E01 | | Post Repair Scan | | 0.5T | Mech | | | |
| 36 | E01 | | MISCELLANEOUS OPERATIONS | | | | | | |
| 37 | E01 | Sublet | Hazardous Waste Removal | 1 | 5.00T | Other | | | |
| 38 | E01 | Remove/Replace | Cover Car | 1 | 8.00T | Other | 0.3T | Body | |
| 39 | E01 | • | Color tint / color match | | | | | | 0.5T |
| 40 | E01 | Repair | Denib and Polish | | | | 0.5T | Body | |
| 41 | E01 | Remove/Replace | Flex additive | 1 | 8.00T | Other | | | |

| Estimate Totals | Discount \$ | Markup \$ | Rate \$ | Total Hours | Total \$ |
|-------------------|-------------|-----------|---------|--------------------|----------|
| Parts | | | | | 2,726.13 |
| Labor, Body | | | 65.00 | 7.7 | 500.50 |
| Labor, Refinish | | | 65.00 | 6.2 | 403.00 |
| Labor, Mechanical | | | 155.00 | 1.5 | 232.50 |
| Material, Paint | | | | | 279.00 |
| Miscellaneous | | | | | 21.00 |
| Subtotal | | | | | 4,162.13 |
| Sales Tax | | | | | 0.00 |
| Grand Total | | | | | 4,162.13 |
| Net Total | | | | | 4,162.13 |

| Estimate Version | Total \$ |
|--------------------------------|----------|
| Original | 1,555.66 |
| Supplement S01 | 2,606.47 |
| Insurance Total \$: | 0.00 |
| Received from Insurance \$: | 0.00 |
| Balance due from Insurance \$: | 0.00 |
| Customer Total \$: | 4,162.13 |
| Received from Customer \$: | 0.00 |
| Balance due from Customer \$: | 4,162.13 |

11/7/2025 1:30:35 PM Page 2

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

UTAH **COUNTIES INDEMNITY POOL**

To:

Leslie Hyde, Morgan County Risk Coordinator

From:

Lance Welch, UCIP Claims Manager

Date:

October 27, 2025

Re:

Claim No: MOR0000072025

Member: Morgan County

D/Loss: 08/27/2025

Subject: Lydia Hebdon accident

We have completed adjustment on the above-captioned loss. Please accept this memo as the Statement of Loss. The loss is detailed as follows:

| AGREED SUPPLEMENT | \$ 2,790.25 |
|-------------------|--------------|
| LESS TAX | - \$ 188.62 |
| LESS DEDUCTIBLE | - \$ APPLIED |
| NET CLAIM TOTAL | \$ 2,601.63 |

A check is being issued for the net claim total of \$ 2,601.63.

If you have any questions, please feel free to contact me at 801-307-2116. Thank you.

UTAH COUNTIES

INDEMNITY POOL

To: Leslie Hyde, Morgan County Risk Coordinator

From: Lance Welch, UCIP Claims Manager

Date: September 16, 2025

Re: Claim No: MOR0000072025

Member: Morgan County

D/Loss: 08/27/2025

Subject: Lydia Hebdon accident

....

We have completed adjustment on the above-captioned loss. Please accept this memo as the Statement of Loss. The loss is detailed as follows:

| AGREED REPAIRS | \$ 1,555.66 |
|-----------------|-------------|
| LESS TAX | - \$ 105.16 |
| LESS DEDUCTIBLE | - \$ 1,000 |
| NET CLAIM TOTAL | \$ 450.50 |

A check is being issued for the net claim total of \$450.50.

If you have any questions, please feel free to contact me at 801-307-2116. Thank you.



| Date | 10/28/2025 |
|---------------------------|------------------|
| Department | Sheriff's Office |
| Department Head Signature | |
| | |
| Amount | \$1,600.00 |
| Move from GL Account# | General Fund |
| Move to GL Account # | 10-4214-260-000 |
| | |

Brief Description

For the 2025 Budget Year, \$24,000.00 was budgeted to cover the Vet Contract that had been \$2,000.00 a month. The Vet Clinic then began charging \$2,500.00 a month to the County. At the time of the increase the Commission was notified of the increase, and the decision was to continue going Month to Month until another option could be found, However, the budget was not increased to cover the additional \$500.00 more a month. We have now contracted with Mountain Green Animal Hospital for \$1,000.00 Dollars a month instead of \$2,500.00 a month with the Morgan Vet Clinic. We are asking that \$1,600.00 be moved from the General Fund to the Animal Control Building and Grounds Fund 10-4214-260-000 to cover the remainder of the 2025 Budget Year.

| C.C. Abovoved II | 1.18 2025 | | |
|------------------|-----------|------|--|



Clerk/Auditor Use Only

Date Entered

MORGAN COUNTY COMMISSION MEETING MINUTES

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

(C) Commissioner Declarations of Conflict of Interest

None.

(D) Public Comments (please limit comments to 3 minutes)

 Trevor Covington from Mountain Green expresses concerns about high-density housing in his area. He inquired about ways citizens can influence decisions to prevent high-density housing. Trevor also questioned the potential impact of Nine Springs incorporation on Mountain Green's future development.

(E) Presentations

- None.

(F) Action Items

- 1. Hon. Sheriff Corey Stark Discussion/Decision Budget Adjustment Request FY 2025

 Discussion and decision on a budget adjustment to cover the shortfall of the animal control contract due to an unforeseen increase earlier in the year.
 - a. Deputy Chief James Wagner explained the need to transfer \$1,600 from the general fund to cover a shortfall in the animal control budget. The budget was initially based on a \$2,000 monthly cost, which increased to \$2,500. The new monthly cost is \$1,000, but the budget still needs adjustment for the remainder of the year.

Commissioner Newton moved to approve from the budget adjustment and transfer from the general fund to fund 10-4214-260-000.

Seconded by Commissioner Nickerson

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

- 2. Josh Cook Discussion/Decision Morgan County Planning & Zoning <u>Croydon Gravel Pit CUP</u>: A request for approval of a Conditional Use Permit (C3) that is required for the use of a private gravel pit. The property is identified by parcel number 00-0002-4354 and serial number 01-004-688 and is approximately located at 3100 N Lost Creek Rd in unincorporated Morgan County.
 - a. Planner 1 presented the application for a conditional use permit (CUP) for a private gravel pit on Lost Creek Road. The property is currently zoned as rural residential and agriculture, with a total acreage of 247.25 acres. The Planning Commission recommended approval with conditions, including a possible speed limit reduction and landscaping plans.



| Date | 12.3.2025 |
|--|------------------------|
| Department | Administrative Manager |
| Department Head Signature | |
| | |
| Amount | \$3,700 |
| Move from GL Account# | 10-2951-000 |
| Move to GL Account # | 10-4640-110 |
| | |
| | |
| D. i. C.D i. i. | |
| Brief Description | |
| Wages were not calculated c | orrectly |
| | |
| | |
| | |
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| | |
| | |
| | Clerk/Auditor Use Only |
| THE RESIDENCE OF STREET PARTY AND ADDRESS OF THE PARTY AND ADDRESS OF T | |



| Date | 12/3/2025 |
|----------------------------------|---|
| Department | RECORDER'S OFFICE |
| Department Head Signature | Shiffe |
| | |
| Amount | \$2,604.42 |
| Move from GL Account# | FUND BALANCE 10-2951-000 |
| Move to GL Account # | 10-4144-110 (PERMANENT EMPLOYEES) |
| | |
| | |
| Brief Description | |
| | IN GL# 10-4144-110 (PERMANENT EMPLOYEES) TO COVER THE RES |
| OF FY25. NEEDING TO MOVE FUNDS I | N THE AMOUNT OF \$2,604.42 TO COVER PERMANENT EMPLOYEES. |
| | |
| | |
| | |
| | |
| | |
| | Clerk/Auditor Use Only |
| Date Entered | |



Date Entered

| Date | 12/3/2025 | |
|---|--|--|
| Department | RECORDER'S OFFICE | |
| Department Head Signature | Shup | |
| | | |
| Amount | \$16,836.59 | |
| Move from GL Account# | FUND BALANCE (10-2951-000) | |
| Move to GL Account # | 10-4144-130 (EMPLOYEE BENEFITS) | |
| | | |
| | | |
| Brief Description | | |
| THERE WILL NOT BE ENOUGH FUNDS | IN GL# 10-4144-130 (EMPLOYHEE BENEFITS) TO COVER THE | |
| REST OF FY25. NEEDING TO MOVE FUNDS IN THE AMOUNT OF \$16,836.59 TO | | |
| COVER EMPLOYEE BENEFITS. | | |
| | | |
| | | |
| | | |
| | | |
| Clerk/Auditor Use Only | | |



| Date | 12/03/2025 | |
|--|--|--|
| Department | Assessor | |
| Department Head Signature | | |
| | | |
| Amount | \$17,500 | |
| Move from GL Account# | 10-2951-000-000 General Fund | |
| Move to GL Account # | 10-4146-130-000 Employee Benefits | |
| | | |
| | | |
| D | | |
| Brief Description | | |
| This is a correction for the En | nployee Benefits. We have another employee | |
| Receive benefits as of 10/01/2025, and the budget went over. | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | Clerk/Auditor Use Only | |
| Date Entered | | |



| Date | 10/01/2025 |
|---|---|
| Department | Flood plain |
| Department Head Signature | KelBJ |
| | Kate Becker |
| Amount | 31,162.50 |
| Revenue GL Account# | 21-3310-000-000 [Grants] |
| Expenditure GL Account # | 21-4400-340-000 Projects |
| Brief Description These are monies from a prev | vious grant but the county used monies from the |
| | penses from that grant as the reimbursement |
| Was not submitted timely. | |
| • | |
| | |
| | |
| | Elerk/Auditor Use Only |
| Date Entered | |

STATE OF UTAH

DIVISION OF FINANCE - PO BOX 141031 SALT LAKE CITY, UTAH 84114 STATE VENDORS



MARLO M. OAKS UTAH STATE TREASURER

Warrant Number F 15224705

31-289 1240

PAY Thirty One Thousand One Hundred Sixty Two And 50/100

Dollars

VOID 180 DAYS FROM DATE

PAY THIS AMOUNT

08-18-2025

\$31162.50**

TO THE ORDER OF:

MORGAN COUNTY RECORDER 48 WEST YOUNG STREET PO BOX 886 MORGAN UT 84050

Allyson Branen

FE Good Plain

DIVISION OF FINANCE

#OO15224705# #124002890#153100367736#

DETACH BEFORE CASHING STATE OF UTAH. Division of Finance PO Box 141031, Salt Lake City UT 84114 (801) 957-7760

VC0000141906

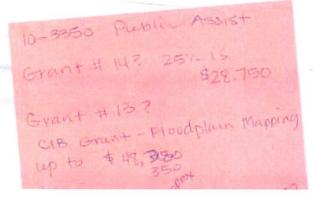
Dept Voucher# 2633000171

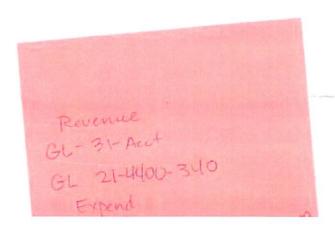
Invoice # / Description MORGAN COUNTY-F#13-PAY#1 /4752 PA Reimbursement

31,162.50

Amount

Highland DR41.550 4752 & Evrut 40 029-99029 -00-Fibs







| Date | 11/21/2025 | |
|--|-----------------------|--|
| Department | Economic Development | |
| Department Head Signature | Kol | |
| | Kate Becker | |
| Amount | 200,000 | |
| Revenue GL Account# | 34-3330-000-000 | |
| Expenditure GL Account # | Fund 34-4510 3 10 | |
| | | |
| | | |
| D : (D | | |
| Brief Description | | |
| GOEO Rural Economic Development Grant for 2025-2026 (attached) | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| The state of the s | lerk/Auditor Use Only | |
| Date Entered | | |



| Date | 12/09/2025 |
|---------------------------|--|
| Department | Fairgrounds |
| Department Head Signature | KR |
| | Kate Becker |
| Amount | 150,000 |
| Revenue GL Account# | 10-3340-000-000 State Grants |
| Expenditure GL Account # | 33-4510-340-000 Fairgrounds Improvements |
| | |
| | |
| Brief Description | |
| | an be reimbursed now, remaining 25% upon |
| Completion of project | 9 |
| | |
| | |
| : | |
| | |
| C | lerk/Auditor Use Only |
| Date Entered | |



| Date | 12/09/2025 |
|---------------------------|---------------------------------|
| Department | Fire |
| Department Head Signature | LB_ |
| | Kate Becker |
| Amount | 30,000 |
| Revenue GL Account# | 10-3690-000-000 Sundry |
| Expenditure GL Account # | 10-4221-740-000 Fire: Equipment |
| | |
| | |
| Drief Description | |
| Brief Description | |
| DAF Grant | |
| | |
| | |
| | |
| | |
| | |
| | lerk/Auditor Use Only |
| Date Entered | |



Morgan County DAF

October 25, 2025

Morgan County Fire Department Attn: Shawn Waller 41 N State Street Morgan, UT 84050 swaller@morgancountyutah.gov

Subject: Grant Approval – High Angle Rope Rescue Equipment

Dear Shawn,

The Morgan Donor Advised Fund is pleased to inform you that your grant application in the amount of \$30,000 for the purchase of high-angle rope rescue equipment.

To request disbursements, please submit firm vendor or contractor quotes to our secretary, Cindy Carter, via email at cindy@morgandaf.com. Upon receipt and approval, the requested funds will be released to your organization.

To facilitate these transactions, please provide your Non Profit / Government Organization EIN number, along with banking information so payments can be made electronically via wire or ACH. You will also receive a formal letter of approval from University Impact, through whom all funds will be distributed.

On behalf of the Board, congratulations to you and everyone involved in this project. We consider this a highly worthwhile investment in our community, and the many volunteers who support it.

Sincerely,

Morgan County Donor Advised Fund Board of Directors



| Date | 11/17/2025 |
|---------------------------|-----------------------------------|
| Department | Garbage Enterprise Fund |
| Department Head Signature | 1/h |
| | Kate Becker |
| Amount | 4206.42 |
| Move from GL Account# | 57-0951-000-000 Fund Balance |
| Move to GL Account # | 57-4424-130-000 Employee Benefits |
| | |
| | |
| | |
| | |
| Date Entered: | Clerk/Auditor Use Only |
| | |
| Date Commission Approved: | |



Date Entered

| Date | 12.3.2025 |
|--|-------------------------|
| Department | Garbage Enterprise Fund |
| Department Head Signature | |
| | |
| Amount | 2500.00 |
| Move from GL Account# | 57-2951-000 |
| Move to GL Account # | 57-4424-110 |
| | |
| | |
| 2.1.62 | |
| Brief Description | |
| Budget change due to wage s | hortage |
| | |
| | |
| | |
| | |
| | |
| | |
| March 18 Comment of the Comment of t | lerk/Auditor Use Only |



Date 11/03/2025

Department Flood Disaster Fund

Department Head Signature

Kate Becker

Amount 10,000

Move from GL Account# 21-2951-000-000 Flood Fund Balance

Move to GL Account # 21-4400-340-000 Flood Projects

Hardscrabble flood fix (discussed as action item F1 on 9/18/2025)

Clerk/Auditor Use Only

Date Entered:

Date Commission Approved: 11,19,2025

MORGAN COUNTY COMMISSION MEETING MINUTES

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

Commissioner Newton moved to approve the BOE 2025 property appeal stipulations.

Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

Commissioner Newton moved to convene the Board of Equalization and reconvene the public meeting. Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

5. Hon. Morgan County Commission – Discussion/Decision – Generator Updates Discussion and decision on options to upgrade or install generators throughout County buildings.

- a. Commissioner Nickerson introduced this to discuss the need for generators at the fairgrounds, fire station, library, and county building.
- **b.** Commissioner Newton and Commissioner Nickerson discussed the challenges of using diesel generators and the benefits of natural gas generators.
- c. Commissioner Fackrell suggests using a single-phase generator for the fairgrounds.
- **d.** Commissioner Nickerson discussed the priority of installing generators and the maintenance required for each type.
- e. The Commission decided to explore options for installing generators that can power multiple buildings and discusses the costs involved.

No motion taken.

- 6. Kate Becker- Discussion/Decision Budget Adjustment Request FY 2026
 Discussion and decision on budget adjustments to the draft FY 2026 Budget
 - a. Merge Deputy Fire Chief & Fire Marshall to one FT benefit position
 - **b.** Recorder Scanning Project (funds designated for FY 2025- but the project prep will not be ready until FY 2026)
 - c. Funding of 'Critical Conversations Class'
 - i. (Item a) The CAM explained that the Deputy Fire Chief and Fire Marshal positions are currently part-time, with salaries of \$44,064 and \$46,000, respectively, plus approximately \$6,899 in benefits. She noted that combining the roles into a single Deputy Fire Chief/Fire Marshal position would reduce the

MORGAN COUNTY COMMISSION MEETING MINUTES

- total salary by \$17,064, but applying the savings toward benefits would increase the required fund balance contribution to \$22,005.74.
- ii. (Item b) The CAM reported that Shaun Rose, the County Recorder, requested \$10,000 in the FY 2026 budget for a scanning project. Although the Commission approved funding for the project this year, the Recorder indicated it cannot be completed in the current fiscal year, so the funds will roll back into fund balance. He is now requesting the budgeted amount be included for FY 2026.
- iii. Erica White proposed an eight-hour "Courageous Conversations" training for fire station captains, administrators, and potentially other department heads, designed to teach managers how to engage in effective, constructive conversations, manage conflict, treat all employees equitably, and foster employee engagement. The program includes facilitated exercises, practice scenarios, and guidance on navigating difficult workplace interactions. The course accommodates up to 30 participants, offers a discount for government entities, and provides training materials at no cost. White recommended the training as a valuable opportunity to enhance communication and leadership skills across the department.

Commissioner Newton moved to approve the budget adjustment to combine the part-time Fire Marshal and Deputy Fire Chief positions into one full-time position, updating the budget by \$22,005.74 from fund balance to cover employee benefits, and transferring \$17,064 from permanent employee salary savings to employee benefits.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

Commissioner Newton moved to approve the budget adjustment form for \$10,000 to move from the fund balance into 10-4144-262.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

Commissioner Blocker moved to approve the funding of the critical conversations class of \$7,500 to be moved from the fund balance to professional and tech balance 10-4640-310-000.

Seconded by Commissioner Newton

VOTE:

Commission Chair Wilson AYE

Commission Vice Chair Nickerson AYE

Commissioner Newton AYE

Commissioner Blocker AYE

Commissioner Fackrell AYE

The Vote was unanimous. The Motion passed.

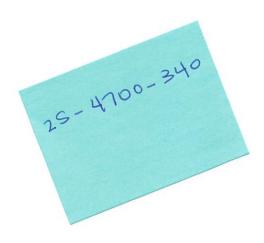


Date Entered

| Date | 12.3.2025 | | | |
|---|-----------------|--|--|--|
| Department | Health Services | | | |
| Department Head Signature | | | | |
| | | | | |
| Amount | 22,000 | | | |
| Move from GL Account# | 25-2951-000 | | | |
| Move to GL Account # | 25-4700-340 | | | |
| | | | | |
| | | | | |
| | | | | |
| Brief Description | | | | |
| We received a bill for the 3 rd and 4 th quarter from Weber-Morgan Health | | | | |
| Department. The fund is short \$22,000. Budget increase is necessary to | | | | |
| pay the bill | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Clerk/Auditor Use Only | | | | |

Customer Copy

| CUSTOMER | INVOICE DAT | E INVOICE | NUMBER | AMOUN | NT PAID | DUE DATE | INV | DICE TOTAL DUE | |
|--------------------------------------|-------------|----------------|--------|---------------|--------------|----------|--------|----------------|--|
| MORGAN COUNTY CLERK/AUDITOR | 11/26/2025 | 69 | 69853 | | \$0.00 | | | \$97,723.00 | |
| DESCRIPTION | QUANTITY | PRICE | UOM | ORIGINAL BILL | ADJUS | TED | PAID | AMOUNT DUE | |
| LOCAL GRANTS MORGAN TAXES Q3 & Q4 | 1.00 | \$97723.000000 | EACH | \$97,723.00 | \$0 | 0.00 | \$0.00 | \$97,723.00 | |
| | | | | Inv | voice Total: | | | \$97,723.00 | |





Weber-Morgan Health Department 477 23rd Street Ogden, UT 84401

| | Invoice Remit Portion |
|-------------------|--------------------------|
| Invoice Date | 11/26/2025 |
| Invoice Number | 69853 |
| Customer Number | 911 |
| Amount Paid | |
| Due Date | 12/26/2025 |
| Invoice Total Due | \$97,723.00 |

MORGAN COUNTY CLERK/AUDITOR PO BOX 886 MORGAN, UT 84050

To avoid late fees, please remit before the due date.



| Date | 11/17/2025 |
|---------------------------|---|
| Department | Fleet: Assessor |
| Department Head Signature | Keil |
| | Kate Becker |
| Amount | 1,110.00 |
| Move from GL Account# | 32-4517-740-000 Recreation: Equipment Clinics |
| Move to GL Account # | 10-4460-250-300 Fleet: Assessor |
| | |
| | |

Recreation had an accident in the Assessor's vehicle; This is the portion that was not reimbursed by insurance.

| Clerk/Auditor Use Only | | | |
|---------------------------|--|--|--|
| Date Entered: | | | |
| Date Commission Approved: | | | |



Date 11/03/2025

Department Flood Disaster Fund

Department Head Signature

Kate Becker

Amount 1,645.00

Move from GL Account# 10-4150-340-000

Move to GL Account # 21-4400-340-000

Engineering of the Hardscrabble flood fix (Discussion/decision by commission on 9/18/2025)

Clerk/Auditor Use Only

Date Entered:

Date Commission Approved: 9.16.2025

MORGAN COUNTY COMMISSION MEETING AGENDA

- Randy Sessions addressed the Commission stating regarding the final plat approval for Wasatch Peaks Ranch, noting concerns about an irrigation ditch running through the proposed subdivision. He recommended the ditch be piped, citing three reasons: consistency with other piped sections for roads and ski runs, safety risks if the ditch leaks or dams, and prevention of stormwater intrusion. Sessions emphasized the distinction between an irrigation ditch and a drainage system, highlighting their different purposes and values. He acknowledged discussions about relocating the ditch but noted challenges with wetlands and Army Corps of Engineers regulations, adding his belief that fixing the leaking ditch could reduce wetland issues. With construction already underway, he requested a written agreement, similar to a prior ditch relocation with Wasatch Peaks, to ensure clarity before the plat is finalized and lots are sold. Sessions urged resolution within two weeks to provide closure for all parties.

(E) Presentations

(F) Action Items

- Cr-25-49 County Asset Acquisition Approval Policy
 - a. The County Attorney clarified that the current language applies only to departments and does not include county offices. Since the Sheriff's Office is classified as an office rather than a department, additional language needs to be added to ensure coverage of both departments and offices.

Commissioner Newton moved to approve CR-25-49 as amended and discussed. Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

- CR-25-50 County Employee Appreciation Expenditures Policy

- **b.** Commissioner Fackrell asked for clarification on budgetary guidelines related to staff events and celebrations. Also regarding parades and unplanned expenses.
- c. The CAM clarified that staff events is all covered under "celebrations" and that unplanned expenses for the Commission would come from the Commission budget rather than the general celebrations policy.

Commissioner Newton moved to approve CR-25-50 with the adjustments discussed. Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

1. Lonnie Desmarais - Discussion - Citizen Request

Discussion on drainage and speeding issues.

d. Lonnie addressed the Commission with concerns about speeding traffic on Morgan Valley Drive and Hardscrabble, including near misses and property damage.

MORGAN COUNTY COMMISSION MEETING AGENDA

- e. The Commission suggested potential solutions like speed signs, yield signs, and speed bumps to address traffic issues. And also moving a stop sign to be more visible to oncoming traffic that isn't currently very visible.
- f. Lonnie also discussed the need for a drainage pipe to address flooding issues, noting previous promises and the impact of irrigation changes on water flow for a ditch near her home.
- g. The Public Works Director commented on the flooding stating that that an engineer's estimate exists for installing a pipe, which would help manage normal runoff but would not fully control extreme flood events. He clarified that no funding had previously been designated for the project, though flood mitigation funds could be considered.
- **h.** The Commissioners directed staff to move the project forward by putting it out to bid, with the intent of completing the work before winter if possible.

Discussion only, no motion taken.

- Bret Heiner Discussion/Decision Morgan County Public Works Director
 Discussion and approval of a backup generator for the Public Works building and another
 for the County Library.
 - a. The CAM stated that the item was placed back on the agenda at the Commissioner's request to ensure unused capital improvement funds were reconsidered, as current projects will not be completed this year and are budgeted for 2026. Therefore the money is available this year to purchase a generator.
 - **b.** The Commission would like bids on a mobile generator to better facilitate more buildings to include Public Works Building and the Library and Fairgrounds.

Commissioner Fackrell moved to postpone this item.

Seconded by Commissioner Blocker

VOTE:

Commission Chair Wilson AYE
Commission Vice Chair Nickerson AYE
Commissioner Newton AYE
Commissioner Blocker AYE
Commissioner Fackrell AYE
The Vote was unanimous. The Motion passed.

- 3. Bret Heiner Discussion/Decision Morgan County Public Works Director Discussion and decision on Phase II of the Fairgrounds Trail project.
 - a. The CAM introduced this stating that the Public Works Director obtained an engineer's estimate for Phase Two of the trail and inquired about moving the project forward. It was noted that funding for the trail was not included in the FY26 budget and that the priority remains completing the multi-use fields planned for the same area. The final decision on project order rests with the Commission. Additionally, The Recreation Director raised concerns regarding the proposed trail route.
 - **b.** The Recreation Director stated her concern relates to if the fields are the priority are routing the trail differently.
 - c. The Commission agreed that the multi use fields will come first before the trail due to budgeting.

Commissioner Newton moved to postpone this item to our next meeting. Seconded by Commissioner Fackrell

VOTE:

Commission Chair Wilson AYE



County Commission Agenda Request Form

| All Agenda items, including back-up materials, must be **ALL DOCUMENTATION IS DUE ON OR BEFORE 12:00 F TUESDAY PRIOR TO A SCHEDULED COUNTY commission | | : 12:00 PM ON THE | Morgan County Attn: Kate Becker 48 West Young Street P O Box 886 Morgan, UT 84050 Phone: (435) 800.8724 Email: kbecker@morgancountyutah.gov | | |
|--|--|---|--|--|--|
| This | form must be submitted, along with scheduled until t | any required documentation he next County commission | | m will not be | |
| | n Meeting Date: 12/16/25 Joshua Cook | | Time Requested: | 20 min (801) 845-4015 | |
| Name: Address: | 48 W. Young Street | t | _ Phone: | (001) 040-4010 | |
| Email: | jcook@morgancount | yutah.gov | Fax: | | |
| Associated County Department: Planning and Development Department | | | | | |
| PURPOSE F | OR THE AGENDA ITEM - MUST BE SI | PECIFIC: | | | |
| Multiple Uso a split desi completely. serial numb | aring/Discussion/Decision - 7 e (MU-160) to Rural Residential (RI ignation of Ranch Residential 10 a The property is identified by pa pers 01-003-074, 01-003-076, 01-0 ncorporated Morgan County. | R-10), and reflect that chan and Natural Resources and rcel numbers 00-0000-472 | nge on the Future L I Recreation to Rar 9, 00-0000-4745, (| and Use Map from nch Residential 10 00-0000-5148 and | |
| WILL YOUR | AGENDA ITEM BE FOR: | DISCUSSION DECISION BOTH | PUBLIC HEAR: | | |

INFORMATION ONLY



County Commission Staff Report Zoning Map Amendment

December 16, 2025

Thurston Rezone Public Hearing December 16, 2025

Application No.: 25.018

Applicant/Owner: The Fred and Jean Thurston Trust, dated 4 February 1999

Project Location: Approx. 2240 W Deep Creek Rd

Date of Application: May 2, 2025

Current Zoning: Multiple Use (MU-160)

General Plan Designation: Ranch Residential 10/Natural Resources and Recreation

Acreage: 356.55 acres

REQUEST

Request to rezone property from Multiple Use (MU-160) to Rural Residential (RR-10), and reflect that change on the Future Land Use Map from a split designation of Ranch Residential 10 and Natural Resources and Recreation to Ranch Residential 10 completely. The property is identified by parcel numbers 00-0000-4729, 00-0000-4745, 00-0000-5148 and serial numbers 01-003-074, 01-003-076, 01-003-079 and is approximately located at 2240 West Deep Creek Road in unincorporated Morgan County.

PLANNING COMMISSION SUMMARY

The Planning Commission heard this item at their regularly scheduled meeting on August 14th, 2025. There were several comments made during the public hearing portion of the meeting. Most of the comments raised significant concerns regarding road safety, inadequate infrastructure, and the potential for overdevelopment in the area. Several speakers emphasized longstanding issues with Deep Creek Road and requested a more comprehensive approach to road maintenance and safety prior to any approval of development. Staff clarified the noticing procedures for the application and explained the zoning designations, as well as the limited scope of review based on consistency with adopted land use plans. Other comments from the public included concerns about the recreational properties west of the gate on West Deep Creek Road. The discussion from the Planning Commission included the need for a broader solution to road conditions and reviewed the inconsistencies between the request and the county's Future Land Use Map. Additional discussion included the potential for clustering, legal implications of zoning actions, and the importance of public involvement in the rezone process. The Commission voted to recommend denial of the application with a 6-0 vote; Chair Maloney abstained from voting.

ATTORNEY GUIDANCE

Legislative Review:

The Planning Commission is tasked with advising and recommending to the County Commission whether the proposed zoning change is consistent with Morgan County Code requirements for zoning applications. The Planning Commission is further tasked with advising and making its recommendations based on whether the application conforms to Utah State law. In that regard, while previously the County Commission had broad discretion in either approving or denying a legislative decision (the standard being whether the zoning ordinance could promote the general welfare; or even if it is reasonably debatable that it is in the interest of the general welfare), it appears to have been narrowed by recent changes to § 17-27a-801(3). The subsequently amended statute provides that legislative acts will be upheld if it is shown to be "reasonably debatable that the land use regulation is consistent with LUDMA." While I have not seen any case law testing this new standard, I highly recommend that any decisions by the Planning Commission or County Commission include references to the standards in Morgan County Code and Utah State Code to support them and provide a solid basis for review. In that regard, the State Code standards include:

17-27a-102. Purposes — General land use authority — Limitations.

(1)

(a) The purposes of this chapter are to:

(i)provide for the health, safety, and welfare;

(ii)promote the prosperity;

(iii)improve the morals, peace, good order, comfort, convenience, and aesthetics of each county and each county's present and future inhabitants and businesses;

(iv)protect the tax base;

(v)secure economy in governmental expenditures;

(vi)foster the state's agricultural and other industries;

(vii)protect both urban and nonurban development;

(viii)protect and ensure access to sunlight for solar energy devices;

(ix)provide fundamental fairness in land use regulation;

(x) facilitate orderly growth and allow growth in a variety of housing types; and

(xi)protect property values.

(b) Subject to Subsection (4) and Section 11-41-103, to accomplish the purposes of this chapter, a county may enact all ordinances, resolutions, and rules and may enter into other forms of land use controls and development agreements that the county considers necessary or appropriate for the use and development of land within the unincorporated area of the county or a designated mountainous planning district, including ordinances, resolutions, rules, restrictive covenants, easements, and development agreements governing:

(i)uses;

(ii)density;

(iii)open spaces;

(iv)structures;

(v)buildings;

(vi)energy-efficiency;

(vii)light and air;

(viii)air quality;

(ix)transportation and public or alternative transportation;

(x)infrastructure;

(xi)street and building orientation and width requirements;

(xii)public facilities;

(xiii)fundamental fairness in land use regulation; and

(xiv)considerations of surrounding land uses to balance the foregoing purposes with a landowner's private property interests and associated statutory and constitutional protections.

Utah Code Ann. § 17-27a-102. While the County Commission still appears to have broad discretion, I would caution that Utah Code Ann. § 17-27a-102 (1)(b)(xiv) causes concern for legal actions if the Commission fails to support its decisions with the above purposes and standards.

STAFF OBSERVATION

County staff believes that the proposed zoning map amendment from MU-160 to RR-10, and an accompanying amendment to the Future Land Use Map from a split designation of Natural Resources and Recreation and Ranch Residential 10 to Ranch Residential 10 completely, is consistent with good planning principles. The Future Land Use Map shows that approximately 36 acres of Ranch Residential 10 are designated on the southeastern corner of the easternmost parcel, adjacent to an existing RR-10 property just across the street. If the Commission finds merit in this rezone, then the following findings could be considered:

Findings:

- 1. That the proposed amendment is consistent with the County's future land use goals and objectives, and aligns with the Future Land Use Map, which designates a significant portion of the property as Ranch Residential 10.
- 2. That the proposed amendment is in harmony with existing land uses in the area.
- 3. That the rezone will not adversely impact the adjacent properties many of which are 10-acre parcels or smaller.
- 4. That the property amendment is consistent with surrounding property sizes and zoning.

ANALYSIS

General Plan and Zoning:

The application requests a rezone of the property from a MU-160 to RR-10, and reflect that change on the Future Land Use Map from a split designation of Natural Resources and Recreation and Ranch Residential 10 to Ranch Residential 10 completely. Approval of this rezone would allow development consistent with rural residential zoning rather than the patterns typical of multiple use mountainside areas.

The 2010 Morgan County General Plan identifies the following as three of the six visions for the County that may be applicable to the proposal (see pages 4 & 5 of the 2010 Morgan County General Plan):

1. Morgan County attracts families with its quality of life, rural atmosphere, secure environment, and natural beauty. Residents have a wide range of employment, housing, and lifestyle choices. The County benefits from a balanced economy, livable wages, economic prosperity, and first-rate community services.

2. Morgan County respects property rights and recognizes personal responsibility to the land and communities.

. . .

6. Morgan County accommodates growth responsibly by integrating new development in a way that is respectful of the environment, supports County values, considers long-term sustainability, and uses available infrastructure. To help achieve this goal, the County strongly recommends that growth occur within or adjacent to corporate limits and villages or be located within master-planned communities.

The proposed zone change appears to coincide with the stated vision for Morgan County. In changing the zoning district for the applicant's property, the County is reflecting the policies and desires of the General Plan and in accordance with the County Ordinance (See § 155.105). The purpose of the rural residential zoning districts are defined as follows:

- (D) Rural Residential Districts.
 - (1) The purposes of providing a Rural Residential District are:
- (a) To promote and preserve in appropriate areas conditions favorable to large lot family life;
 - (b) Maintaining a rural atmosphere;
 - (c) The keeping of limited numbers of animals and fowl; and
 - (d) Reduced requirements for public utilities, services and infrastructure.

Staff anticipates that the proposed zoning map amendment will meet these purposes and generally be in harmony with the General Plan and surrounding development. The overall impact on adjacent properties will be negligible as development in the area already has rural residential development.

ORDINANCE EVALUATION:

Morgan County ordinance anticipates amendments to the zoning map. Section 155.022: *Amendments to Title and Zoning Map* indicates that:

The County Commission may amend this chapter, including the zoning map, but only in accordance with the following procedure.

- (A) The County Commission may instruct staff to study and make recommendations for amendments to this chapter or the zoning map in response to changes in policy or conditions generally within the county. Staff shall forward a recommended amendment to the Planning Commission for their consideration. The Planning Commission shall review and make recommendation to the County Commission regarding the proposed amendment pursuant to § 155.023(D) of this code.
- (B) The Planning Commission may instruct staff to study and make recommendations for amendments to this chapter in response to changes in policy or conditions generally within the county. Staff shall forward a recommended amendment to the Planning Commission for its consideration. The Planning Commission shall review and make recommendation to the County Commission regarding the proposed amendment pursuant to § 155.023(D) of this code.

(C) Any property owner may initiate an amendment to this chapter or the zoning map, as long as they are affected by the proposed amendment, by submitting a complete application to the Planning and Development Services Department in accordance with § 155.023(A) of this code.

(Prior Code, § 8-3-3) (Ord. 13-03, passed 4-16-2013)

Section 155.023: Procedures for *Amendments and Rezonings* states:

- (D) Planning Commission review and recommendation.
- (1) Upon receiving a recommendation from staff regarding an amendment to this chapter or the zoning map, and after holding the required public hearing, the Planning Commission shall review the amendment and prepare its recommendation. The Planning Commission may recommend approval, approval with modifications or denial of the proposed amendment and shall submit its recommendation to the County Commission for review and decision.
- Changed or changing conditions make the proposed amendment reasonably necessary to carry out the purposes stated in this chapter.
- (E) County Commission review. The County Commission shall schedule and hold a public hearing on the application as provided in § 155.031 of this code. Following the public hearing the County Commission may approve, approve with modifications or deny the proposed amendment. Prior to making a decision that goes contrary to the Planning Commission's recommendation, the County Commission may, but is not obligated to, remand the amendment to the Planning Commission with a request for another recommendation with additional or specific considerations. The Planning Commission shall review such request as specified in division (D) above.
- (F) Approval standards. A decision to amend the text of this chapter or the zoning map is a matter committed to the legislative discretion of the County Commission and is not controlled by any one standard. However, in making an amendment, the County Commission and Planning Commission should consider the following factors:
- (1) Whether the proposed amendment is consistent with goals, objectives and policies of the county's General Plan;
- Whether the proposed amendment is harmonious with the overall character of existing development in the vicinity of the subject property;
- The extent to which the proposed amendment may adversely affect adjacent property; and
- (4) The adequacy of facilities and services intended to serve the subject property, including, but not limited to, roadways, parks and recreation facilities, police and fire protection, schools, stormwater drainage systems, water supplies and wastewater and refuse collection.
- (G) Reconsideration. Where an application for zoning amendment has been denied, the Planning Commission and the County Commission shall not review the same zoning amendment application within two years of a denial unless there is a substantial change of conditions since the earlier application. A new application, with applicable fee, shall be required and processed in accordance with the procedure outlined in this section.

(Prior Code, § 8-3-4) (Ord. 13-03, passed 4-16-2013; Ord. 18-07, passed 11-13-2018)

This meeting is in fulfillment of subsection (D) above. In response to § 155.023 (F) above, due to the size of the proposed zone change, the impact on the facilities and services should be minimal.

Approval Standards

The proposed zoning map change complies with the intent of the Morgan County General Plan policies and Future Land Use Map Designation. The change would maintain the character of the area while allowing for rural residential development in the Milton area.

RECOMMENDED MOTION

Recommended Motion for *Approval* – "I move we approve the Thurston Rezone, application number 25.018, changing 356.55 acres from Multiple Use (MU-160) to Rural Residential (RR-10), and reflect that change on the Future Land Use Map from a split designation of Natural Resources and Recreation and Ranch Residential 10 to Ranch Residential 10 completely, based on the findings listed in the staff report dated December 16, 2025."

Recommended Motion for *Denial* – "I move we deny the Thurston Rezone, application number 25.018, changing 356.55 acres from Multiple Use (MU-160) to Rural Residential (RR-10), and reflect that change on the Future Land Use Map from a split designation of Natural Resources and Recreation and Ranch Residential 10 to Ranch Residential 10 completely, due to the following findings:"

1. List any additional findings...

Supporting Information

Exhibit A: Vicinity Map

Exhibit B: Future Land Use Map Exhibit C: Existing Zoning Map

Exhibit D: Zone Map Amendment Drawings

Exhibit E: Boundary Description

Staff Contact

Joshua Cook 801-845-4015 jcook@morgancountyutah.gov

Exhibit A: Vicinity Map



Exhibit B: Future Land Use Map

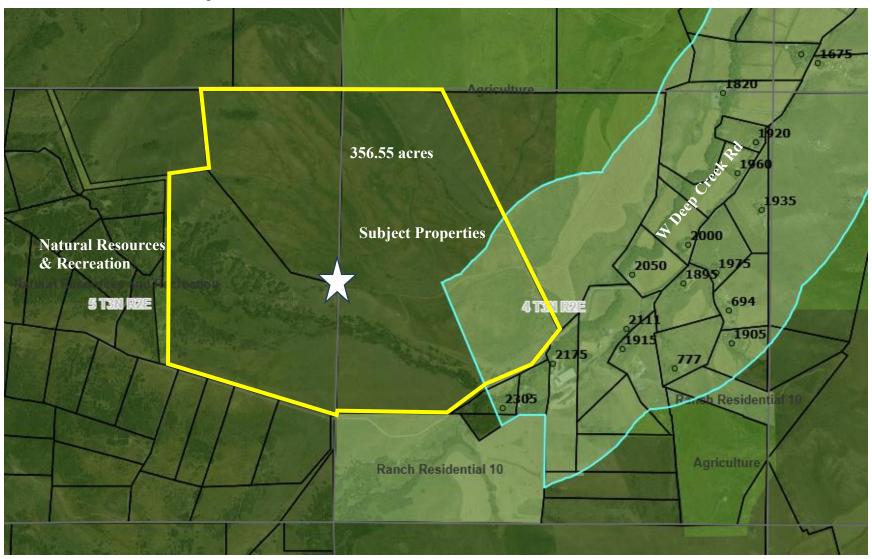


Exhibit C: Existing Zoning

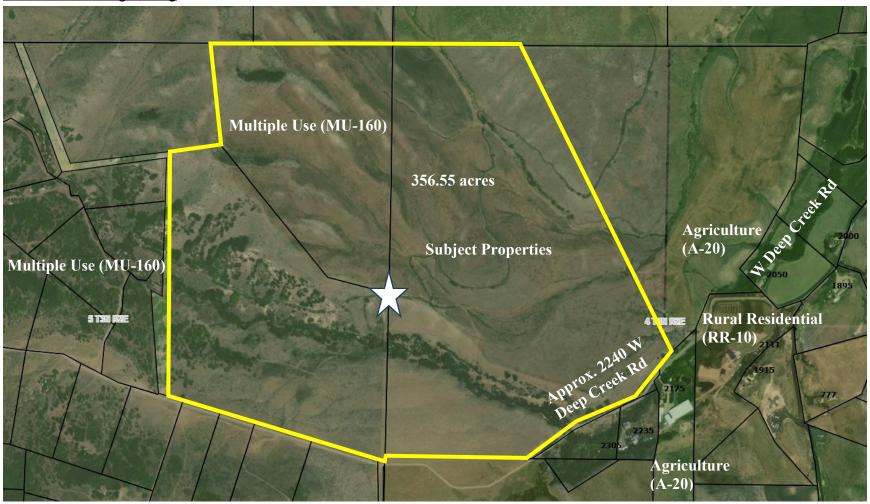


Exhibit D: Zone Map Amendment Drawings

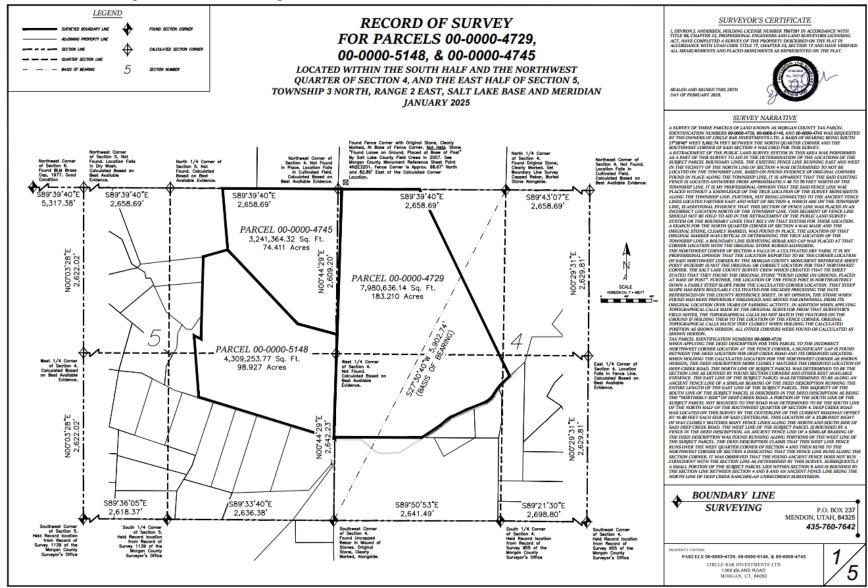


Exhibit E: Property Boundary Description

00-0000-4729:

IN THE W 1/2 OF SEC 4, T3N, R2E, SLB&M. TB. BEG AT THE NW COR STONE OF THE SD SEC 4, & RUN TH E 1219.0 FT; TH S 26° E 3277.0 FT TO THE DEEP CRK CANY ROAD; TH ALG THE N'LY SIDE OF SD ROAD 5 COUR AS FOL: S 46° W 122.0 FT; TH S $39^\circ20'$ W 436.0 FT; TH S 67° W 580.0 FT; TH S 55° W 607.0 FT; TH S $89^\circ20'$ W 1375.6 FT; TH ALG A FENCE OVER THE W 1/4 SEC COR STONE N $1^\circ40'$ E 3960.0 FT TO THE POB. CONT. 183.66 AC. M/L.

00-0000-4745:

IN SEC 5, T3N, R2E, SLB&M. COM AT NE COR OF SD SEC 5; RUN TH S 36.35 CHS; TH N 75° W 10.07 CHS; TH N 40° W 24.62 CHS; TH N 5° W 14.85 CHS; TH E 26.34 CHS TO POB. CONT. 64.30 AC. REF: M5-126;

00-0000-5148:

BEG AT A PT 2399.1 FT S OF THE NE COR OF SEC 5, T3N R2E, SLB&M. TH N 75° W 664.62 FT; TH N 40° W 1624.92 FT; TH S 83°35' W 437.00 FT; TH S 2320 FT; TH S 74°19' E 2250 FT TO THE SEC LN; TH N ALG THE SEC LN 1568 FT TO POB. CONT. 97.44 AC. REF: M81-102;



| Contract # |
|------------|
|------------|

STATE OF UTAH CONTRACT

| 1. | CONTRACTING PARTIES: TI Department Name: <u>Department of</u> State Entity, and the following C | of Agriculture and Food A | | | Services, referred to as the |
|----|---|--|--------------------------------|--------------------------------|------------------------------|
| | Morgan County | | | LEGAL STATU | S OF CONTRACTOR |
| | 48 W. Young Street | Name | | Sole Propri | |
| | | Address | | For-Profit (| Corporation |
| | Morgan | UT State | 84050 Zip | Partnership X Governmer | |
| | City | State | Zip | A Governmen | it Agency |
| | Contact Person: <u>Annie Thacker</u> Vendor # <u>83870FB</u> Commodity | | Email: athackeray1@uta | <u>h.gov</u> | |
| 2. | GENERAL PURPOSE OF CON Morgan County Predation Manag | | ose of this contract is to pro | ovide: <u>Predator control</u> | as outlined in the attached |
| 3. | PROCUREMENT: This contract Bid#, or other method: | | of the procurement process | on RX#, FY | , |
| 4. | CONTRACT PERIOD: Effective terms and conditions of this contractions of this contraction. | | | nated early or extended i | n accordance with the |
| 5. | CONTRACT COSTS: CONTRACT Discount (if any): Additional discount (if any): | | | uthorized by this contrac | et. Prompt Payment |
| 6. | ATTACHMENT A: State of Uta ATTACHMENT B: County Pred ATTACHMENT C: UDAF Prog ATTACHMENT D: Producer Co Any conflicts between Attachment | dation Management Plan gram Participation Letter ounty Match Form | _ | | Α. |
| 7. | | ED INTO THIS CONTRAC tws, regulations, or actions a Code, Procurement Rules, a | applicable to the goods and | or services authorized b | |
| 8. | Each signatory below represents | s that he or she has the requi | isite authority to enter into | this contract. | |
| | The parties sign and cause this contract to be executed. This contract is not fully executed until the State of Utah Approving Authorities have signed this contract. | | | | |
| | CONTRACTOR | | STATE | | |
| | Contractor's signature | Date | Agency's signat | ure | Date |
| | Type or Print Name and Title | | | | |
| | | STATE OF UTAH | APPROVING AUTHO | PRITIES | |
| | E. B. | 5 | | | |
| | Finance Director | Date | | | |
| | Annie Thackeray | 385-395-1919 | | athackeray1@utah.gov | 7 |
| | Agency Contact Person | Telephone Number | Fax Number | Email | |

ATTACHMENT A: STATE OF UTAH AGENCY STANDARD TERMS AND CONDITIONS FOR GOODS AND/OR SERVICES

These terms and conditions may only be used when both parties are government entities or political subdivisions as defined in the Utah Government Immunity Act.

- 1. **DEFINITIONS:** The following terms shall have the meanings set forth below:
 - a) "<u>Confidential Information</u>" means information that is deemed as confidential under applicable state and federal laws, and personal data as defined in Utah Code 63A-19-101. The State Entity reserves the right to identify, during and after this Contract, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
 - b) "Contract" means the Contract Signature Page(s), including all referenced attachments and documents incorporated by reference. The term "Contract" shall include any purchase orders that result from this Contract.
 - c) "Contract Signature Page(s)" means the State of Utah cover page(s) that the State Entity and Contractor signed.
 - d) "Contractor" means the individual or entity delivering the Procurement Item identified in this Contract. The term "Contractor" shall include Contractor's agents, officers, employees, and partners.
 - e) "Custom Deliverable" means the Work Product that Contractor is required to deliver to the State Entity under this Contract.
 - f) "Goods" means all types of tangible personal property, including but not limited to materials, supplies, Custom Deliverable, and equipment that Contractor is required to deliver to the State Entity under this Contract.
 - g) "Procurement Item" means Goods, a supply, Services, Custom Deliverable, construction, or technology that Contractor is required to deliver to the State Entity under this Contract.
 - h) <u>"Response"</u> means the Contractor's bid, proposals, quote, or any other document used by the Contractor to respond to the State Entity's Solicitation.
 - i) "Services" means the furnishing of labor, time, or effort by Contractor pursuant to this Contract. Services include those professional services identified in Section 63G-6a-103 of the Utah Procurement Code
 - j) "Solicitation" means an invitation for bids, request for proposals, notice of a sole source procurement, request for statement of qualifications, request for information, or any document used to obtain bids, proposals, pricing, qualifications, or information for the purpose of entering into this Contract.
 - k) "<u>State Entity</u>" means the department, division, office, bureau, agency, or other organization identified on the Contract Signature Page(s).
 - "State of Utah" means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.
 - m) "<u>Subcontractors</u>" means a person under contract with a contractor or another subcontractor to provide services or labor for design or construction, including a trade contractor or specialty contractor.
- 2. **GOVERNING LAW AND VENUE:** This Contract shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Contract shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.
- 3. **LAWS AND REGULATIONS:** At all times during this Contract, Contractor and all Procurement Items delivered and/or performed under this Contract will comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements. If this Contract is funded by federal funds, either in whole or in part, then any federal regulation related to the federal funding, including CFR Appendix II to Part 200, will supersede this Attachment A.
- 4. **RECORDS ADMINISTRATION:** Contractor shall maintain or supervise the maintenance of all records necessary to properly account for Contractor's performance and the payments made by the State Entity to Contractor under this Contract. These records shall be retained by Contractor for at least six (6) years after final payment, or until all audits initiated within the six (6) years have been completed, whichever is later. Contractor agrees to allow, at no additional cost, the State of Utah, federal auditors, State Entity staff, or their designees, access to all such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Contract.
- 5. **PERMITS:** If necessary Contractor shall procure and pay for all permits, licenses, and approvals necessary for the execution of this Contract.
- 6. CERTIFY REGISTRATION AND USE OF EMPLOYMENT "STATUS VERIFICATION SYSTEM": INTENTIONALLY DELETED
- 7. CONFLICT OF INTEREST: INTENTIONALLY DELETED
- 8. **INDEPENDENT CONTRACTOR:** Contractor and Subcontractors, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State Entity or the State of Utah.
- 9. CONTRACTOR RESPONSIBILITY: Contractor is solely responsible for fulfilling the contract, with responsibility for all Procurement Items delivered and/or performed as stated in this Contract. Contractor shall be the sole point of contact regarding all contractual matters. Contractor must incorporate Contractor's responsibilities under this Contract into every subcontract with its Subcontractors that will provide the Procurement Item(s) to the State Entity under this Contract. Moreover, Contractor is responsible for its Subcontractors compliance under this Contract.
- 10. INDEMNITY: Contractor shall be fully liable for the actions of its agents, employees, officers, partners, and Subcontractors, and shall fully indemnify, defend, and save harmless the State Entity and the State of Utah from all claims, losses, suits, actions, damages, and costs of every name and description arising out of Contractor's performance of this Contract to the

extent caused by any intentional wrongful act or negligence of Contractor, its agents, employees, officers, partners, or Subcontractors, without limitation; provided, however, that the Contractor shall not indemnify for that portion of any claim, loss, or damage arising hereunder due to the fault of the State Entity. The parties agree that if there are any limitations of the Contractor's liability, including a limitation of liability clause for anyone for whom the Contractor is responsible, such limitations of liability will not apply to injuries to persons, including death, or to damages to property.

- 11. **EMPLOYMENT PRACTICES:** Contractor agrees to abide by the following federal and state employment laws, including: (i) Title VI and VII of the Civil Rights Act of 1964 (42 U.S.C. 2000e), which prohibits discrimination against any employee or applicant for employment or any applicant or recipient of services on the basis of race, religion, color, or national origin; (ii) Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; (iii) 45 CFR 90, which prohibits discrimination on the basis of age; (iv) Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities; and (v) Utah's Executive Order 2019-1, dated February 5, 2019, which prohibits unlawful harassment in the workplace. Contractor further agrees to abide by any other laws, regulations, or orders that prohibit the discrimination of any kind by any of Contractor's employees.
- 12. **AMENDMENTS:** This Contract may only be amended by the mutual written agreement of the parties, provided that the amendment is within the Scope of Work of this Contract and is within the scope/purpose of the original solicitation for which this Contract was derived. The amendment will be attached and made part of this Contract. Automatic renewals will not apply to this Contract, even if listed elsewhere in this Contract.
- 13. **DEBARMENT:** Contractor certifies that it is not presently nor has ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local. Contractor must notify the State Entity within thirty (30) days if debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in any contract by any governmental entity during this Contract.
- 14. **TERMINATION:** This Contract may be terminated, with cause by either party, in advance of the specified expiration date, upon written notice given by the other party. The party in violation will be given ten (10) days after written notification to correct and cease the violations, after which this Contract may be terminated for cause immediately and subject to the remedies below. This Contract may also be terminated without cause (for convenience), in advance of the specified expiration date, by the State Entity, upon thirty (30) days written termination notice being given to the Contractor. The State Entity and the Contractor may terminate this Contract, in whole or in part, at any time, by mutual agreement in writing.
 - On termination of this Contract, all accounts and payments will be processed according to the financial arrangements set forth herein for approved and conforming Procurement Items ordered prior to date of termination. In no event shall the State Entity be liable to the Contractor for compensation for any Good neither requested nor accepted by the State Entity. In no event shall the State Entity's exercise of its right to terminate this Contract for convenience relieve the Contractor of any liability to the State Entity for any damages or claims arising under this Contract.
- 15. **NONAPPROPRIATION OF FUNDS, REDUCTION OF FUNDS, OR CHANGES IN LAW:** Upon thirty (30) days written notice delivered to the Contractor, this Contract may be terminated in whole or in part at the sole discretion of the State Entity, if the State Entity reasonably determines that: (i) a change in Federal or State legislation or applicable laws materially affects the ability of either party to perform under the terms of this Contract; or (ii) that a change in available funds affects the State Entity's ability to pay under this Contract. A change of available funds as used in this paragraph includes, but is not limited to a change in Federal or State funding, whether as a result of a legislative act or by order of the President or the Governor.
 - If a written notice is delivered under this section, the State Entity will reimburse Contractor for the Procurement Item(s) properly ordered and/or services properly performed until the effective date of said notice. The State Entity will not be liable for any performance, commitments, penalties, or liquidated damages that accrue after the effective date of said written notice.
- 16. **SALES TAX EXEMPTION:** The Procurement Item(s) under this Contract will be paid for from the State Entity's funds and used in the exercise of the State Entity's essential functions as a State of Utah entity. Upon request, the State Entity will provide Contractor with its sales tax exemption number. It is Contractor's responsibility to request the State Entity's sales tax exemption number. It also is Contractor's sole responsibility to ascertain whether any tax deduction or benefits apply to any aspect of this Contract.
- 17. WARRANTY OF PROCUREMENT ITEM(S): Contractor warrants, represents and conveys full ownership and clear title, free of all liens and encumbrances, to the Procurement Item(s) delivered to the State Entity under this Contract. Contractor warrants for a period of one (1) year that: (i) the Procurement Item(s) perform according to all specific claims that Contractor made in its Response; (ii) the Procurement Item(s) are suitable for the ordinary purposes for which such Procurement Item(s) are used; (iii) the Procurement Item(s) are suitable for any special purposes identified in the Contractor's Response; (iv) the Procurement Item(s) are designed and manufactured in a commercially reasonable manner; (v) the Procurement Item(s) are manufactured and in all other respects create no harm to persons or property; and (vi) the Procurement Item(s) are free of defects. Unless otherwise specified, all Procurement Item(s) provided shall be new and unused of the latest model or design.
 - Remedies available to the State Entity under this section include, but are not limited to, the following: Contractor will repair or replace Procurement Item(s) at no charge to the State Entity within ten (10) days of any written notification informing Contractor of the Procurement Item(s) not performing as required under this Contract. If the repaired and/or replaced Procurement Item(s) prove to be inadequate, or fail its essential purpose, Contractor will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the State Entity may otherwise have under this Contract.
- 18. CONTRACTOR'S INSURANCE RESPONSIBILITY: INTENTIONALLY DELETED
- 19. RESERVED.
- 20. **PUBLIC INFORMATION:** Contractor agrees that this Contract, related purchase orders, related pricing documents, and invoices will be public documents and may be available for public and private distribution in accordance with the State of

Utah's Government Records Access and Management Act (GRAMA). Contractor gives the State Entity and the State of Utah express permission to make copies of this Contract, related sales orders, related pricing documents, and invoices in accordance with GRAMA. Except for sections identified in writing by Contractor and expressly approved by the State of Utah Division of Purchasing and General Services, Contractor also agrees that the Contractor's Response will be a public document, and copies may be given to the public as permitted under GRAMA. The State Entity and the State of Utah are not obligated to inform Contractor of any GRAMA requests for disclosure of this Contract, related purchase orders, related pricing documents, or invoices.

- 21. **DELIVERY:** All deliveries under this Contract will be F.O.B. Destination Freight Prepaid and Allowed, unless specifically negotiated otherwise and explicitly written in this contract, with all transportation and handling charges paid for by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the State Entity, except as to latent defects or fraud. Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract.
- 22. **ACCEPTANCE AND REJECTION:** The State Entity shall have thirty (30) days after delivery of the Procurement Item(s) to perform an inspection of the Procurement Item(s) to determine whether the Procurement Item(s) conform to the standards specified in the Solicitation and this Contract prior to acceptance of the Procurement Item(s) by the State Entity.
 - If Contractor delivers nonconforming Procurement Item(s), the State Entity may, at its option and at Contractor's expense: (i) return the Procurement Item(s) for a full refund; (ii) require Contractor to promptly correct or replace the nonconforming Procurement Item(s); or (iii) obtain replacement Procurement Item(s) from another source, subject to Contractor being responsible for any cover costs. Contractor shall not redeliver corrected or rejected Procurement Item(s) without: first, disclosing the former rejection or requirement for correction; and second, obtaining written consent of the State Entity to redeliver the corrected Procurement Item(s). Repair, replacement, and other correction and redelivery shall be subject to the terms of this Contract.
- 23. **INVOICING:** Contractor will submit invoices within thirty (30) days of the delivery date of the Procurement Item(s) to the State Entity. The contract number shall be listed on all invoices, freight tickets, and correspondence relating to this Contract. The prices paid by the State Entity will be those prices listed in this Contract, unless Contractor offers a prompt payment discount within its Response or on its invoice. The State Entity has the right to adjust or return any invoice reflecting incorrect pricing.
- 24. **PAYMENT:** Payments are to be made within thirty (30) days after a correct invoice is received. All payments to Contractor will be remitted by mail, electronic funds transfer, or the State of Utah's Purchasing Card (major credit card). If payment has not been made after sixty (60) days from the date a correct invoice is received by the State Entity, then interest may be added by Contractor as prescribed in the Utah Prompt Payment Act. The acceptance by Contractor of final payment, without a written protest filed with the State Entity within ten (10) business days of receipt of final payment, shall release the State Entity and the State of Utah from all claims and all liability to the Contractor. The State Entity's payment for the Procurement Item(s) and/or services shall not be deemed an acceptance of the Procurement Item(s) and is without prejudice to any and all claims that the State Entity or the State of Utah may have against Contractor. The State of Utah and the State Entity will not allow the Contractor to charge end users electronic payment fees of any kind.
- 25. **INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY:** Contractor will indemnify and hold the State Entity and the State of Utah harmless from and against any and all damages, expenses (including reasonable attorneys' fees), claims, judgments, liabilities, and costs in any action or claim brought against the State Entity or the State of Utah for infringement of a third-party's copyright, trademark, trade secret, or other proprietary right. The parties agree that if there are any limitations of Contractor's liability, such limitations of liability will not apply to this section.
- 26. **OWNERSHIP IN INTELLECTUAL PROPERTY:** The State Entity and Contractor each recognizes that each has no right, title, or interest, proprietary or otherwise, in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. All Procurement Item(s), documents, records, programs, data, articles, memoranda, and other materials not developed or licensed by Contractor prior to the execution of this Contract, but specifically manufactured under this Contract shall be considered work made for hire, and Contractor shall transfer any ownership claim to the State Entity.
- 27. OWNERSHIP IN CUSTOM DELIVERABLES: INTENTIONALLY DELETED
- 28. **ASSIGNMENT:** Contractor may not assign, sell, transfer, subcontract or sublet rights, or delegate any right or obligation under this Contract, in whole or in part, without the prior written approval of the State Entity.
- 29. **REMEDIES:** Any of the following events will constitute cause for the State Entity to declare Contractor in default of this Contract: (i) Contractor's non-performance of its contractual requirements and obligations under this Contract; or (ii) Contractor's material breach of any term or condition of this Contract. The State Entity may issue a written notice of default providing a ten (10) day period in which Contractor will have an opportunity to cure. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. If the default remains after Contractor has been provided the opportunity to cure, the State Entity may do one or more of the following: (i) exercise any remedy provided by law or equity; (ii) terminate this Contract; (iii) impose liquidated damages, if liquidated damages are listed in this Contract; (iv) debar/suspend Contractor from receiving future contracts from the State Entity or the State of Utah; or (v) demand a full refund of any payment that the State Entity has made to Contractor under this Contract for Procurement Item(s) that do not conform to this Contract.
- 30. **FORCE MAJEURE:** Neither party to this Contract will be held responsible for delay or default caused by fire, riot, act of God, and/or war which is beyond that party's reasonable control. The State Entity may terminate this Contract after determining such delay will prevent successful performance of this Contract.
- 31. CONFIDENTIALITY: If Contractor has access to or processes Confidential Information, Contractor shall: (i) advise its agents, officers, employees, partners, and Subcontractors of the obligations set forth in this Contract; (ii) keep all Confidential Information strictly confidential; and (iii) comply with any requirements contained in the contract regarding permitted uses and disclosures of personal data, measures designed to safeguard personal data, and the destruction of personal data. Contractor

will promptly notify the State Entity of any potential or actual misuse or misappropriation of Confidential Information, including any data breaches, in accordance with UCA 63A-19 Government Data Privacy Act. In Accordance with UCA 63A-19, Contractor must comply with all the same requirements regarding personal data as the State.

Contractor shall be responsible for any breach of this duty of confidentiality, including any required remedies and/or notifications under applicable law. Contractor shall indemnify, hold harmless, and defend the State Entity and the State of Utah, including anyone for whom the State Entity or the State of Utah is liable, from claims related to a breach of this duty of confidentiality, including any notification requirements, by Contractor or anyone for whom the Contractor is liable.

Upon termination or expiration of this Contract, Contractor will return all copies of Confidential Information to the State Entity or certify, in writing, that the Confidential Information has been destroyed. This duty of confidentiality shall be ongoing and survive the termination or expiration of this Contract.

- 32. **PUBLICITY:** Contractor shall submit to the State Entity for written approval all advertising and publicity matters relating to this Contract. It is within the State Entity's sole discretion whether to provide approval, which approval must be in writing.
- 33. **WORK ON STATE OF UTAH OR ELIGIBLE USER PREMISES**: Contractor shall ensure that personnel working on State of Utah premises shall: (i) abide by all of the rules, regulations, and policies of the premises; (ii) remain in authorized areas; (iii) follow all instructions; and (iv) be subject to a background check, prior to entering the premises. The State of Utah or Eligible User may remove any individual for a violation hereunder.
- 34. CONTRACT INFORMATION: INTENTIONALLY DELETED
- 35. **WAIVER:** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege.
- 36. **SUSPENSION OF WORK:** Should circumstances arise which would cause the State Entity to suspend Contractor's responsibilities under this Contract, but not terminate this Contract, this will be done by formal written notice pursuant to the terms of this Contract. Contractor's responsibilities may be reinstated upon advance formal written notice from the State Entity.
- 37. **CHANGES IN SCOPE**: Any changes in the scope of the Procurement Item(s) to be performed under this Contract shall be in the form of a written amendment to this Contract, mutually agreed to and signed by both parties, specifying any such changes, fee adjustments, any adjustment in time of performance, or any other significant factors arising from the changes in the scope of the Procurement Item(s).
- 38. **PROCUREMENT ETHICS:** Contractor understands that a person who is interested in any way in the sale of any, Procurement Item(s), supplies, construction, or insurance to the State of Utah is violating the law if the person gives or offers to give any compensation, gratuity, contribution, loan, reward, or any promise thereof to any person acting as a procurement officer on behalf of the State of Utah, or to any person in any official capacity who participates in the procurement of such Procurement Item(s), supplies, construction, or insurance, whether it is given for their own use or for the use or benefit of any other person or organization.
- 39. ATTORNEY'S FEES: INTENTIONALLY DELETED
- 40. **TRAVEL COSTS:** If travel expenses are permitted by the Solicitation, then all travel costs associated with the delivery of Procurement Item(s) under this Contract will be paid according to the rules and per diem rates found in the Utah Administrative Code R25-7. Invoices containing travel costs outside of these rates will be returned to Contractor for correction.
- 41. **DISPUTE RESOLUTION: INTENTIONALLY DELETED**
- 42 **ORDER OF PRECEDENCE:** In the event of any conflict in the terms and conditions in this Contract, the order of precedence shall be: (i) this Attachment A; (ii) Contract Signature Page(s); (iii) the State of Utah's additional terms and conditions, if any; (iv) any other attachment listed on the Contract Signature Page(s); and (v) Contractor's terms and conditions that are attached to this Contract, if any. Any provision attempting to limit the liability of Contractor or limit the rights of the State Entity or the State of Utah must be in writing and attached to this Contract or it is rendered null and void.
- 43. **SURVIVAL OF TERMS:** Termination or expiration of this Contract shall not extinguish or prejudice the State Entity's right to enforce this Contract with respect to any default of this Contract or defect in the Procurement Item(s) that has not been cured, or of any of the following clauses, including: Governing Law and Venue, Laws and Regulations, Records Administration, Remedies, Dispute Resolution, Indemnity, Newly Manufactured, Indemnification Relating to Intellectual Property, Warranty of Procurement Item(s), Insurance.
- 44. **SEVERABILITY:** The invalidity or unenforceability of any provision, term, or condition of this Contract shall not affect the validity or enforceability of any other provision, term, or condition of this Contract, which shall remain in full force and effect.
- 45. **ERRORS AND OMISSIONS:** Contractor shall not take advantage of any errors and/or omissions in this Contract. The Contractor must promptly notify the State of any errors and/or omissions that are discovered.
- 46. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the parties and supersedes any and all other prior and contemporaneous agreements and understandings between the parties, whether oral or written.
- 47. **ANTI-BOYCOTT ACTIONS**: In accordance with Utah Code 63G-27 et seq., Contractor certifies that it is not currently engaged in any "economic boycott" nor a "boycott of the State of Israel" as those terms are defined in Section 63G-27-102. Contractor further certifies that it has read and understands 63G-27 et. seq., that it will not engage in any such boycott action during the term of this Contract, and that if it does, it shall promptly notify the State in writing.
- 48. **TIME IS OF THE ESSENCE:** The Procurement Item(s) shall be completed by any applicable deadline stated in this Contract. For all Procurement Item(s), time is of the essence. Contractor shall be liable for all reasonable damages to the State Entity, the State of Utah, and anyone for whom the State of Utah may be liable as a result of Contractor's failure to timely perform the Procurement Item(s) required under this Contract.

- 49. **PERFORMANCE EVALUATION:** The State Entity may conduct a performance evaluation of Contractor's Procurement Item(s), including Contractor's Subcontractors. Results of any evaluation may be made available to Contractor upon request.
- 50. **STANDARD OF CARE:** The Procurement Item(s) of Contractor and its Subcontractors shall be performed in accordance with the standard of care exercised by licensed members of their respective professions having regular experience providing similar Procurement Item(s) which similarities include the type, magnitude, and complexity of the Procurement Item(s) that are the subject of this Contract. Contractor shall be liable to the State Entity and the State of Utah for claims, liabilities, additional burdens, penalties, damages, or third-party claims (e.g., another Contractor's claim against the State of Utah), to the extent caused by wrongful acts, errors, or omissions that do not meet this standard of care.
- 51. **REVIEWS:** The State Entity reserves the right to perform plan checks, plan reviews, other reviews, and/or comment upon the Procurement Item(s) of Contractor. Such reviews do not waive the requirement of Contractor to meet all of the terms and conditions of this Contract.
- 52. **Restricted Foreign Entities and Forced Labor:** In accordance with Utah law, Contractors contracting with the State certify that they are not providing a "forced labor product" as defined in Utah Code 63G-6a-121. If the Contractor is providing technology or technology services, networks, or systems, the Contractor certifies that the aforementioned does not come from a "restricted foreign entity," as also defined in UCA 63G-6a-121.

(Revision Date: 3/03/2025)

Morgan County Predation Management Plan -2026

Thank you for the contract allowing the Department of Agriculture and Food to match up to 50% of the County's contracted amount for predation management in Morgan County.

The work plan is as follows:

Morgan County will participate in the Predator Damage Control Fund (PDCF) program at the rate of \$21,100 annually. UDAF will reimburse the county for 50% of the request, not to exceed the total annual contract portion of \$10,050. The funds provided by the County and producer's will be deposited into the PDCF account, by the Utah Wool Growers Association (UWGA). These funds will be allocated and used within Morgan County and will be administered by UDAF for aerial predator management.

Please make checks payable to:

PDCF

and mail to:

Utah Department of Agriculture and Food P.O. Box 146500 Salt Lake City, Utah 84114-6500

Included with this paperwork is a Predator County Match Form to log County and producer's contributions to this program. Please return this form with payment to better provide accountability to the program participants.



Department of Agriculture and Food

KELLY PEHRSON Commissioner

TROY FORREST Deputy Commissioner

PHIL CROWTHER

Deputy Director, Predator Control

COLE SELMAN
Predator Control Program Manager

To: Predator Damage Control Fund (PDCF) participants

Subject: October 31, 2025 Deadline to receive matching funds for predator damage management

Each year the Utah Department of Agriculture and Food (UDAF) and the Division of Wildlife Resources (DWR) fund a program in which producers can contribute funds toward a predator damage management program, PDCF, and have their funds matched through the Counties. The program is administered by UDAF in cooperation with DWR. To maximize the allotted funds and to provide the best possible service we can, we are asking that all PDCF funds from the Counties be sent in and received at the UDAF main office no later than October 31, 2025. If we do not receive your funds and signed contract by this date, your potential matching funds will become available to other counties for use and your county may NOT be able to participate in the matching fund program.

Please make checks payable to PDCF and mail to Utah Department of Agriculture and Food P.O. Box 146500 Salt Lake City, Utah 84114-6500

Each year there are funds "left on the table" that could be used to benefit livestock producers within the Counties. This is due to Counties signing the contracts for a specific amount of money, and then not fully funding or not providing the funds for them at all. Any unpaid contract funds will be available for other counties to use after the deadline of January 1, 2026; these funds will be available until exhausted. Any funds distributed after the deadline will be allocated as decided by the Wool Grower's Presidency.

Also, you will be receiving a tracking form with the contract. This form will help us track which producer's put money towards the program and thus, we can make sure that we provide the amount of service they paid for. This form is required to be with the payment when submitted.

Thank you in advance for your cooperation, I think this will enable us to provide more services to you and will maximize the funds set aside for predator management.

If you have any questions, please feel free to contact me at the number listed below.

Cole Selman Predator Program Director (385) 222-6790

Predator County Match Form

County:____

| Producer Name: | Phone Number: | Amount Collected: |
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Department of Agriculture and Food

KELLY PEHRSON

Commissioner

TROY FORREST

Deputy Commissioner

PHIL CROWTHER

Deputy Director, Predator Control

COLE SELMAN

Program Manager, Predator Control

Dear Morgan County,

We are writing to express our sincere gratitude for your participation in the 2024-2025 PDCF predator control program. Your contributions were vital in flying 28.8 hours in your county this year. We're looking forward to a productive 2025-2026 season!

Thank you once again for your support.

Sincerely,

Cole Selman-Predator Control Program Manager

APPENDIX A TO COUNTY FIRE WARDEN AGREEMENT

A. Introduction and Preliminary Matters

- Appendix A is entered into between The Utah Division of Forestry, Fire, and State Lands and [County], and is supplemental to the County Fire Warden Agreement. The County Fire Warden Agreement is incorporated and fully integrated into this Appendix by reference.
- 2. The point of contact from the County to participate in developing the fire warden's annual Performance Management Contract, and to provide feedback to FFSL is:

| Administrative marrier | (435) 800-8724 | KBecker amorgan county utah. gov |
|------------------------|----------------|----------------------------------|
| Name/Title | Phone | E-mail , |

B. Support Budget

| FOR CALE | NDAR YEAR 202 | 6 | |
|---|---------------|------------------|------------------|
| | | | |
| Professional/Technical | 2025 | 2026 Request | 2026 Approved |
| Warden Salary | \$628639 | \$59,666.05 | |
| Engine Boss | 1 | , and the second | |
| Assistant Warden | | | |
| Engine Crew Member | | | |
| Program Support | | | |
| Fire Prevention | | | |
| Equipment & Supplies | | | |
| Fire Tools | | | |
| Training | | | |
| Warden IT | | | |
| Engine Mileage | | | |
| | | | |
| TOTA | ALS \$0 | \$0 | \$ |
| te in the increase in warden fee is to colors in Joaq (2017/15) | | | |

| Name/Title | Signature |
|--|---------------------------------|
| Date | |
| Division of Forestry, Fire and State | Lands; [Area Name] Area Office: |
| Name/Title | Signature |
| | |
| Date Division of Forestry, Fire and State | Lands; State Office: |
| Date Division of Forestry, Fire and State | Lands; State Office: |
| | Lands; State Office: Signature |
| Division of Forestry, Fire and State | |
| Division of Forestry, Fire and State Name/Title | |